

Wabasha Soil and Water Conservation District
District Regular Board Meeting
July 25, 2019
8 a.m.
County Annex Conference Room
625 Jefferson Ave.

- I. **CALL MEETING TO ORDER** – Meeting called to order at 8:03 am by Chair Terry Helbig
Supervisors Present: Terry Helbig, Chair; Lynn Zabel, Vice Chair, Chuck Fick, Treasurer;
Larry Theismann, Secretary; Nate Arendt, Member

Staff Present: Terri Peters, District Manager; Dennis Stelling, SWCD; John Benjamin,
NRCS

Others: Sharleen Klennert, Citizen; Frank Klennert, Citizen; Sheila Harmes, WW JPB; Jeff
Weiss, DNR

- II. **PLEDGE OF ALLEGIANCE**

- III. **AGENDA**

*Moved by Fick, seconded by Zabel to approve the agenda with the addition of items N:
CWF application with SE MN JPB and O: Gorman Creek project potential with DNR under
new business.*

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

- IV. **PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

- V. **CONSENT AGENDA -Board Action**

A. Check 10901 payment to Wabasha-Kellogg Public Schools in the amount of \$309.60
dated 7/10/2019 for busing reimbursement for 5th grade field day

Moved by Zabel, seconded by Arendt to approve the consent agenda

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

- VI. **SECRETARY'S REPORT**

A. June 27, 2019 Meeting Minutes-Board Action

Moved by Fick, seconded by Zabel to approve the Secretaries report as presented

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

- VII. **TREASURER'S REPORT:**

A. June Program Record-Board Action

Moved by Arendt, seconded by Zabel to approve the program record

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

B. District Financial Statements June 2019-**Board Action**

Moved by Fick, seconded by Theismann to approve the district financial statements as presented

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly bills in the amount of \$27,852.11-**Board Action**

Moved by Arendt, seconded by Zabel to approve the payment of monthly bills in the amount of \$27,852.11

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

A. Chair Report – Terry Helbig

B. District Manager Report – Terri Peters

C. NRCS Report – John Benjamin

X. OLD BUSINESS

A. 1W1P Update-**Board Information**

B. Update on grant transfers from WRB (AgCertainty and Well Sealing grants)-**Board Information**

C. MASWCD Resolution Meeting -**Board Discussion**

D. Bus Tour-**Board Discussion/Information**

E. Wabasha County Budget Request for FY 2020-**Board Discussion**

XI. NEW BUSINESS

A. Jeff Weiss, Clean Water Hydrologist, DNR, Request for time for discussion of current and possible CWF, CPL, and LSOHC funded projects happening in the county-**Board Discussion**

B. Izaak Walton League Fiscal Agent Agreement-**Board Action**

Moved by Theismann, seconded by Fick to approve the Fiscal Agent Agreement with the Izaak Walton League

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

C. Reducing Bacteria from SE MN Feedlots Sub-agreement-**Board Action**

Moved by Zabel, seconded by Theismann to approve the Reducing Bacteria from SE MN Feedlots sub-agreement

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

- D. 319 Focus Small Watershed – West Indian Creek. Completed interview (2nd round)-
Board Discussion/Action to Pursue
*Moved by Theismann, seconded by Fick to give pursue 319 Focus Small Watershed-
West Indian Creek grant funding*
Affirmative: Arendt, Fick, Helbig, Theismann, Zabel
Opposed: None
Motion Carried
- E. Revise and resubmit West Indian Creek CWF application (have discussed revisions
with BWSR/CWF staff)- Board Discussion/Action to Pursue
*Moved by Zabel, seconded by Theismann to revise and resubmit West Indian Creek
CWF application*
Affirmative: Arendt, Fick, Helbig, Theismann, Zabel
Opposed: None
Motion Carried
- F. North Branch Whitewater – have started evaluation, discussions with Sheila Harmes
(Whitewater JPB) and Skip Langer (Olmsted) on moving forward- Board
Discussion/Action to Pursue
*Moved by Zabel, seconded by Arendt to move forward with the North Branch
Whitewater CWF grant application in conjunction with WW JPB and Olmsted SWCD*
Affirmative: Arendt, Fick, Helbig, Theismann, Zabel
Opposed: None
Motion Carried
- G. Scott Johnson (Rural Waters) and Jennifer Ronnenberg (MDH) – groundwater
protection related grants and City Wellhead Protection- Board Discussion/Action to
Pursue
*Moved by Fick, seconded by Zabel to pursue agreements with Rural Water and MDH
on groundwater protection related grants and City Wellhead Protection*
Affirmative: Arendt, Fick, Helbig, Theismann, Zabel
Opposed: None
Motion Carried
- H. Field demo – practices to address nitrates in groundwater on irrigated fields
managing both manure and nitrogen application on coarse soils. Prelim discussions
with multiple agencies- Board Discussion/Action to Pursue
*Moved by Fick, seconded by Zabel to issue a resolution to pursue a field demonstration
concerning nitrates in groundwater on irrigated fields managing both manure and
nitrogen applications on coarse soils*
Affirmative: Arendt, Fick, Helbig, Theismann, Zabel
Opposed: None
Motion Carried
- I. Reviewing a couple other grant opportunities to fund current project list that may
meet criteria- Board Discussion/Action to Pursue
*Moved by Theismann, seconded by Fick to pursue grant funding from other agencies
to fund current project list*

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

J. Disposal of Hach Hydrolab by giving to DNR-Board Action

Moved by Arendt, seconded by Fick to give Hach Hydrolab to the DNR

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

K. Governance 101 training meeting-Board Discussion/Sign-up Action

Moved by Arendt, seconded by Fick to register two people for the Governance 101 training conference with the decision on which two to be determined

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

L. Tom Leisen contract 19-Capacity-1 1st year voucher payment (cover crops practice 340 on 30 acres) for \$900 (of \$2,700) for inter-seeding 2 species cover crops into corn -Board Action

Moved by Arendt, seconded by Theismann to pay Tom Leisen contract 19-Capacity-1 voucher payment in the amount of \$900.00

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

M. Upcoming Events

i. Bus Tour. August 7th, 9-12:30. Load in Zumbro Falls.

ii. Governance 101 Training-Sept 12-13

iii. NASCA & NWC Conservation conference-Sept 30-Oct 2, Lexington, KY

N. CWF Application with SE MN JPB for feedlots-Board Discussion

O. Gorman Creek project in conjunction with the DNR. DNR offer of partnership and having Wabasha SWCD act as the grantee-Board Discussion

XII. Board Reports

A. WW –

B. 1W1P-

XIII. Closed Session to discuss personnel staffing

A. The meeting will be closed as permitted by Minn Stat. section 13D.05 Subd 3 to review the status of the Administrative Assistant/Bookkeeper position.

Moved by Theismann, seconded by Arendt to close the meeting

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

Meeting closed at 9:39 am

Moved by Theismann, seconded by Fick to reopen the meeting

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

Meeting reopened at 10:03 am

Moved by Theismann, seconded by Fick to change the Administrative assistant/bookkeeper position from part-time to full-time

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

Moved by Arendt, seconded by Theismann to work on changing the administrative assistant/bookkeeper job title, description, and classification to that of Office Manager

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

XIV. Adjourn- Board Action

Moved by Arendt, seconded by Theismann to adjourn

Affirmative: Arendt, Fick, Helbig, Theismann, Zabel

Opposed: None

Motion Carried

Meeting adjourned at 10:10 am

Respectfully Submitted,



Larry Theismann, Secretary