

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation
District Regular Board Meeting
November 16, 2023
8:15 am
County Conference
Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Mark Fjelstad AgBMP Loan Application in the amount of \$61,000.00. Grinder/Mixer for improved mixing and feed out. Reducing feed waste spread on open fields.
- B. Eugene Betcher Voucher for Contract# 2022WAGZ-WC-12 in the amount of \$2,000.00 for 2nd year Practice 340 cover crops.
(Funding source: 2022 WAGZ Watershed Based)
- C. Patrick Judge Voucher for Contract# 2022WAGZ-WC-10 in the amount of \$1,280.00 for 2nd year Practice 340 cover crops.
(Funding source:2022 WAGZ Watershed Based)
- D. Jeremiah Leonhardt Voucher for Contract# 21-Capacity-8 in the amount of \$4,000.00 for 2nd year Practice 340 cover crops.
(Funding sources: FY21 Capacity \$900.00, FY22 Capacity \$3,100.00)
- E. Allan Marking Voucher for Contract# 21-Capacity-7 in the amount of \$1,848.00 for 2nd year Practice 340 cover crops.
(Funding sources: FY21 Capacity \$933.72, FY22 Capacity \$914.28)
- F. Oak Leaf Farms LLC Voucher for Contract# 23-SHCS-1 in the amount of \$2,460.00 for 1st year Practice 340 cover crops.
(Funding source: FY23 Soil Heath Cost Share)
- G. Kurt Schnell Voucher for Contract# 22-CS-3 in the amount of \$3,388.00 for 1st and only year of Practice 340 cover crops.
(Funding source: FY22 State Cost Share)

- H. Chad Schumacher Voucher for Contract# 2022WAGZ-WC-11 in the amount of \$4,000.00 for 2nd year Practice 340 cover crops.
(Funding Source: 2022 WAGZ Watershed Based)
- I. Linda and Steven Funk Voucher for Contract# 2023WAGZ-WC-05 in the amount of \$1,195.00 for Practice 351 Well Decommissioning.
(Funding source: 2023 WAGZ Watershed Based)
- J. Steve Evers Voucher for Contract# 23CWF-WIC-1 in the amount of \$13,495.78 for Practice 410 Grade Stabilization Structure.
(Funding source: 2023 West Indian Creek Watershed Restoration and Protection)

*Note: Whitewater Drinking Water Protection Grant Contracts that had payments due for cover crops this month had vouchers completed and sent to Sheila Harmes to pay out of Whitewater JPB. Reiter Living Trust, Silver Spirit Farms LLC and Kent Crary

VI. SECRETARY'S REPORT

- A. October 26, 2023 Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. October District Financial Statements

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$64,617.35 **Board Action**

Note: After 11-24 PR is ran, VSP will be paid online \$74.14

Auditor/Treasurer will be paid by check \$8,373.19. Please sign check# 11950 today.

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin – (in the packet)
- E. District Technician Report- Matt Kempinger – (in the packet)
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – (In the packet)
- G. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – (in the packet)
- I. BWSR Report –
- J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. TSA 7 PRAP Report - Final Workload Analysis by Houston Engineering Inc.-
Discussion/Questions
See email Terri this was out previously to the board.
- B. Draft of Wabasha SWCD Financial Statements Audit – **Board Action**
See email Terri this was sent out previously to the board.
Send any questions you may have in advance of the meeting.
- C. Approve Eversman Brothers Farms Amendment# 1 to Contract 22-CWF-WIC-2 to change the expiration date to 12/31/2025 and Install date to 11/30/2024 – **Board Action**
(Funding source: 2023 West Indian Creek Watershed Restoration and Protection)
- D. Approve Eversman Brothers Farms Amendment# 1 to Contract 22-CWF-WIC-3 to change the expiration date to 12/31/2025 and install date to 11/30/2024 – **Board Action**
(Funding source: 2023 West Indian Creek Watershed Restoration and Protection)
- E. EPA response to petition – **Discussion/Updates**
- F. Soil Health Grant/RCPP – **Update/Discussion**
- G. U.S. Forestry Grant update/LFT update
- H. Approve Signature Authority for Terri Peters to sign the DNR grant for \$100,000.00, when it comes in – **Board Action**
- I. DNR FEMA grant update
- J. Approve Signature Authority for Terri Peters to sign the MAWQCP grant when it comes in. – **Board Action**
- K. Approve Mike Haase Contract# 22-CS-7 in the amount of \$450.00 for Practice 314 Brush Management – **Board Action**
- L. Approve Margaret Deming Amendment# 2 to Contract# 2022WAGZ-WC-05 to change install date to 11/30/2024, change Amount Authorized to \$16,752.49 and to change Estimated Project Cost to \$36,021.00- **Board Action**
- M. Approve Margaret Deming Voucher for Contract# 2022WAGZ-WC-05 in the amount of \$14,128.49 for Practice 410 Grade Stabilization Structure – **Board Action**
(Funding Source: 2022 WAGZ Watershed Based)
- N. Upcoming Events:
 - i. Schedule Employee Evaluations – Personnel Committee
 - ii. MASWCD Annual Convention December 11th – 13th, 2023

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

XIII. Motion to recess Regular Board Meeting and go into Closed Session – Board Action

XIV. Closed Session – Policy changes in Employee Handbook

A. Discuss Personnel Policy Edits before Final Approval

XV. Motion to reopen the Regular Board Meeting – Board Action

XVI. Approval of Employee Handbook-Board Action

XVII. Adjourn – Board Action



DEPARTMENT OF
AGRICULTURE

Minnesota Department of Agriculture
625 Robert St. N., St. Paul, MN 55155-6120

www.mda.state.mn.us/agbmploans

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: AgBMP.Loans@state.mn.us

AgBMP LOAN APPLICATION

(Required for all applications)

Borrower Information:

(One)

First Name

MARK

(One)

Last Name

FJEISIAN

County: Select from Drop down

(optional)

Company:

Street Address:

38693 568th St

City:

Zumbro Falls

State:

MN

Zip:

55991

Telephone:

507-753-2502

Project Information: On a Farm: ☐ Non-Farm: ☐

If using PLS, write in T/R/S and mark where the project or practice is on the Section Map.

Or fill in a Latitude and Longitude of a point on the property near the project or practice.

(Please get us within a few acres of where the project or practice resides if you can.)

Brief description of what will be purchased or constructed and how it helps water quality:

Improved mixing and feed out
Reducing feed waste spread
on open fields.

Well Eligibility Does this project implement Drinking Water Standards?

Does this project eliminate Groundwater Pollution?

☐ Is this application for a city, town, or other municipality?

☐ Is this application for a facility with an Industrial Waste Permit?

PLS

Township #:

T-109-N

Range:

R-13-14-W

Section:

36

Latitude:

Longitude:

Pin or Parcel #:

LOCAL GOVERNMENT APPROVAL

(If Pin or Parcel # is used no punctuation marks, county code, or spaces allowed.)

| | |
|--|--|
| Approved Loan Amount | \$ 61,000 |
| Estimated Total Project Cost (all sources) | \$ 61,000.00 |
| Animal Units (Feedlot improvements or manure handling equipment for facilities > 1000 AU that are not in the Mississippi watershed are ineligible) | Beginning: 750 Ending: 750 |
| Primary Livestock | <input checked="" type="checkbox"/> Dairy <input type="checkbox"/> Beef <input type="checkbox"/> Swine <input type="checkbox"/> Other: |
| Primary Crops: Selection 1 Selection 2 | Conservation Tillage Acres AFTER Project: 470 Total Acres Farmed: 500 |
| Approval Expiration and Other Restrictions | Approval expires 01/31/2024 |

Project Approved by: TERRI PETERS (Affiliate) Digitally signed by TERRI PETERS (Affiliate) Date: 2023.11.07 05:11:07 -0600

Date:

Project Completion Certified by (OPTIONAL):

Date:

(LGU's please email this fillable PDF form to the borrowers chosen lender.)

(Most lender contact e-mails address can be found on the AgBMP mapping tool; click LENDER CONTACTS LIST to find your lender email)

LENDER INFORMATION & LOAN TERMS

| | | |
|---------------------------------|----------------|---|
| AgBMP Loan Request | \$ | Check if Local Revolving Funds are used: <input type="checkbox"/> |
| (Optional) Additional Request # | \$ | Initials: Date: |
| Number of payments per year: | | |
| Total Number of Payments: | | |
| Interest rate (if other 3%): | % | (Optional) Balloon Payment Date: |
| Lender Organization Name | Foresight Bank | |
| Lender Address | | |
| Lender Signature: | Date: | |

Attach copies of the invoices provided by the borrower that support the request for disbursement.

Please Email fillable PDF and Attachments to: AgBMP.Loans@state.mn.us

07/03/2018

Date _____

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2022WAGZ-WC-12 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--|----------------------------------|--------------------------|
| Land Occupier Name Eugene Betcher | Address 27711 County 16 Blvd | City/State Goodhue, MN | Zip code 55027 |
|---|--|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------------------------|----------------------------|-------------------------|-------------------------|------------------------|
| Township Name: Ghester | Township No: 110 | Range No.: 14 | Section No. 3 | 1/4, 1/4 NE, NE |
|----------------------------------|----------------------------|-------------------------|-------------------------|------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops
5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/2022, 11/1/2023, 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

| | |
|------------------------|--|
| Date 7-20-22 | Land Occupier Eugene Betcher |
|------------------------|--|

| | |
|---------|--|
| Date | Landowner, if different from applicant |
| 7-20-22 | Ray Poncelet |
| | Address, if different from applicant information: 28074 City 16 Blvd Goodhue, MN 55027 |


Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

| | | |
|---|--|-----------------------|
| Practice standard(s) or eligible component 340 cover crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Units 50 acres |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |


Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|---------|---|
| Date | Technical Assistance Provider |
| 10/7/22 |  |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre/year

| | | |
|---------|--|-------------------------|
| Date | Authorized Signature | Total Amount Authorized |
| 10/7/22 |  | \$6,000.00 |

as approved by board via resolution

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2022WAGZ-WC-10 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract

Applicant

| | | | |
|--|--------------------------------|----------------------------------|--------------------------|
| Land Occupier Name Patrick Judge | Address 58653 Hwy 42 | City/State Kellogg, MN | Zip code 55945 |
|--|--------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|-----------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Highland | Township No: 109 | Range No.: 11 | Section No. 24 | 1/4, 1/4 SE, NW |
|-----------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information


- I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:
- The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
 - Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
 - If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
 - Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 340 cover crop
 - Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
 - This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/2022, 11/1/2023, 11/1/2024, this contract will be automatically terminated on that date.
 - Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
- Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for the practice(s) named in this agreement.

| | |
|------------------------|--|
| Date 9-30-22 | Land Occupier  |
|------------------------|--|

| | |
|---|--|
| Date 9-30-22 | Landowner, if different from applicant <i>James Jucke</i> |
| Address, if different from applicant information 57907 CR86 Plainview MN 55964 | |

Conservation Practice

The primary practice for which cost-share is requested is **340 cover crops**

| | | |
|---|--|-----------------------|
| Practice standard(s) or eligible component 340 cover crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Units 32 acres |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-----------------|---|
| Date 10/7/22 | Technical Assistance Provider <i>Henry Smith</i> |
|-----------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre

| | | |
|-----------------|--|---------------------------------------|
| Date 10/7/22 | Authorized Signature <i>Leri Peters</i> | Total Amount Authorized \$3,840.00 |
|-----------------|--|---------------------------------------|

as approved by board via resolution

Date _____

Contract Amendment Form

| | | | | | | |
|---|---|--|--|---|------------------------------------|--|
| Organization: <div style="text-align: center;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center;">21-Capacity-8</div> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Amendment Number: <div style="text-align: center;">1</div> </td> <td style="width: 50%; vertical-align: top;"> Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> </td> </tr> <tr> <td colspan="2" style="vertical-align: top;"> Board Meeting Date: </td> </tr> </table> | Amendment Number: <div style="text-align: center;">1</div> | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | Board Meeting Date: | |
| Amendment Number: <div style="text-align: center;">1</div> | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | | | | | |
| Board Meeting Date: | | | | | | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 11/30/2024 Original Contract Install Date: 11/1/22, 11/1/23, 11/1, 24

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$2,700.00 Amended Total Amount Authorized: \$8,900.00

Original Estimated Project Cost: \$2,700.00 Amended Estimated Project Cost: \$8,900.00

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The total amount authorized is increased from \$2,700 to \$8,900 due to an increase of 70 acres of practice (340-cover crops) installed (30 acres to 100 acres). The payment rate is also increased from \$30/acre to \$40/acre to match updated policy.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|--|---|
| Date <div style="text-align: center;">10/24/23</div> | Land Occupier |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | |
|-----------------|---|
| Date | Technical Assistance Provider <div style="text-align: center;"> DEAN THOMAS (Affiliate) </div> <div style="text-align: right;"> Digitally signed by DEAN THOMAS (Affiliate) Date: 2023.10.10 08:26:49 -05'00' </div> |
|-----------------|---|

Organizational Approval

| | |
|--|--|
| Date <div style="text-align: center;">10/24/23</div> | Authorized Signature <div style="text-align: center;">(per board resolution)</div> |
|--|--|

*Attach this form to the Conservation Practice Assistance Contract

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 21-Capacity-8 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--------------------------------|----------------------------------|--------------------------|
| Land Occupier Name Jeremiah Leonhardt | Address 60035 Hwy 42 | City/State Kellogg, MN | Zip code 55945 |
|---|--------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|---------------------------------|----------------------------|-------------------------|-------------------------|---------------------------------|
| Township Name: Watopa | Township No: 109 | Range No.: 10 | Section No. 7 | 1/4,1/4 SE, SW |
|---------------------------------|----------------------------|-------------------------|-------------------------|---------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of N/A years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 340 Cover Crops

5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/22, 11/1/23, 11/1/24, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

| | |
|------|---------------|
| Date | Land Occupier |
|------|---------------|

| | |
|------|--|
| Date | Landowner, if different from applicant <i>Jeremy D. Jacob</i> |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

| | | |
|---|--|-----------------------|
| Practice standard(s) or eligible component 340 Cover Crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Units 30 acres |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|----------------|---|
| Date 4-7-22 | Technical Assistance Provider <i>Yang Dull</i> |
|----------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$30/acre

| | | |
|-------------------|---|---------------------------------------|
| Date 5-26-2022 | Authorized Signature <i>Jeremy Jacob</i> | Total Amount Authorized \$2,700.00 |
|-------------------|---|---------------------------------------|

| Amount | Program Name | Fiscal Year |
|---------------------|---------------|----------------------|
| \$900.00 | 2021 Capacity | 2022 2021 |
| \$900.00 | 2021 Capacity | 2023 2021 |
| \$900.00 | 2022 Capacity | 2024 2022 |

\$7,100

Amount 1 10/30/23 or

SR
10/30

Contract Amendment Form

| | | | |
|---|---|--|--|
| Organization: <div style="text-align: center;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center;">21-Capacity-7</div> | Amendment Number: <div style="text-align: center;">2</div> | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> |
| | | Board Meeting Date: <div style="text-align: center;">9/28/2023</div> | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 11/30/2024

Original Contract Install Date: 11/1/22, 11/1/23, 11/1, 24

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$3,260.00

Amended Total Amount Authorized: \$4,236.00

Original Estimated Project Cost: \$3,260.00

Amended Estimated Project Cost: \$4,236.00

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The total amount authorized is increased from \$3,260 to \$4,236 due to an increase of 12.2 acres of practice (340-cover crops) installed (34 acres to 46.2 acres). The payment rate remains at \$40/acre.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|-----------|--|
| Date | Land Occupier |
| 9-27-2023 | Allan Marking |
| Date | Landowner, if different from applicant |
| | |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | |
|-----------|-------------------------------|
| Date | Technical Assistance Provider |
| 9/27/2023 | John B... |

Organizational Approval

| | |
|-----------|----------------------|
| Date | Authorized Signature |
| 9-28-2023 | Kym Fabel |

*Attach this form to the Conservation Practice Assistance Contract

Contract Amendment Form

| | | | |
|--|--|---|--|
| Organization: Wabasha SWCD | Contract Number: 21-Capacity-7 | Amendment Number: 1 | Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> |
| | | Board Meeting Date: 8/24/2023 | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 11/30/2024

Original Contract Install Date: 11/1/22, 11/1/23, 11/1/24

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$1,620.00

Amended Total Amount Authorized: \$3,260.00

Original Estimated Project Cost: \$1,620.00

Amended Estimated Project Cost: \$3,260.00

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The total amount authorized is increased from \$1,620 to \$3,260 due to an increase of 16 acres of practice (340-cover crops) installed (18 acres to 34 acres). The payment rate is also increased from \$30/acre to \$40/acre to match updated policy.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take effect on the date of the last signature hereto.

| | |
|--------------------------|--|
| Date 8-17-2023 | Land Occupier Allan Marking |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | |
|------|--|
| Date | Technical Assistance Provider DEAN THOMAS (Affiliate) Digitally signed by DEAN THOMAS (Affiliate) Date: 2023.08.17 07:30:41 -05'00' |
|------|--|

Organizational Approval

| | |
|--------------------------|---|
| Date 8-24-2023 | Authorized Signature Lynn J. Gell |
|--------------------------|---|

*Attach this form to the Conservation Practice Assistance Contract

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|-----------------------------------|---------------------------------------|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 21-Capacity-7 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|-----------------------------------|---------------------------------------|---|--|---|

* If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|-------------------------------|-------------------------------|-----------------------|
| Land Occupier Name Allan Marking | Address 19336 590th St | City/State Kellogg, MN | Zip code 55945 |
|---|-------------------------------|-------------------------------|-----------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|------------------------------|-------------------------|----------------------|-----------------------|-----------------------|
| Township Name: Watopa | Township No: 109 | Range No.: 10 | Section No. 18 | 1/4,1/4 SE, SE |
|------------------------------|-------------------------|----------------------|-----------------------|-----------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of N/A years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 340 Cover Crops

5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/22, 11/1/23, 11/1/24 this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

| | |
|------|---------------|
| Date | Land Occupier |
|------|---------------|

HS

| | |
|---|---|
| Date 4-14-22 | Landowner, if different from applicant Applicant Allan Marking |
| Address, if different from applicant information: | |

Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

| | | |
|---|--|-----------------------|
| Practice standard(s) or eligible component 340 Cover Crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Units 18 acres |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|----------------|---|
| Date 4-7-22 | Technical Assistance Provider Hong Shutt |
|----------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$30

\$4,236.00 9/28/22
~~3260~~

| | | |
|-----------------|------------------------------------|---------------------------------------|
| Date 4-28-22 | Authorized Signature Lynn Gabel | Total Amount Authorized \$1,620.00 |
|-----------------|------------------------------------|---------------------------------------|

| Amount | Program Name | Fiscal Year |
|-----------|---------------|-------------|
| \$1080.00 | 2021 Capacity | 2021 |
| \$540.00 | 2022 Capacity | 2022 |
| | | |

\$1290 1473.72

\$750 ~~1786.28~~ \$2,762.28

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Oak Leaf Farms LLC**

Address: **37210 Co Rd 15**

City, State, Zip: **Lake City, MN**

55041

Contract No.: **23-SHCS-1**

Total Amount Authorized:
(from contract)

\$7,380.00

| Practice | Quantity | Unit | Unit Rate | Total |
|-----------------|----------|-------|-----------|------------|
| 340 Cover Crops | 61.5 | acres | \$40.00 | \$2,460.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST:

\$2,460.00

I certify that this is an accurate and true summation of the above project.

Oak Leaf Farms LLC Sat Meyer
Payee Signature

11-8-23
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Partial

B. Payment amount requested:

\$2,460.00

C. Total Amount Authorized:

\$7,380.00

D. Total previous partial payments:

E. Amount available (C - D)

\$7,380.00

Amount Approved for This Voucher:

\$2,460.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

[Signature]
Technical Assistance Provider

Date

11-13-23

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

[Signature]
Administrative Sign-off

Date

11-13-2023

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 23-SHCS-1 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--------------------------------------|--|------------------------------|
| Land Occupier Name Oak Leaf Farms LLC | Address 37210 Co Rd 15 | City/State Lake City, MN | Zip code 55041 |
|---|--------------------------------------|--|------------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|---|--------------------------------|-----------------------------|------------------------------|--------------------------------------|
| Township Name: Mount Pleasant | Township No: 111 | Range No.: 13 | Section No. 18 | 1/4, 1/4 SE 1/4 |
|---|--------------------------------|-----------------------------|------------------------------|--------------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/23, 11/1/24, 11/1/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|-----------------|--|
| Date 9/27/23 | Land Occupier Oak Leaf Farms LLC Scott F. Meyer |
| Date 9/27/23 | Landowner, if different from applicant Anthony Cordes |
| | Address, if different from applicant information: 37031 CTY RD 15 Lake City, MN 55041 |

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

| | | |
|---|--|--|
| Eligible Component Standard & Name 340 Cover Crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$7,380.00 \$7,386.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

sr 9/23

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-------------------|---|
| Date 9-27-2023 | Technical Assistance Provider <i>[Signature]</i> |
|-------------------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/ac

| Amount | Program Name | Fiscal Year |
|-----------------------|------------------------|-------------|
| \$4,320.00 | Soil Health Cost Share | 2023 |
| \$2,460.00 | Capacity | 2023 |
| | | |

| | | |
|-------------------|---|--|
| Date 9/28/2023 | Authorized Signature <i>[Signature]</i> (per board resolution) | Total Amount Authorized \$7,386.00 \$7,380.00 |
|-------------------|---|--|

sr 9/28/23

\$4,920.00 sr 9/28/23

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 22-CS-3 23-CS-3 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

* If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|---|--|------------------------------------|--------------------------|
| Land Occupier Name Kurt Schnell | Address 65131 County Road 68 | City/State Lake City, MN | Zip code 55041 |
|---|--|------------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------------------------|----------------------------|-------------------------|------------------------------|---|
| Township Name: Chester | Township No: 110 | Range No.: 14 | Section No. 14, 15 | 1/4, 1/4 15: E1/2 SW1/4 14: S1/2 SW1/4 |
|----------------------------------|----------------------------|-------------------------|------------------------------|---|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


340 Cover Crops

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2023, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|------------------|--|
| Date 10-20-23 | Land Occupier  |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

| | | |
|---|--|---|
| Eligible Component Standard & Name 340 Cover Crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$3,388.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

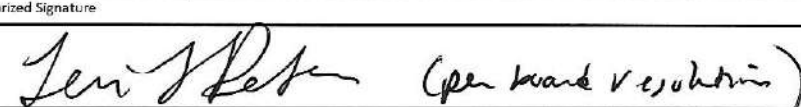
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|------|---|
| Date | Technical Assistance Provider DEAN THOMAS (Affiliate) Digitally signed by DEAN THOMAS (Affiliate) Date: 2023.10.17 14:37:28 -05'00' |
|------|---|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre

| Amount | Program Name | Fiscal Year |
|------------|-----------------------|-------------|
| \$3,388.00 | 2022 State Cost Share | 2022 |
| | | |
| | | |

| | | |
|--------------------|---|---------------------------------------|
| Date 10/20/2023 | Authorized Signature  (per board resolution) | Total Amount Authorized \$3,388.00 |
|--------------------|---|---------------------------------------|

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|---|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2022WAGZ-WC-11 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|---|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|----------------------------------|-----------------------------------|--------------------------|
| Land Occupier Name Chad Schumacher | Address 27790 590th St | City/State Milville, MN | Zip code 55957 |
|--|----------------------------------|-----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Oakwood | Township No: 109 | Range No.: 12 | Section No. 12 | 1/4, 1/4 SE, SW |
|----------------------------------|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS 340 cover crop

5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/2022, 11/1/2023, 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

| | |
|------------------------|--|
| Date 9-21-22 | Land Occupier  |
|------------------------|--|

| | |
|------|---|
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information: |


Conservation Practice

The primary practice for which cost-share is requested is **340 cover crops**

| | | |
|---|--|------------------------|
| Practice standard(s) or eligible component 340 cover crops | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Units 100 acres |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |

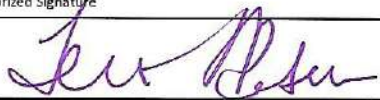
Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-----------------|--|
| Date 9-21-22 | Technical Assistance Provider  |
|-----------------|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre

| | | |
|-------------------|--|--|
| Date 9/21/2022 | Authorized Signature  | Total Amount Authorized \$12,000.00 |
|-------------------|--|--|

or delegates by board

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Linda Funk and Steven Funk

Address: 58056 County Road 86

City, State, Zip: Plainview, MN

55964

Contract No.: 2023WAGZ-WC-03

Total Amount Authorized:

\$1,195.00

(from contract)

| Practice | Quantity | Unit | Unit Rate | Total |
|--------------|----------|---------|-----------|------------|
| Well Sealing | 2390 | dollars | 50% | \$1,195.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

PAYMENT REQUEST:

\$1,195.00

I certify that this is an accurate and true summation of the above project.

Linda Funk

Payee Signature

11/13/2023

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$1,195.00

C. Total Amount Authorized:

\$1,195.00

D. Total previous partial payments:

E. Amount available (C - D)

\$1,195.00

Amount Approved for This Voucher:

\$1,195.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

[Signature]

Technical Assistance Provider

11-13-2023

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

[Signature]

Administrative Sign-off

11-13-2023

Date

Work completed by certified well
Technician. Documentation of work is
attached.

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|-----------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 2023WAGZ-WC- 05 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|-----------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|-------------------------------------|---------------------------------|-----------------------|
| Land Occupier Name Linda Funk and Steven Funk | Address 58056 County Road 86 | City/State Plainview, MN | Zip code 55964 |
|--|-------------------------------------|---------------------------------|-----------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--------------------------------|--------------------------|-----------------------|-----------------------|------------------------------|
| Township Name: Highland | Township No: 109N | Range No.: 11W | Section No. 20 | 1/4, 1/4 SW1/4 SE 1/4 |
|--------------------------------|--------------------------|-----------------------|-----------------------|------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 20 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

351 Well Decommissioning
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by , this contract will be automatically terminated on that date: 11/30/2023
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

| | |
|---|-----------------------------|
| Date 9/19/23 | Land Occupier Linda Funk |
| Date 9/19/23 | Land Occupier Linda Funk |
| Address, if different from applicant information: | |

Conservation Practice

The primary practice for which cost-share is requested is 351 Well Decommissioning

| | | |
|--|--|---|
| Eligible Component Standard & Name 351 Well Decommissioning | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$2,390.00 |
| | Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | |
|-----------------|--|
| Date 9-19-23 | Technical Assistance Provider Cost estimate provided by licensed well contractor, see attached. |
|-----------------|--|

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 50% up to \$2,000

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$1,195.00 | Watershed Alliance for the Greater Zumbro | 2023 |
| | | |
| | | |

| | | |
|-----------------|---|---------------------------------------|
| Date 9-19-23 | Authorized Signature Linda Funk (per resolution) | Total Amount Authorized \$1,195.00 |
|-----------------|---|---------------------------------------|

DC Well Drilling

21705 Ravenna Trail
Welch Mn, MN 55089 US
(651) 437-5040
info@dcwelldrilling.com
http://dcwelldrilling.com



Estimate

ADDRESS

Linda & Steve Funk
58056 County Rd 86
Plainview, MN 55964

ESTIMATE 2591
DATE 09/12/2023
EXPIRATION DATE 12/12/2023

| DESCRIPTION | QTY | RATE | AMOUNT |
|---------------------------------|-----|----------|--------------------|
| Wabasha Sealing Permit | 1 | 30.00 | 30.00 |
| Bags Of Neat Cement Grout | 35 | 33.00 | 1,155.00 |
| Yards 3/8 Pea Rock | 1 | 60.00 | 60.00 |
| Labor to Pump Neat Cement Grout | 1 | 1,050.00 | 1,050.00 |
| Paperwork and Filing Fees | 1 | 95.00 | 95.00 |
| | | | Subtotal: 2,390.00 |

TERMS: ALL ACCOUNTS ARE DUE UPON COMPLETION OR MORTGAGE CLOSE. 1.5% WILL BE CHARGED PER MONTH ON ALL ACCOUNTS NOT PAID IN FULL WITHIN 30 DAYS UNLESS SPECIFIC ARRANGEMENTS HAVE BEEN MADE. PERSONS OR COMPANIES FURNISHING LABOR FOR THE IMPROVEMENTS OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THEY ARE NOT PAID FOR THEIR CONTRIBUTION. EVEN IF SUCH PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER.

TOTAL

\$2,390.00

Accepted By

Accepted Date

DC Well Drilling

21705 Ravenna Trail
Welch Mn, MN 55089 US
(651) 437-5040
info@dcwelldrilling.com
http://dcwelldrilling.com



DC WELL DRILLING
Drilling / Casing Company

INVOICE

BILL TO
Linda & Steve Funk
58056 County Rd 86
Plainview, MN 55964

INVOICE 2866
DATE 10/25/2023
TERMS Net 30
DUE DATE 11/24/2023

DESCRIPTION

| DESCRIPTION | QTY | RATE | AMOUNT |
|---------------------------------|-----|----------|----------|
| Wabasha Sealing Permit | 1 | 30.00 | 30.00 |
| Bags Of Neat Cement Grout | 38 | 33.00 | 1,254.00 |
| Yards 3/8 Pea Rock | 1 | 60.00 | 60.00 |
| Labor to Pump Neat Cement Grout | 1 | 1,050.00 | 1,050.00 |
| Paperwork and Filing Fees | 1 | 95.00 | 95.00 |

Subtotal: 2,489.00

TERMS: ALL ACCOUNTS ARE DUE UPON COMPLETION OR MORTGAGE CLOSE. 1.5% WILL BE CHARGED PER MONTH ON ALL ACCOUNTS NOT PAID IN FULL WITHIN 30 DAYS UNLESS SPECIFIC ARRANGEMENTS HAVE BEEN MADE. PERSONS OR COMPANIES FURNISHING LABOR FOR THE IMPROVEMENTS OF REAL PROPERTY MAY ENFORCE A LIEN UPON THE IMPROVED LAND IF THEY ARE NOT PAID FOR THEIR CONTRIBUTION, EVEN IF SUCH PARTIES HAVE NO DIRECT CONTRACTUAL RELATIONSHIP WITH THE OWNER.

BALANCE DUE

\$2,489.00

STEVE OR LIN FUNK
58056 COUNTY RD 86
PLAINVIEW, MN 55964

15870
75-1561/919

10/31/2023
DATE

PAY TO THE
ORDER OF

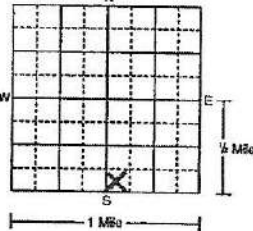
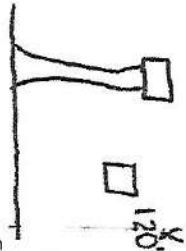
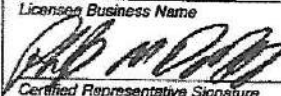
DC Well Drilling \$ 2,489.00
Two thousand four hundred eighty nine DOLLARS



PEOPLES STATE BANK
507-534-3137
www.peoplesstatebank.com

For

Lin Funk MP

| WELL OR BORING LOCATION | | | | | MINNESOTA DEPARTMENT OF HEALTH WELL AND BORING SEALING RECORD <i>Minnesota Statutes, chapter 1031</i> | | Minnesota Well and Boring Sealing No. Minnesota Unique Well No. or W-series No. <small>(Leave blank if not known)</small> | | H 401851 |
|---|--|--|--|--|--|--|---|------------------------|--------------------------|
| County Name Wabasha | | | | | Township Name Highland | | Township No. 109 | Range No. 11 | Section No. 20 |
| Fraction (sm. → lg.) SW 1/4 SW 1/4 SE 1/4 | | | | | Date Sealed 10/19/23 | | Date Well or Boring Constructed N/A | | |
| GPS LOCATION -- decimal degrees (to four decimal places) Latitude 44.2228 Longitude -92.1584 | | | | | Depth at Time of Sealing 220 ft. | | Original Depth 220 ft. | | |
| Numerical Street Address or Fire Number and City of Well or Boring Location 58056 Co RD 86 Plainview | | | | | AQUIFER(S) <input checked="" type="checkbox"/> Single Aquifer <input type="checkbox"/> Multi-aquifer | | STATIC WATER LEVEL | | |
| Show exact location of well or boring in section grid with "X".  Sketch map of well or boring location, showing property lines, roads, and buildings.  | | | | | WELL/BORING <input checked="" type="checkbox"/> Water-Supply Well <input type="checkbox"/> Env. Well <input type="checkbox"/> Temp. Boring <input type="checkbox"/> Other | | Measured <input checked="" type="checkbox"/> Date Measured 10/19/23 <input type="checkbox"/> Estimated | | |
| | | | | | Casing Type(S) <input checked="" type="checkbox"/> Steel <input type="checkbox"/> Plastic <input type="checkbox"/> Tile <input type="checkbox"/> Other | | 152 ft. <input checked="" type="checkbox"/> below <input type="checkbox"/> above land surface | | |
| WELLHEAD COMPLETION | | | | | Outside: <input type="checkbox"/> Pitless Adapter/Unit <input type="checkbox"/> At Grade <input checked="" type="checkbox"/> Well Pit <input type="checkbox"/> Buried <input type="checkbox"/> Other | | Inside: <input type="checkbox"/> Basement Offset <input type="checkbox"/> Well House <input type="checkbox"/> Well Pit <input type="checkbox"/> Buried <input type="checkbox"/> Other | | |
| PROPERTY OWNER'S NAME/COMPANY NAME Steve/Linda Funk | | | | | CASING(S) Diameter 5 in. from 0 to 41 ft. | | Set in oversize hole? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annular space initially grouted? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Unknown | | |
| Well owner's mailing address if different than property owner's address indicated above | | | | | _____ in. from _____ to _____ ft. | | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | | |
| WELL OWNER'S NAME/COMPANY NAME | | | | | _____ in. from _____ to _____ ft. | | <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown | | |
| Well owner's mailing address if different than property owner's address indicated above | | | | | SCREEN/OPEN HOLE Screen from _____ to _____ ft. Open Hole from 41 to 220 ft. | | OBSTRUCTIONS <input type="checkbox"/> Rods/Drop Pipe <input type="checkbox"/> Check Valve(s) <input type="checkbox"/> Debris <input type="checkbox"/> Fill <input checked="" type="checkbox"/> No Obstruction | | |
| GEOLOGICAL MATERIAL | | | | | Type of Obstructions (Describe) _____ | | Obstructions removed? <input type="checkbox"/> Yes <input type="checkbox"/> No Describe _____ | | |
| COLOR | | | | | PUMP <input checked="" type="checkbox"/> Not Present <input type="checkbox"/> Present, Removed Prior to Sealing <input type="checkbox"/> Other | | Type _____ | | |
| HARDNESS OR FORMATION | | | | | METHOD USED TO SEAL ANNULAR SPACE BETWEEN 2 CASINGS, OR CASING AND BORE HOLE | | No Annular Space Exists <input type="checkbox"/> Annular Space Grouted with Tremie Pipe <input type="checkbox"/> Casing Perforation/Removal | | |
| FROM | | | | | Casing Diameter _____ in. from _____ to _____ ft. | | <input type="checkbox"/> Perforated <input type="checkbox"/> Removed | | |
| TO | | | | | _____ in. from _____ to _____ ft. | | <input type="checkbox"/> Perforated <input type="checkbox"/> Removed | | |
| If not known, indicate estimated formation log from nearby well or boring. | | | | | Type of Perforator _____ | | VARIANCE Was a variance granted from the MDH for this well? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No TN# _____ | | |
| Drift | | | | | GROUTING MATERIAL(S) | | Grouting Material Neat Cement from 0 to 220 ft. _____ yards 38 bags | | |
| Line | | | | | _____ from _____ to _____ ft. _____ yards _____ bags | | _____ from _____ to _____ ft. _____ yards _____ bags | | |
| | | | | | OTHER WELLS AND BORINGS | | Other unsealed and unused well or boring on property? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No How many? _____ | | |
| | | | | | LICENSED OR REGISTERED CONTRACTOR CERTIFICATION | | DC WELL DRILLING 3920 | | |
| | | | | | This well or boring was sealed in accordance with Minnesota Rules, Chapter 4725. The information contained in this report is true to the best of my knowledge. | | License or Registration No. 3876 10/24/23 | | |
| | | | | | Certified Representative Signature  | | Certified Rep. No. _____ Date _____ | | |
| | | | | | Name of Person Sealing Well or Boring RYAN OTTO/BEN KNOLL | | | | |
| REMARKS, SOURCE OF DATA, DIFFICULTIES IN SEALING | | | | | IMPORTANT-FILE WITH PROPERTY PAPERS-WELL OWNER COPY | | H 401851 | | |



Well Sealing Permit Application

Wabasha County Public Health

-ENVIRONMENTAL SERVICES-

411 Hiawatha Dr E • Wabasha, MN 55981

651-565-5200 • Fax: 651-565-2637

License #: 3920

Unique #:

SEP 26 2023 Series #: 401851

| | |
|--------------------------------------|--|
| Plat/Parcel #: R06.00181.03 | Legal: T: 109 R: 11 S: 20 SW 1/4 SW 1/4 SE 1/4 |
| Contractor's Name: DC WELL DRILLING | Phone: 651-437-5040 |
| Address: 21705 Ravenna Trail | City/State/Zip: Welch MN 55089 |
| Owner's Name: Steve & Linda Funk | Phone: |
| Address: 58056 Co. Rd 86 | City/State/Zip: Plainview MN 55964 |
| Location of the Well: 58056 Co Rd 86 | |

| | | |
|----------------------------------|-------|------------|
| Sealing Geology: | | |
| Thickness | | Formation: |
| From: | To: | |
| 0 | 14 | Drift |
| 14 | 220 | lime |
| | | |
| | | |
| | | |
| Nearest Source of Contamination: | | |
| Type: | Feet: | Direction: |

| | |
|-------------------------------------|--------------------------|
| Office Use Only | |
| Permit #: 23-10A | |
| Approved by: <i>[Signature]</i> | |
| Date Approved: 10/4/23 | |
| Receipt #: 2252 | Amount: 30 ⁰⁰ |
| Comments: Fee paid by contractor | |
| | |
| | |

| | | |
|---|---|---------------------|
| Well Information: | | |
| Well Depth: 220 | Casing Depth: 17 | Diameter of Well: 5 |
| Type of Well: <input type="checkbox"/> Dug Well <input checked="" type="checkbox"/> Drilled Well <input type="checkbox"/> Driven Well | | |
| Type of Casing: <input type="checkbox"/> Plastic Casing <input checked="" type="checkbox"/> Steel Casing <input type="checkbox"/> Tin Casing | | |
| Perforation Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Static Water Level: 200 | |
| Well Obstructed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If Yes, Obstruction Removed: <input type="checkbox"/> Yes <input type="checkbox"/> No | |
| Outer casing-Nominal Diameter: — | Inner casing-nominal diameter: 5 | |
| Outer casing depth: — | Inner casing depth: 17 | |
| Are there any other well(s) on the property? | If yes, how many? | |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | 1 in use for home | |
| Grouting: <input type="checkbox"/> Bentonite <input checked="" type="checkbox"/> Neat Cement <input type="checkbox"/> Concrete Grout <input type="checkbox"/> Native Material | | |

Notice and Signature: I declare that the above information is correct and all materials, design of equipment, construction and workmanship will be supplied in accordance with the Standards adopted by Wabasha County. The permit and these specifications will be at the work site during its progress. If any modification is proposed, approval of Environmental Health shall be obtained prior to sealing. I shall notify Environmental Health one working day preceding the day inspection is desired for sealing and will provide the permit number and directions to the work site. All copies of the Minnesota Department of Health Water Well Sealing Record will be submitted to Public Health Authority within 30 days of completion of sealing the well.

Signature of Licensed Contractor: *[Signature]* Date: 9-27-23

➤➤Note: Permits are valid for one year from the date of approval. Permits may be renewed for an additional year by sending in a request and \$75.00 prior to the permit's expiration.

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Steve Evers Contract No.: 23CWF-WIC-1
 Address: 24943 624th St
 City, State, Zip: Theilman
 TOTAL AMOUNT
 Authorized: \$13,999.62 % Approved: 90% (state) 90% (state & non-state)
 (from contract)

| Item | Quantity | Unit | Unit Price | Cost |
|---|----------|-------|------------|------------|
| Mobilization | 1 | LS | \$900.00 | \$900.00 |
| Clearing and Grubbing | 0.2 | AC | \$1,500.00 | \$300.00 |
| Site Preparation | 1 | LS | \$5,460.00 | \$5,460.00 |
| Class C Fill | 1,320 | CY | \$6.75 | \$8,910.00 |
| 6" DIA SDR26 Pipe and Install | 89 | LNFT | \$35.00 | \$3,115.00 |
| 6" DIA PVC Elbows | 2 | EA | \$400.00 | \$800.00 |
| Oatey Pipe Lubricant 32 Oz | 1 | QTS | \$15.00 | \$15.00 |
| 50 lb Bags Royal Barley | 2 | Bag | \$16.41 | \$32.81 |
| 50 lb Bag ForeGrazer V Alfalfa | 0.8 | Bag | \$249.50 | \$199.60 |
| Zabel Seeds Early Payment Credit 5/8/23 | 1 | LS | -\$4.65 | -\$4.65 |
| BLM#4 Grass Mix | 50 | LB | \$3.43 | \$171.42 |
| Rymin Rye 50 lb Bags | 4 | Bag | \$13.39 | \$53.57 |
| Timothy- Climax 25 lb bag | 1 | Bag | \$75.00 | \$75.00 |
| Zabel Seeds Early Payment Credit 10/11/2023 | 1 | LS | -\$2.57 | -\$2.57 |
| Small Square Bales (Self Supplied) | 110 | Each | \$6.50 | \$715.00 |
| Mulching Labor (Self) | 5 | Hours | \$20.00 | \$100.00 |
| Seeding Labor (Self) | 5 | Hours | \$20.00 | \$100.00 |

PROJECT COST: **\$20,940.18**

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final
 B. Total cost of practice to date: \$20,940.18
 C. Eligible amount (total cost x % approved): \$13,999.62 (state) \$18,846.16 (state & non-state)
 D. Total other state payment amount: \$0.00
 E. Total non-state payment amount: \$5,350.38
 F. Total previous partial payments: \$0.00
 G. Pre-Construction Cover payment amount: \$0.00
 H. Maximum payment amount: \$13,495.78

| Pre-Con.Cover Ac. | Rate/Ac. |
|-------------------|----------|
| | |

Amount Approved for This Voucher: **\$13,495.78**

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Steven Evers
 Payee Signature

11-14-23
 Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.
 Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

Matthew Komprine
 Technical Assistance Provider

11-14-2023
 Date

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Susan Cerniske
 Administrative Sign-off

11-14-2023
 Date

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 23CWF-WIC-1 | Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|----------------------------------|-------------------------------|--------------------------|
| Land Occupier Name Steve Evers | Address 24943 624th St | City/State Theilman | Zip Code 55945 |
|--|----------------------------------|-------------------------------|--------------------------|

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

| | | | | |
|----------------------------------|-------------------------------|---------------------------|---------------------------|---------------------------------|
| Township Name: Glasgow | Township No.: 110 N | Range No.: 11 W | Section No.: 32 | 1/4,1/4 SW 1/4 |
|----------------------------------|-------------------------------|---------------------------|---------------------------|---------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of **15 years**, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

USDA-NRCS Field Office Technical Guide - 410 Grade Stabilization Structure

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by **11-30-2023**, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.

4. Not accept cost-share funds, from state sources in excess of 90.%, or state and non-state sources that when combined are in excess of 90.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|------------------------|--|
| Date 4-22-23 | Land Occupier Steven A Evers |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information |

Conservation Practice

The primary practice for which cost-share is requested is: 410 - Grade Stabilization Structure

| | | |
|---|--|---|
| Eligible Component Standards & Names 410 - Grade Stabilization Structure, 460 - Land Clearing, 342 - Critical Area Planting | Engineered Practice. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$21,500.00 |
| | Ecological Practice <input type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|--------------------------|--|---|
| Date 4-18-2023 | Technical Assistance Provider Matt Kempinger | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS CPA 1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|--------------------------|--|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|-------------|---|-------------|
| \$13,999.62 | 2023 West Indian Creek Watershed Restoration and Protection | 2023 |
| | | |
| | | |

| | | |
|------------------------|---|---|
| Date 5-25-23 | Authorized Signature Lynn Zohel | Total Amount Authorized \$13,999.62 |
|------------------------|---|---|

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation
District Regular Board Meeting
October 26, 2023
8:15 am
County Conference
Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

Meeting called to order at 8:15 am by Lynn Zabel, Chair

Supervisors Present: Lynn Zabel, Chair, Sharleen Klennert, Treasurer, Dag Knudsen, Secretary, and Seth Tentis, member

Staff Present: Terri Peters, District Manager

Others Present: Bob Walkes, County Commissioner, Dave Copeland, BWSR and Frank Klennert, citizen

On the Phone: Sue Cerwinske, Bookkeeper/Administrative Assistant

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Tentis to approve The Agenda as presented with updates.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Hyde Park Holsteins AgBMP Loan Application in the amount of \$45,000.00 for a John Deere Skid Loader It will be used to clean alleys to keep manure from running off the site.
- B. Reiter Living Trust (Bill Reiter) Contract# 20-WWDWP-5 in the amount of \$1,835.00 for Practice 340 Cover Crops.
(Funding Source Whitewater Drinking Water Protection Grant)
- C. Larry Gates Contract# 23-SHCS-2 in the amount of \$6,300.00 for Practice 340 Cover Crops.
(Funding sources 2023 Soil Health Cost Share \$4,200.00 and 2023 Capacity \$2,100.00)

- D. Silver Spirit Farm LLC (Craig Reiter) Contract# 20-WWDWP-6 in the amount of \$1,000.00 for Practice 340 Cover Crops
(Funding Source Whitewater Drinking Water Protection Grant)
- E. Ben Klein Contract# 20-WWDWP-7 in the amount of \$4,480.00 for Practice 340 cover Crops.
(Funding Source Whitewater Drinking Water Protection Grant)
- F. Oak Leaf Farms LLC (Scott Meyer) Contract# 23-SHCS-1 in the amount of \$7,380.00 for Practice 340 cover Crops.
(Funding Source 2023 Soil Health Cost Share \$4,920.00 and 2023 Capacity \$2,460.00)
- G. Jeffrey Heitmann Contract# 23WAGZ-WC-06 in the amount of \$835.00 for Practice 351 Well Decommissioning.
(Funding Source Water Alliance for the Greater Zumbro)
- H. Rachel Walkes Contract# 20-WWDWP-8 in the amount of \$5,364.00 for Practice 340 Cover Crops.
(Funding Source Whitewater Drinking Water Protection Grant)
- I. Tom Gerken Contract# 23-Capacity-1 in the amount of \$4,000.00 for Practice 340 Cover Crops.
(Funding Source 2023 Capacity)
- J. Kurt Schnell Contract# 22-CS-3 in the amount of \$3,388.00 for Practice 340 Cover Crops.
(Funding Source 2022 State Cost Share)
- K. Larry Gates Voucher Payment for Contract# 23-SHCS-2 in the amount of \$2,100.00 for 1st year of Practice 340 Cover Crops
(Funding sources 2023 Soil Health Cost Share \$4,200.00 and 2023 Capacity \$2,100.00)
- L. Alan Jostock Contract# 22-CS-4 om the amount of \$301.00 for Practice 340 Cover Crops.
(Funding Source 2022 State Cost Share)
- M. Alan Jostock Contract# 22-CS-5 in the amount of \$1,564.00 for Practice 340 Cover Crops.
(Funding Source 2022 State Cost Share)
- N. Cole and David Packer Contract# 22-CS-2 in the amount of \$528.00 for Practice 340 Cover Crops.
(Funding Source 2022 Cost Share \$352.00 and 2023 Capacity \$176.00)
- O. Jeremiah Leonhardt Amendment #1 to increase amount \$2,700.00 to \$8,900.00 due to an increase of 70 acres (30+70=100) increasing rate to \$40.00/acre

Discussion on cover crops.

Motioned by Knudsen and seconded by Klennert to approve the Consent Agenda as presented.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

- ***Dag would like to see a spreadsheet of how many acres are in cover crops.***

VI. SECRETARY'S REPORT

A. September 28, 2023 Meeting Minutes – Board Action

Motioned by Klennert and seconded by Tentis to approve the Secretary's Report as written.

Affirmative: Klennert, Knudsen, Tentis Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

A. September District Financial Statements

Motioned by Klennert and seconded by Tentis to approve the Treasurer's Report as read.

Affirmative: Klennert, Tentis, Zabel

Abstained: Knudsen

Oppose: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

A. Monthly Bills in the amount of \$65,161.84 - Board Action

Motioned by Klennert and seconded by Tentis to approve Payment of the Monthly Bills in the amount of \$65,161.84.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

A. Chair Report – Lynn Zabel

Email from Hiawatha Valley RC&D that it has been resolved, where they will do the payout. Bob talked to Ron Peterson at District 9 meeting and checks should get cut. We should get back around \$2,354.00

B. County Commissioner – Bob Walkes

New Recorder started on Monday, October 23

C. District Manager Report – Terri Peters

NRBG Grant with County. A new way to sign, going to platform called DocuSign for documents. Grant funds should come to the County.

BALMM Meeting. Conversation follow up, State agencies and groundwater works. Putting together a landowner survey for Lower Zumbro FEMA. Jen is working with DNR and Nature Conservancy

WIC Outreach, worked with Jen on more specific outreach, for a targeted area.

WinLaC – Planning work group. Ranking sheets and Implementation process. RAQ use for outreach targeting Forestry RIM

Staff IDP – important training needs for next year

White Barn Acres Field Day

WinLaC - Planning work group for next round of funding. Policy committee meeting November 9th

Area 7 – PRAP done. More funding, more work. Accessing staff for the next 10 years. Will need more staff or share staff or contractors.

MN Water Resource Conference. Conversations on groundwater. State agencies should work together. SWCD's can do cost share. Meeting coming up in Winona with some of these groups. Sheila was invited but cannot go. Riley Buley from Filmore may go.

Auditors 10/19 – 1 day

Cover Crops and Well Sealing contracts. Good response from newsletter. Jenna has been busy.

Volunteer Nitrate Monitoring – Katelyn sent out letters to fill nodes. Good response.

D. NRCS Report – John Benjamin – (in packet)

E. District Technician Report- Matt Kempinger

F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – In the Packet

G. Natural Resources Technician Report– Katelyn Abts – In the packet

H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske

Quarterly invoicing. Quarter payroll reports. Audit 10/19 and Tree ordering from Schumacher's and MN DNR State Forestry Nursery.

I. BWSR Report – Dave Copeland, BWSR Board Conservationist out of Rochester. Work boundary changes. Adam Beilke, temporary position as Clean Water Specialist.

Dave filling in for Adam. Here every other month. Talked about BWSR Academy. Presentation next month from the staff who attended BWSR Academy.

New round of grants for Counties and SWCD's are going to platform called DocuSign, to sign and execute grants. Streamlines the process.

Zumbro Watershed – WAGZ talked to Beau Kennedy, fiscal agent and Caitlin Meyer day to day contact. Watershed based implementation funding. Have used 50% and are ready to request 40% funding. Dave will get that report and work on the funding.

PRAP Report. Encourage to share with Board. Funding coming. What will be the workload for the next 5-10 year? Identify potential new staff or share staff. Not enough staff to carry out the funding that is coming.

BWSR put in 2 large applications:

- 1. Soil Health - \$25 million for 5 years. To be used for soil health practices, cover crops, no-till, strip till. 50/50 match. Will know by end of the year if application is approved. Significant funding to SWCD's to help with staff.**
- 2. \$20 million Water Storage practices. Larger grade stabilizations. Match 50/50 with state funds.**

Soil Health RCPP option alternative funding arrangement. USDA funds to BWSR who in turn would work with partners to use.

Walkes asked how funds will be distributed.

Copeland replied that he couldn't answer about Water Storage

Soil Health theory is to use Federal money for cost share contracts.

State funding for outreach, promotion and marketing. Reimburse SWCD's for staff and to add additional staff. BWSR 4-year commitment to SWCD that is going to add staff for soil health work.

J. Other agencies –

X. OLD BUSINESS

A. Conservation Project – Lynn (open to any Supervisor for ideas)

B. Resolution 10262023-1 – BWSR Grants Signature Authority for Terri Peters/**Board Action/Signature**

(Approved at September board meeting. Resolution for signature authority file.)

Motioned by Knudsen and seconded by Tentis to approve Resolution 10262023-1 for BWSR Grants Signature Authority for Terri Peters.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

C. Resolutions for discussion and voting on. Ballot online this year. – **Board Discussion**
Ballots will be submitted online. Go on site and answer questions. Lists each resolution to vote on. Yes, No or Discuss at MASWCD business meeting.
Terri went through a few resolutions that she would support. She will send Board her comments on resolutions.

XI. NEW BUSINESS

A. National Association of Conservation Districts dues for 2024 –Full Membership Contribution is \$775.00. Operational expense that can be included in our billing rate–**Board Action**

Wabasha funded this year to support TSA Staff which we use on our projects. Beau Kennedy, TSA Manager applied for grant for next year and he will administer the funds.

Motioned by Klennert and seconded by Knudsen to approve the National Association of Conservation Districts dues for 2024 -Full Membership Contribution \$775.00.

Operational Expense that can be included in our billing rate.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

B. MASWCD Convention - December 11-13, 2023

i. Information on Resolutions – ballots online submittal

ii. Who plans on attending?

Lynn & Karen Zabel, Sharleen & Frank Klennert and Dag and his wife.

Dag will take care of his hotel reservations.

December 28th is Board meeting.

iii. Outstanding Forest Steward nomination is a winner – Larry Gates
2 -Lunch tickets are covered by Association.

iv. Outstanding Conservationist Winner for Wabasha County-Jake Meyer
Let Terri know what luncheons you would like to attend.

v. Approve family to attend luncheon. – **Board Action**

Motioned by Klennert and seconded by Knudsen to approve luncheon tickets for the entire Jake Meyer family.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

- C. Upcoming Events:
i.

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
November 9th Policy meeting.
- C. WinLaC 1W1P – Lynn
Next meeting is in November.
- D. SE SWCD Technical Support JPB – Dag
Working on PRAP Report with Consultant.
- E. County Board Meeting – Sharleen

XIII. Motion to Recess Regular Board Meeting and go into Closed Session

Motioned by Klennert and seconded by Knudsen to Recess Regular Board Meeting and go into Closed Session at 10:30 am.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried:

XIV. Closed Session – Personnel Policy Review

- A. Insurance Policy Information - Discussion
- B. Personnel Handbook Changes.

XV. Motion to reopen the Regular Board Meeting

Motioned by Knudsen and seconded by Klennert to reopen the Regular Board Meeting.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

XVI. A. Approve Recommendations for 2024 Insurance Policy- Board Action

Motioned by Knudsen and seconded by Tentis to Approve the Recommendations for 2024 Insurance Policy as presented.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

** Sharleen reminded that November meeting is the 16th, not the fourth Thursday.*

XVII. Adjourn – Board Action

Motioned by Klennert and seconded by Knudsen to adjourn the meeting at 11:45 am.

Affirmative: Klennert, Knudsen, Tentis, Zabel

Opposed: None

Motion Carried

Respectively submitted by:

Dag Knudsen, Secretary

Wabasha Soil and Water Conservation District

Balance Sheet

As of October 31, 2023

| | Oct 31, 23 |
|---|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Money Market- Bank of Alma | 22,497.91 |
| Money Market WNB Financial | 7,425.52 |
| Peoples State Bank Money Market | 372,846.76 |
| Petty Cash | 82.54 |
| WNB Financial | 18,963.22 |
| Total Checking/Savings | 421,815.95 |
| Accounts Receivable | |
| 11000 · Accounts Receivable | 23,513.90 |
| Total Accounts Receivable | 23,513.90 |
| Other Current Assets | |
| 12000 · Undeposited Funds | 85.88 |
| Total Other Current Assets | 85.88 |
| Total Current Assets | 445,415.73 |
| Fixed Assets | |
| 15000 · Furniture and Equipment | |
| Computer | 7,523.00 |
| Laptops for Distrcit Techs (2) | 3,149.22 |
| Samsung Tablets | 1,548.69 |
| 15000 · Furniture and Equipment - Other | 109,828.00 |
| Total 15000 · Furniture and Equipment | 122,048.91 |
| 17000 · Accumulated Depreciation | -105,962.59 |
| Total Fixed Assets | 16,086.32 |
| Other Assets | |
| Prepaid Items | |
| Prepaid Rent | 920.43 |
| Total Prepaid Items | 920.43 |
| Total Other Assets | 920.43 |
| TOTAL ASSETS | 462,422.48 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 20000 · Accounts Payable | 21,450.44 |
| Total Accounts Payable | 21,450.44 |
| Other Current Liabilities | |
| Allowance for Unemployment Reim | 1,450.86 |
| Deferred Revenue | |
| AIS | 12,949.79 |
| FY20 Capacity | 2,353.72 |
| FY20 NACD TA Grant | 16,670.94 |
| FY21 Buffer Initiative | 5,161.22 |
| FY21 Capacity | 16,740.48 |
| FY22 Buffer Initiative | 16,867.22 |
| FY22 Capacity | 5,982.04 |
| FY22 NACD TA Grant | 72,139.65 |
| FY22 State Cost Share | 7,873.30 |
| FY23 Buffer Law Implementation | 17,000.00 |
| FY23 Capacity | 115,130.63 |
| FY23 Conservation Delivery | 2,949.68 |
| FY23 CWF - WIC | 89,363.00 |

11:45 AM

Wabasha Soil and Water Conservation District

11/09/23

Balance Sheet

Accrual Basis

As of October 31, 2023

| | Oct 31, 23 |
|---------------------------------|-------------|
| FY23 LWM | 12,212.61 |
| FY23 Soil Health-Cost Share | 14,175.00 |
| FY23 State Cost Share | 15,401.00 |
| FY23 SWCD Aid | 80,057.52 |
| FY23 WCA | 11,381.77 |
| Total Deferred Revenue | 514,409.57 |
| Deposit on Tree Sales | 80.00 |
| Retainage Payable | 17,691.21 |
| 24000 · Payroll Liabilities | 8,309.99 |
| 25500 · Sales Tax Payable | 958.72 |
| Total Other Current Liabilities | 542,900.35 |
| Total Current Liabilities | 564,350.79 |
| Total Liabilities | 564,350.79 |
| Equity | |
| Fund Balance- Restatement | 47,943.10 |
| Fund Balance Designated | 31,934.30 |
| Investment in Capital Assets | 16,086.32 |
| 30000 · Opening Balance Equity | 649.89 |
| 32000 · Owners Equity | 142,522.10 |
| Net Income | -341,064.02 |
| Total Equity | -101,928.31 |
| TOTAL LIABILITIES & EQUITY | 462,422.48 |

Wabasha Soil and Water Conservation District

Profit & Loss

October 2023

| | Oct 23 |
|----------------------------------|-----------|
| Ordinary Income/Expense | |
| Income | |
| Charges for Services | |
| Wetlands | 200.00 |
| Total Charges for Services | 200.00 |
| Intergovernmental Revenues | |
| State | |
| FY20 Whitewater Drinking Water | 2,894.92 |
| FY22-23 SDW - Phase 2 | 0.00 |
| FY22-23 WAGZ | 2,246.44 |
| FY23 SE Landscape - MN DNR | 0.00 |
| MAWQCP | 22,256.87 |
| Volunteer Nitrate Monitoring Ne | 0.00 |
| Total State | 27,398.23 |
| Total Intergovernmental Revenues | 27,398.23 |
| Total Income | 27,598.23 |
| Gross Profit | 27,598.23 |
| Expense | |
| District Operations | |
| Other Services and Charges | |
| Building Rent | 920.43 |
| Conferences and Conventions | 375.00 |
| Employee Education and Training | 19.85 |
| Employee Expenses | 8.25 |
| Fees and Dues | 875.00 |
| Internet Expense | 79.66 |
| Professional Expenses | 3,000.00 |
| Supervisor's Mileage | 410.03 |
| Vehicle Expenses | |
| Chevrolet Silverado Vehicle Exp | 82.97 |
| Hyundia Tucson Vehicle Expense | 89.19 |
| Total Vehicle Expenses | 172.16 |
| Total Other Services and Charges | 5,860.38 |
| Personnel Services | |
| Employee Salary Permanent | 24,703.58 |
| Employer HSA contributions | 750.00 |
| Employer Life and Health | |
| 66000 - Payroll Expenses | 7,738.96 |
| Employer Life and Health - Other | 27.50 |
| Total Employer Life and Health | 7,766.46 |
| Employer Share FICA | 1,562.72 |
| Employer Share Medicare | 365.46 |
| Employer Share PERA | 1,738.32 |
| Total Personnel Services | 36,886.54 |
| Supplies | |
| Field Supplies | 24.16 |
| Office Supplies | 389.84 |
| Total Supplies | 414.00 |
| Total District Operations | 43,160.92 |
| Project Expenditures | |
| Federal | |
| 319 Focus Small Wtrshd-W.Indian | 13,671.21 |

11:47 AM

11/09/23

Cash Basis

Wabasha Soil and Water Conservation District

Profit & Loss

October 2023

| | Oct 23 |
|--------------------------------|------------|
| Total Federal | 13,671.21 |
| Partners Grants | |
| Lower Zumbro Outreach - FEMA | 1,562.50 |
| Total Partners Grants | 1,562.50 |
| State | |
| FY22-23 SDW - Phase 2 | 14,298.04 |
| FY23 Buffer Law Implementation | 4,940.12 |
| FY23 Capacity | 9,098.19 |
| FY23 CWF - WIC | 200.00 |
| FY23 Soil Health-Cost Share | 2,100.00 |
| LWM NRBG | 410.62 |
| MAWQCP Administration | 19,168.44 |
| Total State | 50,215.41 |
| Total Project Expenditures | 65,449.12 |
| Total Expense | 108,610.04 |
| Net Ordinary Income | -81,011.81 |
| Other Income/Expense | |
| Other Income | |
| Interest Income | |
| Interest Earnings MM's | 955.52 |
| Total Interest Income | 955.52 |
| Total Other Income | 955.52 |
| Net Other Income | 955.52 |
| Net Income | -80,056.29 |

3:33 PM

11/15/23

Cash Basis

Wabasha Soil and Water Conservation District
Monthly Bills Listing
November 16, 2023

| Type | Date | Num | Name | Memo | Account | Paid Amount |
|-------------------|------------|-------|-----------------------------------|---|---------------|-------------------|
| Nov 16, 23 | | | | | | |
| Bill Pmt -Check | 11/16/2023 | 11932 | Allan Marking | 2nd yr Cover Crops FY21 Capacity 933.72, FY22 Capacity 914.28 | WNB Financial | -1,848.00 |
| Bill Pmt -Check | 11/16/2023 | 11933 | Chad Schumacher | 2022WAGZ-WC-11 2nd yr Cover Crops | WNB Financial | -4,000.00 |
| Bill Pmt -Check | 11/16/2023 | 11934 | Eugene Betcher | 2022WAGZ-WC-12 - 2nd yr Cover Crops | WNB Financial | -2,000.00 |
| Bill Pmt -Check | 11/16/2023 | 11935 | HBC | Internet 11/02 - 12/01/2023 | WNB Financial | -79.66 |
| Bill Pmt -Check | 11/16/2023 | 11936 | Jeremiah Leonhardt | 2nd yr cover crops FY21 Capacity 900.00, FY22 Capacity 3,100.00 | WNB Financial | -4,000.00 |
| Bill Pmt -Check | 11/16/2023 | 11937 | Kurt Schnell-a | 22-CS-3 One yr Cover Crops FY22 State Cost Share | WNB Financial | -3,388.00 |
| Bill Pmt -Check | 11/16/2023 | 11938 | Mittel Schule, Inc. | December 2023 Bldg Rent | WNB Financial | -920.43 |
| Bill Pmt -Check | 11/16/2023 | 11939 | Oak Leaf Farms LLC | 1st yr Cover Crops 23-SHCS-1 | WNB Financial | -2,460.00 |
| Bill Pmt -Check | 11/16/2023 | 11940 | Office Depot | HP61 Black and Tri-color Ink | WNB Financial | -128.38 |
| Bill Pmt -Check | 11/16/2023 | 11941 | Olmsted County Public Works | Oct. 2023 G.Klinger MAWQCP Expenses | WNB Financial | -11,244.73 |
| Bill Pmt -Check | 11/16/2023 | 11942 | Patrick Judge | 2022WAGZ-WC-10 2nd yr Cover Crops | WNB Financial | -1,280.00 |
| Bill Pmt -Check | 11/16/2023 | 11943 | Smith Schafer & Associates, LTD | Progress billing for 2022 financial.stmts audit | WNB Financial | -4,000.00 |
| Bill Pmt -Check | 11/16/2023 | 11944 | Steve Evers | 23CWF-WC-1 410 Grade Stabilization Structure | WNB Financial | -13,495.78 |
| Bill Pmt -Check | 11/16/2023 | 11945 | Steven Funk | 2023WAGZ-WC-05 Well Decommissioning | WNB Financial | -1,195.00 |
| Bill Pmt -Check | 11/16/2023 | 11946 | Terri Peters (Expenses) | Mileage for WAGZ meeting and New Ulm Civic Engagement | WNB Financial | -276.41 |
| Bill Pmt -Check | 11/16/2023 | 11947 | Theilman Sportsman's Club | Tip server (Rachel) for WIC gathering event in Aug. | WNB Financial | -30.00 |
| Bill Pmt -Check | 11/16/2023 | 11948 | Wabasha County Highway Departm... | Oct. gas for Hyundai & Silverado | WNB Financial | -142.47 |
| Bill Pmt -Check | 11/16/2023 | 11949 | Margaret Deming | 2022WAGZ-WC-05 410 Grade Stabilization | WNB Financial | -14,128.49 |
| Nov 16, 23 | | | | | | -64,617.35 |

NRCS Field Office Report

11/16/23

John Benjamin

CSP (Conservation Stewardship Program)

- 16 Active contracts
- FY24 renewal ranking deadline Oct 20 No applications were ranked.
- FY24 Classic sign up deadline January 12th
- 11 FY24 CSP applications submitted

EQIP (Environmental Quality Incentive Program)

- 25 Active EQIP contracts
- FY24 Application deadline Oct 6th
- 24 Applications in pending status
- 5 applicable applications for the IRA fund pool
- 5 applications applicable for west Indian fund pool that is moving forward.

RCPPEQIP (Regional Conservation Partnership Program- EQIP)

- 3 active contracts worth
- no applications submitted.

RCPPEQIP18 (Regional Conservation Partnership Program)

Land Management fund through MAWQCP sign up is applicable in this county.

- 1 Active contract
- Sign up deadline Dec 15th
- 1 applications pending.

CRP (Conservation Reserve Program)

- No CRP offers being accepted until new Farm Bill is passed.

Monthly Report – November 2023

Matt Kempinger

Projects

- Completed 2 farm walkover site investigations.
- Preliminary design work on 2 diversions
- Preliminary design work on 1 basin
- Design work for 1 waterway
- Reviewed 1 wetland banking prospectus
- Plan for finishing construction on 1 stream habitat project
- Soil borings for 3 grade stabilization Structures
- Survey and design for 3 grade stabilization structures
- As-built survey for 1 grade stabilization structure
- Voucher processing for 2 grade stabilization structures
- Voucher processing for 1 manure storage project
- Amendment processing for 3 grade stabilization structures
- Construction monitoring and as-built survey for 1 stream habitat project

Others

- West Indian Creek outreach
- WinLac Chloride monitoring planning
- FEMA lower Zumbro planning
- Assisted 1 landowners with MAWQCP financial assistance processing.
- General project & contract management
- Answered general resource questions from public and assisted where possible

Monthly Report – November 2023

Jenna Rasmusson

Training

- Attended BWSR Academy – see attached report with summary of lessons learned and trainings attended.
- Registered for Cultural Resources Training at the end of the month. This will help me complete my Level 3 Conservation Planning Certification.

Programs

- Conducted 10 site visits to verify cover crop acres planted. Collected signatures for vouchers, cover crop design worksheets, and W9 forms.
- Met with Dean Thomas to review verified acres and get JAA sign off for the 10 site visits.
- Organized cover crop files and verified that there were copies of everything saved to the shared drive on the computer. Went through the contract checklist to verify all documents were accounted for.
- Prepared voucher and acquired verification documents for 1 well sealing contract.
- Scheduled more cover crop verification site visits. Will have 12 more to finish before the December meeting.

Education and Outreach

- Designed and ordered Nov./Dec. newsletter – this issue is all about windbreaks! Scheduled to be ready for mail out on Friday, Nov. 17th. The newsletter also includes the tree order form.

BWSR Academy

October 24th – 26th, 2023

Brainerd, MN

Jenna Rasmusson

Goals:

1. Gain more skills and strategies for connecting landowners and operators to conservation opportunities and build relationships with SWCD.
2. Increase my technical knowledge on cover crops and their costs/benefits (farm economics, seeding mixes, planting strategies, utilization with livestock, etc.)
3. Connect with others!

Sessions Attended and Takeaways

Day 1 Session 1:

Soil Microbiome: Measuring, Interpreting, and Cover Crops

- Learned that the meso- and microfauna have a big impact on nutrient cycling and can have the greatest impact on nitrogen and phosphorus availability. The most studied of these organisms are the ones that cause plant and human pathogens, so there's more research that needs to be done.
- Brassicas can be used as a "soil fumigant" because they are not supportive of mycorrhizal fungi. The assumption is that it would take a lot plant biomass and then it would have to be incorporated into the soil to have an effect. But was interesting because brassicas are often recommended in cover crop mixes.
- PFLA (Phospholipid Fatty Acid) tests can tell you who is there, but having a guest list doesn't convey specific information. The same type of microbe can serve a different function in different scenarios.

Day 1 Session 2:

If you plan it, will they come?

- Presentation on planning education and outreach events.
- Viewed some examples of events that were failures and successes. There was opportunity to connect with others in the room as they shared examples.
- Main takeaway: Make sure the event is something you would want to attend!
- Jury is still out on the most effective way to reach those who are resistant to adopt conservation practices or are hesitant to join government programs. Seems to be a widespread challenge.

Day 1 Session 3:

Soil & Water and Land – OH MY!

- Presentation from MN Ag in the Classroom. They shared resources available online and then did two educational demonstrations. Afterwards, tables were assigned an event with a target audience, and were prompted to plan 3 short activities they could do at the event. The activities had to be referenced from the MN Ag in the Classroom database.

- Takeaway – the pre-planned events and their activities were all shared in the same google doc so now I have a document all the responses and a link to the MN Ag in the Classroom lesson plan for each.

Day 2 Session 1:

Private Sector Carbon and Sustainability Offerings

- Presentation by TruTerra representative.
- Good overview of carbon markets, and the first time it really made sense to me.
- Carbon Markets are growing as a response to companies striving to meet their greenhouse gas emission reduction goals (voluntary and mandated). Carbon Market programs address the voluntary market and are primarily referencing carbon offsetting. Meaning, a farmer will implement a practice that stores a certain amount of carbon, which is then converted to a certain amount of carbon credits that can be purchased by a company. When the company purchases carbon credits, it deducts from their emissions.

Day 2 Session 2:

Ag 101 – Conservation Economics & Related Technologies (Part 2)

- Presentation reviewing what it really costs to implement practices such as cover crops including seed, fuel, labor, equipment, etc.
- They provided a report (only 1 year of data) that showed the average yield, input costs, and resulting ROI for corn and soybeans across the state for those that implemented practices such as no-till, reduced till, and cover crops. The ending ROI for cover crops and not cover cropped fields ended very similarly, despite a drop in crop yields.
- This data gives me another point to make when discussing cover crops with operators that just because there is a yield decrease, does not mean there is always a ROI reduction. Always emphasizing the importance of planning for cover crops like your cash crop.

Day 2 Session 3:

Connect Soil Health Practices to Water Quality Goals

- Reviewed how nitrogen and phosphorus move with water, and what practices tend to result in reductions or can make N and P more available.
- Felt like mostly a review of topics I was familiar with. But had the opportunity to collaborate with those around me and they talked about successful projects they had had.

Day 2 Session 4:

Meaningful Engagement Through Partnerships & Presence

- A fun presentation that encouraged group participation and let us get up and move around!
- Most of the examples for creating engagement were more relevant to an urban area, but still interesting case studies.
- The first time I had heard of The Four Agreements by Don Miguel Ruiz which are:
 - Be impeccable with your word
 - Don't take anything personally
 - Don't make assumptions
 - Always do your best

Day 3 Session 1:

BMPs for Converting Old Fields to Pollinator Habitat

- Presentation by Karin Jokela (Xerces Society) and Jeff Zajac (MN DNR)
- Karin shared multiple case studies of establishing pollinator habitat, with plenty of times where things did not go perfectly. Opened up dialogue to discuss what may have gone wrong and when.
- She created a step by step guide and shared it with us.
- The biggest takeaway I had was that pollinator plantings are much more expensive than I ever thought. The minimum recommendation for planting is over 100-150 lbs/acre of seed. That's so much seed, and often needs to be reseeded the next year. Definitely a practice that is sorely needed, but incredibly difficult to establish on marginal or abandoned lands because they are abandoned and not cared for to begin with.
- Piqued my curiosity, and I got plenty of handouts to review methods to help people in the future.

Day 3 Session 2:

Hidden Treasures – Modelling Tools to Help Reduce Nutrient Losses

- Presentation by MDA.
- Very worthwhile! Learned about the Runoff Risk Advisory Forecast Tool that can help farmers assess when there is greater risk for nutrient runoff if they were to apply manure or fertilizer at a certain day/time. It is based on precipitation data and weather forecasting, so it is not without errors but certainly a useful tool.
- Also learned about a tool by U of M to estimate the amount of nitrate leaching on agricultural lands (based on lysimeter data across the state).
- Looking forward to testing both tools in the future.

Monthly Report – November 2023

Katelyn Abts

Programs

- Volunteer Nitrate Monitoring Network – 12 new volunteers added to the network, 5 in the process of being enrolled
- FEMA-Lower Zumbro – looked for opportune locations to construct storage ponds

Training

- BWSR Academy – Oct 24th – Oct 26th
 - Session 1: Governing Galaxies, Session 2: The Power of People Skills: Strategies for Success, Session 3: Conservation, Session 4: All Bets are Off... Welcome to Vegas, Session 5 and 6: Ag 101 – Farm Economics & Operations Part 1 and 2, Session 6: Pollinator Plants! Ecology & Identification, Session 7: Buffer & RIM/CREP Program Update, Session 8: From Little Acorns, Cones & Pods, Mighty Forests Grow, Session 9: Water, Water Everywhere but Here's the Drop to Drink
- BWSR Core Competency Modules – 100% completion

Other

- Tree sale order sheet updated and ready to be mailed out
- Wrote Windbreak articles for Nov-Dec Newsletter
- 1 flat-rate contract for 314 Brush Management of 1.5 acres
- Handed out well testing kits funded by Safe Drinking Water

SUE:

October 26th Minutes

Trees - Worked with Townsquare to put tree information on website

Adjusting entries from Auditor – sent them updated financial statements

ESST Law – January 1, 2024. Questions on how to implement. Email from Shawn that we don't need to do anything special, per call with attorney. Just need to count the first 48 hours taken of SL as ESST.

Apply for MDA Nursery Stock Sales Certificate for 2024

Climatology Report for October – Sent to State Climatology office

Mailing Newsletters – Nonprofit Rate. Spoke with USPS, we should not be paying with credit card at the post office. We are setup with USPS to automatically process that payment for us from postal statement.

Monthly invoicing – MAWQCP. Grant tracker to see what's left of grant.

November 16 Agenda and Board Packet

Normal Monthly Duties: Bank Reconciliations, Accounts Receivable – check on outstanding invoices. Payroll, Taxes and Liabilities. Payroll Reports. Accounts Payable- Check run for the month.

Contract Amendment Form

| | | | |
|---|---|---|--|
| Organization: <div style="text-align: center;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center;">23CWF-WIC-2</div> | Amendment Number: <div style="text-align: center;">1</div> Board Meeting Date: <div style="text-align: center;">11/16/2023</div> | Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> |
|---|---|---|--|

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2025 Original Contract Install Date: 11/30/2023

Amended Contract Install Date (If applicable): 11/30/2024

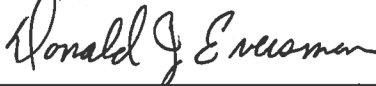
Original Total Amount Authorized: \$6,357.67 Amended Total Amount Authorized: \$6,357.67

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

This amendment extends the install date by 1 year from 11/30/2023 to 11/30/2024. The landowner was not able to get a contractor who was able to complete the project this season but is looking to get it completed next year. The total amount authorized is not being amended.


The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|--|---|
| Date <div style="text-align: center;">11/15/2023</div> | Land Occupier <div style="text-align: center;"></div> |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | | |
|--|---|---|
| Date <div style="text-align: center;">11-15-2023</div> | Technical Assistance Provider <div style="text-align: center;"></div> | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS-CPA-1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS-CPA-1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|--|---|---|

Organizational Approval

| | |
|------|----------------------|
| Date | Authorized Signature |
|------|----------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|---------------|------------------|--|------------------------------------|-----------------------------------|
| Organization: | Contract Number: | Other state or non-State funds? | Amendment <input type="checkbox"/> | Canceled <input type="checkbox"/> |
| Wabasha SWCD | 23CWF-WIC-2 | <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Board Meeting Date(s): | Board Meeting Date(s): |

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|-------------------------|----------------|-------------|----------|
| Land Occupier Name | Address | City/State | Zip Code |
| Eversman Brothers Farms | 21990 595th St | Kellogg, MN | 55945 |

*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|-------------------|--------------|------------|-------------|---------|
| Township Name: | Township No: | Range No.: | Section No. | 1/4,1/4 |
| Highland (Site 1) | 109 | 11 | 15 | NE 1/4 |

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS Field Office Technical Guide (FOTG) 410 - Grade Stabilization Structure Practice Standard

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11-30-2023, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.

4. Not accept cost-share funds, from state sources in excess of 90.%, or state and non-state sources that when combined are in excess of 90.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.

5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|------|--|
| Date | Land Occupier |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information |

Conservation Practice

The primary practice for which cost-share is requested is: 410 - Grade Stabilization Structure

| | | |
|---|--|--|
| Eligible Component Standards & Names 410 - Grade Stabilization Structure, 460 - Land Clearing, 342 Critical Area Planting | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$14,292.00 |
| | Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|-------------------|---|---|
| Date 4-20-2023 | Technical Assistance Provider <i>Matthew Karpman</i> | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS-CPA-1245 and the as-built can be used as the Technical Certification on the "Voucher and Certification". |
|-------------------|---|---|

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$6,357.67 | 2023 West Indian Creek Watershed Restoration and Protection | 2023 |
| | | |
| | | |

| | | |
|-------------------|--|---------------------------------------|
| Land Occupier | | |
| Date 4-21-2023 | Authorized Signature <i>Ronald Eversman</i> | Total Amount Authorized \$6,357.67 |

| | | |
|-------------------|--|--|
| Date 4-27-2023 | Authorized Signature <i>Lynne Jabel</i> | Total amount authorized \$ 6,357.67 |
|-------------------|--|--|

Contract Amendment Form

| | | | |
|--|--|--|--|
| Organization: <div style="text-align: center; font-weight: bold;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center; font-weight: bold;">23CWF-WIC-3</div> | Amendment Number: <div style="text-align: center;">1</div> | Amendment Type Date <input checked="" type="checkbox"/> Amount <input type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> |
| | | Board Meeting Date: <div style="text-align: center; font-weight: bold;">11/16/2023</div> | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2025 Original Contract Install Date: 11/30/2023

Amended Contract Install Date (If applicable): 11/30/2024

Original Total Amount Authorized: \$8,370.38 Amended Total Amount Authorized: \$8,370.38

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

This amendment extends the install date by 1 year from 11/30/2023 to 11/30/2024. The landowner was not able to get a contractor who was able to complete the project this season but is looking to get it completed next year. The total amount authorized is not being amended.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|--|---|
| Date <div style="font-size: 1.2em;">11/15/2023</div> | Land Occupier <div style="font-family: cursive; font-size: 1.2em;">Donald G. Eversman</div> |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | | |
|--|---|---|
| Date <div style="font-size: 1.2em;">11-15-2023</div> | Technical Assistance Provider <div style="font-family: cursive; font-size: 1.2em;">M. H. Hengeman</div> | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS-CPA-1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS-CPA-1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification" |
|--|---|---|

Organizational Approval

| | |
|-----------------|---------------------------------|
| Date | Authorized Signature |
|-----------------|---------------------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--------------------------------------|--|---|--|---|
| Organization: Wabasha SWCD | Contract Number: 23CWF-WIC-3 | Other state or non-State funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> No | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--------------------------------------|--|---|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--|----------------------------------|----------------------------------|--------------------------|
| Land Occupier Name Eversman Brothers Farms | Address 21990 595th St | City/State Kellogg, MN | Zip Code 55945 |
|--|----------------------------------|----------------------------------|--------------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|--|----------------------------|-------------------------|--------------------------|----------------------------------|
| Township Name: Highland (Site 2) | Township No: 109 | Range No.: 11 | Section No. 15 | 1/4, 1/4 NE 1/4 |
|--|----------------------------|-------------------------|--------------------------|----------------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of **15 years**, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS Field Office Technical Guide (FOTG) 410 - Grade Stabilization Structure Practice Standard

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by **11-30-2023**, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.

4. Not accept cost-share funds, from state sources in excess of 90.%, or state and non-state sources that when combined are in excess of 90.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|------|--|
| Date | Land Occupier |
| Date | Landowner, if different from applicant |
| | Address, if different from applicant information |

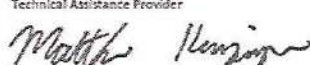
Conservation Practice

The primary practice for which cost-share is requested is: 410 - Grade Stabilization Structure

| | | |
|---|---|---|
| Eligible Component Standards & Names 410 - Grade Stabilization Structure, 460 - Land Clearing, 342 Critical Area Planting, 412 Grassed Waterway, 484 Mulching | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$20,343.00 |
|---|---|---|

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|--------------------------|--|--|
| Date 4-20-2023 | Technical Assistance Provider  | NRCS engineered project with appropriately signed and documented plans available upon request. NRCS-CPA-1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed, and signed NRCS-CPA 1245 and the asbuilt can be used as the Technical Certification on the "Voucher and Certification". |
|--------------------------|--|--|

Pre-Construction Cover

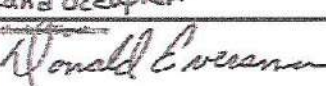
Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

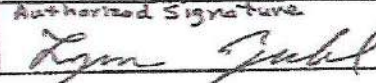
| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

| Amount | Program Name | Fiscal Year |
|------------|---|-------------|
| \$8,370.38 | 2023 West Indian Creek Watershed Restoration and Protection | 2023 |
| | | |
| | | |

| | | |
|--------------------------|--|--|
| Date 4-21-2023 | Land Occupier  | Total Amount Authorized \$8,370.38 |
|--------------------------|--|--|

| | | |
|--------------------------|---|--|
| Date 4-27-2023 | Authorized Signature  | Total Amount Authorized \$8,370.38 |
|--------------------------|---|--|

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|--|---------------------------------|--|--|---|
| Organization: Wabasha Soil & Water Conservation District | Contract Number: 22-CS-7 | Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Amendment <input type="checkbox"/> Board Meeting Date(s): | Canceled <input type="checkbox"/> Board Meeting Date(s): |
|--|---------------------------------|--|--|---|

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--------------------------------------|--------------------------------|--------------------------------|-----------------------|
| Land Occupier Name Mike Haase | Address 64662 299th Ave | City/State Milville, MN | Zip code 55957 |
|--------------------------------------|--------------------------------|--------------------------------|-----------------------|

* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|-----------------------------------|--------------------------|----------------------|----------------------------|------------------------|
| Township Name: West Albany | Township No.: 110 | Range No.: 12 | Section No. 17 & 20 | 1/4, 1/4 SW, SE |
|-----------------------------------|--------------------------|----------------------|----------------------------|------------------------|

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

314 Brush Management

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/24, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

| | |
|----------|---|
| Date | Land Occupier |
| 11/14/23 | <i>[Signature]</i> |
| Date | Landowner, if different from applicant |
| | |
| | Address, if different from applicant information: |
| | |

Conservation Practice

The primary practice for which cost-share is requested is 314 Brush Management

| | | |
|------------------------------------|--|---|
| Eligible Component Standard & Name | Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | Total Project Cost Estimate \$450.00 |
| | Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | |
| 314 Brush Management | | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

| | | | |
|-----------|-------------------------------|---------------------------|--|
| Date | Technical Assistance Provider | JARED HOLM (Affiliate) | Digitally signed by JARED HOLM (Affiliate) Date: 2023.11.07 12:31:01 -06'00' |
| 11/7/2023 | | | |

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

| Amount | Program Name | Fiscal Year |
|----------|------------------|-------------|
| \$344.30 | State Cost Share | 2022 |
| \$105.70 | State Cost Share | 2023 |
| | | |

| | | |
|------|----------------------|-------------------------|
| Date | Authorized Signature | Total Amount Authorized |
| | | \$450.00 |



Producer: _____

Project or
Contract: _____

Location: _____

County: _____

Farm Name: _____

Tract Number: _____



Photo by Minnesota Department of Agriculture

**Glossy Buckthorn-Rhamnus
frangula**



Photo by USDA-NRCS

**Japanese Barberry - Berberis
thunbergii DC.**



Photo by USDA-NRCS (WSI)

**Gray Alder – Alnus incana (L.)
Moench**



Photo by USDA-NRCS (WSI)

**Multiflora Rose – Rosa multiflora
Thunb.**

This practice applies to all lands except active cropland where removal, reduction, or manipulation of woody (non-herbaceous or succulent) plants is desired.

Gopher State One Call Utility Services 651-454-0002 or 800-252-1166

Practice Purpose (check all that apply)

- ☐ Create the desired plant community consistent with the ecological site or a desired state within the site description.
- ☐ Restore or release desired vegetative cover to protect soils, control erosion, reduce sediment, improve water quality or enhance hydrology.
- ☐ Maintain, modify, or enhance fish and wildlife habitat.
- ☐ Improve forage accessibility, quality, and quantity for livestock and wildlife.
- ☐ Manage fuel loads to achieve desired results.
- ☐ Control pervasive plant species to a desired level of treatment that will ultimately contribute to creation or maintenance of an ecological site description “steady state,” addressing the need for forage, wildlife habitat and water quality.

Producer's Goals and Objectives

Contract Amendment Form

| | | | | | | |
|--|--|--|---|--|--|--|
| Organization: <div style="text-align: center; font-weight: bold;">Wabasha SWCD</div> | Contract Number: <div style="text-align: center; font-weight: bold;">22WAGZ-WC-05</div> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> Amendment Number: <div style="text-align: center; font-weight: bold;">2</div> </td> <td style="width: 50%; vertical-align: top;"> Amendment Type Date <input checked="" type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> </td> </tr> <tr> <td colspan="2"> Board Meeting Date: <div style="text-align: center; font-weight: bold;">11/16/2023</div> </td> </tr> </table> | Amendment Number: <div style="text-align: center; font-weight: bold;">2</div> | Amendment Type Date <input checked="" type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | Board Meeting Date: <div style="text-align: center; font-weight: bold;">11/16/2023</div> | |
| Amendment Number: <div style="text-align: center; font-weight: bold;">2</div> | Amendment Type Date <input checked="" type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/> | | | | | |
| Board Meeting Date: <div style="text-align: center; font-weight: bold;">11/16/2023</div> | | | | | | |

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

| | |
|--|---|
| State Grant Agreement Expiration Date: <u>12/31/2024</u> | Original Contract Install Date: <u>11/30/22</u> |
| Amended Contract Install Date (if applicable): <u>11/30/2024</u> | |
| Original Total Amount Authorized: <u>\$13,349.89</u> | Amended Total Amount Authorized: <u>\$16,752.49</u> |
| Original Estimated Project Cost: <u>\$31,600.00</u> | Amended Estimated Project Cost: <u>\$36,021.00</u> |

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

This amends the original contract install date and amount authorized. The install date is extended to 11/30/2024. The amount authorized is increased from \$13,349.89 to \$16,752.49. A total increase of \$3,402.60. A portion of the contracted practices have been installed at the time of this amendment. Costs for those portions came in above the estimate. The increased amount authorized is to ensure there is enough contracted to reach the targeted 90% cost share for the remaining portion of the project.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

| | |
|--|---|
| Date <div style="font-size: 1.2em;">11-15-23</div> | Land Occupier <div style="font-size: 1.2em;">Margaret G. Deming</div> |
| Date | Landowner, if different from applicant |

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

| | |
|--|---|
| Date <div style="font-size: 1.2em;">11-15-2023</div> | Technical Assistance Provider <small>Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"</small> <div style="font-size: 1.2em; text-align: right;">Matt Kempinger</div> |
|--|---|

Organizational Approval

| | |
|---------------------|-------------------------------------|
| Date | Authorized Signature |
|---------------------|-------------------------------------|

*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

| | | | | |
|---------------|------------------|---|------------------------------------|-----------------------------------|
| Organization: | Contract Number: | Other state or non-State funds? | Amendment <input type="checkbox"/> | Canceled <input type="checkbox"/> |
| Wabasha SWCD | 22WAGZ-WC- 05 | <input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> No HS | Board Meeting Date(s): | Board Meeting Date(s): |

*If contract amended, attach amendment form(s) to this contract.

Applicant

| | | | |
|--------------------|-------------------------|---------------|----------|
| Land Occupier Name | Address | City/State | Zip Code |
| Margaret Deming | 823 Mayowood Rd SW #417 | Rochester, MN | 55902 |

* If a group contract, this must be filled and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

| | | | | |
|----------------|--------------|------------|-------------|----------|
| Township Name: | Township No: | Range No.: | Section No. | 1/4, 1/4 |
| Highland | 109 | 11 | 20 | SE, NW |

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 10 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

410 Grade Stabilization Structure

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11/30/22, this contract will be automatically terminated on that date.

7. Items or cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs and the date(s) the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 90%, or state and non-state sources that when combined are in excess of 90% of the total cost to establish the conservation practice(s). Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the Flat Rate Payment option.
5. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

| | |
|-----------------|--|
| Date 4-21-22 | Land Owner Margaret A. Deming |
| Date 4-21-22 | Landowner, if different from applicant Margaret A. Deming |
| | Address, if different from applicant information: |

Conservation Practice

The primary practice for which cost-share is requested is: **410 Grade Stabilization Structures, 412 Grassed Waterways**

| | | |
|--|--|---|
| Practice standard(s) or eligible component(s) 410 Grade Stabilization Structures, 412 Grassed Waterways | Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | Total Project Cost Estimate \$31,600.00 |
| | Ecological Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO | |

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

| | | |
|-----------------|--|---|
| Date 4-21-22 | Technical Assistance Provider Heng Shih Hsu | NRCS-CPA 1245 (Practice and Payment Worksheet) can be utilized as the certification of practice completion. An attached, and signed NRCS CPA 1245 and the as built can be used as the Technical Certification on the "Voucher and Certification." |
|-----------------|--|---|

Pre-Construction Cover

Allowed when temporary cover is necessary for future installation of structural conservation practices. A Flat Rate Payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a State Cost-Share contract for the installation of structural practice(s).

| Amount / Acre (NTE \$150/acre) | Number of Acres (NTE 10 Acres) | Total Amount |
|--------------------------------|--------------------------------|--------------|
| | | |

Amount Authorized for Financial Assistance

The organization board has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the Flat Rate Payment option.

| | | |
|-----------------|--------------------------------------|---|
| Date 4-28-22 | Authorized Signature Lynn J. Lohr | Total Amount Authorized \$13,349.89 |
|-----------------|--------------------------------------|---|

| Amount | Program Name | Fiscal Year |
|-------------|--------------------------------|-------------|
| \$13,349.89 | WAGZ - Watershed based funding | 2022 |
| | | |
| | | |

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: Margaret Deming Contract No.: 2022WAGZ-WC-005

Address: 823 Mayowood Rd SW #417

City, State, Zip: Rochester, MN 55902 Total Amount Authorized: \$16,752.49

Estimated Project Cost: \$36,021.00 % Approved: 90% (state) 90% (state & non-state)

(from approved contract or amended contract, does NOT include Pre- Con. Cover)

| Item | Quantity | Unit | Unit Price | Cost |
|---|----------|-------|------------|------------|
| Herbst - SE WW Tree Clearing Excavator/Bobcat | 5.75 | Hours | \$320.00 | \$1,840.00 |
| Herbst - Site 1 Tree Clearing Excavator/Bobcat | 8 | Hours | \$320.00 | \$2,560.00 |
| Herbst - Site 2 Tree Clearing Excavator/Bobcat | 4 | Hours | \$320.00 | \$1,280.00 |
| Herbst - Moving | 1 | Job | \$400.00 | \$400.00 |
| Timm - Mobilization | 1 | Job | \$1,000.00 | \$1,000.00 |
| Timm - Freight | 1 | Each | \$200.00 | \$200.00 |
| Timm - South - 6" 90 degree elbows | 2 | Each | \$60.00 | \$120.00 |
| Timm - South - 6" SDR21 Pipe | 80 | Ft | \$16.3125 | \$1,305.00 |
| Timm - South - Rodent Guard | 1 | Each | \$13.00 | \$13.00 |
| Timm - South - 6" Nonperf tile and fittings | 10 | Ft | \$20.00 | \$200.00 |
| Timm - South - Riser Fabrication | 1 | Job | \$275.00 | \$275.00 |
| Timm - South - Trench cleanup, sloping & compaction | 1 | Job | \$500.00 | \$500.00 |
| Timm - South - Pipe, Intake and tile install | 1 | Job | \$1,300.00 | \$1,300.00 |
| Timm - South - Class C Fill | 1,100 | Cu.Yd | \$5.50 | \$6,050.00 |
| Timm - South - Finish Grading | 1.5 | Hours | \$140.00 | \$210.00 |
| Timm - North - 6" 90 degree elbows | 2 | Each | \$60.00 | \$120.00 |
| Timm - North - 6" SDR21 Pipe | 80 | Ft | \$16.31 | \$1,305.00 |
| Timm - North - Rodent Guard | 1 | each | \$13.00 | \$13.00 |
| Timm - North - Riser Fabrication | 1 | Job | \$275.00 | \$275.00 |
| Timm - North - Trench Cleanup, Sloping, Compaction | 1 | Job | \$500.00 | \$500.00 |
| Timm - North - Pipe and Intake Installation | 1 | Job | \$1,200.00 | \$1,200.00 |
| Timm - North - Class C Fill | 1,250 | Cu.Yd | \$5.50 | \$6,875.00 |
| Timm - North - Finish Grading | 2 | Hours | \$140.00 | \$280.00 |
| Timm - North - Stripping and recovering borrow area | 1 | Job | \$1,500.00 | \$1,500.00 |

PROJECT COST: **\$29,321.00**

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Partial

B. Total cost of practice to date: \$29,321.00

C. Eligible amount (total cost x % approved + P.C.C.): \$26,388.90 (State Funds)

D. Total other state payment amount:

E. Total non-state payment amount: \$12,260.41

F. Total previous partial payments:

G. Pre-Construction Cover payment amount: \$0.00

H. Maximum payment amount: \$14,128.49

| Pre-Con.Cover Ac. | Rate/Ac. |
|-------------------|----------|
| | |

Amount Approved for This Voucher:
(cannot exceed Total Amount Authorized)

\$14,128.49

PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Margaret A. Daming
Payee Signature

11-15-23
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.
Technical Assistance Provider NRCS-CPA 1245 (Practice Approval and Payment Worksheet) can be utilized as the certification of practice completion. An attached completed and signed NRCS-CPA-1245 and as-built can be used as the technical certification on the "Voucher and Certification"

Matt Kempinger
Technical Assistance Provider
11-15-2023
Date

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

Susan Gerwinske
Administrative Sign-off
11-15-2023
Date

| | | |
|-------------------------|-------------|------------------------|
| Cost to Date | \$29,321.00 | |
| EQUIP to Date | \$12,260.41 | |
| 90 % of CTD | \$26,388.90 | |
| 90% CTD - EQUIP TD | \$14,128.49 | *Amount to Pay now |
| CE remaining | \$6,700.00 | |
| Equip Remaining | \$3,406.00 | |
| 90% of CE Remaining | \$6,030.00 | |
| 90% CE Rem - EQUIP rem | \$2,624.00 | *Amount to Pay Later |
| CTD + Cost Remaining | \$36,021.00 | * Total projected cost |
| 90% CTD + C REM | \$32,418.90 | |
| EQUIP TD + EQUIP REM | \$15,666.41 | |
| 90% Total - EQUIP Total | \$16,752.49 | * Total SWCD |
| Total SWCD - Pay now | \$2,624.00 | |