

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation District
District Regular Board Meeting
June 23, 2022
8:15 a.m.
County Conference Room
625 Jefferson Ave.**

- I. **CALL MEETING TO ORDER** –*Meeting called to order at 8:15 am by Lynn Zabel, Chair*
Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Larry Theismann, Secretary, Dag Knudsen, member
Staff Present: Terri Peters, District Manager
Others Present: Bob Walkes, County Commissioner, Jen Wahls, Landscape Connection LLC
On Phone: Sheila Harmes, Winona County Water Planner, Whitewater Watershed Project Coordinator, Sue Cerwinske, Bookkeeper/Administrative Asst.

II. **PLEDGE ALLEGIANCE**

III. **AGENDA**

Motioned by Theismann and seconded by Knudsen to approve Agenda as presented.
Affirmative: Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried

IV. **PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

V. **CONSENT AGENDA -Board Action**

- A. State of MN Professional and Technical Support Work Order Contract Between BWRS and Wabasha SWCD for total of \$1,650.00
- B. White Barn Acres, LLC AgBMP Loan Application in the amount of \$24,000.00 for John Deere 750 no-till seed drill
- C. Jeremy Nelson Contract# 22-CS-2 in the amount of \$1,160.00 for practice 327 Pollinator Habit
(Funding from FY22 Cost Share)
- D. Mike Haase Voucher Payment for Contract# 19-319FL-5 in the amount of \$6,393.44
(Funding from 319 small feedlot fix)

Motioned by Knudsen and seconded by Theismann to approve the Consent Agenda.
Affirmative: Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried

VI. SECRETARY'S REPORT

A. May 26, 2022 Meeting Minutes – Board Action

Motioned by Knudsen and seconded by Ross to approve the Secretary's Report

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

A. District Financial Statements

B. May Program Record

Motioned by Knudsen and seconded by Theismann to approve the Treasurer's Report.

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$ 44,581.15 - Board Action

Motioned by Theismann and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$44,581.15

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

A. Chair Report – Lynn Zabel

Will be attending the Tuesday 6/28 meeting in Faribault for SE MN SWCD Area 7 Business and Resolutions.

B. County Commissioner – Bob Walkes

Midst of Budget cycle, challenging year. Mentioned that SWCD should get a bump up. Larry asked about County expense breakdown for year of Labor and Machinery for County cleaning out roadside ditches and culverts regarding soil loss. Bob said on list to do. Will be interesting to see the numbers.

C. District Manager Report – Terri Peters

Attended planning group for Zumbro and policy committee for WinLaC

Submitted for NACD grant that funds staff

Submitted accelerated grant for safe drinking water, MDH

Work with staff on what to fund and bring to board.

Family Night on the Farm, Matt also attended.

Kernza Fest in Lake City. Sat a table with Soil & Heath Coalition and Lance Klessig

Program Tracking. Program record, clean-up

Quarterly Reporting due July

BALMM meeting. Tour W. Indian Creek

Talked to Bear Valley, they expressed interest in soil health tests. Urging local leaders to get people involved. Funding from soil health and watershed-based funding, Bear Valley may be good project.

D. NRCS Report – John Benjamin

E. District Technician Report- Matt Kempinger (in packet)

F. Natural Resources Conservation Technician Report – Henry Stelten

G. Bookkeeper/Administrative Assistant -Sue Cerwinske

X. OLD BUSINESS

A. Conservation Project – Lynn

B. Conservation Farmer of the Year – Board Discussion

Nominees. *Discussion: Dag asked about criteria. Staff could put a suggested list together and get it to the board before July 28 meeting. Will need to choose nominee at that meeting. Dag had a few people in mind and was going to reach out to them and he volunteered to do the interviews.*

C. Personnel Policy – Board Action

Motioned by Knudsen and seconded by Theismann to approve the Personnel Policy as presented.

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

XI. NEW BUSINESS

A. Approval for Terri to sign the MDH 2022 Accelerated Implementation Grant – Groundwater Protection when the contract comes through – Board Action

Motioned by Theismann and seconded by Ross to approve Terri to sign the MDH 2022 Accelerated Implementation Grant-Groundwater Protection when the contract comes through.

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

B. Townsquare Media website proposal – Board Discussion/Action

Discussion: Which package would board agree to purchase. Terri went over the Townsquare Media website options.

Motioned by Knudsen and seconded by Ross that Terri should make judgement and move forward with the limited package, share with the board.

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

C. Jen Wahls – Update on WIC (West Indian Creek)

Jen gave update on what she had been doing for WIC. Discussion: Targeting an area to send quarterly mailing/newsletter. Challenge in funding outreach.

D. Approve Tony Burke Amendment #1 for Contract# 2022WAGZ-WC-03 to change amount authorized to \$21,903.19 – Board Action

Motioned by Theismann and seconded by Ross to approve Tony Burke Amendment #1 for Contract# 2022WAGA-WC-03 to change amount authorized to \$21,903.19.

Affirmative: Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- E. Approve Tony Burke Voucher payment in the amount \$21,903.19 for Contract# 2022WAGZ-WC-03 for 410 Grade Stabilization and 412 Grassed Waterway – **Board Action**
(Funding source Greater Zumbro Watershed Based Funding)
Motioned by Theismann and seconded by Ross to approve Tony Burke voucher payment in the amount of \$21,903.19 for Contract# 2022WAGZ-WC-03 for 410 Grade Stabilization and 412 Grassed Waterway.
Affirmative: Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried
- F. Upcoming Events:
- i. Tuesday, June 28th 9:00 am to 3:30 pm Southeast MN SWCD's Area 7 Business and Resolutions Meeting at the Rice County Fairgrounds (Tour of Faribault Woolen Mills) **Lynn Zabel will be attending.**

XII. Board Reports

- A. Whitewater JPB – Lynn
Discussed meeting frequency. Keep it at every other month for now.
- B. Zumbro 1W1P – Larry (alternate Dag) – **No Meeting**
- C. WinLaC 1W1P – Lynn
Sheila reported that moving forward. Planning work group meeting next Wed. to review contents for July 11th meeting with advisory committee. Review sections of the plan. Want to connect with municipalities in watershed. Met with City of St. Charles – talked about sediment in ditches and interested in what it costs to send people out to clean them.
- D. SE SWCD Technical Support JPB – Larry **Meeting in July**
- E. County Board Meeting – Larry (alternate Sharleen) **Talked about earlier**
- F. Hiawatha Valley RC&D – Lynn **No Meeting**

XIII.

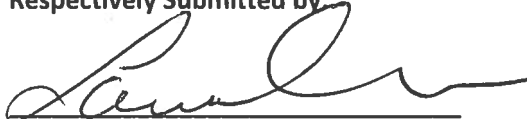
- A. Recess at 10:00 am for Local Work Group Meeting – **Board Action**
Motioned by Theismann and seconded by Knudsen to recess at 9:50 am and go into local work group at 10:00 am
Affirmative: Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried

Motioned by Theismann and seconded by Knudsen to come out of Local Work Group and go back into Regular Meeting at 12:03 pm
Affirmative: Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried

XIV. Adjourn Regular Session– Board Action

Motioned by Theismann and seconded by Knudsen to adjourn meeting at 12:04 pm
Affirmative:
Opposed: None
Motion Carried

Respectively Submitted by:

A handwritten signature in black ink, appearing to read 'Larry Theismann', written over a horizontal line.

Larry Theismann, Secretary