

Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
May 23, 2019  
8 a.m.  
County Annex Conference Room  
625 Jefferson Ave.

- I. **CALL MEETING TO ORDER** – Meeting called to order at 8:02 am by Chair Terry Helbig  
Supervisors present: Terry Helbig, Chair; Larry Theismann, Secretary; Chuck Fick,  
Treasurer; Nate Arendt, member  
Absent: Lynn Zabel, Vice Chair

Staff present: Terri Peters, District manager; Dennis Stelling, SWCD; Phillis Brey, NRCS

County Commissioners present: Rich Hall

Others: Adam Beilke, BWSR; Sharleen Klennert, Citizen; Dale Krystosek, BWSR

Brian Buhmann, County administrator stopped in to introduce himself

- II. **PLEDGE OF ALLEGIANCE**

- III. **AGENDA**

*Moved by Fick, seconded by Theismann to approve the agenda with the addition of old  
business item G: Addendum to agreement with WRB & Wabasha SWCD; New business  
items Q: Cost share contract 19-Capacity-1; R: Glen Zabel Voucher payment for contract  
17-CS-4; S: Updated work plan*

*Affirmative: Arendt, Fick, Helbig, Theismann*

*Opposed: None*

*Motion Carried*

- IV. **PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

- V. **CONSENT AGENDA -Board Action**

A. Samuel Fessenden AgBMP Loan Application in the amount of \$18,500.00

B. Acceptance of the SE MN Well Sealing Program Grant (ID C19-2001) in the amount  
of \$55,000.00

C. Acceptance of the North Fork Zumbro/Mazeppa Channel contract-01 signed by all  
parties

D. Fillmore County SWCD SE MN Well Sealing Program Sub-Agreement acceptance

*Moved by Arendt, seconded by Fick to approve the consent agenda*

*Affirmative: Arendt, Fick, Helbig, Theismann*

*Opposed: None*

*Motion Carried*

- VI. **SECRETARY'S REPORT**

A. April 25, 2019 Meeting Minutes-Board Action  
*Moved by Fick, seconded by Arendt to approve the Secretary's report as presented*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

**VII. TREASURER'S REPORT:**

A. March Program Record-Board Action (Motion needed to take off table before action can be taken)  
*Moved by Fick, seconded by Arendt to take the March program record off the table*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

*Moved by Theismann, seconded by Arendt to approve the March program record as presented*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

B. April Program Record-Board Action  
*Moved by Fick, seconded by Theismann to approve the April program record as presented*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

C. District Financial Statements April 2019-Board Action  
*Moved by Theismann, seconded by Arendt to approve the district financial statements for April as presented*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

**VIII. PAYMENT OF MONTHLY BILLS**

A. Monthly bills in the amount of \$16,866.07-Board Action  
*Moved by Arendt, seconded by Theismann to approve payment of monthly bills in the amount of \$16,866.07*  
*Affirmative: Arendt, Fick, Helbig, Theismann*  
*Opposed: None*  
*Motion Carried*

**IX. DISTRICT REPORTS**

- A. Chair Report – Terry Helbig
- B. County Commissioners – Don Springer; Rich Hall
- C. District Manager Report – Terri Peters
- D. NRCS Report – Phillis Brey
- E. Ecological Technician Report – Jen Wahls
- F. District Technician Report- Mitch Rigelman

- G. District Technician Report- Bill Wayne
- H. Other –

**X. OLD BUSINESS**

- A. 1W1P Update-**Board Information**
  - i. 1W1P Kickoff Party
- B. Legislative funding options update-**Board Information**
- C. Update on grant transfers from WRB (AgCertainty and Well Sealing grants)-**Board Information**
  - i. Resolution 05232019-1 Well Sealing Grant agreement to operate under the grant in accordance to our work plan-**Board Action**

*Moved by Fick, seconded by Theismann to approve Resolution 05232019-1 Well Sealing Grant Agreement*

*Affirmative: Arendt, Fick, Helbig, Theismann*

*Opposed: None*

*Motion Carried*

- D. MASWCD Resolution Process Meeting and request for resolution ideas-**Board Discussion**

- E. Conservation Farmer of the Year-**Board discussion**

- F. Woodland Manager of the Year-**Board Discussion**

*Board, by consensus, would like to host a public tour of potential Conservationist and Woodland manager of the year sites, in conjunction with a tour of projects completed and in progress and asked staff to organize the tour for July*

- G. Addendum to the Agreement with SE WRB & Wabasha SWCD-**Board Action**

*Moved by Fick, seconded by Theismann to approve the addendum to the SE WRB agreement with Wabasha SWCD*

*Affirmative: Arendt, Fick, Helbig, Theismann*

*Opposed: None*

*Motion Carried*

**XI. NEW BUSINESS**

- A. Wabasha County Budget Request for FY 2020-**Board Discussion/Action**  
*Board agreed by consensus that the budget proposal to the county should be presented on a need basis rather than an expected receipt basis and should detail the reason for the need*
- B. Wabasha County Family Night on the Farm (Ideas for what should be presented, by whom, who will attend)-**Board Discussion**  
*Board suggested having Mitchel at Family night on the farm with the drone as well as Jen to handle questions*
- C. Ideas on Board Training-**Board Discussion**  
*Board suggested having training specific to the open meeting law as either part of a regular board meeting or a separate training opportunity*
- D. Request for items of interest to be presented at annual convention-**Board Discussion**

***Board recommends passing along the idea of having Mark Seely, U of MN Climatologist, give a presentation on how to prepare for more heavy rainfall events that we seem to be having in recent years***

E. Area 7 discussion concerning the overall purpose for having local Area groups throughout the state-**Board Discussion**

F. Soil Health Demonstration Grant Opportunity-**Board Discussion**

***Board recommends looking for opportunities to pair up with Goodhue County SWCD for a Soil Health Demonstration to maximize the use of the dollars available***

G. Conservation Corps Work Order Amendment to extend completion date to match grant extension-**Board Action**

***Moved by Fick, seconded by Theismann to approve the Conservation Corps Work Order Amendment to extend the completion date to match the grant extension***

***Affirmative: Arendt, Fick, Helbig, Theismann***

***Opposed: None***

***Motion Carried***

H. Wabasha Soil and Water Conservation District State Cost Share Sinkhole Policy-**Board Action**

***Moved by Fick, seconded by Theismann to approve the Wabasha Soil and Water Conservation District State Cost Share Sinkhole Policy***

***Affirmative: Arendt, Fick, Helbig, Theismann***

***Opposed: None***

***Motion Carried***

I. Wabasha Soil and Water Conservation District Local Cost Share Policy amended to include sinkholes-**Board Action**

***Moved by Theismann, seconded by Arendt to approve the amended Wabasha Soil and Water Conservation District Local Cost Share policy to include Sinkholes***

***Affirmative: Arendt, Fick, Helbig, Theismann***

***Opposed: None***

***Motion Carried***

J. Craig Reiter AgBMP Loan application in the amount of \$138,000.00 (Replaces 2 other applications and adds items)-**Board Action**

***Moved by Arendt, seconded by Fick to approve the Craig Reiter AgBMP Loan Application in the amount of \$138,000.00***

***Affirmative: Arendt, Fick, Helbig, Theismann***

***Opposed: None***

***Motion Carried***

K. Bill Miller contract amendment LMFR-17RCPP-3WAB Amendment 2 for date extension. Current expiration date is 5/31/19, extended to 12/31/2019 to match NRCS expiration date-**Board Action**

***Moved by Fick, seconded by Theismann to approve the Bill Miller contract LMFR-17RCPP-3WAB Amendment #2 to extend the expiration date to 12/31/2019 to match the NRCS expiration date***

***Affirmative: Arendt, Fick, Helbig, Theismann***

***Opposed: None***

***Motion Carried***

L. Keith Bremer payment voucher for contract 15-MRLP-4 Basin 1, for \$8,122.05 (total project cost \$9,024.50 with 90% covered) completion of Grade Stabilization Structure (410)-**Board Action**

**Moved by Arendt, seconded by Fick to approve the payment voucher for Keith Bremer contract 15-MRLP-4 Basin 1 in the amount of \$8,122.05**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

M. Gerard (King) Marking contract 2016CWF-05 in the amount of \$11,506.79 (Total cost \$15,050.00) for Grade Stabilization Structure practice 410-**Board Action**

**Moved by Fick, seconded by Theismann to approve Gerard (King) Marking contract 2016CWF-05 in the amount of \$11,506.79**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

N. James Dittrich contract 18-CS-1 in the amount of \$11,929.86 (Total cost \$22,573.15) for practice 410 Grade Stabilization Structure & Picket Fence/Buffer/Cattle Exclusion-**Board Action**

**Moved by Arendt, seconded by Theismann to approve James Dittrich contract 18-CS-1 in the amount of \$11,929.86**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

O. Chuck Bremer contract 17-CAP-WS-11 in the amount of \$1,000.00 (Total cost \$2,010.00) for practice 351 Well Decommissioning-**Board Action**

**Moved by Arendt, seconded by Fick to approve Chuck Bremer contract 17-CAP-WS-11 in the amount of \$1,000.00**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

P. Upcoming Events

- i. Zumbro River One Watershed One Plan Kickoff Party June 13<sup>th</sup> 2019 @ 125 Live Rochester MN from 5-8pm
- ii. Managing the Human Resource-June 19-20, 2019 St. Cloud MN
- iii. Family Night on the Farm- June 20, 2019
- iv. Data Practices Training- Jun 27
- v. Resolution Meeting-June 28<sup>th</sup>??

Q. Tom Leisen contract 19-Capacity-1 in the amount of \$2,700.00 for interseeding cover crops-**Board Action**

**Moved by Arendt, seconded by Fick to approve Tom Leisen contract 19-Capacity-1 in the amount of \$2,700.00**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

R. Glen Zabel contract 17-CS-4 voucher payment in the amount of \$3,967.50-**Board Action**

**Moved by Arendt, seconded by Fick to approve Glen Zabel contract 17-CS-4 voucher payment in the amount of \$3,967.50**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

S. Approval of updated work plan (Wabasha SWCD Targeted, Measurable Objectives)-  
**Board Action**

**Moved by Fick, seconded by Theismann to approve the updated work plan as presented**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

**XII. Board Reports**

A. WW –

B. 1W1P-

**XIII. PRAP Evaluation**

A. BWSR Representation discussion with board/staff concerning PRAP evaluation—  
**Board Discussion/Information**

**Board agreed by consensus to seek the \$10,000 grant available for additional PRAP grant funds with specifics on what to use the funds to address presented at the next board meeting**

**XIV. Adjourn- Board Action**

**Moved by Arendt, seconded by Fick to adjourn**

**Affirmative: Arendt, Fick, Helbig, Theismann**

**Opposed: None**

**Motion Carried**

**Meeting adjourned at 10:38 AM**

Respectfully Submitted,



**Larry Theismann, Secretary**