

Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 8 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance. Anyone who is in the at- risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) or 651-560-2053

**Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
January 28, 2021  
8:15 a.m.  
County Conference Room  
625 Jefferson Ave.**

**I. CALL MEETING TO ORDER –**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

A. Meeting Statement – Terri Peters

**Terri Peters made the decision to have call-in and limited number of attendees at the Board Meetings. Consulted with other SWCD's and BWSR on how they were handling meetings because of COVID-19 pandemic and State of Emergency Guidelines. Calling in is allowed under the open meeting law. Phone line set up for SWCD meetings by Wabasha County. Board was contacted about this suggested change and it was agreed that this was the best solution for the situation at this time.**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

- A. Roger & Rachel Walkes AgBMP Loan Application for 2009 Case IH 1250 Planter, No-till drill. Approved amount \$33,000.00.
- B. Amendment P19-2416-2019 SWCD Local Capacity and Buffer Law Implementation for Wabasha SWCD. Changing expiration date from 12-31-2021 to amended expiration date of 12-31-2022
- C. Gregory Schad AgBMP Loan Application. Approved amount \$20,000.00. for planter with no-till option.
- D. Freeborn SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 1-01-2021 to 12-31-2021
- E. Mower SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 01-01-2021 to 12-31-2021

- F. Fillmore SWCD MAWQCP additional \$2,500.00 funds with contract date of 01-01-2021 to 12-31-2021

**VI. SECRETARY'S REPORT**

- A. December 17, 2020 Meeting Minutes-**Board Action**

**VII. TREASURER'S REPORT:**

- A. December 2020 Program Record-**Board Action**
- B. District Financial Statements-**Board Action**

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$ -**Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Terry Helbig
- B. County Commissioner – Don Springer *is the SWCD representative for county board for 2021*
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin
- E. Ecological Technician Report – Henry Stelten
- F. District Technician Report- Matt Kempinger
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske

**X. OLD BUSINESS**

- A. Wabasha SWCD Governance Letter
- B. Wabasha SWCD Internal Control Letter 2019 to Board
- C. Wabasha SWCD Final Audited Financial Statements for 2019
- D. Smith & Schafer Letter of Representation – **Board Action/Signature**
- E. Jen Wahls Contract for Services – Zumbro Flood Plain Outreach continuing program with additional funding of \$2,500.00 – **Board Discussion**

**XI. NEW BUSINESS**

- A. Election of SWCD Board Officers for 2021 – **Board Action**
  - i. Chairman –
  - ii. Vice Chairman –
  - iii. Secretary –
  - iv. Treasurer –
- B. 2021 Committee Appointments-**Board Action**
  - i. Personnel committee –
  - ii. Finance Committee –
  - iii. Whitewater Watershed
  - iv. Zumbro One Watershed, One Plan
  - v. SE SWCD Technical Support JPB

vi. County Board Meeting Representative – This is a member of our board who will go to county meetings.

- C. eLink Grant Reporting Signature Authority Resolution 01282021-1-**Board Action**
- D. Designation of Official Newspaper Resolution 01232020-2 (The Wabasha County Herald) - **Board Action**
- E. Designation of Official Bank Depositories Resolution 01282021-3-**Board Action**
- F. Designation of Signatories for Bank Accounts Resolution 01282021-4 – **Board Action**
- G. Per Diem rates 75.00 and Mileage .56 for 2021 Resolution 01282021-5- **Board Action**
- H. Contract extension authority policy 1/28/2021 – **Board Action**
- I. Operational Rules and Guidelines for 2021 – **Board Action**
- J. Bank Signatories – **Board Action**
- K. Approve Tom Hunter Voucher payment for Contract 20-CWMA-2 (314 Brush Management) in the amount of \$1,500.00 – **Board Action**
- L. 1WiP Mississippi River-Winona La Crescent Watershed Memorandum of Agreement – **Board Action/Signature**
- M. Hiawatha Valley Resource Conservation and Development Council – Participation for 2021 – Dues \$300.00 – Hiawatha Valley RC&D (potential committee) -**Board Discussion**
- N. Upcoming Events
  - i. Minnesota Campaign Finance Board Annual Recertification was due by January 25, 2021
  - ii. MASWCD Legislative “Day on the Hill” virtual meeting – March 8, 2021

**XII. Board Reports**

- A. WW –
- B. Zumbro 1W1P-
- C. SE SWCD Technical Support JPB
- D. County Board Meeting

**XIII. 2021 Work Planning Session**

**XIV. Budget Approval – Board Action**

**XV. Adjourn – Board Action**