

Please call office at 651-560-2053 or email susan.cerwinske.wabashawcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#
If you plan on attending in person and are not fully vaccinated, wearing a mask and social distancing will be required.

**Wabasha Soil and Water Conservation District
District Regular Board Meeting
December 16, 2021
8:15 a.m.
County Board Room
625 Jefferson Ave.**

Dag Knutson appointment to the Wabasha SWCD Board for District 5 – **Board Action**

I. CALL MEETING TO ORDER –

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

- A. Approve John & Shar Yorde voucher payment for Contract# 19-DWP-WS-8 in the amount of \$1,500.00 for 351 Well Decommissioning (Funding source FY19 Drinking Water Protection SE MN)
- B. Approve Tony Burke voucher payment for Contract# 18-Capacity-8 in the amount of \$6,446.00 for 410 Grade Stabilization and 538 Water & Sediment Control Basin (Funding sources FY18 Capacity \$3,554.67, FY20 Capacity \$26.68 and FY20 State Cost Share \$2,864.65)
- C. Approve Peter Klapperich voucher payment for Contract# 19-DWP-CC-1 in the amount of \$900.00 for 2nd year of 340 Cover Crops (Funding source FY19 Drinking Water Protections on SE MN)
- D. Approve Travis Danckwart voucher payment for Contract# 19-Capacity-6 in the amount of \$900.00 for 2nd year of 340 Cover Crops (Funding source FY19 Capacity)
- E. Approve Travis Danckwart voucher payment for Contract# 19-Capacity-7 in the amount of \$900.00 for 2nd year of 340 Cover Crops (Funding source FY19 Capacity)
- F. Approve Travis Danckwart voucher payment for Contract# 19-Capacity-8 in the amount of \$900.00 for 2nd year of 340 Cover Crops (Funding source FY19 Capacity)
- G. Approve Dan Young voucher payment for Contract# 19-Capacity-10 in the amount of \$2,167.59 for 561 Heavy Use Protection, 561 Trails & Walkways, 575 Critical Area Planting, 614 Watering Facility (Funding source FY19 Capacity)

- H. MAWQCP Building Lease Agreement between County of Olmsted and Wabasha SWCD, includes 30-day written notice for termination of the lease. Monthly amount \$426.20 for lease period of 1/01/2022 – 12/31/2022.

VI. SECRETARY'S REPORT

- A. November 18, 2021 Meeting Minutes-**Board Action**

VII. TREASURER'S REPORT:

- A. District Financial Statements-**Board Action**

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$ -**Board Action**
- B. Accounts Payable – December Employee Insurance premiums. December 23rd payroll will be run on December 20th. Auditor/Treasurer Wabasha County \$442.09 check# will need to be ran on the 22nd. MN PEIP \$5,586.42 and Vision \$64.04 will be paid online on the 22nd – **Board Action/Sign Check**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin –
- E. District Technician Report- Matt Kempinger –
- F. Ecological Technician Report – Henry Stelten –
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske –

X. OLD BUSINESS

- A. Conservation Project – Lynn Zabel

XI. NEW BUSINESS

- A. Set Meeting Dates/Times for 2022 (Tentative Schedule) – **Board Action**
- B. Approve Winona County Contract for Services in Support of Surface Water Assessment Grant Program (WinLaC) – **Board Action/Signature**
(Wabasha SWCD to do water quality monitoring in support of the WinLaC Prioritization & Public Outreach Project - Including chloride water quality monitoring)
- C. State of Minnesota Joint Powers Agreement Amendment 1 to Swift Agreement No. 170040 (MAWQCP)
Request for Terri Peters to have authority to sign sub-agreements and additional funding requests for MAWQCP sub-agreements – **Board Action**
- D. Wabasha SWCD Personnel Policy Handbook – **Board Discussion/Action**
(Sent to Board members 12-02 to review. SWCD -Personnel Policy Handbook, SWCD Personnel Policy Handbook Appendix, Policy Examples, SE MN compensation of leave policy)

- E. Watershed Alliance for the Greater Zumbro River (WAGZ) Sub-agreement for Watershed Based Implementation Funding. Sub-Agreement between Goodhue SWCD and Wabasha SWCD – **Board Action/Signature**
- F. Approve John & Susan Mundy Contract# 20-CWMA-9 in the amount of \$2,000.00 for 314 Brush Management – **Board Action**
(Funding source FY20 CWMA)
- G. Approve Mulholland Farms LLC (Ron Mulholland) Amendment #1 for Contract# 19-Capacity-9 to extend to 11-01-2022 for 3rd & final year of 340 Cover Crops. Total contract amount \$2,700.00 – **Board Action**
(Funding source FY19 Capacity)

- H. Upcoming Events:
 - i. Friday, December 24 office closed, Christmas observed.
 - ii. Friday, December 31 office closed, New Year’s observed

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Larry
- C. WinLac 1W1P - Lynn
- D. SE SWCD Technical Support JPB – Larry
- E. County Board Meeting – Larry (alternate Sharleen)
- F. Hiawatha Valley RC&D – Lynn

XIII. Closed Session – Board Action

- A. Personnel Review
 - i. Sue Cerwinske
 - ii. Henry Stelten
 - iii. Matt Kempinger
- B. District Manager – Terri Peters personnel review
- C. Adoption of 2022 Wage Scale

XIV. Reopen Regular Meeting

- A. Adoption of 2022 Wage Scale
- B. Approve employee evaluations
- C. Approve 2022 salary recommendations

XV. Adjourn – Board Action