Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 8 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance. Anyone who is in the at- risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. susan.cerwinske.wabashaswcd@gmail.com or 651-560-2053

Wabasha Soil and Water Conservation District
District Regular Board Meeting
March 25, 2021
8:15 a.m.
County Board Room
625 Jefferson Ave.

- *I.* CALL MEETING TO ORDER –
- II. PLEDGE ALLEGIANCE

III. AGENDA

A. Meeting Statement – Terri Peters

Terri Peters made the decision to have call-in and limited number of attendees at the Board Meetings. Consulted with other SWCD's and BWSR on how they were handling meetings because of COVID-19 pandemic and State of Emergency Guidelines. Calling in is allowed under the open meeting law. Phone line set up for SWCD meetings by Wabasha County. Board was contacted about this suggested change and it was agreed that this was the best solution for the situation at this time.

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. <u>CONSENT AGENDA</u>-Board Action

A. WSB – Professional Services Order – Additional services through 5-31-2021

VI. <u>SECRETARY'S REPORT</u>

A. February 25, 2021 Meeting Minutes-Board Action

VII. TREASURER'S REPORT:

- A. District Financial Statements-Board Action
- B. Program Record Board Action

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$73,828.98 -Board Action

IX. DISTRICT REPORTS

- A. Chair Report Terry Helbig
- B. County Commissioner Bob Walkes
- C. District Manager Report Terri Peters
- D. NRCS Report John Benjamin
- E. Ecological Technician Report Henry Stelten
- F. District Technician Report- Matt Kempinger
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske

X. OLD BUSINESS

- A. MASWCD Legislative Day Follow-Up Report: Lynn, Terry, Terri
- B. Conservation Project Lynn Zabel
- C. Program evaluation Forestry Day, 5th Grade Conservation Day, Envirothon, WWJPB, RC&D, Others? **Board Discussion**
- D. West Indian 319 Plan Update Terri
- E. Discussion on tablets, emails, IT (bring questions)

XI. NEW BUSINESS

- A. Approve Balow Farms (David & Laurie Balow) Contract 19-DWP-CC-6 in the amount of 2,700.00 for practice 340 Cover Crops **Board Action**
- B. Approve Pete Weis Contract 21-CS-1 in the amount of \$5,354.25 for practice 412 Grassed Waterway **Board Action**
- C. Approve Lars Polson Amendment #1 to Contract LMFR-17RCPP-5WAB to move install date from 5-15-2021 to 12-31-2022. (RCPP Feedlot program in the authorized amount of \$95,318.85) **Board Action**
- D. New Board Photos will be taken
- E. Upcoming Events:

XII. Board Reports

- A. Whitewater JPB
- B. Zumbro 1W1P
- C. WinLac 1W1P
- D. SE SWCD Technical Support JPB
- E. County Board Meeting
- F. Hiawatha Valley RC&D

XIII. Adjourn – Board Action



Professional Services Order

Project Budget Amendment Agreement to Perform Additional Services to Wabasha SWCD for Zumbro River Restoration project located in the City of Mazeppa, Wabasha County MN.

Date	Consultant	Client
March 9, 2021	WSB & Associates, Inc. 3701 40 th Avenue NW Rochester, MN 55901 507.218.3380	Wabasha SWCD Terri Peters, District Manager 611 Broadway Ave, Suite 10 Wabasha, MN 55981
		651-565-4673

Schedule

The Services shall commence on 3/9/2020 and shall continue through 5/31/2021 or until project completion.

Scope of Work

Consultant shall provide the Service(s) and/or Deliverable(s) as follows:

The project budget amendment includes the following additional services which are considered outside of the original project scope:

SERVICE 1 – Vibration Monitoring

WSB recommends the following scope of work to monitor vibration at Leo's Sport's Bar in Mazeppa, Minnesota based on owner's concerns.

1.1 Install Crack Monitoring Strips:

WSB staff will install up to four (4) crack monitoring strips at locations agreed upon by the owner of Leo's Sport's Bar and WSB.

1.2 Install Vibration Monitoring Equipment:

WSB Construction Services staff will install monitoring equipment to measure vibration caused by construction equipment used in dam remnant removal. WSB Construction Services staff will consult with WSB Structural Engineers to set the appropriate warning levels within the equipment for the specific project that will allow contractor and field staff to assess vibration levels during dam remnant removal. WSB will also remove the vibration monitoring equipment during following completion of the dam remnant removal.

1.3 Conduct Real-Time Vibration Monitoring:

WSB Construction Services staff will provide up to one (1) day of real-time monitoring of the installed crack strips and the vibration monitoring equipment during dam remnant removal.

1.4 Project Management:

WSB will summarize the results of the real-time vibration monitoring in a technical memo to be provided to the Wabasha SWCD, MN DNR, and owner of Leo's Sports Bar.

Fee

This engagement will be conducted on a not-to-exceed Basis. The total value for the Service(s) pursuant to the Professional Services Order (PSO) is \$3,000.00. Hourly rates are to be billed per the 2019 rate schedule of the original contract.

	Item Description	Amount
	s project budget amendment includes the following tasks under the tration Monitoring Service:	
1.	Install Crack Monitoring Strips	\$100.00
2.	Install Vibration Monitoring Equipment	\$1,600.00
3.	Conduct Real-Time Vibration Monitoring	\$900.00
4.	Project Management	\$400.00
	*TOTAL COST OF SERVICES	\$3,000.00

Billing Information

Bill to Address Client Project Manager/Contac		Email Address	Phone Number (if different from above)

Assumptions or Details

Actual hours will be used for billing purposes. Services requested by the client outside of the scope will be considered additional services and an estimate for these services will be completed by WSB with approval by the client prior to completion of services.

Terms and Conditions

The undersigned hereby requests that WSB & Associates, Inc. perform the services outlined herein. I further agree that I have reviewed and agree to the attached project budget amendment professional services order (PSO) dated 10-15-2020 (Exhibit A) and that payment for services outlined shall be made at thirty (30) day intervals as charges are incurred and billed unless other arrangements are made and so stated herein. I understand that a finance charge at the rate of one and one-half percent (1½%) per month on the unpaid balance shall be charged on all

accounts over thirty (30) days past the statement date, which is an annual percentage rate of eighteen percent (18%), and that the minimum finance charge will be one dollar (\$1.00) per month. I certify that if I am not an agent for the owners of the project, that I am personally liable for the cost of the services ordered and if I am an agent for the owner, that I have secured proper authority to insure the cost of the services ordered on their behalf.

IN WITNESS WHEREOF, the parties hereto have caused this PSO to be effective as of the day, month and year first written above.

Wabasha	swcp	١	WSB	/
Signature:	Lougheten		Signature:	Dy
Printed Name:	Terri LiPetiers		Printed Name:	Earth Evans
Title:	District Mmager		Title:	Director of Water Resources

Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 8 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance. Anyone who is in the at- risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. susan.cerwinske.wabashaswcd@gmail.com_or651-560-2053

Wabasha Soil and Water Conservation District
District Regular Board Meeting
February 25, 2021
8:15 a.m.
County Board Room
625 Jefferson Ave.

I. CALL MEETING TO ORDER – Meeting called to order by Terry Helbig, Chair at 8:15 am.

Supervisors present: Terry Helbig, Chair, Lynn Zabel, Co-Chair, Larry Theismann,

Secretary, Sharleen Klennert, Treasurer, Chet Ross, member.

Staff Present: Terri Peters, District Manager

Others Present: Bob Walkes, County Commissioner, Dave Balcom, Editor of the

Wabasha Herald

On Phone: John Benjamin, NRCS, Sue Cerwinske, Bookkeeper/Admin. Asst.

II. PLEDGE ALLEGIANCE

III. AGENDA

A. Meeting Statement – Terri Peters

Terri Peters made the decision to have call-in and limited number of attendees at the Board Meetings. Consulted with other SWCD's and BWSR on how they were handling meetings because of COVID-19 pandemic and State of Emergency Guidelines. Calling in is allowed under the open meeting law. Phone line set up for SWCD meetings by Wabasha County. Board was contacted about this suggested change and it was agreed that this was the best solution for the situation at this time.

Motioned by Zabel and seconded by Ross approve the agenda Affirmative: Helbig, Zabel, Theismann, Klennert, Ross Opposed: None Motion Carried

IV. PUBLIC COMMENTS

Dave Balcom, Editor of Wabasha County Herald
Interested in doing a story about 1W1P and would like more information.
Too much government conversations, not enough human being talk.
He has met with Terri Peters

V. CONSENT AGENDA -Board Action

- A. 2019 Buffer Law (Wabasha SWCD) Grant ID# P19-2506
- B. 2019 State Cost-Share Fund (Wabasha SWCD) Grant ID# P19-2247
- C. 2020 Conservation Delivery (Wabasha SWCD) Grant ID# P20-5074
- D. FY 2018 Cooperative Weed Mgmt. Grant ID# C18-7114
- E. 2018 State Cost Share Fund (Wabasha SWCD) Grant ID# P18-2837
- F. SE MN Well Sealing Program Grant ID# C19-2001. Regional Grant Return unspent funds \$12,117.17
- G. Root River SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 1-01-2021 to 12-31-2021 **Signature Needed**
- H. Olmsted SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 1-01-2021 to 12-31-2021 **Signature Needed**
- I. Winona County SWCD MAWQCP Additional \$2,500.00 funds with contract date 1-01-2021 to 12-31-2021 **Signature Needed**
- J. Travis Danckwart Contract 19-Capacity-6 Amendment to contract install date to 11-01-2022 from 11-01-2021 **Signature Needed**
- K. Travis Danckwart Contract 19-Capacity-7 Amendment to contract install date to 11-01-2022 from 11-01-2021 – Signature Needed
- L. Travis Danckwart Contract 19-Capacity-8 Amendment to contract install date to 11-01-2022 from 11-01-2021 **Signature Needed**
- M. Rice SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 1-01-2021 to 12-31-2021 Signature Needed
- N. Goodhue SWCD MAWQCP Amendment to change contract expiration date from 1-01-2020 to 12-31-2020, to 1-01-2021 to 12-31-2021 **Signature Needed**
- O. Environmental Troubleshooters, Inc. Payment Voucher 1 (Invoice# 9837) \$39,944.78 for contractor work up through 2-11-2021 for Zumbro Stream Restoration
- P. Environmental Troubleshooters, Inc. Payment Voucher 2 (Invoice# 8418) \$84,802.40 for contractor for work up through 2-19-2021 for Zumbro Stream Restoration

Motioned by Zabel and seconded by Klennert to approve the Consent Agenda.

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

Zabel mentioned that he would like to see the Environmental Troubleshooters Inc. project specs for seeding. Terri Peters will get that information to him.

VI. SECRETARY'S REPORT

A. January 28, 2021 Meeting Minutes-Board Action

Motioned by Theismann and seconded by Ross to approve the Secretary's Report

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

VII. TREASURER'S REPORT:

A. District Financial Statements-Board Action

Motioned by Klennert and seconded by Zabel to approve the Treasurer's Report

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$161,191.13 -Board Action

Motioned by Thiesmann and seconded by Ross to approve payment of

the monthly bills

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

IX. DISTRICT REPORTS

A. Chair Report - Terry Helbig

Introductions of Board staff to Dave Balcom, Editor of Wabasha County Herald. No additional meetings attended.

Terry stated we should rethink our programs, Conservation Days, Forestry Days, Tours. Instill Conservation in students.

Discussion:

Terri mentioned that 5th grade teachers have an environmental class in their curriculum. Conservation cubes have been sent out to the schools. Things they can do in the classroom.

Zabel stated that more impact on 5th graders than high school students. High school students are set in their ways. Technical school or college.

Theismann agreed with Zabel. Make an impression on the younger kids.

Terri stated that a few years ago changed things up. Visited a dairy operation, stations on soil, forestry and fish stocking at the stream. Schools seem to appreciate it. Nice to get kids outside to experience nature and farming. Tried Envirothon, but no interest from local schools.

Agreed by all to put on agenda to take a look at our programs.

B. County Commissioner – Bob Walkes

1W1P is a concern.

Don Springer was elected as Vice-Chair of committee for Greater Zumbro 1W1P Went to Whitewater JPB meeting. Got a lot of insight there. Visited with Terri and Sheila Harmes after meeting. He is working to learn how agencies/groups work together and how the funding works for programs.

C. District Manager Report - Terri Peters

Got through January BWSR monthly reporting.

Waiting on January program report until 2020 approved and closed out.

Partners reporting, different than BWSR reporting

1W1P Great Zumbro, 1W1P Winona La Crescent work group and policy meetings.

N.Fork at Mazeppa stream restoration project moving along. Rock ripple put in. Important to get work done while ground is frozen. Completion before April 1. Looks like they should be done mid-March. Larry mentioned he would like to go see the construction on the project.

Met with Luke Lunde of WSB, working with City of Mazeppa on other sections of river, damaged by flooded of 2010. Talked about working together to complete that section over the next couple of years. Area is more upstream, by the city. Terri has map that identifies the section. DNR paying extra for time-lapse and drone photography of the project. Henry is photographing and Beau Kennedy is flying the drone.

MPCA Stream monitoring/assessment. Met with Sheila Harmes to redo budget.

Met with Dave Balcom for story on 1W1P

Working with staff planning spring projects

Put in priority request to NACD for funding to help fund JPB Technical Assistance and help with EQIP projects in SE area. Help in training staff.

DNR contracted to have walk-in access program. Henry completed training. Program will be offered to landowners as an option. DNR will pay \$250.00 per enrollment and they will take over after that.

MAWQCP – have a regional conservation partnership program with NRCS. This round there is a pot of money to apply for EQIP projects, TAA funds for area technicians and engineers. New agreements for that program.

Working on setting up Supervisor's emails on tablets. County IT initially set up as county rather than Wabasha.org

SWCD works in partnership with NRCS – use CADD program for techs. Emails in their Outlook system. Staff need to maintain a federal email for that system.

Comprehensive plan for West Indian Creek 319 project. Plan will become grant application. MPCA funds 60% and want us to find other ways to match. The SWCD has brought multiple partners into this planning process and they have committed to implementation. We continue to develop those partnerships.

- D. NRCS Report John Benjamin, *Report Board Packet*
- E. Ecological Technician Report Henry Stelten, *Report in Board Packet*
- F. District Technician Report- Matt Kempinger, *Report in Board Packet*Gorman Creek project and Hydro-stem modeling for W.Indian Creek 319 Project
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske, *Report in Board Packet*

A. **OLD BUSINESS**

Lynn Zabel – Conservation Project Report

Lynn stated that he has been working on some ideas on how to do a better job with soil conservation. He thought first the answer could be found with the federal farm program, but after a lot of research it became clear that the answer was not there. The 1985 farm program was supposed to link farm payments to conservation but according to a 2003 GAO report that is not the case. He covered nearly everything on the GAO cover page, it is a lot of information, but at least then anyone reading will correctly understand.

We should concentrate on the local level where the SWCD could do the inspections because we know the county and area. We had the idea that possibly people who are already doing all the correct conservation practices could get a small property tax

deduction. The county would have to handle the property tax assessments and the SWCD would find funding from various sources to reimburse the county. It would be a voluntary program for landowners that are willing to or already are doing an excellent job of conservation.

NEW BUSINESS

- B. Selection of auditor for 2020 audit Board Action
 - i. Smith, Schafer & Associates LTD (Bid \$5,100.00)
 - ii. Hawkins Ash CPAs (Bid \$9,500.00)

Motioned by Theismann and seconded by Klennert to approve Smith, Schafer & Associates LTD for auditor for 2020 audit of financial statements for the bid of \$5,100.00.

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

C. Upcoming Events:

i. MASWCD Legislative "Day on the Hill" virtual meeting – March 18, 2021 Lynn and Terry are available to attend by conference call. Can do at the SWCD break room. Terri brought it up to Beau from Goodhue SWCD about doing conference call together. Terri stated we should just do ourselves. Schedule our own appointments with some of the legislators especially with Lynn's property tax proposal. Will need state funding. Terri will talk to Beau again. Will get more information to Lynn and Terry.

Bob Walkes would like to sit in.

year and that would have to be approved.

X. <u>Board Reports</u>

- A. Whitewater JPB Lynn reported that they picked officers. Excellent report on cash balance history from March, 2011 through December, 2020. Over years with fluctuation of funding, the reserve balance is \$86,737. Approved the Whitewater Drinking Protection amendment for 3-year cover crops from 12/31/2022 to 12/31/2023
- B. Zumbro 1W1P Larry reported he attended 2/11/21 meeting.
 Elected officers. Approved payments. Went through timeline. March to submit draft plan for formal review. Later Mar-April formal review period. May-June public comments, revise plan, hold public hearing. June-July, Submit to BWSR for 90-day review. Aug-Sept. BWSR approve plan. Aug- Sept finalize plan, ready for local adoption.

 Terri commented that once the plan is approved on that timeline, funding would come, what we would get. Work group would need to create work plan for 1st
- C. 1W1P Winona La Crescent Terri reported final memorandum of agreement signed. Finish up by-laws, adoption, housekeeping items at next policy committee

meeting. Sheila wants to talk about what kinds of things the work group would be looking for in a consultant. Larry Gates has interest in this project, he requested a meeting with Sheila, Terri. Bob stayed for this meeting. Past presentation, public input, outreach. Make sure what they have already done in past, be brought into this plan.

- D. SE SWCD Technical Support JPB Larry no report. Only meet a couple times a year.
- E. County Board Meeting *Larry no report*
- F. Hiawatha Valley RC&D Terry commented that he hopes they will send us a letter acknowledging of payment of dues. Meet bi-monthly in Rochester. May be able to help with Lynn's proposal about property tax. Terri commented that they meet less often now, hiring a replacement. Bob is primary for Wabasha County. Only one dues are paid for county and SWCD paid it this year.

 Program partly funding along with Nature Conservancy to fund outreach work done on Lower Zumbro which Jen is working on. Hope to get NACD help with that working land project.
- XI. <u>Adjourn</u> Board Action

Motioned by Theismann and seconded by Ross to adjourn the meeting at 9:27 am

Affirmative: Helbig, Zabel, Theismann, Klennert, Ross

Opposed: None Motion Carried

Respectively Submitted By:			
Larry Theismann, Secretary			

9:07 AM 03/04/21 Accrual Basis

Wabasha Soil and Water Conservation District Cash Balances

As of February 28, 2021

	Feb 28, 21
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	31,764.41
Money Market WNB Financial	7,391.05
Peoples State Bank Money Market	331,671.34
Petty Cash	151.62
WNB Financial	19,467.18
Total Checking/Savings	390,445.60
Total Current Assets	390,445.60
TOTAL ASSETS	390,445.60
LIABILITIES & EQUITY	0.00

Accrual Basis

Wabasha Soil and Water Conservation District Balance Sheet

As of February 28, 2021

	Feb 28, 21
ASSETS	
Current Assets Checking/Savings Money Market- Bank of Alma Money Market WNB Financial	31,764.41 7,391.05
Peoples State Bank Money Market Petty Cash WNB Financial	331,671.34 151.62 19,467.18
Total Checking/Savings	390,445.60
Accounts Receivable 11000 · Accounts Receivable	9.00
Total Accounts Receivable	9.00
Total Current Assets	390,454.60
Fixed Assets 15000 · Furniture and Equipment Computer Laptops for Distrcit Techs (2)	4,369.00 3,149.22
Samsung Tablets 15000 · Furniture and Equipment - Other	1,548.69 104,323.00
Total 15000 · Furniture and Equipment	113,389.91
17000 · Accumulated Depreciation	-85,522.98
Total Fixed Assets	27,866.93
Other Assets Prepaid Items	
Prepaid Rent	920.43
Total Prepaid Items	920.43
Total Other Assets	920.43
TOTAL ASSETS	419,241.96
LIABILITIES & EQUITY Liabilities Current Liabilities	
Accounts Payable	05.50
20000 · Accounts Payable Total Accounts Payable	-95.56 -95.56
Other Current Liabilities	00.00
Allowance for Unemployment Reim Deferred Revenue	1,581.86
AIS	76,026.38
FY18 Capacity FY18 CWMA	18,175.00 -1,937.66
FY19 Capacity	14,164.37
FY19 Cost Share FY19 Well Seal Grant	2,073.23 15,576.30
FY20 Buffer Initiative	14,731.36
FY20 Capacity FY20 CWMA	9,179.78
FY20 CWMA FY20 Easement Delivery	10,250.42 -1,464.18
FY20 NACD TA Grant	55,105.76
FY20 State Cost share FY20 WCA	6,524.26 -2,118.74
FY21 Buffer Initiative	17,200.00
FY21 Capacity	111,348.00
FY21 Conservation Delivery FY21 LWM	19,619.00 14,177.00
FY21 State Cost Share	15,401.00
FY21 WCA Izaak Walton League	12,118.00 584.98
izaak vvaitoii League	304.30

1:35 PM 03/04/21 Accrual Basis

Wabasha Soil and Water Conservation District Balance Sheet

As of February 28, 2021

	Feb 28, 21
Total Deferred Revenue	406,734.26
Deposit on Tree Sales 24000 · Payroll Liabilities 25500 · Sales Tax Payable	7,911.46 1,192.97 340.86
Total Other Current Liabilities	417,761.41
Total Current Liabilities	417,665.85
Total Liabilities	417,665.85
Equity Fund Balance- Restatement Fund Balance Designated Investment in Capital Assets 30000 · Opening Balance Equity 32000 · Owners Equity Net Income	47,943.10 31,903.30 27,866.93 649.89 107,429.54 -214,216.65
Total Equity	1,576.11
TOTAL LIABILITIES & EQUITY	419,241.96

1:36 PM 03/04/21

Cash Basis

Wabasha Soil and Water Conservation District **Profit & Loss**

February 2021

	Feb 21
Ordinary Income/Expense	
Income	
Charges for Services Plat Book Sales	35.00
Tree Sales	-0.01
Total Charges for Services	34.99
Intergovernmental Revenues	
Local Partners Grants	4.85
2020 Mazeppa Creek	2,091.26
Zumbro Outreach-Flood Plain-TNC	7,500.00
Total Partners Grants	9,591.26
State	
FY19 Regnl Drinking Water Prote FY19 SE MN Well Seal Grant	5,039.09 -12,117.17
FY20 MPCA SWAG MWL	208.82
FY20 Whitewater Drinking Water	1,218.27
FY21 CREP	604.00
Lwr Missisippi Feedlt Mgmt RCPP MAWQCP	1,641.88 8,602.38
Total State	5,197.27
Total Intergovernmental Revenues	14,793.38
Total Income	14,828.37
Gross Profit	14,828.37
Expense	
District Operations	
Other Services and Charges Building Rent	920.43
Conferences and Conventions	150.00
Employee Expenses	23.21
Fees and Dues Insurance Expenses	300.00 4,551.00
Internet Expense	70.95
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	18.21
Total Vehicle Expenses	18.21
Total Other Services and Charges	6,033.80
Personnel Services	17,006.52
Employee Salary Permanent Employer HSA contributions	0.00
Employer Life and Health	
66000 · Payroll Expenses Employer Life and Health - Other	4,800.26 22.00
Total Employer Life and Health	4,822.26
Employer Share FICA	1,059.93
Employer Share Medicare Employer Share PERA	247.88 1,280.52
Worker's Comp Insurance	2,559.00
Total Personnel Services	26,976.11
Supplies Office Supplies	475.42
Total Supplies	475.42
Total District Operations	33,485.33
Project Expenditures State	

State

1:36 PM 03/04/21 Cash Basis

Wabasha Soil and Water Conservation District **Profit & Loss**

February 2021

Feb 21 **LWM NRBG** 30.24 **MAWQCP Administration** 8,602.38 North Fork Zumbro-Mazeppa 133,433.14 **Total State** 142,065.76 **Total Project Expenditures** 142,065.76 175,551.09 **Total Expense** -160,722.72 **Net Ordinary Income** Other Income/Expense Other Income Interest Income 133.00 **Interest Earnings MM's Total Interest Income** 133.00

133.00

133.00

Total Other Income

Net Other Income

Wabasha Soil and Water Conservation District Monthly Bills Listing March 25, 2021

Туре	Date	Num	Name	Memo	Account	Split	Paid Amount
Mar 25, 21							
Liability Check	03/25/2021	11339	Auditor/Treasurer of Wabasha County		WNB Financial	-SPLIT-	-442.09
Liability Check	03/25/2021	EFT	MN PEIP	Group Numb	WNB Financial	-SPLIT-	-5,110.00
Liability Check	03/25/2021	EFT	VSP Vision Care	·	WNB Financial	24000 · Payroll Liabilities	-64.04
Bill Pmt -Check	03/25/2021	11340	Environmental Troubleshooters, Inc	Contracted	WNB Financial	20000 · Accounts Payable	-48,939.28
Bill Pmt -Check	03/25/2021	11341	Goodhue County SWCD	Drone Servic	WNB Financial	20000 · Accounts Payable	-300.00
Bill Pmt -Check	03/25/2021	11342	HBC	March 2021 I	WNB Financial	20000 · Accounts Payable	-70.95
Bill Pmt -Check	03/25/2021	11343	Minnesota State Auditor	Final Audit S	WNB Financial	20000 · Accounts Payable	-248.00
Bill Pmt -Check	03/25/2021	11344	Mittel Schule, Inc.	April 2021 Rent	WNB Financial	20000 · Accounts Payable	-920.43
Bill Pmt -Check	03/25/2021	11345	Olmsted County Public Works	•	WNB Financial	20000 · Accounts Payable	-9,948.83
Bill Pmt -Check	03/25/2021	11346	Wabasha County Highway Department	Hyundai 10.9	WNB Financial	20000 · Accounts Payable	-117.61
Bill Pmt -Check	03/25/2021	11347	WSB	N.Fork Proje	WNB Financial	20000 · Accounts Payable	-5,042.75
Bill Pmt -Check	03/25/2021	11348	Henry Stelten-b	2nd Quarter	WNB Financial	20000 · Accounts Payable	-375.00
Bill Pmt -Check	03/25/2021	11349	Matthew Kempinger-c	2nd Quarter	WNB Financial	20000 · Accounts Payable	-750.00
Bill Pmt -Check	03/25/2021	11350	Susan Cerwinske-1	2nd Quarter	WNB Financial	20000 · Accounts Payable	-750.00
Bill Pmt -Check	03/25/2021	11351	Terri Peters (Expenses)	2nd Quarter	WNB Financial	20000 · Accounts Payable	-750.00
Mar 25, 21							-73,828.98

NRCS Field Office Report 3/25/21 John Benjamin

Current office standing

- Bill and I are on an every other day office coverage schedule.
- Brian DeVetter and other co-workers, that don't work out of the Wabasha office typically, have been asked to stop coming to work out of the office until further notice.
- The Wabasha office is no longer in a Phase system. As of February 22^{nd.} The office now follows an FPAC workplace safety plan. is to be at a 25% staff occupancy with the flexibility to increase staffing based on ability to social distance.

CSP (Conservation Stewardship Program)

- FY21 CSP classic application deadline March 26, 2021
- 16 Classic signup Applications, 4 with a high priority
- FY22 renewal application deadline, March 30th, 2021
- 5 Renewal applications, not prioritized at this time
- 14 Active contracts
- All FY20 Payments are now complete

EQIP (Environmental Quality Incentive Program)

- 16 Active EQIP contracts
- 24 FY21 EQIP applications submitted
- 11 applications prioritized High
- 2 FY21 sign up 2 application. Both prioritized medium
- Ranking deadline was extended to March 26th, preapproval results should be out soon after the deadline date.

RCPP-EQIP (Regional Conservation Partnership Program)

- 5 RCPP-EQIP active contracts
- 4 FY21 RCPP-EQIP applications moving forward to ranking
- 3 Applications ranked, 1 canceled.
- Ranking deadline was extended to March 26th, preapproval results should be out soon after the deadline date.

CRP (Conservation Reserve Program)

- FY21 sign up started January 4th and ends February 12th
- FY21 signup period extended, no word of an established deadline.

Work Summary March 2021

Henry Stelten

- Cultural resource site reviews for EQIP projects
- Mazeppa stream restoration imagery, meetings, communications
- 340 contracts new and existing, working with Dean Thomas for seeding plans
- Tree sale orders, updates, communications for delivery & pick-up
- CREP outreach and training, working with landowners to find possible matches
- Prescribed burn contract for site near Zumbro Falls

Monthly Report – March

Matt Kempinger

Training

- NRCS
 - Cultural Resources training day
- BWSR
 - Wetland Restoration lesson 1

Projects

- Coordinated meetings between partners on projects
- Investigated 3 future waterway sites
- Investigated 2 new RIM/CRP requests
- Investigated 1 new stream crossing project site
- Provided cover crop outreach to 3 new landowners
- Answered questions regarding wetland considerations for a bridge project
- Provided technical assistance for wetland considerations
- Assisted on one well sealing project
- Worked on design for 1 waterway
- Surveyed 2 feedlot projects
- Connected with Iowa State to provide us a model for West Indian Creek Watershed
- Followed up with various landowners that have ongoing projects
- Received and processed 1 new WCA application.
- Analyzed 5 project watersheds on GIS
- Stream restoration, discharge measurements
- Stream restoration, design drafting

Others

- Informed 2 landowners about EQIP and suggested they apply next sign up period
- Assisted 3 landowner in applying for MAWQCP certification
- Assisted 2 landowners in applying for MAWQCP grant dollars
- Informed 2 landowners about the MAWQCP program
- Answered general resource questions from public and assisted where possible
- Reorganized WCA computer files.
- Aided and advised citizens regarding WCA concerns

Sue's March Report:

MCIT Risk Assessment

2021 Census of Government

DNR billing for N.Fork Zumbro project

Went through 2020 files and moved to back file cabinet

Deposit/Bank files/reconciliations

MAWQCP Grant Worksheet – add December billings

Budget 2021 in Quickbooks

Tree Sales – Tree Tracker

Payroll and payroll tax reporting and payment

Area Directory changes – Goodhue Cty SWCD updating

BWSR - Core Competency Modules on Soil/Conservation/Water Quality

NRCS - CSP Workload Prioritization Sheets - Rate High/Medium/Low

Board Minutes from Feb. 25 meeting

Run Accounts Payable Checks

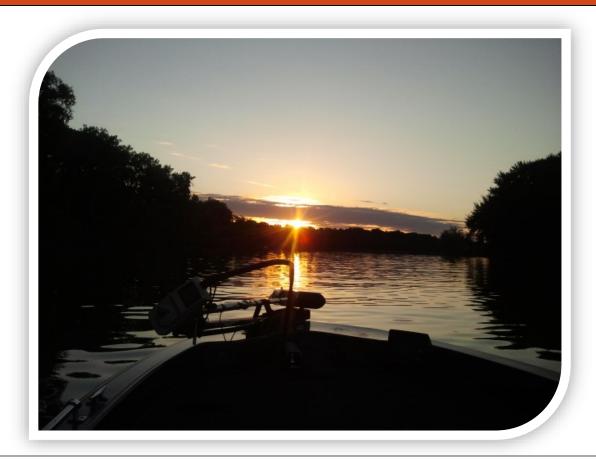
Board Agenda and Board Packet for Mar. 25 meeting

Website – update public notice of meeting and add meeting information to website



HIGHLIGHTS REPORT 2019-20

Wabasha Soil & Water Conservation District mission is "to provide technical, financial, and educational assistance for land and water management in a way that promotes a sound economy and sustains and enhances natural resources."



"We abuse land because we see it as a commodity belonging to us. When we see the land as a community to which we belong, we may begin to use it with love and respect." Aldo Leopold

611 Broadway Avenue, Suite 10 Wabasha, MN 55981 http://wabashaswcd.com/WABASHASWCD.html

The SWCD is a subdivision of State government that is governed by a locally elected Board of Supervisors.

SWCD Goals and Examples of Actions 2019-20

Limit and reduce soil erosion and control sediment associated with land use practices.



Following are for district cost share projects only, also assisted NRCS shown separately:

- 9 grassed waterways complete, 2 in contract.
- 1 sediment control basins/systems completed.
- In 2019 and 2020 19 producers applied for the Minnesota Ag Water Quality

Certification. 16 producers were certified. Some of those were from previous year applications.

- 20 current cover crop contracts (approximately 600 acres cost shared).
- Provided technical assistance for contour/strip cropping for approximately 250 acres and processing requests for 2021.

Improve ground/drinking water quality through best management practices and provide landowners with education and resources available to implement practices.

- Continued to provide assistance to the Volunteer Nitrate Monitoring program administered by Olmsted County SWCD. Planning outreach to private well owners and installation of drinking water treatment system for those in need through recent grant funding.
- Cover crop practices/grants targeting drinking water supply management areas.
- Well sealing program to protect ground water supply.

Continue to assess water sources in Wabasha County for impairments and take actions to improve the groundwater and surface water resources and increase septic system compliance.

- 2 large manure storage projects done and two funded.
- 2 large manure storage projects with NRCS.
- 1 Nutrient Management Plan with NRCS using RCPP funds.
- 3 small feedlot fixes planned for 2021 construction
- Assisting City of Elgin to develop and plan and take action due to increasing nitrates in their water.
- Assist the City of Wabasha with the Wellhead Protection Plan

Increase and improve quality acreage with the use of better best management practices through forestry and promote rotational grazing.



- •15 landowners participating in invasive plant management costshare.
- •Outreach through partnership funding resulting in recommendations for 13 forestry plans and other management recommendations.
- Annual tree sale/program.
- •1 grazing/forest exclusion plan completed through HFHW and another 46 acres completed through EQIP.
- Annual Forestry Day event. (55 attended in 2019, canceled for 2020)
- Attended landowner field day to promote pasture and grazing practices and presented at a partner workshop.
- Outreach program for Zumbro River Flood Plain through partnership programs. Ongoing development of connecting floodplain forests and wildlife corridors through reforestation and managing working grazing lands.

Financial Assistance to Landowners

Local funds are leveraged by state and national resources to have a larger impact. Landowners and county government multiply their resources to implement conservation practices.

Federal Partner Funds

Technical work provided by the SWCD leverages funds brought in through United States Department of Agriculture Natural Resource Conservation Service and Farm Service Agency programs.

- FSA has made Conservation Reserve Program (CRP) payments totaling \$1,221,016 in 2019 \$1,195,614 in 2020. This has helped take some marginal cropland out of production and it allows other cropped fields time to regenerate soil health.
- NRCS made payments that equal \$176,540 in 2019 for the Conservation Stewardship Program.
 These contracts provide payments for farm operation improvements that yield conservation benefits.
- Environmental Quality Incentives Program (EQIP) contracts approved in 2019 were 100,352.49 and in 2020 either made payments or approved projects totaling \$415,735.30. in project dollars for practices such as grade stabilization structures (4), water and sediment control basins (4), waterways (4 scheduled), streambank stabilization (2 projects), tree planting (17 acres), forest stand improvement (3 acres), nutrient management (1), cover crops (639 acres), fencing and grazing management (119 acres), and waste storage facilities (1).
- In some cases, the SWCD is able to provide "piggyback" funding to the EQIP payments to get the cost share payments to 75%.

• The District is also instrumental in Regional Conservation Partnership Programs (RCPP) that add State cost share dollars to EQIP special initiative funds for specific targeted programs or practices. Current funds available through NRCS and SWCD partnership for Minnesota Ag Water Quality Certification Program projects and for "Lower Mississippi Small Feedlots."

2019 Wabasha County Outstanding Conservationist Nomination

The Wabasha SWCD chose Mehrkens
Family Farm, Inc., Jon, Eric, Tim, and
Raleigh, as their 2019 Outstanding
Conservationist of the year and
nominated them for the State award after
working with them throughout the year.
The Mehrkens worked to become
certified through MDA's Minnesota Ag
Water Quality Certification program and
have implemented various other projects.
Raleigh Mehrkens expresses his passion
for his practice of cover crops into no-till
beans they plant cover crops on over
1000 acres. (Photo 2) The Mehrkens' have
varied land use that includes managed



pasture and woodlands. Value of multiple BMPs is demonstrated: grassed waterways, strip cropping with hay in their rotation, diversions, grade stabilization structures, woodland management, no-till, cover crops, pasture management, and technological advances that make their operation efficient. The Mehrkens are achieving their goal of "leaving the dirt for their kids in better quality" and they are Wabasha County SWCD's nomination for the Outstanding Conservationists of the Year.

2019 Woodland Manager of the Year Award – Annual Forestry Day





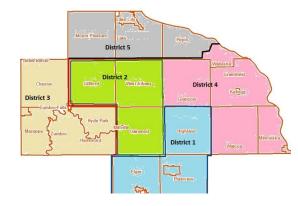
Matt and Jaclynn Johnson enjoy their

land and it's evident in the care they have done to improve it in the 3+ years they have owned the property. Talking with Matt, having a stewardship plan completed, meeting up afterwards and touring their property you get a sense that the woods and land have healed in their care. While visiting with them, we saw a see my first red-headed woodpecker. That is very special. The best interest of the land is the best interest of Johnson's. They look at the land as a whole.

Board of Supervisors

Lynn Zabel, District 1, (507) 421-9944
Sharleen Klennert, District 2, (651) 565-4144
Chet Ross, District 3, (507) 951-8785
Larry Theismann, District 4, (651) 208-6718
Terry Helbig, District 5, (651) 345-4615

Board left to right: New photo coming soon



New Staff Photo Coming Soon

Staff Contacts

Terri Peters: District Manager, (651) 560-2044

Sue Cerwinske: Administrative Associate, (651) 560-2053

Matt Kempinger: District Technician II, (651) 560-2055

Henry Stelten: District Technician II, (651) 560-2051

John Benjamin: NRCS Interim District Conservationist, (651) 560-2050

Bill Wayne: NRCS Soil Conservationist, (651) 560-2052





USDA is an equal opportunity provider, employer, and lender.



Highlights of GAO-03-418, a report to Ranking Democratic Member, Committee on Agriculture, Nutrition, and Forestry, U.S. Senate

Why GAO Did This Study

Annually, over a billion tons of soil erodes from the nation's cropland, and thousands of other acres, including wetlands, are converted to new cropland. Soil erosion reduces the land's productivity and impairs water quality; drained wetlands reduce flood control. Under the 1985 Food Security Act, farmers risk losing federal farm payments if they do not apply conservation practices to reduce erosion or if they drain wetlands. Concerns about soil erosion and wetlands conversions continue, however, as do concerns about the U.S. Department of Agriculture's (USDA) Natural Resources Conservation Service's implementation of these provisions. GAO reviewed field offices' and headquarters' implementation and enforcement of the 1985 act's conservation compliance provisions.

What GAO Recommends

GAO recommends that USDA

- increase oversight of field offices' compliance reviews to improve their accuracy and completeness,
- develop a more representative sample of tracts for review,
- develop an automated system to manage the data needed for reviews, and
- ensure that noncompliance waivers are supported.

USDA reviewed a draft of this report and concurred with the recommendations.

www.gao.gov/cgi-bin/getrpt?GAO-03-418.

To view the full report, including the scope and methodology, click on the link above. For more information, contact Lawrence J. Dyckman at (202) 512-3841 or dyckmanl@gao.gov..

AGRICULTURAL CONSERVATION

USDA Needs to Better Ensure Protection of Highly Erodible Cropland and Wetlands

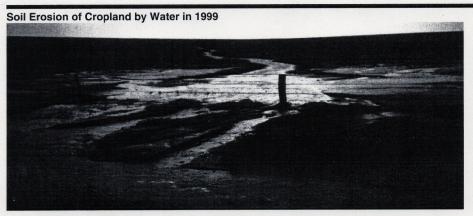
What GAO Found

USDA's Natural Resources Conservation Service has not consistently implemented the 1985 Food Security Act's conservation provisions. Inconsistent implementation increases the possibility that some farmers receive federal farm payments although their soil erodes at higher rates than allowed or they convert wetlands to cropland.

According to GAO's nationwide survey, almost half of the Conservation Service's field offices do not implement the conservation provisions as required because they lack staff, management does not emphasize these provisions, or they are uncomfortable with their enforcement role. For example, field offices do not always find a farmer in violation for failing to implement an important practice, such as crop rotation, and do not always see whether a farmer has corrected the problem; they also do not always check for wetlands violations.

The Conservation Service's weak oversight of its field offices further impairs implementation of the provisions. In the process of selecting samples of cropland tracts to assess farmers' compliance, the Conservation Service disproportionately emphasizes tracts with little potential for noncompliance, such as permanent rangelands. This selection process leads to inflated compliance rates. The Conservation Service also has no automated system to promptly inform its field offices of the tracts selected for compliance reviews or to enable the offices to efficiently report their review results. Therefore, the field offices cannot conduct timely reviews—during critical erosion periods—and provide headquarters with up-to-date information.

Finally, the Farm Service Agency, the USDA agency responsible for withholding benefits for violations identified by the Conservation Service, often waives these noncompliance determinations without adequate justification. Without support from the Farm Service Agency, the Conservation Service's field staff have less incentive to issue violations.



Source: USDA's Natural Resources Conservation Service.



NCF #FutureFocused Q&A with Emily Moberg, PhD 12/09/2020

→ SHARE



Emily Moberg, PhD, is an Envirothon alumna and currently works at the World Wildlife Fund (WWF) in D.C. She also runs the National Network for Ocean and Climate Change Interpretation, an organization that seeks to educate U.S.-based informal and formal science educators on how to effectively communicate climate science to the American public. Moberg first became involved with Envirothon during her freshman year of high school and continued until she graduated. Her sophomore year team even won the national competition – something Moberg describes as her best moment of high school.

Moberg recently spoke with NACD about NCF and Envirothon, their goals and their legacy. Below are some of her answers.

How did your involvement in the Envirothon program influence your career goals?

Envirothon really opened my eyes to what environmental science is. It made me look at what types of careers are available in this field. For me, Envirothon highlighted the linkage between human well-being and the environment. My involvement in Envirothon and desire to work on real-world analogs of work I encountered in Envirothon – like the oral problem-solving piece of the competition (where you are given a real-world problem and asked how to approach it) – helped me decide to major in environmental engineering.

It also influenced my view of what teamwork looks like and how important collaboration is. I had the experience of working with others who had different expertise really early on. Spending a few hours working on a problem and then going out and giving a presentation about it was a wonderful experience.

What are you most passionate about in the realm of conservation?

I see conservation as two sides of a coin – it's about both the natural environment and about people. It's about that interface – we are relying on nature for food, for a lot of ecosystem services, for storm protection, and for keeping our climate regulated and at a habitable temperature. At the same time, we also have a responsibility to steward those resources.

How did you hear about the National Conservation Foundation (NCF)?

I heard about the National Conservation Foundation when NCF adopted Envirothon. Back in my day, it was sponsored by Canon. I was excited to hear that Envirothon had a new home, and that an organization that fully believes in its mission was carrying that forward.



Moberg (second from the left) and her high school team

Why is supporting NCF and the Envirothon program important to you?

It is important to me because I think that Envirothon is one of the few avenues for younger students to learn about the environment – not just "go outside and look around you," but in a really meaningful "what does environmental science actually mean and what does it influence" sort of way. Environmental science is not taught in most high schools, so organizations and competitions like Envirothon have stepped in to introduce students to this fundamentally critical topic.

I think Envirothon and NCF are filling a hole that our society fundamentally needs. I think it is such a wonderful opportunity for students to learn skills like teamwork, to be engaged in competition with people who are coming from different backgrounds and know fundamentally different things, and to go to different states to learn about what issues are important there. In addition, the competition also provides scholarships to students who are successful, helping them attend colleges and universities where they may choose to study these topics.

"I'm really excited and hope that more students are able to participate in Envirothon in the future, because it was such a profoundly transformative experience for me and my teammates."

Why is it important for us to support the next generation of conservation leaders?

For me, the most critical challenge is making sure the next generation knows that there are both careers and interesting topics in conservation. I think allowing students, who are the next generation of conservation

leaders, to explore and experience a range of environmental topics is so important. Otherwise, they are going to end up doing amazing things in some other field, which is wonderful too, but I think giving them the option and letting them see themselves in conservation has not historically been prioritized. We need their voices. We need their talent. I think they also need our support in showing them a path and helping them get up to speed a little bit faster.

"We need them. There is this space in conservation with big problems for them to tackle, and now is a pivotal time for that."

How does diversity strengthen conservation as a field and as a community?

I believe diversity brings in both new ways of seeing the world and new ways of solving problems. One of the really powerful ideas that I have come in contact with is the idea of a frame. What is the frame in which you are seeing a particular issue? That can differ both within a person or across people. It is very easy to see an issue just from one lens, and then not see either the different problems that exist or the different types of solutions that might exist. We have many global issues, and we really need everyone at bat to help. That means across sectors, that means across nations, that means across different groups who are affected by environmental degradation – to understand what those problems look like and what solutions might be. Historically, some groups have been excluded from this work and disproportionally impacted by environmental harms, and I believe we need to fight every day to change that.

"We really need the infusion of new energy, visions, ideas and effort because we clearly haven't solved all of the problems yet. The way that we have been doing it isn't quite working."

In your opinion, what is the impact of the NCF-Envirothon program?

Envirothon is clearly impactful for students who participate, but it also impacts communities. With Envirothon, the way I started thinking influenced the way that my parents think. In the intervening years, they have changed the way that they grow grass – or not grass – in their yard. They have planted more native species. They have taken efforts to make sure that their yard is a great wildlife habitat, and then have loved seeing all of the species that now live there. The success of our program influenced attitudes about environmental science in our middle and high school as well.



Why should individuals donate to this campaign - to NCF and to the Envirothon program?

Envirothon fills a niche that I think very few other programs do – it has students engage with these environmental topics in a way that is inherently interdisciplinary. It links human actions, topics like farming and climate change, with the environment in a way that is both substantial and also accessible for students.

I think that if people believe in that mission, then they should donate. Envirothon operates at local, state and international scales. There are a lot of people along the way who are developing competition resources and tests, who are running stations, and who are trying to make sure that students can get to these competitions. The infrastructure for competition is so well-run, and so many students participate. That does take money to happen, but the impact is definitely worth it.

Please help support conservation leaders by donating to the #FutureFocused campaign! As we prepare for a new 2021 NGLI cohort and the rescheduled 2021 NCF-Envirothon competition in Lincoln, Nebraska, set to be held in July 2021, your financial support is needed to help keep these programs moving forward.



Donate Today

Every contribution matters, and your support will be matched dollar-for-dollar throughout the campaign.

CONTACT US

NACD Headquarters 509 Capitol Court, NE Washington, DC 20002-4937

> Phone: (202) 547-6223 Fax: (202) 547-6450

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information							
Organization:	Contract Number:		nerstate or state funds?	Amendment		Canceled	
Wabasha SWCD	19-DWP.	2-02-6	YES NO	Board Meeting Date	(s):	Board Meeting Date(s):	
If contract amended, attach amendment form(s) to this	contract.			 			
Applicant							
nd Occupier Name Address City/State Zip code							
Balow Farms (David and Laurie Balow) 65878 Cty Rd 2				Lake C	ity, MN	55041	
If a group contract, this must be filed and signed by the group spoke	sperson as designated in t	the group agreement and the	roup agreement attached	to this form.			
Conservation Practice Locat	ion						
Iownship Name:			Township No:	Range No.:	Section No.	1/4,1/4	
Lake			111N	12W	20	SE, SE	

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- 1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS EFOTG 340-Cover Crops

- 5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by , this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

<u>Applicant Signatures</u>

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- 3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept any other state or federal funds for this practice.

	1.		
11/16/2000 PM	Farms (Barrid and Laurie Balons) Chilo E, Dalow Farme Delaw		
11/16/2000 David E & I	aurie J Balow Trust July Buly om applicant information: Trust Address	Tuestee 10 Knuig Br	law, trustee
11116/2920 Address, if different fro			
	ich cost-share is requested is NRCS	EFOTG 340- Cover Crops, Single Species	
Bligible Component Standard & Nam NTZCS FOTG	340 Cover Crop	Engineered Practice: YES NO	Total Project Cost Estimate
		Ecological Practice: YES NO	\$2,700.00
needed and that the estimate	nnical expertise and have reviewed the site ated quantities and costs are practical and	where the above-listed practice is to be installed an reasonable.	d find it is
11-17-2020	Technical Assistance Provider		
	or Financial Assistance board or council has authorized the followi	ing for financial assistance, total not to exceed a rate	of:
Amount	Pr	ogram Name	Fiscal Year
\$700.00	FY 2019 Drinking Water FY 2019 Drinking Water FY 2019 Drinking water	ter-Protection in SE MN	2021
\$ 900.00	FY 2019 Drinking water	Protection in SE MN	2022
\$ 900.00	67 2019 Drinking water	- Protection in 56 MN	
Date	Authorized Signature		Total Amount Authorized
			\$2,700.00

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

Contract Number	Contract Number:		Amendment		Canceled
21-C	S-1	☐ YES ✓ No	Board Meeting D	ate(s):	Board Meeting Date(s):
orm(s) to this contract.					
	Address		City/State		Zip Code
53402 265th Ave		Ave	Plainview MN		55964
by the group spokesperson as des	signated in the group ag	reement and the group agreement at	tached to this form.		
e Location					
***************************************		Township No:	Range No.:	Section No.	1/4,1/4
		108	12	23	NW 1/4
	21-C orm[s] to this contract.	21-CS-1 orm(s) to this contract. Address 53402 265th by the group spokesperson as designated in the group ag	Downship No:	Amendment Board Meeting D 21-CS-1 Address 53402 265th Ave Plainv by the group spokesperson as designated in the group agreement and the group agreement attached to this form. E Location Township No: Range No.:	Amendment Section No. Amendment Section No. Amendment Section No.

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the: NRCS Field Office Technical Guide (FOTG) 412 - Grassed Waterway practice standards
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/2021, this contract will be automatically terminated on that date.
- 7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept cost-share funds, from state sources in excess of 75.%, or state and non-state sources that when combined are in excess of 75.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- 5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

2-25-21	Peter Weró
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for	Willett Cost-share is reque	31EU 13. 412 U as:	seu waterway		
Eligible Component Standards & Na	ames		Engineered Practice:	✓ YES □ NO	Total Project Cost Estimate
4	12 Grassed Waterway		Ecological Practice:	YES NO	\$7,139.00
987 300 1991 31 17	nt and Cost Estimate		here the above-liste	ed practice is to be insta	alled and find it is needed
and that the estimated of	quantities and costs are p	ractical and reasonable	2.		
Date	Technical Assistance Provider			npleted, and signed NRCS-CPA-1245 an Certification on the "Voucher and Ce	be utilized as the certification of practice d the as-built can be used as the Technical ertification" 23–21
	ceed 10 acres, is allowed Acre (NTE \$150/acre)	as part of a state cost- Number of Acres (I		he installation of struct Total Amount	ural practice(s).
The organization board	I for Financial Assista or council has authorized on practice plus the pre-c	the following for finar			
Amount		Program	Name		Fiscal Year
\$5,354.25	2021 State Cost Share	Andrew Control of the			2021
L					
Date	Authorized Signature			4.W A A A A A A A	Total Amount Authorized

\$5,354.25

Contract Amendment Form

Organization:	Contract Number:	Amendment Number:	Amendment Type
	16	1	Date 🖸
Wabasha Soil and Water Conservation		'	Amount
COGNICIO NE NACE O	LMFR-17RCPP-5WAB	Board Meeting Date:	Land Occupier
District			Practice
		3/25/2021	Other
	2		Bettermontage and the same and the same and
Amendment requests that are received outside th	e executed State grant agreement da	ite, outside the contract practice inst	all date, or grant
program policies BWSR staff must be consulted an	nd a grant agreement amendment ma	y be required.	
State Grant Agreement Expiration Date:	12/31/2022	Original Contract Install Date:	5/15/2021
	12/31/2022	Original Contract instan Date.	3/13/2021
Amended Contract Install Date (If applicable):	12/31/2022	<u>-</u>	
Original Total Amount Authorized: \$6	95,318.85	Amended Total Amount Authorized:	\$95,318 . 85
The Parties whose names are signed below hereb	y agree that the above-referenced Co	nservation Practice Assistance Contr	act is amended as
follows:			
Cost-share project funding for the RCPP feed better with the Polson Project in Wabasha Co	unty. Thus we are approving an ar	nendment to extend the contract e	additional funds align
the RCPP 2020 grant agreement timeline. Co.	ntract expiration is moved from 5/1	5/21 to 12/31/22.	
(8)			
4			
The original contract, as numbered, shall remain in	n full force and effect, except for tho	se changes made necessary by the an	nondmont
The dright and the state of the	ran rotes and anatog except for tho.	the changes made necessary by the an	iendment.
This Amendment is to take affect on the date of the	ne last signature hereto.		
Date Land Occupier			
3/23/2021 Jan J	D.Q.		
Date Landowner, if different from app	licant		
Technical Assessment and Cost Estimate	dare to be installed and find the	thou pro ponded and the st	
I have viewed the site where the above listed quantities, costs, or completion date describe	are to be installed and find that ed above are practical and reason	uley are needed, and that the an	iended estimated
Fechnical Assistance Provider	ca above are practical and reason		
3/2:3/21	and the second	¥	
Organizational Approval			
Oate Authorized Signature			

^{*}Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Number:	Other state or non-State funds?	Amendment	Canceled
Wabasha SWCD	LMFR-17RCPP-5WAB	☐ YES ☐ No	Board Meeting Date(s):	Board Meeting Date(s):
*If contract amended, attach amendment	form(s) to this contract.			

Applicant

Land Occupier Name	Address	City/State	Zip Code
Lars Polson	30533 580th St	Millville MN	55957

^{*} If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Oakwood	109	12	29	E1/2,NW1/4

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- 1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- 3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- 4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

	- (- /	F					<u> </u>	 	
ı	USDA-NR	CS Field Office	Technical Gui	do (EOTC)	practice o	tandarde			
ı	IN-MOODIL	CO FIEID Office	e i echinical Gui	ue (nord)	practice s	stariuarus			
ı	ll .								
1								 	

- 5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- 6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/15/2021, this contract will be automatically terminated on that date.
- 7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- 2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- 3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- 4. Not accept cost-share funds, from state sources in excess of 75.%, or state and non-state sources that when combined are in excess of .% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- 5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

9-23-2020	Lars Polson Jan	Jeon	7	
Date	Landowner, if different from applicant		w	
	Address, if different from applicant information:			
	which cost-share is requested is: USDA-NR	CS Field Office Technica	al Guide (FOTG) pra	ctice standards
Eligible Component Standards & No. Waste Treatment (62)	^{ames} 9), Waste Storage Facility (313), Roofs and	Engineered Practice:	☑ YES ☐ NO	Total Project Cost Estimate
	ated Treatment Area (635), Roof Runoff ersion (362). Heavy Use Protection (561).	Ecological Practice:	YES NO	\$264,015.65
I have the appropriate to	nt and Cost Estimate echnical expertise and have reviewed the site w quantities and costs are practical and reasonable Technical Assistance Provider	•	practice is to be inst	alled and find it is needed
9/23/2020				
	over ary cover is necessary for the future installation ceed 10 acres, is allowed as part of a state cost-		•	

Amount Authorized for Financial Assistance

Amount / Acre (NTE \$150/acre)

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to

Number of Acres (NTE 10 Acres)

Total Amount

establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$95,318.85	Lower Mississippi River Feedlot Management in Minnesota	2017

D	A About and Clauston	- 1 117	T-A-1 A A-Abb
Date	Authorized Signature		Total Amount Authorized
	24/2 /		\$95,318.85
	19 () Cen	News	755,540.05
		(1)	357/11 1.300 c. r.c.

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization:	Contract Number:	Other state or non-state funds?	Amendment	Canceled
Wabasha SWCD	20-CWMA-7	☐ YES ☑ NO	Board Meeting Date(s):	Board Meeting Date(s):

Applicant

Land Occupier Name	Address	City/State	Zip code
Deborah Allan	1575 Merrill Street	St Paul, MN	55108

^{*} If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Zumbro-Hyde Park	109	13	5	NW, SW

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that

provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG 388 Prescribed Burning

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/21, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

/					
Date Land Occupier 3 23 2 2	eborah Z. Alla				
Date Langtowner, if o	lifferent from applicant				
Address, if diffe	erent from applicant information:				
Conservation Practice for		scribed Burning			
Eligible Component Standard & Name		Engineered Practice:	☐ YES	☑ NO	Total Project Cost Estimate
NRCS FOTG 388 Prescribed Burning		Ecological Practice:	✓ YES	□NO	\$600.00
ochnical Assassa	nent and Cost Estimate				
have the appropriate nd find it is needed a	nent and Cost Estimate e technical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider	are practical and re	asonable.	actice is to	be installed
have the appropriate nd find it is needed a	e technical expertise and have reviewed the and that the estimated quantities and costs	are practical and re	asonable.	actice is to	be installed
have the appropriate nd find it is needed a te 3/22/21 mount Authorize	e technical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider	are practical and re	asonable. ter		
nave the appropriate and find it is needed a are a 3/22/21 mount Authorize	re technical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider /s/ Jim Edgar Lewiston Fire red for Financial Assistance and or council has authorized the following	are practical and re	asonable. ter		
have the appropriate nd find it is needed a 3/22/21 Amount Authorize The organization boa	re technical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider /s/ Jim Edgar Lewiston Fire red for Financial Assistance and or council has authorized the following	are practical and re Program Fores for financial assistan	asonable. ter		d a rate of: \$200/acre
have the appropriate and find it is needed a te 3/22/21 Amount Authorize The organization box Amount	retechnical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider /s/ Jim Edgar Lewiston Fire red for Financial Assistance and or council has authorized the following and programments.	are practical and re Program Fores for financial assistan	asonable. ter		d a rate of: \$200/acre Fiscal Year
have the appropriate nd find it is needed a 3/22/21 Amount Authorize The organization box	retechnical expertise and have reviewed the and that the estimated quantities and costs Technical Assistance Provider /s/ Jim Edgar Lewiston Fire red for Financial Assistance and or council has authorized the following and programments.	are practical and re Program Fores for financial assistan	asonable. ter		d a rate of: \$200/acre Fiscal Year