

Please call office at 651-560-2053 or email [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#. If you plan on attending in person and are not fully vaccinated, wearing a mask and socially distancing will be required.

**Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
January 27, 2022  
8:15 a.m.  
County Conference Room  
625 Jefferson Ave.**

**I. CALL MEETING TO ORDER –**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

- A. Fillmore SWCD MAWQCP additional \$2,500.00 funds with contract date of 01/01/2022 to 12/31/2022
- B. Freeborn SWCD MAWQCP additional \$2,500.00 funds with contract date of 01/01/2022 to 12/31/2022
- C. Olmsted SWCD MAWQCP additional \$2,500.00 funds with contract date of 01/01/2022 to 12/31/2022
- D. Rice SWCD MAWQCP additional \$2,500.00 funds with contract date of 01/01/2022 to 12/31/2022
- E. Root River SWCD MAWQCP additional \$2,500.00 funds with contract date of 01/01/2022 to 12/31/2022
- F. Joint Powers Agreement between the State of Minnesota acting through its Commissioner of the Minnesota Pollution Control Agency and Wabasha Soil and Water Conservation District for the Mississippi River – Winona & La Crescent (WInLaC) Prioritization & Public Outreach Project
- G. Attachment A – Work Plan for the Mississippi River – Winona & La Crescent (WInLaC) Prioritization & Public Outreach Project
- H. Approve John Dose voucher payment for Contract# 19-Capacity-3 in the amount of \$660.00 for 340 Cover Crops (final payment)  
(Funding source FY19 Capacity)
- I. Approve Ted Mehrkens voucher payment for Contract# 19-DWP-CC-7 in the amount of \$900.00 340 Cover Crops (1<sup>st</sup> payment)  
(Funding source FY19 Drinking Water Protection SE MN)
- J. Approve Lars Polson voucher payment for Contract# LMFR-17RCPP-5WAB in the amount of \$109,973.16 for Feedlot Fix  
(Funding source Lower Mississippi River Feedlot Mgmt in MN – 2017)

**VI. SECRETARY'S REPORT**

- A. December 16, 2021 Meeting Minutes-**Board Action**

**VII. TREASURER'S REPORT:**

- A. District Financial Statements-**Board Action**

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$277,645.65 -**Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel  
B. County Commissioner – Bob Walkes  
C. District Manager Report – Terri Peters  
D. NRCS Report – John Benjamin (in packet)  
E. District Technician Report- Matt Kempinger (in packet)  
F. Natural Resources Conservation Technician Report – Henry Stelten (In packet)  
G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)

**X. OLD BUSINESS**

- A. Conservation Project – Lynn  
B. Wabasha SWCD Governance Letter  
C. Wabasha SWCD Internal Control Letter 2020 to Board  
D. Wabasha SWCD Final Audited Financial Statements for 2020  
E. Smith & Schafer Letter of Representation – **Board Action/Signature**

**XI. NEW BUSINESS**

- A. Election of SWCD Board Officers for 2022 – **Board Action**  
i. Chairman –  
ii. Vice Chairman –  
iii. Secretary –  
iv. Treasurer –
- B. 2022 Committee Appointments-**Board Action**  
i. Personnel committee – Lynn and Larry  
ii. Finance Committee – Chet and Sharleen  
iii. Whitewater JPB - Lynn  
iv. Zumbro 1W1P - Larry  
v. WinLaC 1W1P - Lynn  
vi. SE SWCD Technical Support JPB - Larry  
vii. County Board Meeting Representative – This is a member of our board who will go to county meetings. – Larry/alternate Sharleen  
viii. Hiawatha Valley RC&D - Lynn
- C. ELink Grant Reporting Signature Authority Resolution 01272022-1-**Board Action**

- D. Designation of Official Newspaper Resolution 01272022-2 (Plainview News) - **Board Action**
- E. Designation of Official Bank Depositories Resolution 01272022-3-**Board Action**
- F. Designation of Signatories for Bank Accounts Resolution 01272022-4 – **Board Action**
- G. Per Diem rates \$125.00 and Mileage .585 for 2022 Resolution 01272022-5- **Board Action**
- H. Contract extension authority policy 1/27/2022 – **Board Action**
- I. Operational Rules and Guidelines for 2022 – **Board Action**
- J. Bank Signatories – **Board Action**  
**Peoples State Bank – Entity Authorization - All Sign**
- K. Environmental Troubleshooters Inc. Pay Voucher #7 in the amount of \$50,600.02 for work done up through 1/17/2022 on Scope Expansion Project – **Board Action/Signature**
- L. Approve Wabasha County Contract for Services with Root River SWCD in Support of Surface Water Assessment Grant Program (WinLaC) – **Board Action/Signature**
- M. Approve Bernard Sheehan Contract# 19-Capacity-11 in the amount of \$1,000.00 for 351 Well Decommissioning – **Board Action**  
(Funding source FY19 Capacity)
- N. Approve cancelation of Rachel Walkes Contract# 21-Capacity-5 in the amount of \$2,700.00 for 340 cover crops. Not able to meet guidelines for planting deadlines. – **Board Action**  
(Funding source FY21 Capacity)
- O. Approve cancelation of the remainder of Anthony Burke’s Contract# 18-Capacity-3 for 340 cover crops for the 3rd year in the amount of \$900.00. Not able to meet guidelines for planting deadlines – **Board Action**  
(Funding source FY18 Capacity)
- P. Approve Joseph Young Contract# 21-SWD-1 in the amount of \$1,665.50 for Reverse Osmosis Water Treatment System – **Board Action**  
(Funding source FY21 Safe Drinking Water for Private Well Users)
- Q. Approve Lars Polson Contract# 19-319FL-4 in the amount of \$49,753.89 for Small Feedlot Fix – **Board Action**  
(Funding source 319 Small Feedlot Fix)
- R. Upcoming Events
  - i. MASWCD Legislative “Day on the Hill”

**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Larry
- C. WinLaC 1W1P - Lynn
- D. SE SWCD Technical Support JPB - Larry
- E. County Board Meeting – Larry (alternate Sharleen)
- F. Hiawatha Valley RC&D - Lynn

**XIII. Adjourn – Board Action**