

Please call office at 651-560-2053 or email [susan.cerwinske.wabashaswcd@gmail.com](mailto:susan.cerwinske.wabashaswcd@gmail.com) if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
September 28, 2023  
8:15 am  
County Conference  
Room  
625 Jefferson Ave.**

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

- A. Brian Roles AgBMP Loan Application in the amount of \$70,000.00 for a Case IH Vertical Tillage Machine. This will help with water quality by reducing erosion and surface water quality will improve with less runoff by leaving more residue on the surface.
- B. Tony Johnson voucher payment for Contract# 22-SDWGPh2-2 in the amount of \$1,320.00 for Reverse Osmosis Water Treatment System.  
(Funding source FY22-23 Safe Drinking Water Phase 2)
- C. Linda and Steven Funk Contract# 2023WAGZ-WC-05 in the amount of \$1,195.00 for practice 351 Well Decommissioning  
(Funding source Watershed Alliance for the Greater Zumbro)
- D. FY2024 & FY2025 State of Minnesota BWSR SWCD Programs & Operations Grant Agreements:
  - Grant ID: P24-0211 2024 Conservation Delivery (Wabasha SWCD) \$19,619.00
  - Grant ID: P24-0301 2024 Conservation Contract (Wabasha SWCD) \$18,190.00
  - Grant ID: P25-0082 2025 Conservation Delivery (Wabasha SWCD) \$19,619.00
  - Grant ID: P25-0172 2025 Conservation Contracts (Wabasha SWCD) \$18,190.00
- E. FY2024 State of Minnesota BWSR Buffer Implementation Grants Program Grant Agreement:
  - Grant ID: P24-0121 2024 Buffer Law (Wabasha SWCD) \$20,000.00
- F. Sheri Sexton Voucher payment for Contract# 20-Capacity-9 in the amount of \$2,500.00 for practice 384 Woody Residue Treatment  
(Funding source FY20 Capacity)
  
- G. Eric Klein Contract# 20-WWDWP-3 in the amount of \$1,032.00 for practice 340 Cover Crops  
(Funding Source Whitewater Drinking Water Protection Grant)

- H. Eric Klein Contract# 20-WWDWP-4 in the amount of \$348.00 for practice 340 Cover Crops  
(Funding source Whitewater Drinking Water Protection Grant)

**VI. SECRETARY'S REPORT**

- A. August 24, 2023 Meeting Minutes – **Board Action**

**VII. TREASURER'S REPORT – Board Action**

- A. August District Financial Statements

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$40,697.91 - **Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin – (in packet)
- E. District Technician Report- Matt Kempinger (in packet)
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson (in the packet)
- G. Natural Resources Technician Report– Katelyn Abts (in the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske (In packet)
- I. BWSR Report –
- J. Other agencies –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Outstanding Conservationist and Forest Stewardship nominees – **Board Discussion**

**XI. NEW BUSINESS**

- A. Smith Schafer Engagement Letter for December 31, 2022 Audit – **Board Action/Signature**
- B. Board Members Conflict of Interest Letters – **Board Action -Each/Answer Questions and Sign and return to Sue**
- C. Approval for staff to attend BWSR Academy from 10/24 -10/26/2023 – **Board Action** (Registration Cost is \$75.00/day per person, plus lodging costs at the rate of \$113.75/day per person (3 days - \$225.00 + \$341.25 = \$566.25/per person + traveling meals/gas. Registration closes Oct. 2, 2023, payment due by Oct. 11, 2023 by check)
- D. Discuss Meeting Date changes for the rest of the year:  
Thurs. Oct 26     Okay - Terri and Sue will be here  
Thurs. Nov 16    (23<sup>rd</sup> is Thanksgiving)  
Thurs. Dec. 28   (Monday Dec. 25 Christmas)
- E. MASWCD 2023 Resolutions Packet
- F. Approve request for Terri to docu-sign BWSR Grants as they come in and bring to the board after on the Consent Agenda – **Board Action**
- G. Accept Fiscal Agent responsibilities for DNR and National Turkey Federation Funds coming for Local Forestry. Forestry Team Coordinator \$100,000.00, Admin for SWCD

\$5,000.00 and \$5000.00 from Turkey Federation for Forestry. – **Board Action**

- H. Approve Allan Marking Amendment# 2 to Contract# 21-Capacity-7 to change the amount of contract to \$4,236.00 for adding 12.2 acres to practice 340 Cover Crops – **Board Action**

I. Upcoming Events:

- i. Field Day October 11, 2023 from 12:00 pm to 3:30 pm at White Barn Acres Farm. 19100 641<sup>st</sup> St. Kellogg, MN. Carbon Markets, Kernza and Water Quality field day.
- ii. 2023 BWSR Academy- Training Event. October 24-26, 2023 at Cragun’s Conference Center Brainerd.

**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

**XIII. Adjourn – Board Action**