

Please call office at 651-560-2053 or email [susan.cerwinske.wabashaswcd@gmail.com](mailto:susan.cerwinske.wabashaswcd@gmail.com) if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
January 26, 2023  
8:15 am  
County Conference  
Room  
625 Jefferson Ave.**

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

- A. The Doughnut and Door Prize Resolution – **Board Action**  
(For Wabasha County Forestry Day, February 17, 2023)
- B. SWCD donation to MN Forestry Association (MFA) to sponsor Forestry Day \$  
**-Board Action**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**Welcome Seth Tentis to the Wabasha SWCD Board for District 4**

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

- A. Tom Gerken voucher payment for Contract# 20-Capacity-1 in the amount of \$900.00 for 340 cover crops, final payment  
(Funding source FY20 Capacity)
- B. Prairie Ridge Farm LLP voucher payment for Contract# 21-CS-2 in the amount of \$9,505.00 for 410 Grade Stabilization and 412 Grassed Waterway.  
(Funding sources FY20 State Cost Share \$2,336.70, FY21 State Cost Share \$7,168.30)
- C. Travis Danckwart voucher payment for 19-Capacity-7 \$900.00 and 19-Capacity-8 \$900.00 for Final payments on Cover crops  
(Funding Source FY19 Capacity)

**VI. SECRETARY'S REPORT**

- A. December 15, 2022 Meeting Minutes – **Board Action**

**VII. TREASURER'S REPORT – Board Action**

- A. December District Financial Statements
- B. December Program Record

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$110,214.66 - **Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin – (in packet)
- E. District Technician Report- Matt Kempinger (in packet)
- F. Natural Resources Conservation Technician Report – Henry Stelten (in packet)
- G. Bookkeeper/Administrative Assistant -Sue Cerwinske (in packet)
- H. BWSR Report – None
- I. Other agencies – None

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Gorman Creek Construction
  - i. MOU with Trout Unlimited – **Board Action**
  - ii. DNR Contract Amendment – **Board Action**
  - iii. Contract with Danckwart Landscaping & Excavating for \$387,028.20 – **Board Action**
  - iv. Signature authority for Terri Peters to sign document electronically – **Board Action**

iv

- C. 2023 Tentative Meeting Dates on the Fourth Thursday of the month – with exception of Thursday's that conflict with a holiday - **Board Action**

**XI. NEW BUSINESS**

- A. Election of SWCD Board Officers for 2023 – **Board Action**
  - i. Chairman –
  - ii. Vice Chairman –
  - iii. Secretary –
  - iv. Treasurer –
- B. 2023 Committee Appointments-**Board Action**
  - i. Personnel committee –
  - ii. Finance Committee –
  - iii. Whitewater JPB -
  - iv. Zumbro 1W1P -
  - v. WinLaC 1W1P -
  - vi. SE SWCD Technical Support JPB -
  - vii. County Board Meeting Representative – This is a member of our board who will go to county meetings. –
  - viii. Hiawatha Valley RC&D –
- C. ELink Grant Reporting Signature Authority Resolution 01262023-1-**Board Action**
- D. Designation of Official Newspaper Resolution 01262023-2 (Plainview News) - **Board Action**
- E. Designation of Official Bank Depositories Resolution 01262023-3-**Board Action**
- F. Designation of Signatories for Bank Accounts Resolution 01262023-4 – **Board Action**
- G. Supervisors Per Diem rates \$125.00. Supervisors and Staff Mileage .655 for 2023 Resolution 01262023-5- **Board Action**
- H. Contract extension authority policy 1/26/2023 – **Board Action**

- I. Operational Rules and Guidelines for 2023 – **Board Action**
- J. Bank Signatories – **Board Action**
- K. Approve Budget – **Board Action**
- L. Discussion on Bruce Wood Cover Crop Contract# 19-Capacity-4. Unable to get statement from him to cancel the contract, he does not want to continue it.  
SWCD Board consider formally acknowledging the cancellation of the contract
- M. Wabasha SWCD Local Cost Share Policy – **Board Action/Signature**
- N. FY2023 State of MN BWSR Clean Water Fund SWCD Capacity Program P23-2522 \$124,566.00 & Buffer Law Implementation Program P23-2612 \$17,000.00 Grant Agreement – **Board Action/Signature**
- O. FY2023 State of MN BWSR Clean Water Fund Grant Agreement C23-3363 \$178,725.00 – **Board Action/Signature**
- P. Brian Yotter AgBMP loan application for \$200,000.00  
Till manure applicator to be purchased in 2023 - **Board Action/Signature**
- Q. Signature Authority for Terri Peters to sign all AgBMP Loan Applications electronically – **Board Action**
- R. Approve Mike Haase Contract# 22-CS-2 in the amount of \$1,000.00 for 314 Brush Management – **Board Action/Signature**  
(Funding source FY22 State Cost Share)
- S. Approve Amendment#1 for Contract# 22-Capacity-1 to include the landowner Ikkar Manor LLC which was originally omitted from the contract. The land occupier will remain as Daniel Sell – **Board Action/Signature**  
(The original date, amount and the practices will remain unchanged)
- T. Ikkar Manor LLC voucher payment in the amount of \$17,546.40 for 22-Capacity-1 – **Board Action**  
(Ikkar Manor LLC is the landowner. Check was made out to Daniel Sell and that check did not go out and has been voided)  
(Funding source FY22 Capacity)
- U. Hiawatha Valley RD&D Dissolving
- V. Data Collector Frontier Precision – GPS unit which requires cellular data connection cell phone/hot spot, add one cell phone–Equipment Estimates **Board Discussion**
- W. Legislative Briefing and Reception, March 7 and Day at Capitol March 8  
(More information coming from MASWCD later)
- X. Upcoming Events:
  - i. Public hearing for Winona-La Crescent Watershed plan on Thursday, January 26, 2023 at 6 p.m. at the MN State College SE. (1250 Homer Road, Winona. In the auditorium, room 205. Use the main entrance, door A)  
[https://www.winonapost.com/community/public-hearing-for-winona-la-crescent-watershed-plan/article\\_47a69a52-96a4-11ed-a55c-cf71a0e76d9e.html](https://www.winonapost.com/community/public-hearing-for-winona-la-crescent-watershed-plan/article_47a69a52-96a4-11ed-a55c-cf71a0e76d9e.html)  
Remote participation, please use the link: <https://bit.ly/WinLaC1W1P>
  - ii. Forestry Day, February 17, 2023 at the Front Porch, Kellogg
  - iii. LSP Training in Bellechester – Regenerative Systems Peer-to-Peer Workshop  
Wednesday, March 1 from 9 am – 3 pm at the Bellechester Community Center  
101 1<sup>st</sup> St.
  - iv. Cow Calf Days, February 9, 2023 at 5:30 pm at the Rossman Farms, 7000 70<sup>th</sup> St. NW Oronoco
  - v. Legislative Briefing and Reception, March 7 and Day at the Capitol, March 8

**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Larry (alternate Dag)
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Larry
- E. County Board Meeting – Larry (alternate Sharleen)
- F. Hiawatha Valley RC&D – Lynn

**XIII. Adjourn – Board Action**