

Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
June 27, 2019  
8 a.m.  
County Annex Conference Room  
625 Jefferson Ave.

I. **CALL MEETING TO ORDER –**

Meeting called to order by Chair Terry Helbig at 8:00 am

Supervisors Present: Terry Helbig, Chair; Lynn Zabel, Vice Chair; Larry Theismann, Secretary; Chuck Fick, Treasurer

Staff present: Terri Peters, District Manager

Others Present: John Benjamin, NRCS Soil Conservation Specialist; Sharleen Klennert, Citizen; Frank Klennert, Citizen; Raelyn Hunt, Citizen

II. **PLEDGE OF ALLEGIANCE**

III. **AGENDA**

*Moved by Fick, seconded by Zabel to approve the agenda with the addition of item J-County Board Appointment*

*Affirmative: Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

IV. **PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

V. **CONSENT AGENDA -Board Action**

Joseph Slater Stewardship Plan Agreement

Jim & Jane Klassen Stewardship Plan Agreement #1

Jim & Jane Klassen Stewardship Plan Agreement #2

Jason Klassen Stewardship Plan Agreement

Kathy Henderson Stewardship Plan Agreement

DNR Forestry Plan grant contract 152295 amendment #1

*Moved by Fick, seconded by Zabel to approve the consent agenda*

*Affirmative: Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

VI. **SECRETARY'S REPORT**

A. May 23, 2019 Meeting Minutes-Board Action

*Moved by Theismann, seconded by Fick to approve the secretaries report as presented*

*Affirmative: Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

**VII. TREASURER'S REPORT:**

**A. May Program Record-Board Action**

***Moved by Fick, seconded by Theismann to approve the May Program Record  
Affirmative: Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**B. District Financial Statements May 2019-Board Action**

***Moved by Theismann, seconded by Fick to approve the District Financial Statements  
Affirmative: Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**VIII. PAYMENT OF MONTHLY BILLS**

**A. Monthly bills in the amount of \$17,365.64-Board Action**

***Moved by Fick, seconded by Theismann to approve payment of monthly bills in the  
amount of \$17,365.64***

***Affirmative: Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**IX. DISTRICT REPORTS**

**A. Chair Report – Terry Helbig**

**B. County Commissioners – Don Springer; Rich Hall**

**C. District Manager Report – Terri Peters**

**D. NRCS Report – John Benjamin**

**X. OLD BUSINESS**

**A. 1W1P Update-Board Information**

**i. 1W1P Kickoff Party**

**B. Legislative funding options update-Board Information**

**C. Update on grant transfers from WRB (AgCertainty and Well Sealing grants)-Board  
Information**

**D. MASWCD Resolution Meeting -Board Discussion**

**E. Conservationist of the Year-Board discussion/Action**

**F. Woodland Manager of the Year-Board Discussion/Action**

***Moved by Fick, seconded by Zabel to cast a unanimous ballot for Raleigh Mehrkens as  
Conservationist of the Year and for Matt Johnson as Woodland Manager of the Year***

***Affirmative: Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**G. Bus Tour-Board Discussion/Information**

**H. Wabasha County Budget Request for FY 2020-Board Discussion**

**XI. NEW BUSINESS**

**A. Financial Report Signature Authority Resolution 06272019-1 to cover the State Fiscal  
Year 2020-Board Action**

***Moved by Fick, seconded by Theismann to approve resolution 06272019-1***

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

B. 2018 Audit Draft #2-Board Information/Discussion

C. Governance 101 training meeting-Board Discussion/Sign-up

D. Well Sealing Policy amendment-Board Action

**Moved by Zabel, seconded by Fick to approve the amended Well Sealing Policy**

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

E. Steve McNallan contract 17-CAP-WS-13 in the amount of \$1,000 for well sealing-Board Action

**Moved by Fick, seconded by Theismann to approve Steve McNallan contract 17-CAP-WS-13 in the amount of \$1,000.00**

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

F. Tom Miller contract 17-CS-5 &17-Capacity-12 in the amount of \$2,700.00 for Grassed Waterway (Practice 412)-Board Action

**Moved by Fick, seconded by Zabel to approve Tom Miller Contract 17-CS-5 &17-Capacity-12 in the amount of \$2,700.00 for Grassed Waterway**

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

G. David Deming contract 18-Capacity-2 (Grassed Waterway) in the amount of \$19,725.00 cancellation-Board Action

**Moved by Theismann, seconded by Fick to cancel David Deming Contract 18-Capacity-2**

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

H. Gareth Hager contract 19-Capacity-2 in the amount of \$845.70 for Water and Sediment Control Structure and Grade Stabilization Structure (Practice 638/410)-Board Action

**Moved by Zabel, seconded by Fick to approve Gareth Hager contract 19-Capacity-2 in the amount of \$845.70 for Water and Sediment Control Structure and Grade Stabilization Structure**

**Affirmative: Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

I. Upcoming Events

i. Data Practices Training- Jun 27

ii. Resolution Meeting-June 28<sup>th</sup>

iii. Cover Crop Interseeding Demonstration Event July 2, Northfield, MN

iv. Ag Drainage/Water Quality workshop-July 10-11, Marshall, MN

v. Bus Tour. Date pending.

vi. Wabasha County Fair booth July 18, 11:00-8:00

vii. Governance 101 Training-Sept 12-13

- viii. NASCA & NWC Conservation conference-Sept 30-Oct 2, Lexington, KY
- J. County Board Meeting Appointment-**Board Discussion**

**XII. Board Reports**

- A. WW –
- B. 1W1P-

**XIII. Adjourn- Board Action**

*Moved by Fick, seconded by Zabel to adjourn*

*Affirmative: Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

**Meeting Adjourned at 10:54 am**

**Respectfully Submitted,**



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**Larry Theismann, Secretary**