

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation
District Regular Board Meeting
January 25, 2024
8:15 am
County Conference
Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

Note: Tom Millers voucher payment last month of \$40,294.74 is the final payment instead of partial that was noted on New Business Letter I.

- A. 2024 Data Practice Policy for Data Subjects
- B. 2024 Data Practice Policy for Members of the Public
- C. 2024 Request for release of data to government agency
- D. 2024 Request for release of data
- E. 2024 Wabasha County Soil and Water Conservation District Data Practices Policy Fee Schedule
- F. State of MN Joint Powers Agreement between State of MN acting through MN Dept. of Agriculture and Wabasha SWCD. New MAWQCP grant agreement effective date January 1, 2024 and expires December 31, 2025.
- G. County of Olmsted – Wabasha County SWCD - MN Agricultural Water Quality Certification Program – Building Lease Agreement. January 1, 2024 to June 30, 2024
- H. Voucher for Jim Peterson for Contract# 22-SDWGPh2-3 in the amount of \$1,996.76 for Reverse Osmosis Water Treatment System.
(Funding source: Safe Drinking Water Phase 2)
- I. Voucher payment for Rosie Rettmann for Contract# 2023WAGZ-WC-03 in the amount of \$1,915.00 for 351 Well Decommissioning.
(Funding source: Watershed Alliance for the Greater Zumbro (WAGZ))

- J. Voucher payment for SAPA Ska Farm Inc. (David Pierson) for Contract#

- 2023WAGZ-WC-04 in the amount of \$1,474.50 for 351 Well Decommissioning.
(Funding source: Watershed Alliance for the Greater Zumbro (WAGZ))
- K. Danckwart Landscaping LLC for Gorman Creek, final payment of \$68,905.21.

VI. SECRETARY'S REPORT

- A. December 28, 2023 Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. December District Financial Statements
Included for your review

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of 132,211.68- **Board Action**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin – (in the packet)
- E. District Technician Report- Matt Kempinger – (in the packet)
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – (In the packet)
- G. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – (in the packet)
- I. BWSR Report –
- J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Wabasha SWCD Governance Letter
- C. Wabasha SWCD Internal Control Letter 2023 to Board
- D. Wabasha SWCD Final Audited Financial Statements for 2023
- E. Smith & Schafer Letter of Representation – **Board Action/Signature**

XI. NEW BUSINESS

- A. Election of SWCD Board Officers for 2024 – **Board Action**
 - i. Chairman -
 - ii. Vice Chairman -
 - iii. Secretary -
 - iv. Treasurer –
- B. 2024 Committee Appointments – **Board Action**
 - i. Personnel Committee -
 - ii. Finance Committee –
 - iii. Whitewater JPB –
 - iv. Zumbro 1W1P –
 - v. WinLac 1W1P -
 - vi. SE SWCD Technical Support JPB –

vii. County Board Meeting Representative – This is a member of our board who will go to county meetings –

- C. ELink Grant Reporting Signature Authority Resolution 01252024-1 – **Board Action**
- D. Designation of Official Newspaper Resolution 01252024-2 (The Wabasha County Herald) – **Board Action**
- E. Designation of Official Bank Depositories Resolution 01252024-3 – **Board Action**
- F. Designation of Signatories for Bank Accounts Resolution 01252024-4 – **Board Action**
- G. Per Diem rates \$125.00 and Mileage .67for 2024 Resolution 01252024-5 – **Board Action**
- H. Approve Annual Resolutions Authorizing Terri Peters Signature Authority for:
 - i. Resolution 01252024-6 Approve Grant agreements from BWSR as they come in. -Board Action
 - ii. Resolution 01252024-7 Approve Cover Crops and Well Sealing contracts – Board Action
 - iii. Resolution 01252024-8 Approve AgBMP Loan Applications up to \$200,000.00 -Board Action
- I. 2024 Board Policy, Operating Rules, Guidelines and Bylaws – **Board Action/ Each Sign separate last page attached.**
- J. Wabasha SWCD - Watershed Alliance of the Greater Zumbro (WAGZ) Sponsorship of the Wabasha County Forestry Day in the amount of \$250.00 – **Board Action**
- K. Wabasha SWCD Sponsorship for Cow Calf Days at Ross Farms in Oronoco in the amount of \$100.00 payable to the University of Minnesota - **Board Action**
- L. Nutrient Management Technician (MDA funding) - **Discussion**
- M. Upcoming Events
 - i. TSA JPB Meeting – January 30th
 - ii. Cow Calf Days – February 8th
 - iii. Wabasha Forestry Day – February 9th

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

XIII. Adjourn – Board Action