

Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 5 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code 0194340#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance. Anyone who is in the at-risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) or 651-565-4673

**Wabasha Soil and Water Conservation District  
Regular Board Meeting  
March 26, 2020  
8:15 am  
County Annex Conference Room  
625 Jefferson Ave.**

- I. **CALL MEETING TO ORDER –**
- II. **PLEDGE OF ALLEGIANCE**
- III. **AGENDA**
- IV. **PUBLIC COMMENTS**  
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA – Board Action**
  - A. Arendt Holstein Resort LLC AgBMP Loan request in the amount of \$48,000.00
  - B. Root River SWCD 2020 MAWQCP Sub-Agreement
  - C. Contract for approval fee for services with Conservation Corps of Minnesota & Iowa for treatment of poison hemlock along West Indian Creek
- VI. **SECRETARY’S REPORT**
  - A. February 27, 2020 Meeting Minutes-**Board Action**
- VII. **TREASURER’S REPORT:**
  - A. January Program Record-**Board Action**
  - B. February Program Record – **Board Action**
  - C. February District Financial Statements-**Board Action**
- VIII. **PAYMENT OF MONTHLY BILLS**
  - A. **Monthly Bills in the amount of \$14,643.82 -Board Action**
  - B. **2<sup>nd</sup> Quarter HSA Contribution Checks in the amount of \$2,625.00 – Board Action**
- IX. **DISTRICT REPORTS**
  - A. Chair Report – Terry Helbig
  - B. County Commissioner – Rich Hall
  - C. District Manager Report – Terri Peters
  - D. NRCS Report – Phillis Brey
  - E. Ecological Technician Report – Jen Wahls
  - F. District Technician Report- Mitch Rigelman

G. Bookkeeper/Administrative Asst – Sue Cerwinske

**X. OLD BUSINESS**

- i. Annual Leave Carry Over Policy – Tabled at February 27, 2020 meeting
- ii. Trading in GMC Truck – Tabled at February 27, 2020 meeting  
Minnesota Dept of Administration - Cooperative Purchasing Agreement –  
**Board Action Needs Signature**

**XI. NEW BUSINESS**

- A. Selection of auditor for 2019 audit – **Board Action**
  - i. Smith Schafer & Associates LTD (Bid of \$4,850.00)
- B. Partners/LWG Planning meeting – **Board Discussion on participation and roles**
- C. Resolution 03262020-1 Tape Recorded Meetings – **Board Action**
- D. Wabasha SWCD sub-agreement (SWAG) with Whitewater Joints Powers Board –  
**Board Action Signature Required**
- E. Contract for approval for 30 acres cover crop for Scott Sexton 19-DWP-CC-3 (SE MN Drinking Water Protection Grant \$2,700.00 FY2019 efotg practice 340) –  
**Board Action**
- F. Contract for approval for 30 acres cover crop for Mike Rahman 19-DWP-CC-2 (SE MN Drinking Water Protection Grant \$2,700.00 efotg practice 340) – **Board Action**
- G. Contract for approval for 412 Grassed Waterway NRCS practice standard for Larry Reuter 18-Capacity-5 Total \$3,375.00 – **Board Action**
- H. Wabasha County Fair Exhibit Space Lease for 2020, July 15-July 18, 2020 –  
**Board Action Signature Required**
- I. State of Emergency Policy Memo – **Board Action**

**XII. Upcoming Events:**

- A. Tree Delivery

**XIII. Board Report**

- A. WW –
- B. 1W1P-

**XIV. Adjourn – Board Action**

**XV. Open Closed Session- Board Action**

**XVI. Closed Session – Terri and Board  
Personnel Discussion**

**Adjourn Closed Session**

**XVII. Reopen Regular Meeting**

**XVIII. Adjourn- Board Action**