

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation District
Regular Board Meeting
June 27, 2024
8:15 am
County Conference Room
625 Jefferson Ave.**

- I. CALL MEETING TO ORDER**
- II. PLEDGE ALLEGIANCE**
- III. AGENDA**
- IV. PUBLIC COMMENTS**
Comments limited to 5 minutes per speaker
- V. CONSENT AGENDA -Board Action**
Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.
 - A. Lisa Klein AgBMP Loan Application in the amount of \$30,000.00 for a used Weed Zapper. It will help with water quality by not applying herbicide on crops reducing chemical contamination of surface and ground water.
 - B. Lars Polson AgBMP Loan Application in the amount of \$9,200.00 for a Large Square Baler and Large Round Bale Trailer for bringing in hay, cover crop forage from field. Harvesting hay & cover crops protect soil from water erosion.
- VI. SECRETARY'S REPORT – Board Action**
 - A. May 23, 2024 Meeting Minutes
- VII. TREASURER'S REPORT – Board Action**
 - A. May District Financial Statements
Included for your review
 - B. Program Record - May
The full spreadsheet was sent to the board in advance.
- VIII. PAYMENT OF MONTHLY BILLS**
 - A. Monthly Bills in the amount of \$31,061.51 - **Board Action**
- IX. DISTRICT REPORTS**
 - A. Chair Report – Lynn Zabel
 - B. County Commissioner – Bob Walkes

- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. District Technician Report- Matt Kempinger – (In the Packet)
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – (In the packet)
- G. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske (In the Packet)
- I. BWSR Report –
- J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Approve selection of auditor for 2023 audit – **Board Action**
 - i. Katie M. Jacobson. CPA (Range between \$4,500 to \$6,500.00 (pending travel costs, if necessary). Her firm has experience with auditing SWCD’s - Noble and Murray County’s
 - ii. Carlson SC CPA’s and Advisors – Abby Williamson, CPA \$9,400.00. Have done similar organizations and are familiar with the requirements.
 - iii. Joseph M. Mahoney, CPA- \$17,500.00 minimum audit nonprofit fee requirement.

Note: Sent out a number of other requests for bids, but no other CPA firm would be available for the audit this year or couldn’t meet timeline of October 31 draft.

- B. MASWCD – SWCD Governance 101, July 16 & 17
Arrowwood Resort & Conference Center, Alexandria, MN – **Discuss interest in attending. Registration extended to July 2nd.**
- C. Approve Alan Jostock Contract# 2024WAGZ-WC-02 in the amount of \$6,170.00 for Practices - 340 cover Crops, 329 No-Till. Cover Crop 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26 and No-Till 2-year rotational 11/1/24, 11/1/26 – **Board Action**
(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ))

- D. Approve Alan Jostock Contract# 2024WAGZ-WC-03 in the amount of \$2,720.00 for Practices – 340 Cover Crops, 329 No-Till. Cover Crop 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26, and No-Till 2-year rotational 11/1/24, 11/1/26 – **Board Action**
(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ))

- E. Approve George Tesmer Contract# 2024WAGZ-WC-04 in the amount of 3,109.50 for Practice 340 Cover Crops. 1-year Contract. Install by date 11/1/24 – **Board Action** (Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- F. Approve George Tesmer Contract# 2024WAGZ-WC-05 in the amount of \$3,240.00 for Practice 340 Cover Crops. 3-year Contract. Install by dates: 11/1/24, 11/1/25, 11/1/26 – **Board Action** (Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- G. Approve Donnie Dahl Contract# DWP-WS10 in the amount of \$2,000.00 for Practice # 351 Well Decommissioning. Install by date is 12/31/2024– **Board Action** (Funding source – Karst Drinking Water Protection - Fillmore SWCD)
- H. Upcoming Events:
 - i. Thursday, July 4th Independence Day – Office Closed
 - ii. Wed.-Sat., July 17-20 Wabasha County Fair
 - iii. Thursday, July 25 – Regular Board Meeting
- I. Approve Hampe Properties LLC Contract# 2024WAGZ-WC-08 in the amount of \$5,431.00 for Practice 410 Grade Stabilization and 342 Critical Area Planting. Install by date 11/30/2024 – **Board Action** (Funding source – FY24 Greater Zumbro Watershed Based Funding (WAGZ))
- J. MASWCD Annual Convention Dec. 2-4, 2024
Award Applications due August 30th
- K. Update on hiring process for Soil Health/Nutrient Management Specialist.
- L. Approve payment to Seth Tentis for Storage space rent for Wabasha’s SWCD’s Truax No-Till Drill from September 1, 2023 – December 31, 2024 - \$200.00 plus maintenance on the No-Till Drill for \$180.00. Total of \$380.00 – **Board Action**

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

Note: If meeting is not finished by 10:00 am, we will need to recess and start the Local Work Group at 10:00 am.

XIII. Adjourn – Board Action

Agenda for Local Work Group

1. Welcome & Review: 10 minutes
2. Present SWCD Draft Priorities: 30 minutes

3. Discuss Proposed Practices Changes and Technical Practice Recommendations: 15 minutes
4. Decision/Action Items: 15 minutes
5. Next Steps: 5 minutes
6. Adjourn LWG Meeting –

Then reopen regular meeting, if necessary