

Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
March 28, 2019  
8 a.m.  
County Annex Conference Room  
625 Jefferson Ave.

- I. **CALL MEETING TO ORDER** – Meeting called to order at 8 am by Chair Terry Helbig  
Supervisors present: Terry Helbig, Chair; Lynn Zabel, Vice Chair; Larry Theismann,  
Secretary; Chuck Fick, Treasurer; Nate Arendt, Member

Staff Present: Dennis Stelling, SWCD; Jen Wahls, SWCD; Phillis Brey, NRCS

County Commissioner Present: Rich Hall

Others Present: George Poch, Hiawatha R C&D; John Beckwith, Hiawatha R C&D

- II. **PLEDGE OF ALLEGIANCE**

- III. **AGENDA**

*Moved by Fick and seconded by Arendt to approve the agenda with the additions of items I: Wabasha County Fair table, Item J Acceptance of funding from MN DNR in the amount of \$5,000.00, under new business, and item D: Safe Deposit Box under old business and the moving of v. from upcoming events to item C: reigning of WW JPB Resolution paperwork due to technical error under old business*

*Affirmative: Arendt, Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

- IV. **PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

- V. **CONSENT AGENDA -Board Action**

- A. Jesse Polson AgBMP Loan request in the amount of \$8,100.00
- B. Brian Goihi AgBMP Loan Application in the amount of \$25,000.00
- C. Wayne Peters AgBMP Loan Application in the amount of \$32,000.00
- D. Selection/Approval of WSB & Associates as consultants for N. Fork Zumbro/Mazeppa Project

*Moved by Fick and seconded by Zabel to approve the consent agenda*

*Affirmative: Arendt, Fick, Helbig, Theismann, Zabel*

*Opposed: None*

*Motion Carried*

- VI. **SECRETARY'S REPORT**

- A. February 28, 2019 Meeting Minutes-Board Action

*Moved by Fick, seconded by Zabel to approve the February 28, 2019 minutes as presented*

*Affirmative: Arendt, Fick, Helbig, Theismann, Zabel*

***Opposed: None***  
***Motion Carried***

**VII. TREASURER'S REPORT:**

A. February Program Record-Board Action

***Moved by Arendt, seconded by Theismann to table approval of the February Program Record until the April meeting***

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

B. District Financial Statements February 2019-Board Action

***Moved by Zabel, seconded by Fick to approve the February District Financial Statements***

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**VIII. PAYMENT OF MONTHLY BILLS**

A. Monthly bills statement provided at meeting-Board Action

***Moved by Fick, seconded by Theismann to approve the payment of monthly bills in the amount of \$6,881.63***

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**IX. DISTRICT REPORTS**

- A. Chair Report – Terry Helbig
- B. County Commissioners – Rich Hall
- C. District Manager Report – Terri Peters
- D. NRCS Report – Phillis Brey
- E. Ecological Technician Report – Jen Wahls
- F. District Technician Report- Mitch Rigelman
- G. District Technician Report- Bill Wayne
- H. Other –

**X. OLD BUSINESS**

A. 2018 Audit Discussion request by Nate Arendt-Board Discussion

B. 1W1P Update-Board Information

C. WW JPB Resolution signature forms resigned -Board Chair Signature

D. Safe Deposit Box-Board Discussion/Action

***To be acted on at April meeting-by consensus***

**XI. NEW BUSINESS**

A. Hiawatha Valley Resource Conservation & Development presentation (9AM)-Board Information

- B. Partners/LWG Planning meeting- **Board Discussion on participation and roles**
- C. Day on the Hill follow up-**Board Information**
- D. SE MN WRB status and workload division-**Board information. Possible action pending ongoing discussions**

**Moved by Arendt, seconded by Theismann to accept the grants and administration duties of SE MN WRB grants, pending approval of SE MN WRB**

**Affirmative: Arendt, Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

- E. Hiawatha Valley RC&D membership and dues in the amount of \$300.00-**Board Action**

**Moved by Arendt, seconded by Theismann to not participate in Hiawatha R C&D**

**Affirmative: Arendt, Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

- F. Approval of staff time for chemical sampling of Mississippi River/Winona monitoring sites-**Board Action**

**Moved by Fick, seconded by Zabel to approve the use of staff time in monitoring activities for the Mississippi River/Winona chemical sampling project**

**Affirmative: Arendt, Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

- G. Darrel Klein contract 17-SCS-1 in the amount of \$11,100.00 (Total cost of \$14,800.00) for practice FOTG 412 Grassed Waterway-**Board Action**

**Moved by Arendt, seconded by Theismann to approve Darrel Klein contract 17-SCS-1 in the amount of \$11,100 for practice FOTG 412 Grassed Waterway**

**Affirmative: Arendt, Fick, Helbig, Theismann, Zabel**

**Opposed: None**

**Motion Carried**

- H. Upcoming Events

- i. 5<sup>th</sup> grade field day-May 13<sup>th</sup>

- ii. April 2<sup>nd</sup>-Phone switch over to new Business VOiP service. Will have new direct-dial numbers for staff. Main phone number remains the same.

- iii. Tree Pickup day Tentatively the week of April 15<sup>th</sup>. Hopefully the 18<sup>th</sup>.

- iv. April 23<sup>rd</sup> Partner Meeting (Details and invite will be sent shortly)

- ~~v. Need to re-sign WW Resolution passed last month due to mix up along the way~~  
(Moved to C. of old business)

- I. Wabasha County Fair Table/Participation w/NRCS/FSA and board member rotation for July 17<sup>th</sup> (Family Day)-**Board Action**

**Moved by Zabel, seconded by Arendt to participate for Family Day at the Wabasha County Fair for one full day**

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

J. Acceptance of MN DNR funding in the amount of \$5,000.00 for forestry planning-  
Board Action

***Moved by Fick, seconded by Zabel to accept the MN DNR funding in the amount of  
\$5,000.00 for forestry planning***

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

**XII. Board Reports**

A. WW –

B. 1W1P-

**XIII. Adjourn- Board Action**

***Moved by Arendt, seconded by Fick to adjourn***

***Affirmative: Arendt, Fick, Helbig, Theismann, Zabel***

***Opposed: None***

***Motion Carried***

***Meeting adjourned at 10:05 am***

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Larry Theismann', written over a horizontal line.

Larry Theismann, Secretary