

Due to the current CDC guidelines on social distancing, we are limiting the number in attendance to 8 people at the board meeting. We will also have limited call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

Phone or physical attendance will be allowed on a first come first serve basis following Wabasha SWCD board members receiving priority for phone or physical attendance.

Anyone who is in the at- risk category should consider not attending. If you would like to attend either by call-in or physically, you must notify Sue Cerwinske to hold your place in advance. [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) or 651-560-2053

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
November 19, 2020  
1:00 PM  
Criminal Justice Center  
EOC Room  
848 17<sup>th</sup> Street East**

**I. CALL MEETING TO ORDER–**

**II. PLEDGE OF ALLEGIANCE**

**III. AGENDA –**

A. Meeting statement – Terri Peters

*Terri Peters made the decision to have call-in and limited number of attendees at the Board Meetings. Consulted with other SWCD's and BWSR on how they were handling meetings because of COVID-19 and State of Emergency Guidelines. Calling in is allowed under the open meeting law. Phone line setup for SWCD meeting by the County. Board was contacted about this suggested change and it was agreed that this was the best solution for the situation, at this time.*

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA – Board Action**

A. MNPEIP Group Application for 2021  
Health Insurance for Employees

B. State of MN Professional and Technical Services Master Joint Powers Agreement and Invoice for Reimbursable RIM/CREP Easement Acquisition Services

**VI. SECRETARY'S REPORT**

A. October 22, 2020 Meeting Minutes-**Board Action**

**VII. TREASURER'S REPORT:**

A. October Program Record--**Board Action**

B. October District Financial Statements-**Board Action**

C. Program Funding Available for Cost Share – **Informational**

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$ -**Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Terry Helbig  
B. County Commissioner – Rich Hall  
C. District Manager Report – Terri Peters  
D. NRCS Report – Phillis Brey  
E. Keely Hansen – District Technician  
F. Matthew Kempinger – District Technician  
G. Henry Stelten – Natural Resources Technician  
H. Sue Cerwinske – Bookkeeper/Admin. Asst.

**X. OLD BUSINESS**

- A. CARES Act Funding - **Informational includes Spreadsheet**  
B. Update on office situation during COVID-19 pandemic – Terry Peters  
C. Update – Area 7 Meeting  
D. Election Update

**XI. NEW BUSINESS**

- A. Draft Audit Financial Statements for year ended 12-31-19 were sent to the State Auditor – **Board Discussion**  
B. WSB Project Budget Amendment to Perform Additional Services to Wabasha SWCD for North Fork Zumbro Mazeppa River Restoration Project – **Board Action/Signature**  
C. Approve Amendment 3 for Steve McNallan Contract 17-CAP-WS-13 to change expiration date from 11/30/20 to 6/30/21 with amount staying at \$1,000.00 for Well Sealing – **Board Action**  
D. Approve Amendment 1 for Rollie Schumacher Contract 18-Capacity-6 to change expiration date from 11/30/20 to 12/31/20 with amount staying at \$10,725.00 for Grassed Waterway– **Board Action**  
E. Set December employee evaluations – **Board Action**  
F. Set December 2021 Work Plan Meeting – **Board Action**  
G. Approve Voucher Payment for Joe Flynn Contract 20-CWMA-3 in the amount of \$2,000.00 (314 Brush Management – **Board Action**  
H. Approve Voucher Payment for Michael Morath 18-CWMA-3 in the amount of \$825.00 (314 Brush Management) – **Board Action**  
I. Approve Voucher Payment for Bruce Wood Contract 19-Capacity-4 in the amount of \$750.00 (340 Cover Crops 2<sup>nd</sup> Year) – **Board Action**  
J. Approve Voucher Payment for Tom Gerken Contract 20-Capacity-1 in the amount of \$900.00 (340 Cover Crops 1<sup>st</sup> Year) – **Board Action**  
K. Approve Voucher Payment for Peter Klapperich Contract 20-Capacity-2 in the amount of \$900.00 (340 Cover Crops 1<sup>st</sup> Year) – **Board Action**  
L. Approve Voucher Payment for John Miller Contract 19-DWP-CC-4 in the amount of \$900.00 (340 Cover Crops 1<sup>st</sup> Year) – **Board Action**  
M. Approve Voucher Payment for Peter Wood Contract 19-Capacity-5 in the amount of \$600.00 (340 Cover Crops 2<sup>nd</sup> Year) – **Board Action**

**XII. Upcoming Events:**

- A. MASWCD Business Meeting/Convention will be held in a virtual format  
December 8, 2020 from 9:00 am to noon

[https://www.maswcd.org/Annual\\_Convention/annual\\_convention.htm](https://www.maswcd.org/Annual_Convention/annual_convention.htm)

**XIII. Board Reports**

- A. WW – Lynn Zabel, (Alternate, Larry Theismann)
- B. Zumbro 1W1P- Larry Theismann, (Alternate, Terry Helbig)
- C. SE SWCD Technical Support JPB – Larry Theismann, (Alternate Chuck Fick)
- D. County Board Meeting – Terry Helbig, (Alternate, Lynn Zabel)

**XIV. Adjourn –Board Action**