

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation
District District Regular Board Meeting
November 17, 2022
1:00 pm
County Conference
Room 625 Jefferson
Ave.**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Daniel Sell voucher payment for Contract# 22-Capacity-1 in the amount of \$17,546.40 for 412 Grassed Waterway, 340 Critical Area Planting and 484 Mulching.
(Funding source FY22 Capacity)
- B. Chad Schumacher voucher payment for Contract# 2022WAGZ-WC-11 in the amount of \$4,000.00 for 340 Cover Crops – First year payment of 3.
(Funding source WAGZ Watershed Based)
- C. John Miller voucher payment for Contract# 19-DWP-CC-4 in the amount of \$900.00 for 340 Cover Crops – Final Payment (3 of 3).
(Funding source FY19 Drinking Water Protection in SE MN)
- D. Theodore Mehrkens voucher payment for Contract# 1-DWP-CC-7 in the amount of \$900.00 for 340 Cover Crops – Payment year 2 of 3.
(Funding source FY19 Drinking Water Protection in SE MN)
- E. Larry Stromness voucher payment for Contract# 20-CWMA-10 in the amount of \$2,100.00 for 314 Brush Management.
(Funding source FY20 CWMA)
- F. Scott Sexton voucher payment for Contract# 19-DWP-CC-3 in the amount of \$900.00 for 340 Cover Crops – Final Payment (3 of 3)
(Funding source FY19 Drinking Water Protection in SE MN)
- G. Eugene Betcher voucher payment for Contract# 2022WAGZ-WC012 in the amount of \$2,000.00 for 340 Cover Crops – First year payment of 3.
(Funding source WAGZ Watershed Based)

VI. SECRETARY'S REPORT

- A. October 27, 2022 Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. October District Financial Statements
B. September & October Program Records

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$ 81,812.90- **Board Action**
(Note: After 11-25 PR is ran, MNPEIP and VSP will be paid online.
Auditor/Treasurer will be paid by check. please sign check today (total \$6,210.31)

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
B. County Commissioner – Bob Walkes
C. District Manager Report – Terri Peters
D. NRCS Report – John Benjamin – (in packet)
E. District Technician Report- Matt Kempinger (in packet)
F. Natural Resources Conservation Technician Report – Henry Stelten (in packet)
G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)
H. BWSR Report – None
I. Other agencies – None

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Photos – Board Supervisors. Wear your SWCD shirts, if you have any. Terri will bring camera to take group photo.
B. Approve Valyn Adler Amendment #1 to Contract# 21-Capacity-4 to change Install Date to 11-30-2023 from 11-30-2022 – **Board Action**
(Unusually dry conditions prevented construction from taking place this year)
C. 2020 SWCD Local Capacity and Buffer Law Implementation - Grant Amendment Wabasha SWCD requests extension to 12-31-2023 (for the purpose of allowing additional time to implement the grant work plans due to extended staff leave and recent project cancellations.) – **Board Action**

D. Upcoming Events:
i. MASWCD 2022 Annual Convention & Trade Show Dec. 12 – 14, 2022

XII. Board Reports

- A. Whitewater JPB – Lynn
B. Zumbro 1W1P – Larry (alternate Dag)
C. WinLaC 1W1P – Lynn
D. SE SWCD Technical Support JPB - Larry
E. County Board Meeting – Larry (alternate Sharleen)
F. Hiawatha Valley RC&D – Lynn

XIII. Adjourn – Board Action

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Daniel Sell

Contract No.: 22-Capacity--1

Address: 45 Rolling Hills Dr

City, State, Zip: Elgin MN

Total Amount

Authorized: \$18,004.50 % Approved: 75% (state) 75% (state & non-state)
(from contract)

Item	Quantity	Unit	Unit Price	Cost
Mobilization	1	Job	\$720.00	\$720.00
Grassed Waterway	2,088	L.F.	\$4.65	\$9,709.20
Common Excavation and Fill	4,158	C.Y.	\$2.00	\$8,316.00
Seed, Fertilizer & Mulch	3.1	Acre	\$1,500.00	\$4,650.00

PROJECT COST: **\$23,395.20**

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Total cost of practice to date:

\$23,395.20

C. Eligible amount (total cost x % approved):

\$17,546.40 (state)

\$17,546.40 (state & non-state)

D. Total other state payment amount:

\$0.00

E. Total non-state payment amount:

F. Total previous partial payments:

\$0.00

G. Pre-Construction Cover payment amount:

\$0.00

H. Maximum payment amount

\$17,546.40

Pre-Con.Cover Ac.	Rate/Ac.

Amount Approved for This Voucher:

\$17,546.40

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.



Payee Signature

10/31/22
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.



Technical Assistance Provider



Administrative Sign-off

10/31/2022

Date

11/3/22

Date



Plainview, MN 55964

Phone (507) 534-3736

85 years of Quality Service ~ Family owned since 1937

September 31, 2022

Dan Sell
45 Rolling Hills Dr
Elgin, MN 55932

Invoice #38495**Job:** Grade Stabilization, Grassed Waterway & Seeding, Seed/Fertilizer & Mulch

Date	ITEM	QTY	UNIT	Rate	COST
7/28/22	Mobilization	1	Job	\$720.00	\$ 720.00
7/28>8/10/22	Grassed Waterway	2088	LF	\$4.65	\$9,709.20
7/28>8/10/22	Common Excavation and Fill	4158	CY	\$2.00	\$8,316.00
8/10>8/11/22	Seed, Fertilizer & Mulch	3.1	Acre	\$1500.00	\$4,650.00

Total Due: 23,395.00*Thank you, we appreciate your business!*

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 22-Capacity-1	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	--	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Daniel Sell	Address 45 Rolling Hills Dr	City/State Elgin MN	Zip Code 55932
--	---------------------------------------	-------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No.: 12	Section No. 34	1/4,1/4 SW1/4 SE1/4
--------------------------------	----------------------------	-------------------------	--------------------------	--------------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


NRCS - Field Office Technical Guide (412 - Grassed Waterway Conservation Practice Standard)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by **11/30/2022**, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 5-24-22	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information


Conservation Practice

The primary practice for which cost-share is requested is: 412 Grassed Waterway

Eligible Component Standards & Names 412 Grassed Waterway, 340 Critical Area Planting, 484 Mulching	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$24,006.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 5/24/2022	Technical Assistance Provider 
-------------------	--

Pre-Construction Cover


Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$18,004.50	2022 Capacity	2022

Date 5-26-2022	Authorized Signature 	Total Amount Authorized \$18,004.50
-------------------	---	--

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2022WAGZ-WC-11	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	---	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Chad Schumacher	Address 27790 590th St	City/State Milville, MN	Zip code 55957
--	----------------------------------	-----------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Oakwood	Township No: 109	Range No.: 12	Section No. 12	1/4, 1/4 SE, SW
----------------------------------	----------------------------	-------------------------	--------------------------	----------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 340 cover crop
- Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/2022, 11/1/2023, 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
- Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for the practice(s) named in this agreement.

Date 9-21-22	Land Occupier 
------------------------	--

Date	Landowner, if different from applicant
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is **340 cover crops**

Practice standard(s) or eligible component 340 cover crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Units 100 acres
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	


Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9-21-22	Technical Assistance Provider 
-----------------	--

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre

Date 9/21/2022	Authorized Signature 	Total Amount Authorized \$12,000.00
-------------------	--	---

or delegated by board

Date _____

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 19-DWP-CC-4	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	--	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name John Miller	Address 22219 E County Rd 8	City/State Plainview/MN	Zip code 55964
--	---------------------------------------	-----------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Plainview	Township No: 108	Range No.: 11	Section No. 14 & 15	1/4,1/4
------------------------------------	----------------------------	-------------------------	-----------------------------------	----------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 3 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

nracs efotg practice 340 cover crops and ag tech note 33
30 ac
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/20, 11/1/21, 11/1/22, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
Date 3-31-2020	Landowner, if different from applicant <i>John A. Miller</i>
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name 340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$2,700.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 3-31-20	Technical Assistance Provider <i>Gwath JA 3</i>
-----------------	--

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 30/ac

Amount	Program Name	Fiscal Year
\$2,700.00	SE Drinking Water Protection Grant	2019

Date 4-23-2020	Authorized Signature <i>Debra Jahl</i>	Total Amount Authorized \$2,700.00
-------------------	---	---------------------------------------

11/7/22

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 19-DWP-CC-7	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
-----------------------------------	-------------------------------------	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Theodore Mehrkens	Address 61356 County Road 7	City/State Mazeppa, MN	Zip code 55956
---	------------------------------------	-------------------------------	-----------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa	Township No: 109	Range No.: 14	Section No. 5	1/4, 1/4 SE, SE
-------------------------------	-------------------------	----------------------	----------------------	------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 3 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG Practice 340 Cover Crop, Ag Tech Note 33 for 30 acres installed by 10/1/21, 10/1/22, 10/1/23
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 10/1/20, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 4/19	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crop

Eligible Component Standard & Name 340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$2,700.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

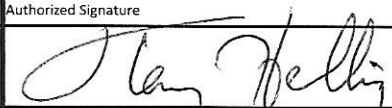
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider DEAN THOMAS (Affiliate)	Digitally signed by DEAN THOMAS (Affiliate) Date: 2021.04.19 09:07:49 -05'00'
------	--	--

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$30/acre

Amount	Program Name	Fiscal Year
\$900.00	FY 2019 Drinking Water Protection in Southeast Minnesota	2021 2019
\$900.00	FY 2019 Drinking Water Protection in Southeast Minnesota	2022 2019
\$900.00	FY 2019 Drinking Water Protection in Southeast Minnesota	2023 2019

Date 4/22/21	Authorized Signature 	Total Amount Authorized \$2,700.00
-----------------	---	---------------------------------------

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 20-CWMA-10	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	---------------------------------------	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Larry Stromness	Address 62945 161st Avenue	City/State Kellogg, MN	Zip code 55945
--	--------------------------------------	----------------------------------	--------------------------

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Watopa	Township No: 109	Range No.: 10	Section No. 21	1/4, 1/4 SW, NW
---------------------------------	----------------------------	-------------------------	--------------------------	----------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of N/A years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 314 Brush Management

5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/22, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

Date 5/23/22	Land Occupier Larry D. Stromness
------------------------	--

Larry Stromness ↑
signature

Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is **314 Brush Management**

Practice standard(s) or eligible component 314 Brush Management	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Units 7 acres
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	


Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 5/20/2022	Technical Assistance Provider 
-------------------	--

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300

Date 5-26-2022	Authorized Signature 	Total Amount Authorized \$2,100.00
-------------------	--	---------------------------------------

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation District
District Regular Board Meeting
October 27, 2022
8:15 a.m.
County Conference Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

Meeting called to order at 8:15 am by Chair, Lynn Zabel

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Larry Theismann, Secretary, Sharleen Klennert, Treasurer, Dag Knudsen, member

Staff Present: Sue Cerwinske, Bookkeeper/Administrative Assistant

Staff Present by Phone: Terri Peters, District Manager

Others Present, John Benjamin, NRCS, Frank Klennert, citizen and Shawn Huth, Wabasha County HR

II. PLEDGE ALLEGIANCE

III. AGENDA

Motion by Klennert and seconded by Ross to approve the Agenda as presented.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Patrick Judge Contract# 2022WAGZ-WC-10 in the amount of \$3,840.00 for 340 Cover Crops. 32 acres for 3 years @ \$40.00/acre/year
(Funding source WAGZ Watershed Based)
- B. Eugene Betcher Contract# 2022WAGZ-WC-12 in the amount of \$6,000.00 for 340 Cover Crops. 50 acres for 3 years @ \$40.00/acre/year
(Funding source WAGZ Watershed Based)
- C. Huneke Dairy, Inc. Contract# 2022WAGZ-WC-9 in the amount of \$4,800.00 for 340 Cover Crops. 40 acres for 3 years @ \$40.00/acre/year
(Funding source WAGZ Watershed Based)
- D. Sharon Schumacher Voucher Payment in the amount of \$445.00 for Reverse Osmosis Point of Use Water Treatment System & Installation
(Funding source FY21 Safe Drinking Water for Private Well Users)

- E. Jacob Meyer Voucher Payment in the amount of \$2,000.00 for 340 Cover Crops, 1st year payment of 3
(Funding source FY22 319 West Indian Creek)
- F. Patrick Judge Voucher Payment in the amount of \$1,280.00 for 340 Cover Crops. 1st year payment of 3.
(Funding source WAGZ Watershed Based)

Motioned by Knudsen and seconded by Theismann to approve the Consent Agenda.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

VI. SECRETARY'S REPORT

- A. September 22, 2022 Meeting Minutes – Board Action

Motioned by Theismann and seconded by Ross to approve the Secretary's Report.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

- A. September District Financial Statements

Motioned by Theismann and seconded by Klennert to approve the Treasurer's Report

Affirmative: Klennert, Ross, Theismann, Zabel

Abstained: Knudsen

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$34,644.25 - Board Action

Motioned by Theismann and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$34,644.25.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
County staff elections and Budget is being finalized.
- C. District Manager Report – Terri Peters
Quarterly Reporting
Human Resources research
WAGZ policy meeting
WinLac out for 60-day review
Photo Contest for plat book cover
324 followers on Facebook

- D. NRCS Report – John Benjamin
John read the NRCS report that is in the packet
Talked about the Inflation Reduction Act and that there will be a large amount of money coming for projects in 2023 and 2024
- E. District Technician Report- Matt Kempinger
- F. Natural Resources Conservation Technician Report – Henry Stelten (in packet)
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)
- H. BWSR Report – None
- I. Other agencies – None

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Meeting date for November is the 17th and December is the 15th – **Board Reminder**
Lynn suggested having Joint Power meeting after the November 17th meeting.

XI. NEW BUSINESS

- A. MASWCD 2022 Annual Convention & Trade Show Dec. 12 – 14, 2022 at the The Doubletree Hotel, Bloomington, MN. Registration deadline December 1. Go through the resolutions as a board, discuss. Resolution ballots due to Sue before November 1st.
Who will be attending? Pick which day or days to attend – **Board Discussion/Action**
Discussion: Resolution #9 Lynn had a question on WCA. Terri explained it and Sharleen read the descriptions of the resolutions. Dag asked about #1 Resolution – Terri explained the soil health program. Dag asked about resolution #12 Renewable Energy and there was a discussion.
Motioned by Klennert and seconded by Knudsen to approve up to 5 attending the MASWCD 2022 Annual Convention and Trade Show on Dec 12-14, 2022 and that Terri use her discretion on employees attending.
Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried
- B. Approve Luncheon for Eric and Michelle Heins our Outstanding Conservationist nominee - **Board Action**
Motioned by Knudsen and seconded by Theismann to approve luncheon expenses for our area Outstanding Conservationist nominee Eric and Michelle Heins and their children.
Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried
- C. National Association of Conservation Districts dues for 2023 – Terri recommends Full Membership Contribution of \$775.00. Operational expense that can included in our billing rate– **Board Action**
Motioned by Knudsen and seconded by Theismann to approve the National Association of Conservation Districts dues for 2023 for full membership contribution of \$775.00.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- D. Approve Margaret Deming Amendment# 1 to Contract# 2022WAGZ-WC-005 to change the Installation Date to 11/30/2023 from 11/30/2022 – **Board Action**
Motioned by Theismann and seconded by Klennert to approve Margaret Deming Amendment #1 to Contract# 2022WAGZ-WC-005 to change installation date to 11/30/2023 from 11/30/2022.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- E. Approve Sharon Melvin's cancellation of Contract# 2022WAGZ-WC-001 for 410 Grade Stabilization Structure. Cancellation statement from Sharon attached – cancelling because contractors of the cost and location of the project – **Board Action**

Motioned by Klennert and seconded by Theismann to approve cancellation of Sharon Melvin's Contract# 2022WAGZ-WC-001 for 410 Grade Stabilization Structure.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- F. Approve Joe Reinhardt Contract# 22-SDWGPh2-1 in the amount of \$2,500.00 for Reverse Osmosis Water Treatment System – **Board Action**
(Funding source 2022-23 Safe Drinking Water Phase 2)
Motioned by Theismann and seconded by Klennert to approve Joe Reinhardt Contract# 22-SDWGPh2-1 in the amount of \$2,500.00 for Reverse Osmosis Water Treatment System.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

Dag statement in response to the grant provided for installation of water treatment equipment such as reverse osmosis:

"The need to install water treatment equipment because of polluted ground water represents a significant cost to taxpayers/society. This is because of equipment and installation costs; ongoing maintenance costs to replace filters and reverse osmosis membranes; the electric power used because reverse osmosis is a power intensive process; 75%+ of water treated become concentrated polluted wastewater, which is sent into the sewer system and eventually the groundwater; and potentially reduced property values because of the polluted groundwater. This is similar to the taxpayer costs of cleaning up silted ditches amounting to an estimated \$233,000 per year in Wabasha County alone. The latter number calculated based on staff time attributed to ditch cleaning. All these cost results from how we treat our land."

- G. Wabasha County Human Resources can offer HR Services to Wabasha SWCD for \$3,000.00. This equates to \$600.00 per person. Covers up to 6 employees. Some of the services that could be provided are:

Recruiting applicants

Onboarding employees

Develop and maintain policies and procedures

Conducting disciplinary actions

Process terminations and retiring employees

Training and Development

(This is a professional service that would be added into the billing rate.) -

Board Action

Terri explained why it would be helpful to get the HR responsibilities off her plate. Shawn Huth went over what the Wabasha County HR can provide for Wabasha SWCD and answered questions that the board had. She would like to work onsite once a week. Needs to go to County Personnel Committee and the Board for approval.

Motioned by Knudsen and seconded by Theismann to approve Wabasha County Human Resources to offer HR Services to Wabasha SWCD for \$3,000.00 a year. This equates to \$600.00 per person.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- H. MN PEIP Health Insurance 21% increase. County Benefits renewal for Dental, Life and Long-term disability. Shawn Huth looking into getting us on County Health Insurance. – **Board Discussion/Action**

Shawn will be talking to the Insurance Brokerage on 10-28. Check about possibly getting SWCD the County's Group plan. Terri has been looking around for other option. Terri would like a motion for her to work with the Personnel Committee to find a recommended Health insurance option and move forward with the best option by the Nov. 18 deadline. Terri recommends staying with the County for Dental, LTD and Life Insurances.

Motioned by Theismann and seconded by Ross to have Terri work with the Personnel Committee to find a recommended health insurance option and move forward with the best option by the Nov. 15 deadline.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

Motioned by Theismann and seconded by Ross to continue with the County Benefits for Dental, LTD and Life insurances.

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

- I. Resolution 10272022-1 Personnel Policy Amendments. Approve Personnel Policy as amended – **Board Action**
Motioned by Theismann and seconded by Ross to approve Resolution 10272022-1 Personnel Policy Amendment and approve Personnel Policy as amended.
Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried
- J. Upcoming Events:
 - i. MASWCD 2022 Annual Convention & Trade Show Dec. 12 – 14, 2022
- K. MASWCD Annual Convention Attendance – **Board Action**
Motioned by Knudsen and seconded by Theismann to approve up to three more people to attend the convention. Nominees for Wildlife Habitat Steward and Forestry Steward, Conservation awards.
Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel
Opposed: None
Motion Carried

XII. Board Reports

- A. Whitewater JPB – Lynn
Lynn reported that at the meeting it was stated that Olmsted County has so many cover crops – represented 49,000 acres. Bob added that not all of those acres are in cover crops. Program is 150 acres per producer for funding. 52 producers signed up. Lynn said that Sheila did a survey on the 319 Reduction Grant. 11 responses for cover crop feedback.
- B. Zumbro 1W1P – Larry (alternate Dag)
Larry reported that they did have a meeting. Projects have started. Quarterly meetings will continue. Someone will need to replace him as he is done at the end of the year. Dag is the alternate. Next meeting no until 2023.
- C. WinLaC 1W1P – Lynn
Lynn reported that they had the formal review on Oct. 5th. Next meeting Dec 12th. WinLaC draft minutes of Policy Committee meeting on 10-03 submitted by Sheila Harmes (attached)
- D. SE SWCD Technical Support JPB – Larry
No meeting. If someone is interested to take Larry's place, let Terri know. Larry is done at the end of the year.
Sharleen mentioned that we fill these roles at the work session of the new year.
- E. County Board Meeting – Larry (alternate Sharleen)
Larry has been attending the meetings. No concerns from the County. Terri attended the last one and gave presentation. Bob said board appreciates update.
- F. Hiawatha Valley RC&D – Lynn ***No Meeting***

** Report on meeting at Hokah for MASWCD and MACDE, supervisors and employees. Sharleen reported that we took boat rides to see the Swan Area Habitat. Introduction not the same as seeing from the highway. Lynn said the DNR presentation of the invasive carp was interesting. How the carp moved from a fishery in Arkansas up the Mississippi, where they are damaging our food supplies. Sharleen said it was also interesting how they could see where the fish were coming from by their DNA. Lynn said Sharleen got him on the Advisory Committee.*

XIII. Adjourn – Board Action

Motioned by Theismann and seconded by Ross to adjourn at 9:45 am

Affirmative: Klennert, Ross, Theismann, Knudsen, Zabel

Opposed: None

Motion Carried

Respectively Submitted By:

Larry Theismann, Secretary

4:22 PM

11/03/22

Cash Basis

Wabasha Soil and Water Conservation District

Cash Balances

As of October 31, 2022

	Oct 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	78,303.24
Money Market WNB Financial	7,404.14
Peoples State Bank Money Market	358,574.02
Petty Cash	81.02
WNB Financial	6,948.46
Total Checking/Savings	451,310.88
Total Current Assets	451,310.88
TOTAL ASSETS	451,310.88
LIABILITIES & EQUITY	0.00

Wabasha Soil and Water Conservation District

Balance Sheet

As of October 31, 2022

	Oct 31, 22
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	78,303.24
Money Market WNB Financial	7,404.14
Peoples State Bank Money Market	358,574.02
Petty Cash	81.02
WNB Financial	6,948.46
Total Checking/Savings	451,310.88
Accounts Receivable	
11000 · Accounts Receivable	16,306.28
Total Accounts Receivable	16,306.28
Other Current Assets	
12000 · Undeposited Funds	1,157.16
Total Other Current Assets	1,157.16
Total Current Assets	468,774.32
Fixed Assets	
15000 · Furniture and Equipment	
Computer	11,666.67
Laptops for Distrcit Techs (2)	3,149.22
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	109,828.00
Total 15000 · Furniture and Equipment	126,192.58
17000 · Accumulated Depreciation	-79,335.42
Total Fixed Assets	46,857.16
Other Assets	
Prepaid Items	
Prepaid Rent	920.43
Total Prepaid Items	920.43
Total Other Assets	920.43
TOTAL ASSETS	516,551.91
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	38,527.36
Total Accounts Payable	38,527.36
Other Current Liabilities	
Allowance for Unemployment Reim	1,581.86
Deferred Revenue	
AIS	76,315.06
FY18 Capacity	1,729.56
FY19 Capacity	4,279.45
FY20 Buffer Initiative	1,827.64
FY20 Capacity	2,019.74
FY20 CWMA	1,932.12
FY20 State Cost share	2,336.70
FY21 Buffer Initiative	15,163.00
FY21 Capacity	31,537.75
FY21 State Cost Share	8,705.80
FY22 Buffer Initiative	17,000.00
FY22 Capacity	73,525.66
FY22 State Cost Share	15,401.00

7:48 AM

11/09/22

Accrual Basis

Wabasha Soil and Water Conservation District

Balance Sheet

As of October 31, 2022

	Oct 31, 22
FY22 WCA	-1,958.24
FY23 Conservation Delivery	19,619.00
FY23 LWM	14,177.00
FY23 State Cost Share	15,401.00
FY23 WCA	12,118.00
Total Deferred Revenue	311,130.24
24000 · Payroll Liabilities	1,192.99
25500 · Sales Tax Payable	576.11
Total Other Current Liabilities	314,481.20
Total Current Liabilities	353,008.56
Total Liabilities	353,008.56
Equity	
Fund Balance- Restatement	47,943.10
Fund Balance Designated	31,903.30
Investment in Capital Assets	43,896.49
30000 · Opening Balance Equity	649.89
32000 · Owners Equity	162,483.44
Net Income	-123,332.87
Total Equity	163,543.35
TOTAL LIABILITIES & EQUITY	516,551.91

Wabasha Soil and Water Conservation District

Profit & Loss

October 2022

	Oct 22
Ordinary Income/Expense	
Income	
Intergovernmental Revenues	
Partners Grants	
FY22 NACD TA Grant	32,000.00
Total Partners Grants	32,000.00
State	
FY22-23 WAGZ	1,157.16
MAWQCP	16,660.07
Total State	17,817.23
Total Intergovernmental Revenues	49,817.23
Total Income	49,817.23
Gross Profit	49,817.23
Expense	
District Operations	
Other Services and Charges	
Building Rent	920.43
Employee Education and Training	-1,528.36
Internet Expense	79.66
Postage	20.00
Subs. and Pubs.	100.00
Supervisor's Expenses	0.00
Supervisor's Mileage	358.75
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	115.34
Hyundia Tucson Vehicle Expense	21.33
Total Vehicle Expenses	136.67
Total Other Services and Charges	87.15
Personnel Services	
Employee Salary Permanent	18,948.10
Employer Life and Health	
66000 - Payroll Expenses	6,152.26
Employer Life and Health - Other	22.00
Total Employer Life and Health	6,174.26
Employer Share FICA	1,235.90
Employer Share Medicare	289.01
Employer Share PERA	1,315.47
Total Personnel Services	27,962.74
Supplies	
Office Supplies	195.15
Total Supplies	195.15
Total District Operations	28,245.04
Project Expenditures	
District	
Tree Expense	264.80
Total District	264.80
Federal	
319 Focus Small Wtrshd-W.Indian	4,125.68
FY22 MPCA Chloride Monitoring	253.94
Total Federal	4,379.62

7:49 AM

11/09/22

Cash Basis

Wabasha Soil and Water Conservation District

Profit & Loss

October 2022

	Oct 22
State	
FY20 Gorman Creek Restoration	9,688.45
FY21 Regnl DW for Private Wells	445.00
FY22-23 WAGZ	1,280.00
FY22 WCA	-761.54
MAWQCP Administration	9,984.47
North Fork Zumbro-Mazeppa	775.00
Total State	21,411.38
Total Project Expenditures	26,055.80
Total Expense	54,300.84
Net Ordinary Income	-4,483.61
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	456.56
Total Interest Income	456.56
Total Other Income	456.56
Net Other Income	456.56
Net Income	-4,027.05

11:39 AM

11/15/22

Wabasha Soil and Water Conservation District
A/P Aging Summary
As of November 15, 2022

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Chad Schumacher	4,000.00	0.00	0.00	0.00	0.00	4,000.00
Daniel J. Sell	17,546.40	0.00	0.00	0.00	0.00	17,546.40
Eugene Betcher	2,000.00	0.00	0.00	0.00	0.00	2,000.00
HBC	79.66	0.00	0.00	0.00	0.00	79.66
Jennifer Wahls-C	1,862.50	0.00	0.00	0.00	0.00	1,862.50
John Miller	900.00	0.00	0.00	0.00	0.00	900.00
Larry Stromness	2,100.00	0.00	0.00	0.00	0.00	2,100.00
MASWCD	2,399.00	0.00	0.00	0.00	0.00	2,399.00
Mittel Schule, Inc.	920.43	0.00	0.00	0.00	0.00	920.43
NACD	775.00	0.00	0.00	0.00	0.00	775.00
Olmsted County Public Works	9,534.41	0.00	0.00	0.00	0.00	9,534.41
Pitney Bowes	0.00	0.00	0.00	0.00	-95.56	-95.56
Scott Sexton	900.00	0.00	0.00	0.00	0.00	900.00
SE SWCD Technical Support JPB	37,847.92	0.00	0.00	0.00	0.00	37,847.92
Theodore Mehrkens	900.00	0.00	0.00	0.00	0.00	900.00
Wabasha County Highway Department	47.58	0.00	0.00	0.00	0.00	47.58
TOTAL	81,812.90	0.00	0.00	0.00	-95.56	81,717.34

+ 95.56

81,812.90

NRCS Field Office Report

11/17/22

John Benjamin

Current office standing

- The office is open to producers.
- Masks are not required in the building; this could change on a weekly basis dependent on CDC COVID community levels presented the Friday before.

CSP (Conservation Stewardship Program)

- 10 Active contracts
- 18 Applications for CSP FY23 Classic in pending status
- Sign up Deadline for FY23 CSP Classic February 10th
- 2 Applications for CSP23 Renewal

EQIP (Environmental Quality Incentive Program)

- 26 Active EQIP contracts (totaling roughly \$360,224 in cost share remaining to be paid out)
- 25 Applications in pending status
- FY23 signup 1, signup deadline Nov 18th

RCPP-EQIP (Regional Conservation Partnership Program- EQIP)

- 3 active contracts (totaling roughly \$18,731 in cost share remaining to be paid out)
- No applications submitted

RCPP18 (Regional Conservation Partnership Program)

Land Management fund through MAWQCP sign up is applicable in this county

- 1 Active contract (totaling \$53,982 cost share to be paid out)
- FY23 Sign up deadline sometime in December
- No applications submitted

CRP (Conservation Reserve Program)

- 113 Expiring contract reviews for FY23
- 9 Expiring contracts for FY24
- 32 Continuous offers accepted
- 17 General offers accepted
- 7 CRP establishment checks

Contract Amendment Form

Organization: <div style="text-align: center;">Wabasha SWCD</div>	Contract Number: <div style="text-align: center;">21-Capacity-4</div>	Amendment Number: <div style="text-align: center;">1</div> Board Meeting Date: <div style="text-align: center;">11/17/2022</div>	Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>
---	---	---	--

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2023 Original Contract Install Date: 11/30/2022

Amended Contract Install Date (if applicable): 11/30/2023

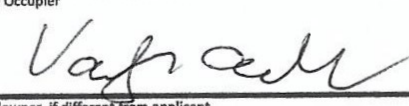
Original Total Amount Authorized: \$6,423.63 Amended Total Amount Authorized: _____

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

Contract install date is being amended to allow time for the practice to be installed. Unusually dry conditions prevented construction from taking place this year. The new install date is set to 11/30/2023. No other changes have been made at this time.

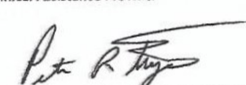
The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date <div style="text-align: center;">11/15/2022</div>	Land Occupier <div style="text-align: center;"></div>
Date	Landowner, if different from applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date <div style="text-align: center;">11/14/2022</div>	Technical Assistance Provider <div style="text-align: center;"></div>
---	---

Organizational Approval

Date	Authorized Signature
------	----------------------

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 21-Capacity-4	Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
--------------------------------------	--	---	--	---

*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Valyn Adler	Address 41500 594th St	City/State Mazeppa MN	Zip Code 55956
--	----------------------------------	---------------------------------	--------------------------

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mazeppa	Township No: 109	Range No.: 14	Section No. 17	1/4, 1/4 NE 1/4, NE 1/4
----------------------------------	----------------------------	-------------------------	--------------------------	-----------------------------------

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS- Field Office Technical Guide (FOTG) 638 - Water & Sediment Control Basin

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/2022, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 75.%, or state and non-state sources that when combined are in excess of 75.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 9-21-2021	Land Occupier Vaiyn Adler Vaiyn Adler
Date 9-21-2021	Landowner, if different from applicant Marilyn Kastler Marilyn Kastler
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: 638 - Water & Sediment Control Basin

Eligible Component Standards & Names 638 - Water & Sediment Control Basin	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$15,231.50
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9/22/2021	Technical Assistance Provider 
-------------------	--

Pre-Construction Cover


Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$6,423.63	2021 Capacity	2021

Date 9-23-21	Authorized Signature 	Total Amount Authorized \$6,423.63
-----------------	---	---------------------------------------

FY 2020 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
2020 SWCD Local Capacity and Buffer Law Implementation - Wabasha SWCD
GRANT AMENDMENT

Grant Agreement Start Date:	10/28/2019
Original Grant Agreement Expiration Date:	12/31/2022
Original Agreement Amount:	\$131,348.00

This amendment is by and between the State of Minnesota, through its Board of Water and Soil Resources ("Board") and Wabasha SWCD, 611 Broadway Avenue, Suite 10, Wabasha, MN 55981 ("Grantee").

Recitals

1. The Board has a Grant Agreement with the Grantee identified as the 2020 SWCD Local Capacity and Buffer Law Implementation - Wabasha SWCD, PO # 3000011255, for the following grants:

Grant ID	Grant Title	Previous Expiration Date	Amended Expiration Date	Previous Award Amount	Amended Award Amount
P20-7534	2020 - SWCD Local Capacity Services (Wabasha SWCD)	12/31/2022	12/31/2023	\$111,348.00	
P20-7624	2020 - Buffer Law (Wabasha SWCD)	12/31/2022	12/31/2023	\$20,000.00	

2. The Wabasha SWCD requests an extension for 2020 - SWCD Local Capacity Services (Wabasha SWCD) and 2020 – Buffer Law (Wabasha SWCD) to 12/31/2023 for the purpose of allowing additional time to implement the grant work plans due to extended staff leave and recent project cancellations.
3. Grant reporting must be completed by 2/1/2024 or within 30 days of work completion, whichever comes first.
4. The Board and Soil and Water Conservation District are willing to amend the Original Contract as stated below.

Contract Amendment

REVISION 1. 1. Terms of the Grant Agreement.

1.2 Expiration date: is amended as follows:

~~December 31, 2022~~ **December 31, 2023**, or until all obligations have been satisfactorily fulfilled, whichever comes first.

REVISION 2. 2. Grantee's Duties.

2.2.3 Reporting: is amended as follows:

Final Progress Report: The Grantee will submit a final progress report to the Board by ~~February 1, 2023~~ **February 1, 2024** or within 30 days of completion of the project, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.

Except as amended herein, the terms and conditions of the Original Grant Agreement remain in full force and effect.

APPROVED:

Wabasha SWCD

By: _____

Title: _____

Date: _____

Board of Water and Soil Resources

By: _____

Title: _____

Date: _____