

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#. If you plan on attending in person and are not fully vaccinated, wearing a mask and socially distancing will be required.

**Wabasha Soil and Water Conservation District
District Regular Board Meeting
February 24, 2022
8:15 a.m.
County Conference Room
625 Jefferson Ave.**

- I. **CALL MEETING TO ORDER** –
- II. **PLEDGE ALLEGIANCE**
- III. **AGENDA**
- IV. **PUBLIC COMMENTS**
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA -Board Action**
 - A. Lars Polson voucher payment for Contract# 19-319FL-4 in the amount of \$49,753.89 for Small Feedlot Fix
(Funding source – Federal 319 Small Feedlot Fix)
(Note: LMFR-17RCPP-5WAB paid for some work \$109,973.16 and MAWQCP paid \$5,000.00)
 - B. Houston Engineering Inc. Client/Owner Services Agreement with Wabasha Soil & Water Conservation District for Professional Services in connection with the Mississippi River Winona/La Crescent (WinLaC) Water-Side-Chats project through June 30, 2023. Estimated Fee \$9,400.00
 - C. Eric Klein voucher payment for Contract# 19-319FL-2 in the amount of \$12,192.84 for 629 Waste Treatment
(Funding source -- Federal 319 Small Feedlot Fix Grant \$11,461.89 and \$730.95 from 2018 Capacity) MAWQCP \$5,000.00 to bring to 75%
- VI. **SECRETARY’S REPORT**
 - A. January 27, 2022 Signed Meeting Minutes
- VII. **TREASURER’S REPORT:**
 - A. District Financial Statements - **Board Action**
- VIII. **PAYMENT OF MONTHLY BILLS**
 - A. Monthly Bills in the amount of \$94,661.04 - **Board Action**
- IX. **DISTRICT REPORTS**
 - A. Chair Report – Lynn Zabel
 - B. County Commissioner – Bob Walkes

- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin (in packet)
- E. District Technician Report- Matt Kempinger (in packet)
- F. Natural Resources Conservation Technician Report – Henry Stelten
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)

X. OLD BUSINESS

- A. Conservation Project – Lynn
- B. Personnel Policy – **Board Discussion**
- C. State of MN Annual Plan Agreement between DNR and Wabasha SWCD for local coordination of private forest management (PFM) in Zumbro and Mississippi River-LaCrescent watersheds – **Board Action**
(Agreement effective date March 1, 2022 and expiration date is June 30, 2022 with total obligation of the State to Contract for services is \$5,000.00)

XI. NEW BUSINESS

- A. “Know and Understand Your Election Options” Letter and Information from MASWCD and BWSR Executive Directors – **Board Discussion**
- B. Approve Contract for Services between Wabasha SWCD and Jennifer Wahls. Effective date November 4, 2021 for the use of Wabasha County Conservation Planning for Water Quality and Habitat Improvement NFWF Funds and January 5, 2022 for the West Indian Creek Watershed Restoration and Protection Project- **Board Action**
(Contract expiration date 12-31-2022 or until all obligations have be fulfilled. Payment \$50.00 per hour with limit of \$8,000.00 for NFWF funds and \$25,000.00 West Indian Creek funds)
- C. Approve Stephen McNallan (McNallan Real Estate Co. LLC) Amendment # 1 to Contract# 18-Capacity-7 changing authorized amount from \$4,101.39 to \$7,367.07 – **Board Action**
(Note: Total cost of project \$44,660.57, EQIP \$21,128.36, MAWQCP \$5,000.00, balance \$7,367.07 to get to 75%)
- D. Approve Voucher Payment for Stephen McNallan Contract# 18-Capacity-7 in the amount of \$7,367.07 for 410 Grade Stabilization Structure and 412 Grassed Waterway – **Board Action**
(Funding Sources FY18 Capacity \$5,013.76, FY19 Capacity \$1,845.90, FY20 State Cost Share \$315.94, FY21 State Cost Share \$191.47)
- E. Unfunded Cooperative Agreement with NRCS – **Terri Discussion**
- F. Henry Stelten JAA Skills Matrix Worksheet – **Board Action/Signature**
- G. Approve replacement of Terri Peter’s federal computer – **Board Action**
- H. Upcoming Events
 - i. Area 7 SWCD Supervisors Meeting – March 1, 1:00 – 4:00 pm by Zoom or by phone 1-312-626-6799
 - ii. Tuesday, March 1, 7:30 pm Millville – Township Meeting
 - iii. March 3, 9:30 a.m. – Day 2 of Restoring the Driftless (online sign up required) (request link from Terri if interested)
 - iv. March 9 – Legislative Briefing in evening and working on scheduling visits for the 10th or 9th in the a.m.

- v. March 14 9:00 a.m. Regularly scheduled WinLac Policy committee meeting (2nd Monday of month)
- vi. Waterside Chats for WinLac scheduled: March 7 Garvin Brook, March 8 LaCrescent (hybrid session), March 14 Winona, March 24 Whitewater
- vii. March 10 - Understanding Soil Health – Dodge Center 9 am – 12 pm, St. Charles 2 pm to 5 pm (flyer attached)

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Larry (alternate Dag)
- C. WinLaC 1W1P - Lynn
- D. SE SWCD Technical Support JPB - Larry
- E. County Board Meeting – Larry (alternate Sharleen)
- F. Hiawatha Valley RC&D – Lynn

XIII. 2022 Work Planning Session

XIV. Adjourn – Board Action