

Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 5 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance.

Anyone who is in the at- risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) or 651-560-2053

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
May 28, 2020 8:15 am  
County Annex Conference Room  
625 Jefferson Ave.**

- I. **CALL MEETING TO ORDER** –
- II. **PLEDGE OF ALLEGIANCE**
- III. **AGENDA** –
  - A. Meeting statement – Terri Peters  
*Terri Peters made the decision to have call-in and limited number of attendees at the Board Meetings. Consulted with the County on how they were handling meetings because of COVID-19 and State of Emergency Guidelines. Allowed under the open meeting law. Phone line setup for SWCD meeting by the County. Board was contacted about this suggested change and it was agreed that this was the best solution for the situation, at this time.*
- IV. **PUBLIC COMMENTS**  
Comments limited to 5 minutes per speaker
- V. **CONSENT AGENDA – Board Action**
  - A. Approval of the Wabasha County Comprehensive Local Water Management Plan Waiver of Five-Year Amendment Requirement – **Board Action**
- VI. **SECRETARY’S REPORT**
  - A. April 23, 2020 Meeting Minutes-**Board Action**
- VII. **TREASURER’S REPORT:**
  - A. April Program Record-**Board Action**
  - B. April District Financial Statements-**Board Action**
  - C. Program Funding Available for Cost Share - **Informational**
- VIII. **PAYMENT OF MONTHLY BILLS**
  - A. Monthly Bills in the amount of \$39,355.12 -**Board Action**
- IX. **DISTRICT REPORTS**
  - A. Chair Report – Terry Helbig
  - B. County Commissioner – Rich Hall
  - C. District Manager Report – Terri Peters

- D. NRCS Report – Phillis Brey
- E. District Technician Report- Mitch Rigelman  
JAA Skills Worksheet
- F. Bookkeeper/Administrative Asst. – Sue Cerwinske

**X. OLD BUSINESS**

- A. Update on office situation during COVID19 pandemic – Terri Peters
- B. Amendment 1 – Exhibit A Drinking Water Protection in SE MN Grant – **Board Action/Signature**
- C. Amendment 2 – Exhibit A Drinking Water Protection in SE MN Grant – **Board Action/Signature**

**XI. NEW BUSINESS**

- A. Contract for approval for 30 acres cover crop for Adam Graner 19-DWP-CC-5 for \$2,700.00 (FY 2019 Drinking Water Protection Grant, NRCS practice 340) – **Board Action**
- B. Contract for approval for Tom Hunter 20-CWMA-2, Practice 314 Brush Management in the amount of \$1,500.00 – **Board Action**
- C. Contract for approval for Joseph Flynn 20-CWMA-3, Practice 314 Brush Management in the amount of \$2,000.00 – **Board Action**
- D. Contract for approval for George Meyer 20-CWMA-4, 5 acres Practice 314 Brush Management in the amount of \$1,000.00 – **Board Action**
- E. Approve Payment Voucher for Gerard Marking for \$600.00 for 18-CWMA-1 on 3 acres woody invasive mgmt. (FY 2018 Cooperative Wood Management Grant, NRCS practice 314)– **Board Action**
- F. Approve Payment Voucher for Tagen Miller for \$575.00 for 20-CWMA-1 on 2 acres woody invasive mgmt. (FY 2020 Cooperative Weed Management Grant, NRCS practice 314)– **Board Action**
- G. Approve Payment Voucher for Larry Reuter for \$2,400.00 for 18-Capacity-5 412 Grassed Waterway – **Board Action**
- H. Approve Payment Voucher for Swanson Family Farms for \$5,649.75 for 20-CSI-1 for 412 Grassed Waterway – **Board Action**
- I. Approve Terri to Electronically Sign the 2020 DNR Gorman Creek Restoration Grant for \$500,000.00 – **Board Action to Approve Grant Contract**
- J. Hiring Offer for District Technician I & II, Contingent on May 27 Interview – **Board Action**
- K. Discuss Posting and Hiring a Summer Intern – **Board Discussion**
- L. Whitewater Joint Powers Board Cover Crop (2020 – 2022) Sub-Agreement between Whitewater Joint Powers Board and Wabasha County Soil and Water Conservation District – **Board Action**
- M. Resolution Process Meeting for potential resolutions – **Board Discussion**
- N. Conservation Farmer of the Year – **Board Discussion**
- O. Woodland Manager of the Year – **Board Discussion**
- P. **Contract for Services – Jennifer Wahls for Zumbro Outreach 2020 - Contingent on The Nature Conservancy (TNC) grant extension – Board Action**
- Q. **National Association of Conservation Districts – Technical Assistance Grant Program – Board Action**
- R. **Approve Payment Voucher for Tom Miller for \$2,133.55 contract 20-CS-2, 412 Grass Waterway-Board Action**

**S. Approval for Terri Peters to participate in MASWCD Capacity Work Group –  
Board Action**

**XII. Upcoming Events:**

A.

**XIII. Board Report**

A. WW –

B. 1W1P-

**XIV. Adjourn – Regular Session to go into Closed Session- Board Action**

**XV. Open Closed Session – Board Action**

**XVI. Closed Session**

Debriefing Personnel

**XVII. Adjourn Closed Session- Board Action**

**XVIII. Open Regular Session – Board Action**

**XIX. Adjourn Regular Session- Board Action**