

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation
District Regular Board Meeting
March 28, 2024
8:15 am
County Conference
Room
625 Jefferson Ave.**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Olmsted County SWCD sub-agreement for MAWQCP funds in the amount of \$7,500.00. Contract dates of 1/01/2024 to 12/31/2025
- B. Rice SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract dates 1/01/2024 to 12/31/2025.
- C. Fillmore SWCD sub-agreement for MAWQCP funds in the amount of \$2,500.00. Contract dates 1/01/2024 to 12/31/2025.
- D. State of Minnesota Grant Contract Agreement between the Department of Natural Resources, Division of Forestry and Wabasha Soil and Water Conservation District. Effective date March 8, 2024 to Expiration date June 30, 2025. Grant is in the amount of \$105,000.00. Jen Wahls time \$100,000.00 and our Administrative/Coordinator time \$5,000.00 for WinLac 1W1P Forestry Implementation – FY2024 and 2025 Also supported by National Wild Turkey Federation \$5,000.00 grant for Jen Wahl’s time approved fall of 2023.
- E. Payment to Michael Haase on contract 22-CS-7 for (314) Brush Management in the amount of \$450.00
(Funding sources: \$344.30 2022 State Cost Share; \$105.70 2023 State Cost Share)
- F. AgBMP Loan Application for Jary Holst in the amount of \$37,000.00 for purchase of an Artex vertical beater manure spreader. Will allow for even and appropriate levels of manure applied to fields that will reduce the chance of overapplication and runoff.

- G. Payment to Tom Gerken on contract 23-Capacity-1 for (340) Cover Crops in the amount of \$4,000.00
(Funding sources: FY23 Capacity)

SECRETARY'S REPORT

H. February 22, 2024 Meeting Minutes – **Board Action**

VI. TREASURER'S REPORT – Board Action

- A. February District Financial Statements
Included for your review
- B. Program Record

VII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$38,303.23 - **Board Action**

VIII. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – John Benjamin – (in the packet)
- E. District Technician Report- Matt Kempinger – (in the packet)
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – (In the packet)
- G. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske
- I. BWSR Report – Dave Copeland
- J. Other agencies –

IX. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Contract for Services with Jen Wahls – Landscape Connections, LLC
 - i. FY24 Super Funds National Wild Turkey Federation - \$5,000.00 (9-23-2023 to 08-31-24)
 - ii. Minnesota Department of Natural Resources - \$100,000 (03-11-2023 to 06-30-2025)
 - iii. Minnesota Chapter of the National Wild Turkey Federation Super Fund FY2024. Summary of activities 09/2023 – 02/29/2024
Jen Wahls Invoice # NWTF FY2024 \$5,000.00

X. NEW BUSINESS

- A. 2024 Lease (Includes move in August 2024) – **Action Item**
- B. 2024 Budget Approval (working/fluid) – **Action Item**
- C. Approve Anthony Wolf Contract# 2024WAGZ-WC-1 in the amount of \$14,073.78 for multiple practices410 Grade Stabilization Structure, 412 Grassed Waterway, 342 Critical Area Planting, 460 Land Clearing, 484 Mulching. – **Action item**
(Funding Source: Greater Zumbro Watershed Based Funding (WAGZ))

- D. Soil Health/Nutrient Management – **Action accept/signature authority for Terri when the agreement comes to the SWCD**
 - A. MDA SE MN Nutrient Management Technician 0.25 FTE - \$84,800 (2 years)
Acceptance of all grant agreements that come via DocuSign to Terri **Action Item**

- B. BWSR Soil Health Staffing application 0.75 FTE - \$450,800.00 (3.5 years) – Has been awarded by BWSR (Terri has signature authority through resolution)
- E. 2024 Wabasha County Well Inventory and Groundwater Protection Initiative Accelerated Implementation Grant Application. Awarded and can enter into agreement when current Safe Drinking Water Grant is closed out. – **Action - Signature authority for Terri to sign when agreement arrives.**
- F. TNC Grant Agreement - \$10,000 (\$8,500.00 for Ron Meiners time for CRP Prairie Strip Promo summer 2024 and \$1,500.00 for Wabasha SWCD Admin/Coordination) – **Action – Signature authority for Terri to sign when agreement arrives.**
- G. Approve Leisen Farms Inc Contract# 2024WinLaC-Wab-001 in the amount of \$726.21 for practices 412 Grassed Waterway and 484 Mulching – **Board Action** (Funding source: FY24 WinLaC)
- H. Approve Frank Schuchard Contract# 22-CS-8 in the amount of \$356.85 for practice 380 Windbreak/Shelterbelt Establishment and Renovation-**Board Action** Will be approved contingent on signature of landowner and technical assistance provider. Give Terri signature authority when signatures are obtained. (Funding source: FY23 State Cost Share)
- I. Upcoming Events
 - i. Annual Spring SE MACDE meeting April 2nd at Oxbow Nature Center
 - ii. Local Work Group – June 27th starting at 10:00 am
 - iii. Save the date for MASWCD Annual Convention Dec 2nd – Dec. 4th.

XI. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

XII. Motion to Recess Regular Meeting and go in to Closed Session -Board Action

XIII. Closed Session – Board Action

Human Resources

- i. Approve Sue Cerwinske use of Sick Leave and Annual Leave.

XIV. Motion to Reopen Regular Meeting – Board Action

XV. Human Resources

- i. Approve Sue Cerwinske use of Sick Leave and Annual Leave – **Board Action**

XVI. Adjourn – Board Action