

District Regular Board Meeting
September 27th, 2016
8 a.m.
625 Jefferson Ave.
Wabasha, MN 55981

- I. CALL MEETING TO ORDER Estimated time called to order around 8:00am.
Members Present: Terry Helbig, Vice Chair; Chuck Fick, Secretary; Tom Gosse, Treasurer; Nate Arendt, Member
Others Present: Terri Peters, SWCD; Mike Wobbe, Commissioner; Brian Goihl, Commissioner; Angela LaCroix, GreenCorps; Matt Kruger, SWCD; Adam Bielke, BWSR; Drew Chirpich, SWCD; Derek Husmoen, NRCS; Sheila Harmes, Whitewater; Sharleen Klennert, Citizen
Absent: Roland Wood, Chair; Jen Wahls, SWCD; Phillis Brey, NRCS
- II. PLEDGE OF ALLEGIANCE
- III. AGENDA
 - a. Option for County Commissioners to move agenda items of interest up while they are present. Addition of New Business from Chuck Fick: Item U. Supervisor Operating Rules and Policy Manual; Item V. Allowable Expenses. Additions from Terri Peters: Item W. William Miller, Cover Crop Contract Practice 340 16-Capacity-CC-6 for \$1,800; 4th item is Item X FY2013 Clean Water Fund Local Water Management Grant for \$387,684.00 grant extension to June 30th, 2017. Consent Agenda – BWSR 2017 Program and Operations Grant. *Fick motioned to approve the agenda as amended seconded by Gosse. Nays: None. Motioned Carried.*
- IV. CONSENT AGENDA BWSR 2017 Program and Operations Grant. Buffer Law Implementation Request. Either Accept, Deny or use partial funding of the \$20,000. We have received these funds once and have been utilizing them to spend on time with the Buffer Law working with landowners. Recommendation is to accept it to have funds available to work with landowners on buffers and implementations. Discussion/Action. *Fick motioned to accept \$20,000 from BWSR for the Buffer Law Implementation seconded by Gosse. Nays: None. Motioned Carried.*
- V. SECRETARY'S REPORT
 - A. August 23rd, 2016 District Regular Minutes *Gosse moved to approve the Secretary's Report seconded by Fick. Nays: None. Motioned Carried.*
- VI. TREASURER'S REPORT FOR END OF AUGUST 2016 *Arendt moved to approve the Treasurer's Report for the end of August 2016 seconded by Gosse. Nays: None. Motioned Carried.*
- VII. PAYMENT OF MONTHLY BILLS *Gosse moved to approve payment of monthly bills seconded by Arendt. Nays: None. Motioned Carried.*
- VIII. DISTRICT REPORTS
 - A. Chair Report – Roland Wood (absent) –
 - B. County Commissioners – Brian Goihl – Budget work session last week, after 1st of year the County will be taking back the WCA and NRBG grant. SWCD will still receive \$5,000 from NRBG and have allotted \$120,000 for SWCD; Mike Wobbe – County Board and SWCD Board will be trying to get together October 18th after County Board meeting late morning.
 - C. District Manager Report – Terri Peters
WCA - Ching – work with attorney and staff. Ongoing work on Graner appeal. Held TEP for September 16th, 2016. Review of ZumbroSun Solar Garden application, site visit,

working on Notice of Decision next. Notice of Application for Carina Solar Garden. Jed Chestnut (BWSR Area Wetland Specialist) meeting at Wabasha to review current status of WCA cases. Communications with Fillmore, JPB, and County re: possible shared services

2013 CWF Livestock Waste Management - Financial reconciliation for program and request next 40% funds. Gunhus communications and problem solving – work on cancellation. Work with BWSR and staff on another project possibility and grant extension.

Buffer - Tour with Goodhue. Talk to various landowners. Mike Wacholz re: DNR state land affected that is currently leased to private landowners. Implementation Funding Request.

SE MN N BMP Outreach - Communications with Drew re: program. MDA for budget and discussions with Fillmore on same.

RIM - Guidance to Drew on annual inspections. Submitted maintenance voucher for landowner. On WRP/RIM project work with DNR queries on direct tree seeding.

Accounting - Items for state audit. Program record. Bank statements, deposits, check where payments are recorded (correct programs). Verify payroll items. Payment communication with Goodhue for payouts on MRLP.

Local Water Management - Justin Watkins and Paul Wotzka to set time for training staff on targeting tools. TMDL and WRAPS discussion. Follow up with Dietrich Flesch after meeting regarding Kellogg levee study as part of WRAPS. Justin Watkins is going to look into that. Met with Area 7 District Managers to discuss direction of various groups and possible recommendations (SE MN WRB, SE Area 7 JPB, RC&D, BALMM).

HR - General guidance discussions on programs as they arise in office. Small details for Angela LaCroix. Time reporting revisions.

BWSR Reporting - Changes to 2013 CWF LWM in eLink. Information for 2017 grants, print contracts, forward NRBG to County

General Management - Meeting with Michael Plante regarding relations with County and attempts to set joint meeting. Various notices to SWCD Board to provide information as given. Direct volunteer duties in office. Work with Ed McNamara and the SWCD employee board of directors to plan the joint supervisor/staff Fall Area 7 Meeting. Capacity Work Plan discussions and clarification with techs. Discussions with techs on area prioritization, working with highway dept., 2017 Cost Share rules, evaluating current Capacity funding cost share programs and promotion. Interviewed Woodland Manager and Outstanding Conservationists of the Year, wrote nominations for MASWCD State Award and submitted both. Area 7 joint supervisor/employee meeting. Received annual healthcare renewal documents. Started to review and will bring proposals to Board personnel committee. 2013 Feedlot Tech reporting: submitting contractor invoices etc. to Glen Roberson to receive final 10% plus other available funds used by Wabasha that Dodge did not.

- D. NRCS Report – Phillis Brey (Absent, Derek Husmoen presented her report) 36 total **EQIP** applications for 2017 projects. **RCCP** – Projects that get approved for 5 years. There will be extra funding for Driftless Region. **CRP** – very active last month or so, written 19 contracts, had 15 up for status review. Lower cap on CRP this year, 24 million acres. **CSP** – there isn't an application deadline set yet this year. It should be a little more flexible program going forward. Coming up in October is a Toolkit training (Conservation Planning).
- E. Engineering Tech Report – Matt Kruger
Trying to push cover crops. Finishing up grade stabilizations. Checking on flood damage in area if FEMA funds become available. See upcoming contracts.
- F. District Tech – Drew Chirpich – **Buffer** - of 780 total landowners down to about 120 landowners that are noncompliant or close.
- G. A.I.S. (Aquatic Invasive Species) Report – Jen Wahls (absent)
- H. DNR –

- I. Other – Adam Bielke, BWSR – Wondering how County is planning on handling programs such as WCA now that it is being taken back from SWCD. Alternative practices are not set up. Use Buffer tracking tool. Next round of watersheds for 1W1P.
- J. Whitewater – Sheila Harmes. There will be less land in agriculture in the Whitewater Management Area and insecticide crop will be very restricted if not prohibited. Pollinator Workshop on November 15th at Tri-county Electric in Rushford. Someone from the Xerxes Society will be presenting.
- K. Angela LaCroix – GreenCorps, Wabasha County and UMN teaming up to provide trainings to community members. Have 3 communities interested, Wabasha, Kellogg and Plainview. Will work on public inventories this fall and pick it up in the spring and summer.

IX. OLD BUSINESS

- A. Nominations for Wabasha County Outstanding Conservationist and Woodland Manager of the Year submittals: Consider public presentation? County Board Meeting? Along with the usual submittal to local newspapers.

X. NEW BUSINESS

- A. County Road Culvert Protection Discussion – conversation with County Engineer addressing culvert/ditch areas that get more heavily impacted. Grade stabilization project could help address some of the issue. State-cost share maximum pay is 75%. Landowners wanted more. Would County be willing/able to contribute funds to bump the coverage up to 80-85%?
- B. Supervisor Operating Rules and Policy Manual – Discussion: It would be beneficial to work on a Supervisor’s Manual for duties, responsibilities and allowable costs. Reference other SWCD’s supervisors manuals, committee (Terry, Terri and Chuck) will get together and report back at October meeting
- C. Allowable Expenses – addressed in Item B.
- D. Contract Elizabeth Edwards: 14-CWMA-7 for \$465.00. This is an additional 3 acres to the area they have completed and would like to continue buckthorn removal using Brush Management Practice 314 (Board Action) *Gosse moved to approve 14-CWMA-7 for \$465.00 seconded by Arendt. Nays: None. Motioned Carried.*
- E. Contract Payment: Dale Wobbe Grade Stabilization Structure (410) 15-MRLP-1 for \$13,934.25 from 2016 Protecting and Restoring Water Quality in Mississippi River/Lake Pepin Watershed funds: *Arendt motioned to approve contract payment for Dale Wobbe Grade Stabilization 15-MRLP-1 for \$13,934.25 from 2016 Protecting and Restoring Water Quality in Mississippi River/Lake Pepin Watershed funds seconded by Gosse. Nays: None. Motioned carried.*
- F. Contract Payment: Dean Klein Grade Stabilization Structure (410) 15-MRLP-2 for \$9,364.50 from 2016 Protecting and Restoring Water Quality in Mississippi River/Lake Pepin Watershed funds: Board Action Contract Payment: *Gosse motioned to approve contract payment for Dean Klein Grade Stabilization (410) 15-MRLP-2 for \$9,364.50 from 2016 Protecting and Restoring Water Quality in Mississippi River seconded by Fick. Nays: None. Motioned carried.*
- G. Dean Klein Grade Stabilization Structure (410) 15-MRLP-3 for \$6,624.76 from 2016 Protecting and Restoring Water Quality in Mississippi River/Lake Pepin Watershed funds: Board Action *Arendt motioned to approve contract payment on Dean Klein Grade Stabilization Structure (410) 15-MRLP-3 for \$6,624.76 from 2016 Protecting and Restoring Water Quality in Mississippi River/Lake Pepin Watershed seconded by Gosse. Nays: None. Motioned carried.*
- H. Contract Payment: Wayne Evers Grassed Waterway (412) 16-Capacity-1 for \$5,000.00 from 2016 Local Capacity Services Funding: Board Action *Gosse motioned to approve contract payment on Wayne Evers Grassed Waterway (412) 16-Capacity-1 for \$5,000.00 from 2016 Local Capacity Services Funding seconded by Gosse. Nays: None. Motioned carried.*

- I. Contract Payment: Phil Evers Grassed Waterway (412) 16-Capacity-2 for \$5,000.00 from 2016 Local Capacity Services Funding: Board Action *Fick motioned to approve contract payment for Phil Evers Grassed Waterway (412) 16-Capacity-2 for \$5,000.00 from 2016 Local Capacity Services Funding seconded by Arendt. Nays: None. Motioned carried.*
- J. AgBMP Loan Amendment Approval: Jon Meyer increase from \$72,000 to \$125,000 for Ag Waste Management: Board Action *Arendt motioned to approve the increase for Jon Meyer from \$72,000 to \$125,000 for Ag BMP loan seconded by Gosse. Nays: None. Motioned Carried.*
- K. Contract: Chuck Fick 16-CapacityCC-2 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding: Board Action *Gosse moved to approve contract for Chuck Fick 16-CapacityCC-2 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding seconded by Arendt. Chuck Fick abstained from voting, Terry Helbig voted to have a quorum. Nays: None. Motioned Carried.*
- L. Contract: Tom Miller 16-CapacityCC-3 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding: Board Action *Arendt motioned to approve contract for Tom Miller 16-CapacityCC-3 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding seconded by Fick. Nays: None. Motioned carried.*
- M. Contract: Dean Klein 16-CapacityCC-4 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding: Board Action *Fick motioned to approve contract for Dean Klein 16-CapacityCC-4 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding seconded by Arendt. Nays: None. Motioned carried.*
- N. Contract: Eric Klein 16-CapacityCC-5 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding: Board Action *Arendt motioned to approve contract for Eric Klein 16-CapacityCC-5 for \$1800 (\$600/yr. 2016, 2017 and 2018) for Cover Crops (340) from 2016 Local Capacity Services Funding seconded by Fick. Nays: None. Motioned Carried*
- O. Date for October Board Meeting due to conflict with BWSR Academy and most staff will be attending BWSR Academy. Board Action *Fick motioned to have the Wabasha County SWCD move their October board meeting from October 25th to October 18th at the regular time seconded by Arendt. Nays: None. Motioned carried.*
- P. Cancellation of Clean Water Fund 2013 Livestock Waste Management contract 13CWF-02 for Livestock Waste Management (634 and 313) with amendment 01, 02, and 03 for Kevin Gunhus \$128,878: Action. *Fick moved to cancel the contract of Clean Water Fund 2013 Livestock Waste Management contract 13CWF-02 for Livestock Waste Management (634 and 313) with amendment 01, 02, and 03 for Kevin Gunhus \$128,878 seconded by Arendt. Nays: None. Motioned Carried.*
- Q. Cancellation of Kevin Gunhus 319 Low Cost Feedlot Fix Cost Share 2015-FL319-01 for installation of a stacking slab for \$15,000: Action. *Fick motioned to cancel the contract with Kevin Gunhus 319 Low Cost Feedlot Fix Cost Share 2015-FL319-01 for installation of a stacking slab for \$15,000 seconded by Arendt. Nays: None. Motioned carried.*
- R. Contract: Paul Kruger 13-CWF-03 for Livestock Waste Management (313) using 2013 Livestock Waste Management funds (contingent on BWSR approval it meets conditions of comparable MNFarm results as cancelled 13CWF-02 and comparable cost estimate. Will be provided at Board Meeting. BWSR has agreed to extend 2013 Livestock Waste Management Grant to give opportunity for project completion in light of recent cancellation.) *Fick motioned to approve contract with Paul Kruger 13-CWF-03 for Livestock Waste Management (313) using 2013 Livestock Waste Management for cost-share of \$128,878.00 seconded by Arendt. Nays: None. Motioned carried.* Total estimated cost is \$176,710.00, payment will be \$128,878.00 landowner responsibility is \$47,832.00.
- S. Verification for Clean Water Fund 2013 Livestock Waste Management Livestock Waste Management projects for first 50% spent: Discussion
- T. Flood damage reports: Please report to staff or have landowners call. Under assessment
- U. Upcoming Events: Board Information

a. Japanese Knotweed Field Day, September 29th 10am-12 (or sooner) – site visit to Hammond Creek to see the effects of herbicide treatment on a dense stand of this invasive plant. Meet at park at intersection of Bridge St. and Spring St. W in Hammond.

b. Community Tree Program Training: Kellogg Fire Hall – September 29th 6:30-9:00 p.m.

V. Item brought up to letter B on the agenda

W. Item brought up to letter C on the agenda

X. William Miller, Cover Crop Contract Practice 340 16-Capacity-CC-6 for \$1,800 *Arendt motioned to approve contract with William Miller, Cover Crop Contract Practice 340 16-Capacity-CC-6 for \$1,800 seconded by Gosse. Nays: None. Motioned carried.*

Y. FY2013 Clean Water Fund Local Water Management Grant for \$387,684.00 grant extension to June 30th, 2017 *Fick motioned to accept extension of Clean Water Funds 2013 Livestock Waste Management program seconded by Arendt. Nays: None. Motioned Carried.*

Z.

XI. ADJOURNMENT *Meeting adjourned at approximately 10 am. Gosse motioned to adjourn seconded by Arendt. Nays: None. Motioned Carried.*

Adjournment: Adjourned the meeting estimated at 10:00 a.m. on September 27th, 2016. The next regular Board Meeting is scheduled for the THIRD TUESDAY of the next month (October 18th, 2016).

Respectfully Submitted
Chuck Fick, Secretary