

Please call office at 651-560-2053 or email [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation District  
District Regular Board Meeting  
May 26, 2022  
8:15 a.m.  
County Conference Room  
625 Jefferson Ave.**

- I. **CALL MEETING TO ORDER** –
- II. **PLEDGE ALLEGIANCE**
- III. **AGENDA**
- IV. **PUBLIC COMMENTS**  
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA -Board Action**  
A.
- VI. **SECRETARY’S REPORT**  
A. April 28, 2022 Meeting Minutes – **Board Action**
- VII. **TREASURER’S REPORT:**  
A. District Financial Statements - **Board Action**
- VIII. **PAYMENT OF MONTHLY BILLS**  
A. Monthly Bills in the amount of **\$44,072.01** - **Board Action**
- IX. **DISTRICT REPORTS**
  - A. Chair Report – Lynn Zabel
  - B. County Commissioner – Bob Walkes
  - C. District Manager Report – Terri Peters
  - D. NRCS Report – John Benjamin (in packet)
  - E. District Technician Report- Matt Kempinger (in packet)
  - F. Natural Resources Conservation Technician Report – Henry Stelten
  - G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)
- X. **OLD BUSINESS**
  - A. Conservation Project – Lynn

**XI. NEW BUSINESS**

- A. Approve selection of auditor for 2021 audit – **Board Action**
  - i. Smith, Schafer & Associates LTD (Bid \$5,775.00)(Sent out four requests for bids from auditors, Smith Schafer sent in bid)
- B. Approve Patricia Livingston voucher payment for Contract# 21-Capacity-6 in the amount of \$4,683.75 for 412 Grassed Waterway – **Board Action**  
(Funding source FY21 Capacity)
- C. Approve Patricia Livingston Contract# 2022-WAGZ-WC-02 in the amount of \$18,447.49 for 410 Grade Stabilization Structure – **Board Action**  
(Funding source Greater Zumbro Watershed Based Funding)
- D. Approve Diane McNallan Contract# 2022-WAGZ-WC-04 in the amount of \$5,491.82 for 410 Grade Stabilization Structure – **Board Action**  
(Funding source Greater Zumbro Watershed Based Funding)
- E. Approve revision to the Wabasha SWCD Cost Share Policy to add “Landowners are required to get three bids for projects that are approximately \$5,000.00” – **Board Action**
- F. Approve Jeremiah Leonhardt Contract# 21-Capacity-8 in the amount of \$2,700.00 for practice 340 Cover Crops -**Board Action**  
(Funding sources FY2021 Capacity \$1,800.00 and FY2022 Capacity \$900.00)
- G. Approve Change Order No. 3 for Contractor Environmental Troubleshooters, Inc. for change to site restoration methods and second mobilization on the North Fork Zumbro River Channel Restoration Project in the amount of \$12,253.70 – **Board Action**  
(Memo included discussing the changes)
- H. Approve payment of Voucher # 9 for Environmental Troubleshooters, Inc. in the amount of \$12,008.63 – **Board Action**  
(For work done up through 5/20/22 - \$245.07 Retainage 2%)
- I. Approve Daniel Sell Contract# 22-Capacity-1 in the amount of \$18,004.50 for 412 Grassed Waterway – **Board Action**  
(Funding source FY 2022 Capacity)
- J. Approve Larry Stromness Contract# 20-CWMA-10 in the amount of \$2,100.00 for 314 Brush Management – **Board Action**  
(Funding source FY20 CWMA)
- K. Resolution Process - Meeting for potential resolutions – **Board Discussion**
- L. Conservation Farmer of the Year – **Board Discussion**

- M. Woodland Manager of the Year - Helen Myers - **Board Discussion**
- N. May 31<sup>st</sup> Filing deadline for board member election (Dag)  
Discussion on finding a new board member
- O. Local Work Group Meeting – **Board Action**
- P. **2022-2023 Climate Impact Corps Site Award – Informational**
- Q. **West Indian Newsletter Apr/May – Example/Informational**
- R. **County Budget Request – Draft/Working Copy – Board Discussion and input**
  
- S. Upcoming Events:
  - i. Monday, May 30 Memorial Day – Holiday
  - ii. Monday, June 20<sup>th</sup> National Independence Day - Holiday
  - iii. Tuesday, June 28<sup>th</sup> 9:00 am to 3:30 pm Southeast MN SWCD’s Area 7 Business and Resolutions Meeting at the Rice County Fairgrounds (Tour of Faribault Woolen Mills)

**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Larry (alternate Dag)
- C. WinLaC 1W1P - Lynn
- D. SE SWCD Technical Support JPB - Larry
- E. County Board Meeting – Larry (alternate Sharleen)
- F. Hiawatha Valley RC&D – Lynn

**XIII. Closed Session**

- A. Henry Stelten Leave of Absence – **Board Discussion**  
FMLA Policy, Accrued hours - Sick leave/Annual Leave/Comp Time

**XIV. Reopen Regular Meeting**

**XV. Adjourn – Board Action**