

**Wabasha Soil and Water Conservation District**  
**Regular Board Meeting**  
**September 26, 2024**  
**8:15 am**  
**(New SWCD Office)**  
**611 Broadway Ave.**  
**Suite 10B**

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

- A. Signed Budget Increase for AgBMP, \$300,000.00. Amendment to Attachment A between MN Dept of Agriculture and Wabasha SWCD AgBMP Loan Program – Multiple Lender System – Agreement #M7717.
- B. Johannah E. Schmitz Voucher payment for Contract# 24-SDWGP2 -1 in the amount of \$949.78 for a Reverse Osmosis Water Treatment System.  
(Funding source – FY24 Safe Drinking Water Phase 2)
- C. Ben Klein Contract# 20-WWDWP-10 in the amount of \$4,800.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY20 Whitewater Drinking Water Protection)
- D. Ben Klein Contract# 20-WWDWP-11 in the amount of \$240.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY20 Whitewater Drinking Water Protection)
- E. Eric Klein Contract# 20-WWDWP-12 in the amount of \$2,405.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY20 Whitewater Drinking Water Protection)
- F. Eric Klein Contract# 20-WWDWP-13 in the amount of \$1,038.00 for Practice 340 Cover Crops. One year - Install by date 11/1/2024.  
(Funding source – FY20 Whitewater Drinking Water Protection)
- G. Chuck Fick Contract# 23-CS-4 in the amount of \$1,912.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY23 State Cost Share)

- H. Dan Wagner Contract # 2024WAGZ-WC-11 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY24 WAGZ – (Watershed Alliance for the Greater Zumbro))
- I. Meyer’s Seeds Contract# 2024WAGZ-WC-12 in the amount of \$2,110.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY24 WAGZ – (Watershed Alliance for the Greater Zumbro))
- J. Larry Gates Voucher for Contract# 23-SHCS-2 in the amount of \$2,000.00 for 1<sup>st</sup> year of Practice 340 Cover Crops.  
(Funding sources – FY23 Soil Health-Cost Share)
- K. Chuck Fick Voucher payment for Contract# 23-CS-4 in the amount of \$1,912.50 for Practice 340 Cover Crops.  
(Funding source – FY23 State Cost Share)
- L. Justin Nooker - Driftless Guardians, LLC Contract for Services Agreement with Wabasha SWCD to provide technical assistance to private land owners.  
Contract with the MN DNR- WinLaC 1W1P Forestry Implementation.
- M. Dave Hager Voucher payment for Contract 24-CC-1 in the amount of \$300.00 for Practice 314 Brush Management.  
(Funding source – FY24 Conservation Contracts)
- N. Hyde Park Holsteins AgBMP Loan application in the amount of \$155,000.00 for a Mono Slope Heifer Facility to house heifers 3 to 6 month of age. Will have covered manure storage. Improving water quality.
- O. Jesse Polson AgBMP Loan application in the amount of \$5,000.00 for a 3 pt Back Blade to construct and maintain waterways. Direct run off.
- P. Lisa Klein AgBMP Loan application in the amount of \$20,000.00 for a Guidance system for cultivator to give more accurate mechanical weed control versus spraying.
- Q. Reiter Living Trust (William Reiter) Contract# 20-WWDWP-17 in the amount of \$1,550.00 for Practice 340 Cover Crops. One year - Install by date 11/1/2024.  
(Funding source – FY20 Whitewater Drinking Water Protection)
- R. Silver Spirit Farm LLC Contract# 2024WinLac-Wab-003 in the amount of \$1,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source FY24 WinLac Partnership)
- S. Mike Rahman Contract# 23-CS-3 in the amount of \$1,670.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.  
(Funding source – FY23 State Cost Share)
- T. Chad Schumacher Voucher payment for Contract# 2022WAGZ-WC-11 in the amount of \$4,000.00 for Practice 340 Cover Crops – 3<sup>rd</sup> and final year.  
(Funding source – FY22 WAGZ)

**VI. SECRETARY’S REPORT – Board Action**

- A. August 22, 2024 Meeting Minutes

**VII. TREASURER’S REPORT – Board Action**

- A. August District Financial Statements  
Included for your review
- B. Program Record – August  
The full spreadsheet was sent to the board in advance

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$48,209.50- **Board Action**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel  
B. County Commissioner – Bob Walkes  
C. District Manager Report – Terri Peters  
D. NRCS Report – Christina Taylor – *In the packet*  
E. District Technician Report- Matt Kempinger –  
F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson –  
G. Natural Resources Technician Report– Katelyn Abts – *In the packet*  
H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – *In the packet*  
I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – *In the packet*  
J. BWSR Report -  
K. Other agencies –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Approve attendance for the MASWCD Area 7 SWCD Supervisors & Employees Fall Meeting at Jay C. Hormel Nature Center in Austin on October 22, 2024. \$15.00 each. Registration due Oct. 11th– **Board Action**  
Supervisors that are attending add to registration.
- B. Approve any staff who choose to attend BWSR Academy at Cragun's Conference Center, Brainerd. October 29-31, 2024  
Registration due October 4<sup>th</sup>, Costs \$75.00 per day, per employee. – **Board Action**
- C. Registration is open for the MASWCD Annual Convention on December 2-4, 2024 at the Double Tree by Hilton in Bloomington, MN.  
Registration deadline is November 18, 2024 - **Informational/Who will attend.**
- D. Approve Warren Craig Beighley Contract# 23-CS-2 in the amount of \$255.00 for Practice 314 Brush Management – **Board Action**  
(Funding source – FY23 State Cost Share)

**XII. Board Reports**

- A. Whitewater JPB – Lynn  
B. Zumbro 1W1P (WAGZ)– Dag  
*Dag and Jenna both attended the Aug. 29<sup>th</sup> WAGZ Policy Committee meeting. Dag's report from that meeting is in the packet. Next meeting is November 7<sup>th</sup>,*  
C. WinLaC 1W1P – Lynn  
D. SE SWCD Technical Support JPB - Dag  
E. County Board Meeting – Sharleen

F. Upcoming Events:

- i. Monday October 14, 2024, Indigenous Peoples Day – Office Closed
- ii. Tuesday October 22, 2024, MASWCD Areal 7 SWCD Supervisors & Employee Fall Meeting at Jay C. Homel Nature Center, Austin, MN
- iii. Wednesday October 23, 2024 Coffee & Conversation at SWCD office.
- iv. Thursday October 24, 2024, Regular Board Meeting
- v. Tuesday – Thursday, October 29–31, 2024, BWSR Academy at Cragun’s

**XIII. Adjourn – Board Action**

**AMENDMENT TO ATTACHMENT A BETWEEN THE  
MINNESOTA DEPT. OF AGRICULTURE AND WABASHA SOIL AND WATER CONSERVATION DISTRICT  
AgBMP Loan Program -- Multiple Lender System -- AGREEMENT # M7717**

LOCAL GOVERNMENT UNIT Name and Address:  
Wabasha Soil and Water Conservation District 1088

LOCAL GOVERNMENT UNIT Contact and Phone Number:  
  
Terri Peters Phone: (651) 560 2044  
Wabasha Soil and Water Conservation District email: terri.peters@mn.nacdnet.net  
611 Broadway  
Suite 10  
Wabasha, MN 55981-1600

LOCAL GOVERNMENT UNIT AUTHORIZED REPRESENTATIVE:  
Board Chair

INSTRUCTIONS: Please enter your revised budget under Changes to Proposed Budget (column 5) shown in Table 1 below OR simply mark the yellow highlighted check box to keep the highlighted budget (column 4).

Table 1. Summary of the proposed work plan, projects completed and the 2024 allocation amount.

Column (2) shows the current category budget of all funds in your account. Column (3) shows the outstanding balance owed by your borrowers for each category. The initial proposed budget for this amendment is shown in column (4). You may request changes by entering your new values under column 5. Any changes made MUST at minimum include the outstanding balance of projects (shown in column 3) and must be the total the amount shown in the Total row.

	(1)	(2)	(3)	(4)	(5)
Category	Current Budget	Outstanding	Proposed Budget	Changes to Proposed Budget	
Ag Waste Management	\$1,004,046.31	\$957,553.33	\$1,304,046.31	_____	
Structural Erosion Control	\$9,200.00	\$9,200.00	\$9,200.00	_____	
Conservation Tillage Equipment	\$197,657.45	\$182,654.45	\$197,657.45	_____	
Septic Systems	\$20,585.24	\$19,036.24	\$20,585.24	_____	
Other Practices	\$68,511.00	\$61,619.00	\$68,511.00	_____	
<b>Total</b>	<b>\$1,300,000.00</b>	<b>\$1,230,063.02</b>	<b>\$1,600,000.00</b>	<b>\$1,600,000.00</b>	

Please keep the proposed budget as shown in Column 4.

Funds carried over from prior years that are not used or committed to projects by 12/31/2024 may be rescinded.

Initial  
LGU Initials: TP  
Board Chair  
Date: <sup>DS</sup> 8/26/2024  
MDA: AV  
Date: 8/27/2024  
DS  
DS

## **AMENDMENT TO ATTACHMENT A ALLOCATION AGREEMENT M7717**

LOCAL GOVERNMENT UNIT: **Wabasha Soil and Water Conservation District**

1088

DEPARTMENT: Minnesota Department of Agriculture

### **I. ALLOCATION AMOUNT and BUDGET**

- A. The amount in the LOCAL GOVERNMENT UNITs AgBMP Loan Program account is shown in Table 1, column 2. All prior allocations are hereby rescinded. The total amount of disbursements under contract Wabasha Soil and Water Conservation District by the DEPARTMENT shall not exceed the "Total" amount shown in Table 1, column 2.
- B. The DEPARTMENT may amend the category line amounts shown in Table 1, column 2, to reflect the amount of funds actually disbursed. The dollar amounts assigned to each category line item shown in Table 1 may be changed by the LGU in accordance with section IX or section XVII.H of this agreement.
- C. The LOCAL GOVERNMENT UNIT has one year to use or commit funds carried over from prior calendar years, as reported in the LOCAL GOVERNMENT UNITS annual report to the DEPARTMENT. All or part of the uncommitted funds held for more than one year may be subject to rescission at the DEPARTMENT's discretion.

### **II. Additional Conditions and Limitations on the Use of Funds through This Program**

All projects funded under this contract must comply with the following restrictions:

- A. The LOCAL GOVERNMENT UNIT shall determine borrower eligibility, project eligibility, and eligible costs related to the implementation of the projects. In addition, only those costs associated with components that have a direct effect of preventing, containing, collecting, abating, or treating pollution sources are eligible.
- B. Projects may be approved for financing any time before the project is determined by the LOCAL GOVERNMENT UNIT to be complete. A project is considered complete when all expenses related to the project's implementation have been incurred, final conventional finance has been issued by traditional financial institutions, and all expenses have been paid. Bridge loans, construction loans, and dealer financing are not considered final conventional financing.
- C. The LENDER certifies that they have maintained all covenants and eligibility requirements of the Agreement and pledge to maintain those covenants as required in the agreement. The LOCAL GOVERNMENT UNIT certifies that they have maintained all covenants and eligibility requirements of the Agreement and pledge to maintain those covenants as required in the agreement.

### **III. Coordination of Consolidated Contracts with Multiple Lender System Allocation Agreement**

This Multiple Lender System Allocation Agreement shall coordinate with any Consolidated Contracts with the LOCAL GOVERNMENT UNIT and the use of all funds under any contract with the AgBMP Loan Program shall comply with Section II of this amendment. This agreement shall award funds to be used for eligible projects, approved by the LOCAL GOVERNMENT UNIT, to implement the local comprehensive water management plan or other local planning documents. Eligible local lenders participating in the program may draw upon the funds awarded by this agreement within the provisions of their applicable agreements with the DEPARTMENT.

### **IV. Prior Disbursements of Funds**

The total amount of funds by funding source under this agreement as of 8/26/2024 is shown in Table 2. This does not include any new awards that have not been executed.

**Table 2. Summary of amount by fund source currently under this contract.**

Fund	Amount
State SSTS	\$19,546.94
Federal SRF	\$1,151,293.06
State Air-WQ	\$119,880.00
State Leg	\$0.00
State CWF	\$9,280.00
	<b>\$1,300,000.00</b>



**V. Approvals and Signatures**

The DEPARTMENT and LOCAL GOVERNMENT UNIT accept and agree to comply with all terms, provisions, conditions and commitments of the agreement and attachments, including all incorporated documents, and to fulfill all assurances, declarations, representations and commitments made in the application, and accompanying documents and communications filed in support of the request for these funds. The terms of Minn. Stat. 17.117, other applicable Minnesota statute and rules, and rules and guidelines of the appropriation authority shall supersede any conflicting language in this agreement, attachments, and amendments. Minnesota statutes, this agreement, attachments, and amendments supersede any conflicting language that may appear in the application, accompanying documents and communications filed in support of the request for these funds. The Additional Conditions and Limitations of this amendment shall apply to the respective provisions all multi-lender and consolidated lender agreements between the DEPARTMENT and the LOCAL GOVERNMENT UNIT. The DEPARTMENT and the LOCAL GOVERNMENT UNIT acknowledge their assent to this agreement and agree to be bound by its terms through their signatures entered below.

**APPROVED:**

FOR THE LOCAL GOVERNMENT UNIT:

LOCAL GOVERNMENT UNIT certifies that the appropriate person(s) have executed the Contract on behalf of the LOCAL GOVERNMENT UNIT as required by applicable articles, by-laws, resolutions, or ordinances.

Signed by:  
 By: *Lynn Zabel*  
 Board Chair, Authorized Representative  
 Date: 8/26/2024

**APPROVED:**

Commissioner of Administration

DocuSigned by:  
 By: *Doug Spanier*  
 4C9AF80F5E6441A...

Date: 8/28/2024

**APPROVED:**

Commissioner of Agriculture

DocuSigned by:  
 By: *Andrea Varbel*  
 A052B92710FE430...  
 Date: 8/27/2024

This instrument drafted by: Minnesota Department of Agriculture, St. Paul, Minnesota 55155

**Certificate Of Completion**

Envelope Id: E30DD57D343C48AF8AC0275831E5414C	Status: Completed
Subject: AgBMP - Proposed budget increase for Wabasha County SWCD	
Source Envelope:	
Document Pages: 3	Signatures: 3
Certificate Pages: 2	Initials: 3
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Richard Gruenes
Time Zone: (UTC-06:00) Central Time (US & Canada)	625 Robert Street North
	Saint Paul, MN 55155
	Richard.Gruenes@state.mn.us
	IP Address: 156.98.51.15

**Record Tracking**

Status: Original	Holder: Richard Gruenes	Location: DocuSign
8/26/2024 2:53:47 PM	Richard.Gruenes@state.mn.us	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Department of Agriculture	Location: DocuSign

**Signer Events**

Lynn Zabel  
 lynn.zabel.wabashaswcd@gmail.com  
 Wabasha county SWCD board chair  
 Security Level: Email, Account Authentication (None)

**Signature**

Signed by:  
  
 42033F7AE61448F...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 140.190.39.194

**Timestamp**

Sent: 8/26/2024 2:57:41 PM  
 Viewed: 8/26/2024 4:51:11 PM  
 Signed: 8/26/2024 4:51:58 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign


Andrea Vaubel  
 andrea.vaubel@state.mn.us  
 Deputy Commissioner  
 CarahSoft OBO MN - Dept of Agriculture  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 A052B92710EE430...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 76.17.186.25

Sent: 8/26/2024 4:52:00 PM  
 Viewed: 8/27/2024 7:01:24 AM  
 Signed: 8/27/2024 7:01:38 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

Doug Spanier  
 douglas.spanier@state.mn.us  
 General Counsel  
 CarahSoft OBO MN - Dept of Agriculture  
 Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
 4C9BAF80F5E6441A...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 156.98.51.15

Sent: 8/27/2024 7:01:39 AM  
 Viewed: 8/28/2024 2:57:41 PM  
 Signed: 8/28/2024 2:57:51 PM

**Electronic Record and Signature Disclosure:**  
 Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp



Carbon Copy Events	Status	Timestamp
Richard Gruenes richard.gruenes@state.mn.us Program Manager CarahSoft OBO MN - Dept of Agriculture Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/28/2024 2:57:53 PM

Terri Peters terri.peters@mn.nacdnet.net District Manager Wabasha Soil & Water Conservation District Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 8/28/2024 2:57:54 PM
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/26/2024 2:57:41 PM
Certified Delivered	Security Checked	8/28/2024 2:57:41 PM
Signing Complete	Security Checked	8/28/2024 2:57:51 PM
Completed	Security Checked	8/28/2024 2:57:54 PM

Payment Events	Status	Timestamps
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## PERCENT BASED - VOUCHER AND PRACTICE CERTIFICATION FORM

### PAYEE AND COST INFORMATION

Name: Johannah Schmitz

Contract No.: 24-SDWGP2-1

Address: 14359 649th St

City, State, Zip: Wabasha, MN 55981  
Estimated

Total Amount

Authorized: \$949.78

Project Cost: \$949.78 % Approved: 100% (state)

100% (state & non-state)

(from approved contract or amended contract,  
does **NOT** include Pre- Con. Cover)

Item	Quantity	Unit	Unit Price	Cost
Hellbrand MRO-35 Reverse Osmosis System	1.000	1	\$600.00	\$600.00
Pipe and Fittings	1.000	1	\$75.00	\$75.00
Tehcnician Time	2.500	2.5	\$90.00	\$225.00
Sales Tax	1.000	1	\$49.78	\$49.78
				\$0.00
				\$0.00
				\$0.00

**PROJECT COST: \$949.78**

### PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final): Final

B. Total cost of practice to date: \$949.78

C. Eligible amount (total cost x % approved + P.C.C): \$949.78 (State Funds)

D. Total other state payment amount: \$0.00

E. Total non-state payment amount: \$0.00

F. Total previous partial payments: \$0.00

G. Pre-Construction Cover payment amount: \$0.00

H. Maximum payment amount: \$949.78

Pre-Con.Cover Ac.	Rate/Ac.

**Amount Approved for This Voucher: \$949.78**

(cannot exceed Total Amount Authorized)

I certify that this is an accurate and true summation of the actual costs and quantities of material, labor, and equipment used on the above project. In cases where the receipts included items not used on the project, I have corrected them accordingly.

Johannah Schmitz  
Payee Signature

9/9/24  
Date

I certify that an inspection has been performed and as-built received and that the items identified under the Cost Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

[Signature]  
Technical Assistance Provider

9/9/2024  
Date

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

[Signature]  
Administrative Sign-off

9/9/2024  
Date

# Weaver Plumbing

57571 130th Ave  
Weaver, MN 55910

# Invoice

Date	Invoice #
8/22/2024	2050

Bill To
Tyler Schmitz 14359 649TH STREET WABASHA , MN 55981



Contractor License #: PR697228  
Plumbing License #: MR064742

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	INSTALL UNDER COUNTER REVERSE OSMOSIS SYSTEM FOR KITCHEN SINK		
1	HELLENBRAND MRO-35 REVERSE OSMOSIS SYSTEM INCLUDES ALL FILTERS	600.00	600.00T
	PIPE AND FITTINGS	75.00	75.00T
2.5	Technician Time	90.00	225.00
	Sales Tax	7.375%	49.78

Phone #
5074298398

<b>Total</b>	\$949.78
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## PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

<b>Organization:</b> Wabasha SWCD	<b>Contract Number:</b> 24-SDWGPh2-1	<b>Other state or non-State funds?</b> <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

<b>Land Occupier Name</b> Johannah Schmitz	<b>Address</b> 14359 649th St	<b>City/State</b> Wabasha, MN	<b>Zip Code</b> 55981
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

### Conservation Practice Location

<b>Township Name:</b> Glasgow	<b>Township No.:</b> 110	<b>Range No.:</b> 11	<b>Section No.:</b> 24	<b>1/4,1/4</b> NW, NE
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of \_\_\_\_\_ years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to install and establish the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

State of MN Plumbing Code (MN Rules, Chapter 4714), by a water contractor licensed under chapter 326B or a plumber licensed under chapter 326B.

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If the practice(s) covered by this contract have not been installed by 11/30/2024, this contract will be automatically terminated on that date.
7. Items or cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices/receipts must include: the name of the vendor; the materials, labor or equipment used; the component unit costs and the date(s) the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts. Reimbursement requests must also be supported by a completed Percent Based Voucher Form.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the installation and establishment of the practice(s) prior to starting construction of the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 100%, or state and non-state sources that when combined are in excess of 100% of the total cost to establish the conservation practice(s). Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the Flat Rate Payment option.
5. Provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 7/29/24	Land Occupier <i>John Sulist</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

**Conservation Practice**

The primary practice for which cost-share is requested is: **Reverse Osmosis Water Treatment System**

Practice standard(s) or eligible component(s)  See attached installation standards and requirements	Engineered Practice	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  \$949.78
	Ecological Practice	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be installed and deem the practice(s) needed and that the estimated quantities and costs are practical and reasonable.

Date 7/29/24	Technical Assistance Provider <i>Kathleen Alt</i>
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**Pre-Construction Cover**

Allowed when temporary cover is necessary for future installation of structural conservation practices. A Flat Rate Payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a State Cost-Share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

**Amount Authorized for Financial Assistance**

The organization board has authorized the following for financial assistance, total not to exceed 100.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the Flat Rate Payment option.

Date 7/29/2024	Authorized Signature <i>Levo Lopez</i> (per board resolution)	Total Amount Authorized \$949.78
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# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>20-WWDWP-10</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Ben Klein</b>	Address <b>51900 275th Ave</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Elgin</b>	Township No.: <b>108</b>	Range No.: <b>12</b>	Section No.: <b>25</b>	<b>1/4,1/4</b> <b>W1/2</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

<b>340 - Cover Crops</b>
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- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date	Land Occupier
8-22-24	Chris & Ben Klein
Date	Landowner, if different from applicant
	Address, if different from applicant information:

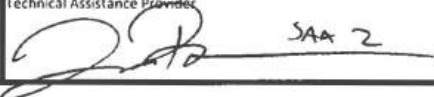
### Conservation Practice

The primary practice for which cost-share is requested is 340-cover crops

Eligible Component Standard & Name	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
340-cover crops			\$4,800.00

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9-5-2024	 SAA 2

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

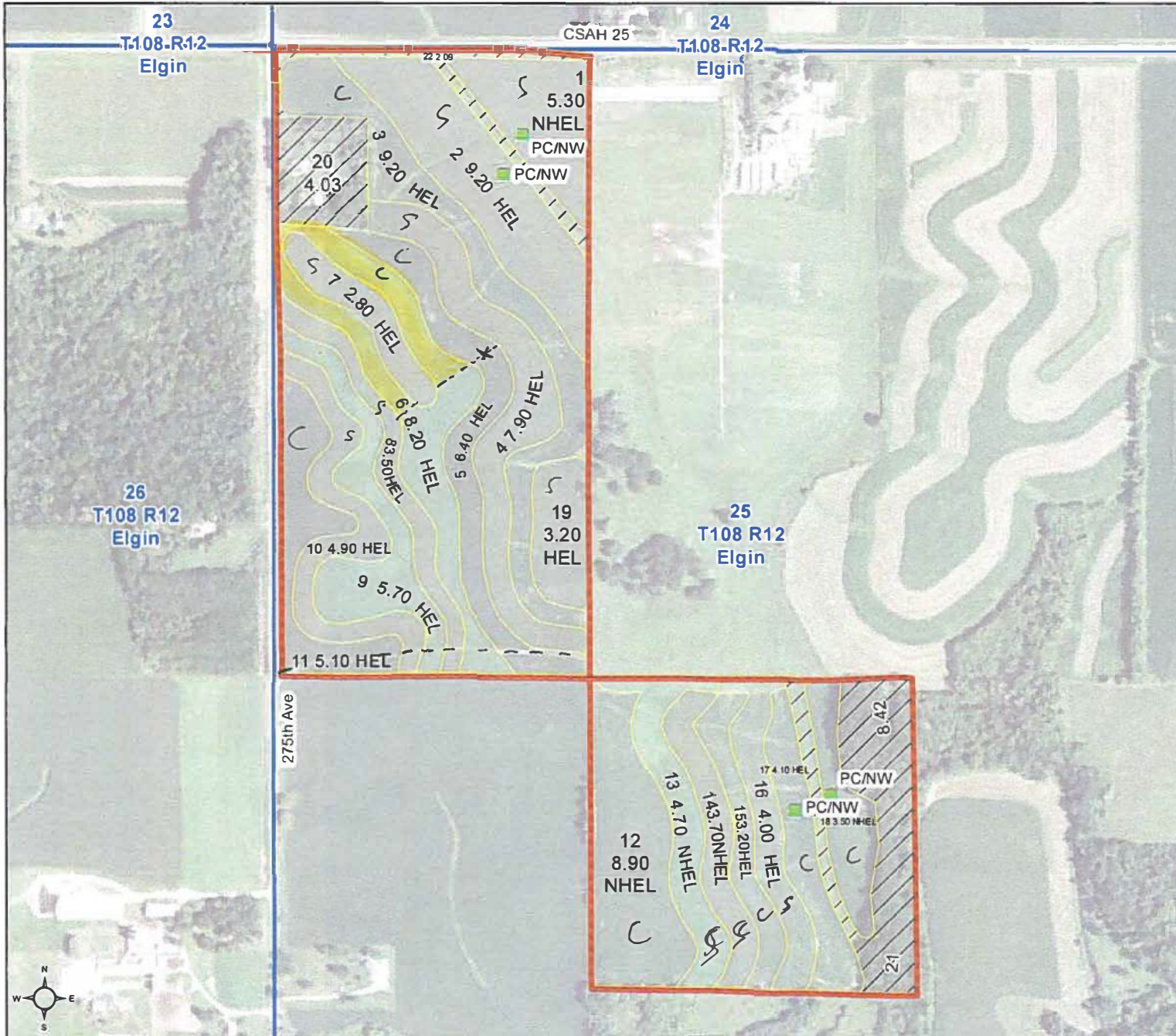
Amount	Program Name	Fiscal Year
\$4,800.00	Whitewater Drinking Water Protection	2020

Date	Authorized Signature	Total Amount Authorized
9/15/2024	Leslie Kleber per board resolution	\$4,800.00

Farm 29  
Tract 52

2023 Program Year

Map Created May 01, 2023



- Unless otherwise noted:  
 Shares are 100% operator  
 Crops are non-irrigated  
 Corn = yellow for grain  
 Soybeans = common soybeans for grain  
 Wheat = HRS, HRW = Grain  
 Sunflower = Oil, Non-Oil = Grain  
 Oats and Barley = Spring for grain  
 Rye = for grain  
 Peas = process  
 Alfalfa, Mixed Forage AGM, GMA, IGS = for forage  
 Beans = Dry Edible  
 NAG = for GZ  
 Canola = Spring for seed

Common Land Unit

- Non-Cropland (hatched)
- Cropland (yellow)
- Tract Boundary (red outline)

Wetland Determination Identifiers

- Restricted Use (red circle)
- Limited Restrictions (yellow triangle)
- Exempt from Conservation (green square)
- Compliance Provisions (green square)

Tract Cropland Total: 103.50 acres

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS). This map displays the 2021 NAIP imagery.



## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization <b>Wabasha SWCD</b>	Contract Number: <b>20-WWDWP-11</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\* If contract amended, attach amendment form(s) to this contract

### Applicant

Land Occupier Name <b>Ben Klein</b>	Address <b>51900 275th Ave</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

### Conservation Practice Location

Township Name: <b>Elgin</b>	Township No. <b>108</b>	Range No.: <b>12</b>	Section No. <b>25</b>	1/4, 1/4 <b>W1/2</b>
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the 340 - Cover Crops
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Land Use Code:	<i>Other</i>
Landowner (different from applicant)	
Address (different from applicant information)	

**Conservation Practice**

The primary practice for which cost-share is requested is **340 cover crops**

Eligible Component Standard & Name	Engineered Practice	Ecological Practice	Total Project Cost Estimate
<b>340-cover crops</b>	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>\$240.00</b>

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable

Authorized Signature Provider	<b>DEAN THOMAS (Affiliate)</b>	Digitally signed by DEAN THOMAS (Affiliate) Date 2024.09.03 12:08:10 -0500
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of \$60/ac

Amount	Program Name	Fiscal Year
\$240.00	Whitewater Drinking Water Protection	<b>2020</b>

Authorized Signature	<i>9/15/2024 Jen-Roberts per board resolution</i>	Total Amount Authorized
		<b>\$240.00</b>

BEN 2024

Farm 29

Tract 52

2023 Program Year

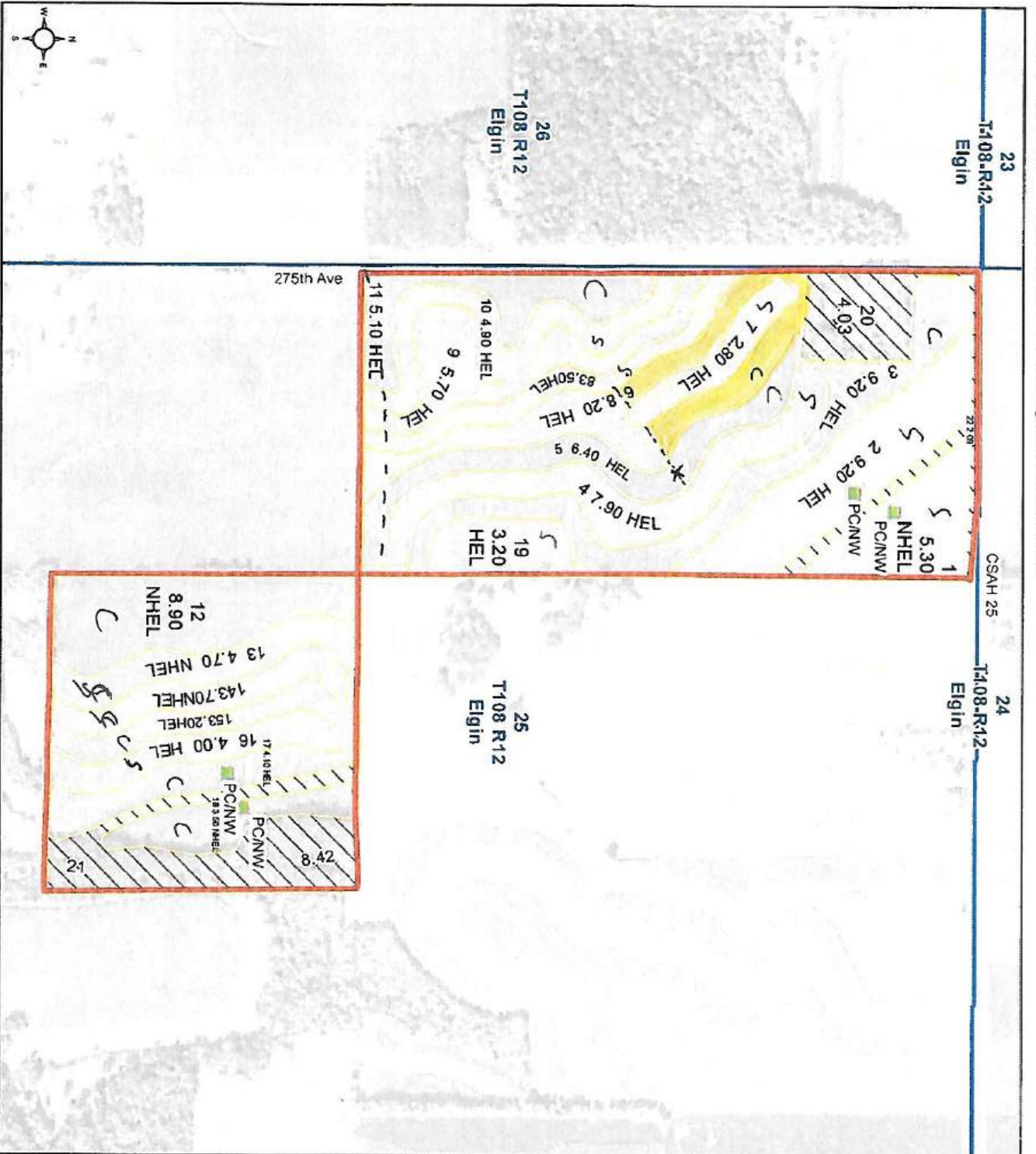
Map Created May 01, 2023



- Unless otherwise noted:  
 Shares are 100% operator  
 Crops are non-irrigated  
 Corn = yellow for grain  
 Soybeans = common soybeans for grain  
 Wheat = HRS, HRW = Grain  
 Sunflower = Oil, Non-Oil = Grain  
 Oats and Barley = Spring for grain  
 Rye = for grain  
 Peas = process  
 Ailanth, Mixed Forage AGM, GMA, IGS = for forage  
 Beans = Dry Edible  
 MAG = for GZ  
 Canola = Spring for seed

- Common Land Unit**
- Non-Cropland
  - Cropland
  - Tract Boundary
- Wetland Determination Identifiers**
- Restricted Use
  - Limited Restrictions
  - Exempt from Conservation
  - Compliance Provisions

Tract Cropland Total: 103.50 acres



United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather, it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data as is and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS). This map displays the 2021 NAIP imagery.

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization:  <b>Wabasha SWCD</b>	Contract Number:  <b>20-WWDWP-12</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If a contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name  <b>Eric Klein</b>	Address  <b>27079 CR 25</b>	City/State  <b>Elgin, MN</b>	Zip code  <b>55932</b>
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name:  <b>Elgin</b>	Township No.:  <b>108</b>	Range No.:  <b>12</b>	Section No.:  <b>24, 25</b>	1/4, 1/4  <b>W 1/2 NE1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

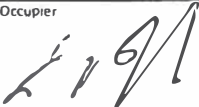
1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops, single species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
8-22-24	
Date	Landowner, if different from applicant
	Address, if different from applicant information:

### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
<b>340- Cover Crops</b>			<b>\$2,405.00</b>

### Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9.5.2024	 Jax 2

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$2,405.00	Whitewater Drinking Water Protection	2020

Date	Authorized Signature	Total Amount Authorized
9/5/2024	 per board resolution	<b>\$2,405.00</b>

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>20-WWDWP-13</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\* If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Eric Klein</b>	Address <b>27079 CR 25</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Elgin</b>	Township No. <b>108</b>	Range No.: <b>12</b>	Section No. <b>24, 25</b>	1/4, 1/4 <b>W 1/2 NE1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops, multi species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Site	Land Occupier 6-22-74 <i>[Signature]</i>
Site	Landowner, if different from applicant
	Address, if different from applicant information

**Conservation Practice**

The primary practice for which cost-share is requested is **340 Cover Crops**

Practice Component Standard & Name	Engineered Practice	Ecological Practice	Total Project Cost Estimate
340- Cover Crops	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>\$1,038.00</b>

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

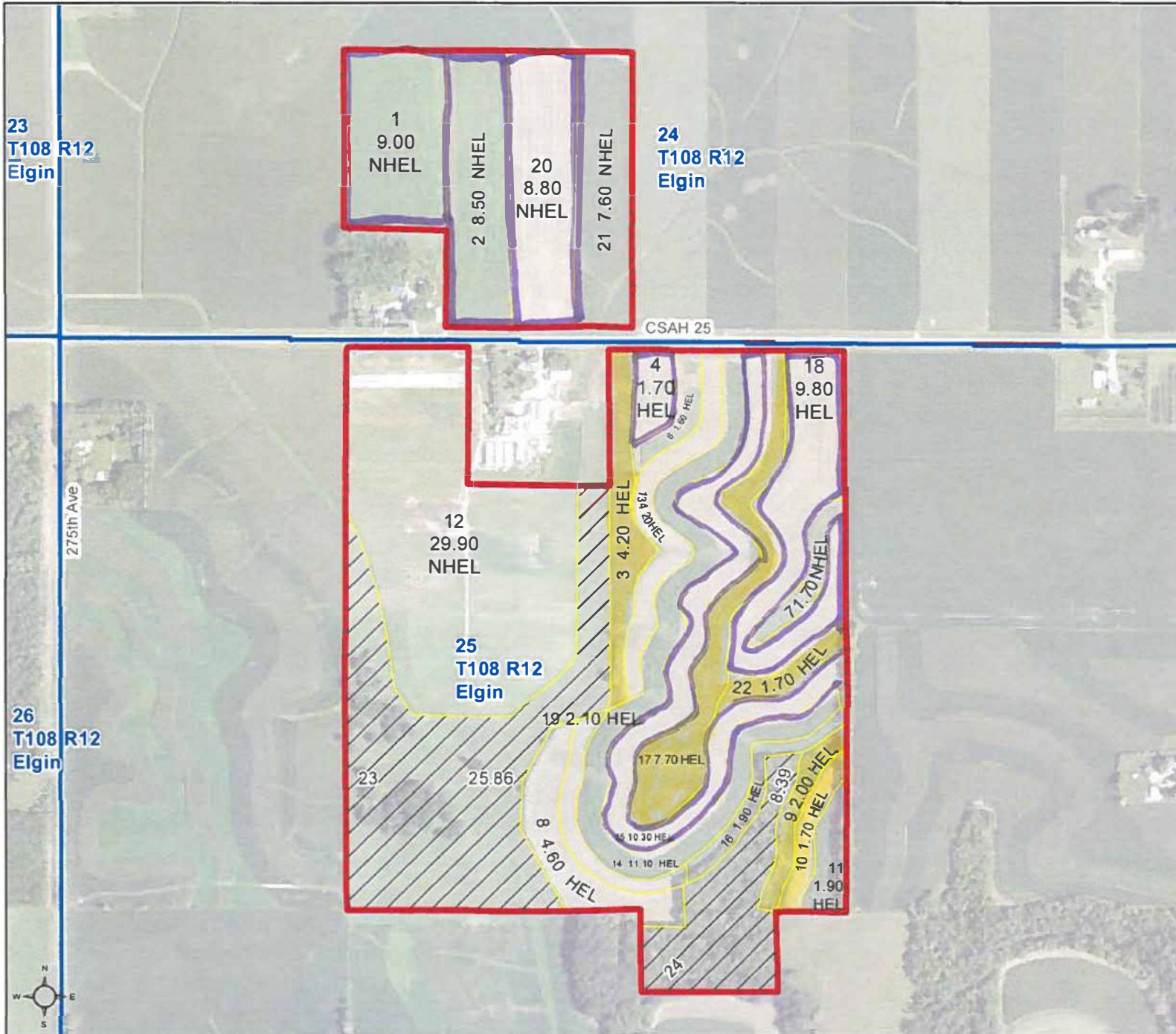
Site	Technical Assistance Provider <b>DEAN THOMAS (Affiliate)</b>	Digitally signed by DEAN THOMAS (Affiliate) Date: 2024.09.03 12:09:07 -05'00'
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$60/ac

Amount	Program Name	Fiscal Year
\$1,038.00	Whitewater Drinking Water Protection	2020

Site	Authorized Signature <i>9/5/2024</i> <i>Jeri [Signature] per board resolution</i>	Total Amount Authorized <b>\$1,038.00</b>
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Unless otherwise noted:  
 Shares are 100% operator  
 Crops are non-irrigated  
 Corn = yellow for grain  
 Soybeans = common soybeans for grain  
 Wheat = HRS, HRW = Grain  
 Sunflower = Oil, Non-Oil = Grain  
 Oats and Barley = Spring for grain  
 Rye = for grain  
 Peas = process  
 Alfalfa, Mixed Forage AGM, GMA, IGS = for forage  
 Beans = Dry Edible  
 NAG = for GZ  
 Canola = Spring for seed

**Common Land Unit**

- Non-Cropland
- Cropland
- Tract Boundary

**Wetland Determination Identifiers**

- Restricted Use
- Limited Restrictions
- Exempt from Conservation
- Compliance Provisions

Tract Cropland Total: 132.00 acres

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resources Conservation Service (NRCS). This map displays the 2021 NAIP imagery.



# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  23-CS-4	<b>Other state or non-state funds?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

<b>Land Occupier Name</b>  Chuck Fick	<b>Address</b>  57569 275th Ave	<b>City/State</b>  Plainview, MN	<b>Zip code</b>  55964
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

<b>Township Name:</b>  Oakwood	<b>Township No.:</b>  109	<b>Range No.:</b>  12	<b>Section No.</b>  22, 23	<b>1/4, 1/4</b>  Section 22, NW 1/4 Sec
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crop - single species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

*90% - Gem*  
*99.43% - Purity*

Date 9/6/24	Land Occupier Chuck Fiehe
Date 9/6/24	Landowner, if different from applicant Edward Nass
Address, if different from applicant information: 28174 583 <sup>rd</sup> St, PLAINVIEW, MN 55964	

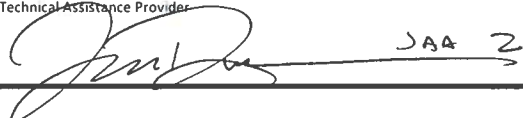
### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$1,912.50</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9/6/2024	Technical Assistance Provider  JAA
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### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$1,912.50	2023 State Cost Share	2023

Date 9/6/2024	Authorized Signature  Jen Miller per board resolution	Total Amount Authorized  <b>\$1,912.50</b>
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# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  2024WAGZ-WC-11	<b>Other state or non-state funds?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/>  <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/>  <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

<b>Land Occupier Name</b>  Dan Wagner	<b>Address</b> 1401 N High St	<b>City/State</b> Lake City, MN	<b>Zip code</b> 55041
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

<b>Township Name:</b>  Oakwood	<b>Township No.:</b>  109	<b>Range No.:</b>  12	<b>Section No.:</b>  9, 16	1/4, 1/4  2 OF SW 14, W 1/2 OF S
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, single species

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9/5/24	<i>Daniel H Wagner</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

### Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name  <b>340 COVER CROPS</b>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$4,500.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9/5/2024	<i>[Signature]</i> SAA 2

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$4,500.00	Watershed Alliance for the Greater Zumbro	2024

Date	Authorized Signature	Total Amount Authorized
9/5/2024	<i>Len &amp; Peter per board resolution</i>	<b>\$4,500.00</b>

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>2024WAGZ-WC-12</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name <b>Meyer's Seeds</b>	Address <b>7813 Highway 247 NE</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name: <b>Elgin</b>	Township No.: <b>108</b>	Range No.: <b>12</b>	Section No.: <b>5</b>	1/4,1/4 <b>S1/2 SW1/4</b>
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops, single species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	9-6-24	Project Name	340 Cover Crops	Applicant Name	John M. ...
Date	9/6/24	Landowner, if different from applicant	George H. Lesmer		
		Address, if different from applicant information	58530 Cty Rd 23 Millville MN 55957		

**Conservation Practice**

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$2,110.50</b>
	Ecological Practice	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	9/6/2024	Technical Assistance Provider	<i>[Signature]</i> JAA 2
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$2,110.50	Watershed Alliance for the Greater Zumbro	2024

Date	9/6/2024	Authorized Signature	Jen Peters per board resolution	Total Amount Authorized	\$2,110.50
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# FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

## PAYEE AND COST INFORMATION

Name: Larry Gates  
 Address: 15113 County Road 14  
 City, State, Zip: Kellogg, MN 55945  
 Contract No.: 23-SHCS-2 Total Amount Authorized: \$6,300.00  
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops	40	acres	\$50.00	\$2,000.00

**PAYMENT REQUEST:** \$2,000.00

I certify that this is an accurate and true summation of the above project.

x   
 Payee Signature

09/16/24  
 Date

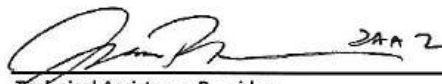
## PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Partial
B. Payment amount requested:	\$2,000.00
C. Total Amount Authorized:	\$6,300.00
D. Total previous partial payments:	\$2,100.00
E. Amount available (C - D)	\$4,200.00

**Amount Approved for This Voucher:** \$2,000.00  
(cannot exceed Total Amount Authorized)

### Technical Certification


I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

  
 Technical Assistance Provider

9/19/2024  
 Date

### Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

  
 Administrative Sign-off

9/19/24  
 Date

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:  <b>Wabasha SWCD</b>	Contract Number:  <b>23-SHCS-2</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\* If a contract amended, attach amendment form(s) to this contract

### Applicant

Land Occupier Name  <b>Larry Gates</b>	Address  <b>15006 County Road 14</b>	City/State  <b>Kellogg, MN</b>	Zip code  <b>55945</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as defined in the group agreement and the group agreement attached to this form

### Conservation Practice Location

Township Name:  <b>Watopa</b>	Township No.:  <b>109</b>	Range No.:  <b>09</b>	Section No.:  <b>10</b>	1/4, 1/4  <b>NE 1/4</b>
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/23, 11/1/24, 11/1/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.



Date	Land Occupier
Date	Landowner, if different from applicant
<h1>Larry Gates</h1> <p>Digitally signed by Larry Gates Date: 2023.10.05 07:10:07 -05'00'</p>	
Address, if different from applicant information	

### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$6,300.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
	<p><b>DEAN THOMAS (Affiliate)</b></p> <p>Digitally signed by DEAN THOMAS (Affiliate) Date: 2023.10.05 10:32:49 -05'00'</p>

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$4,200.00	2023 Soil Health Cost Share	2023
\$2,100.00	2023 Capacity	2023

Date	Authorized Signature	Total Amount Authorized
10/5/23	<i>Levi Refers, per resolution</i>	\$6,300.00

# FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

## PAYEE AND COST INFORMATION

Name: Chuck Fick  
 Address: 57569 275th Ave  
 City, State, Zip: Plainview, MN 55964  
 Contract No.: 23-CS-4 Total Amount Authorized: \$1,912.50  
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops	42.5	Acres	\$45.00	\$1,912.50

**PAYMENT REQUEST:** \$1,912.50

I certify that this is an accurate and true summation of the above project.

Charles E. Fick  
 Payee Signature

9/19/24  
 Date

## PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Final
B. Payment amount requested:	\$1,912.50
C. Total Amount Authorized:	\$1,912.50
D. Total previous partial payments:	\$ -
E. Amount available (C - D)	\$1,912.50

**Amount Approved for This Voucher:** \$1,912.50  
(cannot exceed Total Amount Authorized)

### Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

### Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

JARZ  
 Technical Assistance Provider

Susan Cerwinske  
 Administrative Sign-off

9/19/2024  
 Date

9/19/24  
 Date

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>23-CS-4</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Chuck Fick</b>	Address <b>57569 275th Ave</b>	City/State <b>Plainview, MN</b>	Zip code <b>55964</b>
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Oakwood</b>	Township No: <b>109</b>	Range No.: <b>12</b>	Section No. <b>22, 23</b>	1/4, 1/4 <b>Section 22, NW 1/4 Sec</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crop - single species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

*90% - Gem*  
*99.43% - Purity*

Date 9/6/24	Land Occupier Chuck Fische
Date 9/6/24	Landowner, if different from applicant Edward Nass
Address, if different from applicant information: 28174 583 <sup>rd</sup> St, PLAINVIEW, MN 55964	

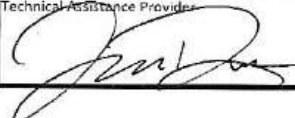
**Conservation Practice**

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name  340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  \$1,912.50
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

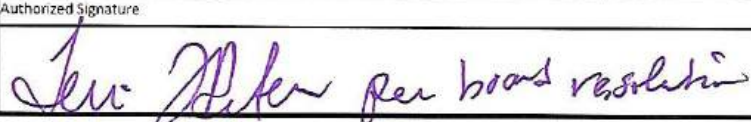
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9/6/2024	Technical Assistance Provider  JAA
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$1,912.50	2023 State Cost Share	2023

Date 9/6/2024	Authorized Signature  Jen Miller per board resolution	Total Amount Authorized \$1,912.50
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**CONTRACTUAL SERVICES AGREEMENT**  
**Agreement between the**  
**Wabasha Soil and Water Conservation District**  
**and**  
**[INSERT CONSULTING FORESTER INFORMATION]**

This agreement is made this 26<sup>th</sup> day of September 2024, between the WABASHA SWCD, hereinafter referred to as the "District", and Justin Nooker AKA Driftless Guardians, LLC.  
 (contractor)

514 E. Main St. Caledonia, MN 55921 (mailing address)

920-639-3470 (phone) and driftlessguardians@outlook.com (email)  
 hereinafter referred to as the "Contractor".

WHEREAS, there are a number of private land users needing and requiring technical assistance in the area of forestry management; and

WHEREAS, the District is a fiscal agent for the **SE Watersheds Private Forest Management Implementation- FY 2024 and 2025** Grant to provide technical assistance to private land users in the following SE MN Counties including: Dodge, Goodhue, Rice, Wabasha, Olmsted, Winona, Houston, Fillmore, Mower, Freeborn and Steele. The counties are in the following One Watershed One Plans: Zumbro, Cannon, Winona La Crescent, Root and Cedar River Watersheds;

IT IS MUTUALLY AGREED that the District will pay the Contractor at a rate of \$600.00/project plan \$300/additional project plan for the same landowner plus \$350/stewardship plan up to 200 acres and \$500/plan 201 acres or more for work performed during the period of July 25th, 2024 to June 30, 2026. Payments shall be made only after satisfactory completion of specified tasks and submission of related documents (see attachment A: Contractor Eligible Activities List). The Contractor shall submit to the District, a voucher for services rendered upon completion of specified tasks outlined in this agreement.

NOW THEREFORE, the District and the Contractor mutually agree to the following considerations, promises and covenants contained herein.

**SECTION I. COMPENSATION**

1. The District Manager for the Wabasha SWCD shall provide administrative supervision to the Contractor.
2. The Department of Natural Resources (DNR) Area Cooperative Forest Management representative or other representative of the DNR Forestry Division (DoF), shall provide technical direction and general priorities regarding work duties, summary reports, etc.
3. Services performed under this contract shall be those specified below with general priorities mutually agreed upon with the independent contractor, the DNR Forestry Representative.
  - **Stewardship Plan Tasks** shall include: discussion of the landowner goals and/or objectives, development of plans that reflect those goals, hydrologic improvement, watershed health, inventory of the woodland, preparation of the narrative for inclusion in the Stewardship Reference Material (provided by DNR Forestry) and at least one follow-up visit/conversation to review the completed forest stewardship plan with the landowner.
  - **Project Plan Tasks** shall be developed using the DNR project plans, following DNR cost-share rates and associated minimums/maximums with project boundaries flagged. Projects shall be encumbered by **June 30<sup>th</sup>, 2025** and completed by **June 30<sup>th</sup>, 2026**. Projects will be certified by a DNR representative IF the project plan writer does the work. All work will follow DNR DoF standards and specifications.

4. Compensation for services performed shall be provided upon acceptance and approval of said services by the DNR Division of Forestry representative or other representative of the DNR Forestry Division along with an invoice approved by the District Manager.
5. Compensation for services rendered shall be paid on a quarterly (June, September, December & March) basis after submission of an approved invoice to the District in accordance with District procedures and deadlines.
6. This agreement is terminable by either party at any time upon no less than thirty (30) days written notice to the other party. In such event of termination, the Contractor shall be entitled to compensation for services rendered up to the termination date as long as such services were provided in conformance with this contract.
7. Any of the following occurrences shall constitute default on the part of the Contractor:
  - a. The failure of the Contractor to provide services in a manner consistent with Section III.
  - b. Falsifying any records or information required under this Agreement and/or failure to supply information required by this Agreement.
  - c. Unsatisfactory work or progress on tasks specified in Section I, item #4.

## SECTION II. TERM

The term of this agreement shall be in effect on September 26<sup>th</sup>, 2024, and continue until such future date as it is terminated by either the Contractor or the District, or on June 30<sup>th</sup>, 2026, whichever occurs first.

## SECTION III. GENERAL CONDITIONS

1. Contractor must have a valid Class C Minnesota driver's license.
2. All services and duties performed by the Contractor pursuant to this Agreement shall be performed to the satisfaction of the District and the DNR Forestry Division, and in accordance with all applicable federal, state and local laws, ordinances, rules and regulations, as a condition of compensation.
3. The Contractor shall at all times be considered an independent contractor and shall not be an employee of the Wabasha SWCD for any purpose.
4. The District is not responsible for payment of any taxes, either federal, state or local, on behalf of the Contractor, nor shall the District be responsible for any fringe benefits. No civil service or other rights of employment will be acquired by virtue of the Contractor's services.
5. The District is not responsible for any workers compensation coverage or liability insurance coverage.
6. The Contractor agrees to defend and hold harmless the Wabasha SWCD and their respective officials, agents or employees from any and all liability, loss or damage that he/she may suffer as a result of demand, claims, judgments or costs arising out of or related to the Contractor's negligent actions or to act in conformance with this Agreement.
7. Termination or cancellation of this contract. The Contractor shall not use, willingly allow, or cause to have, such materials used for any purpose other than performance of the Contractor's obligations under this contract without the prior written consent of the District.
8. The Contractor will not disclose or divulge to any individual or legal entity any confidential or private information that may be acquired or become familiar with as a result of the work responsibilities/duties of this contact to the District, except as necessitated in the normal course of internal office procedures established by the District.
9. No services or assistance shall be performed by the Consultant under this Agreement on any lands owned by the Consultant or in which he/she has an interest, or for any services for which he/she is retained or reimbursed by a landowner.
10. All books, records, reports, documents, accounting procedures and practices of the Contractor relative to this Agreement are subject to the examination of the County and State Auditor, and the

District as appropriate, in accordance with the provisions of Minnesota Statute 16B.06, subd. 4 (1984).

11. Any amendments to this Agreement shall be valid only when stated in writing and duly signed by the parties.

IN WITNESS WHEREOF, the parties have subscribed their names as the date first written.

Contractor:

Wabasha SWCD

Justin Nooker

Printed Name

Terri Peters, District Mgr

Printed Name and Title

*Justin Nooker*

Signature

*Terri Peters*

Signature

9/19/24

Date

9/23/24

Date

## FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

**PAYEE AND COST INFORMATION**

Name: **Dave Hager**  
 Address: **206 Riverview Dr**  
 City, State, Zip: **Minneiska, MN**  
 Contract No.: **24-CC-1**

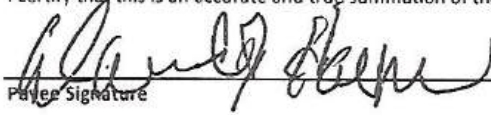
**55910**

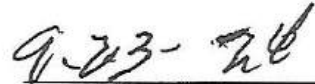
Total Amount Authorized: **\$300.00**  
 (from contract)

Practice	Quantity	Unit	Unit Rate	Total
314 - Brush Management	1	Acre	\$300.00	\$300.00

**PAYMENT REQUEST: \$300.00**

I certify that this is an accurate and true summation of the above project.

  
 Payee Signature

  
 Date

**PAYMENT AND CERTIFICATION INFORMATION**

A. Type of request (partial or final):	Final
B. Payment amount requested:	\$300.00
C. Total Amount Authorized:	\$300.00
D. Total previous partial payments:	
E. Amount available (C - D)	\$300.00

**Amount Approved for This Voucher: \$300.00**  
 (cannot exceed Total Amount Authorized)

**Technical Certification**

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

JARED HOLM (Affiliate) Digitally signed by JARED HOLM (Affiliate)  
 Date: 2024.09.25 09:25:09 -05'00'


Technical Assistance Provider

9/25/24

Date

**Administrative Certification**

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

  
 Administrative Sign-off

9/25/24

Date



**314 – Brush Management  
Implementation Requirements**

**Practice Specifications Approval and Completion Certification**

**Provided Practice Cost information**

- Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

**Design Installation and Layout Approval**

Designed by: Katelyn Abts Date: 5/10/24  
 Job Approval Authority: None  
 Approved by: Jared Holm Date: 5/15/24  
 Job Approval Authority: 3

**Record of Completion and Check Out Certification**

Management Unit	Treated Acres	Date Completed by Client	Date Certified	Approver's Initials
1	1	9/18/24	9/23/24	KA/JDH

- Additional documentation to support practice certification is in the Case File.

**Certification Statement**

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: Jared Holm Date: 9/25/24  
 Title: Forester Job Approval Authority: III

Signature: JARED HOLM (Affiliate)  
Digitally signed by JARED HOLM (Affiliate)  
 Date: 2024.09.25 09:24:00 -0500

Katelyn Abts visited the site on 9/23/24. Katelyn observed that 1 acre of Brush Management was completed according to plan within the scheduled area. Katelyn took notes and photos of the completed project area. Jared Holm reviewed Katelyn's notes and photos on 9/25/24 and confirmed that the Brush Management was completed according to standards.

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>24-CC-1</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract

### Applicant

Land Occupier Name <b>Dave Hager</b>	Address <b>206 Riverview Dr</b>	City/State <b>Minneiska, MN</b>	Zip code <b>55910</b>
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

### Conservation Practice Location

Township Name: <b>Greenfield</b>	Township No: <b>110</b>	Range No.: <b>10</b>	Section No.: <b>31</b>	1/4, 1/4 <b>NE/ SW</b>
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

314 Brush Management
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/30/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 5-10-24	Land Occupier <i>[Signature]</i>
Date	Landowner different from applicant
	Address different from applicant information

**Conservation Practice**

The primary practice for which cost-share is requested is **314 Brush Management**

Eligible Component Standard & Name  <b>314 Brush Management</b>	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$300.00</b>
	Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 5/15/24	Technical Assistance Provider Jared Holm <b>JARED HOLM (Affiliate)</b> Digitally signed by JARED HOLM (Affiliate) Date: 2024.05.15 13:56:10 -05'00'
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of:

Amount	Program Name	Fiscal Year
\$300.00	Conservation Contract	2024

Date May 23, 2024	Authorized Signature <i>[Signature]</i>	Total Amount Authorized <b>\$300.00</b>
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Minnesota Department of Agriculture  
 625 Robert St. N., St. Paul, MN 55155-6120  
 www.mda.state.mn.us/agbmploans

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)

### AgBMP LOAN APPLICATION

County: Wabasha

(Required for all applications) (One) Hyde Park (One) Holsteins  
 Borrower Information: <sup>First</sup>Name <sup>Last</sup>Name Company:

35129 Hwy 60

Street Address

Zumbro Falls

MN

55991

(507) 951-8549

City State Zip Telephone

Project Information: On a Farm  Non-Farm

If using PLS, write in T/R/S and mark where the project or practice is on the Section Map.  
 OR fill in a Latitude and Longitude of a point on the property near the project or practice.  
 (Please get us within a few acres of where the project or practice resides if you can.)

Brief description of what will be purchased or constructed and how it helps water quality.  
 A mono slope heifer facility will be built to house heifers 3 to 6 months of age. The facility will provide a clean dry environment for the heifers with covered manure storage. Improving water quality.

PLS 109

Township #: \_\_\_\_\_

Range: 13

Section: 4

Latitude: \_\_\_\_\_ OR \_\_\_\_\_ Longitude: \_\_\_\_\_

Well Eligibility Does this project implement Drinking Water Standards?   
 Does this project eliminate Groundwater Pollution?

Is this application for a city, town, or other municipality?  
 Is this application for a facility with an Industrial Waste Permit?

Pin or Parcel #: \_\_\_\_\_

### LOCAL GOVERNMENT APPROVAL

(If Pin or Parcel # is used no punctuation marks, county code, or spaces allowed)

Approved Loan Amount	\$	155,000.00	
Estimated Total Project Cost (all sources)	\$	430,000	
Animal Units (Feedlot improvements or manure handling equipment for facilities > 1000 AU that are not in the Mississippi watershed are ineligible)	Beginning:	1871	Ending: 1871
Primary Livestock	<input checked="" type="checkbox"/> Dairy <input type="checkbox"/> Beef <input type="checkbox"/> Swine <input type="checkbox"/> Other:		
Primary Crops	Corn	Forage	Conservation Tillage 0 Acres AFTER Project
Approval Expiration and Other Restrictions	process by 12/31/2024		
Project Approved by	<i>Jeri Petersen</i>		Date: 9-25-2024

Project Completion Certified by (OPTIONAL): \_\_\_\_\_ Date: \_\_\_\_\_

(LGU's please email this fillable PDF form to the borrowers chosen lender.)

(Most lender contact e-mails address can be found on the AgBMP mapping tool; click LENDER CONTACTS LIST to find your lender email)

### LENDER INFORMATION & LOAN TERMS

AgBMP Loan Request	\$ 155,000	Check if Local Revolving Funds are used: <input type="checkbox"/>
(Optional) Additional Request #	\$	Initials: _____ Date: _____
Number of payments per year:		
Total Number of Payments:		
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date
Lender Organization Name	Compeer Financial	
Lender Address		
Lender Signature:	Date: _____	

Attach copies of the invoices provided by the borrower that support the request for disbursement.  
 Please Email fillable PDF and Attachments to: [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)



Minnesota Department of Agriculture  
 625 Robert St. N., St. Paul, MN 55155-6120  
[www.mda.state.mn.us/agbmploans](http://www.mda.state.mn.us/agbmploans)

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)

### AgBMP LOAN APPLICATION

County: Wabasha

Borrower Information: <sup>(One)</sup> First Name: Jesse <sup>(One)</sup> Last Name: Polson

<sup>(optional)</sup> Company:

Street Address: 30533 580th ST

City: Millville

State: MN

Zip: 55957

Telephone: (507) 259-5227

Project Information: On a Farm:  Non-Farm:

*If using PLS, write in T/R/S and mark where the project or practice is on the Section Map. Or fill in a Latitude and Longitude of a point on the property near the project or practice. (Please get us within a few acres of where the project or practice resides if you can.)*

Brief description of what will be purchased or constructed and how it helps water quality:  
3 pt back blade. It will be used to construct and maintain waterways, prevent ditching on field roads, and direct building site run off into appropriate vegetative strips.

**Well Eligibility**  
 Does this project implement Drinking Water Standards?   
 Does this project eliminate Groundwater Pollution?

Is this application for a city, town, or other municipality?  
 Is this application for a facility with an Industrial Waste Permit?

PLS Township #: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_

----- OR -----  
 Latitude: 44.2226 Longitude: -92.2810  
 ----- OR -----  
 Pin or Parcel #: \_\_\_\_\_

### LOCAL GOVERNMENT APPROVAL

(If Pin or Parcel # is used no punctuation marks, county code, or spaces allowed.)

Approved Loan Amount	\$	<u>5,000.00</u>
Estimated Total Project Cost (all sources)	\$	<u>5,000.00</u>
Animal Units (Feedlot improvements or manure handling equipment for facilities > 1000 AU that are not in the Mississippi watershed are ineligible)	Beginning: 300	Ending: 300
Primary Livestock	<input checked="" type="checkbox"/> Dairy <input type="checkbox"/> Beef <input type="checkbox"/> Swine <input type="checkbox"/> Other:	
Primary Crops: <u>Corn</u> <u>Forage</u>	Conservation Tillage Acres AFTER Project: <u>600</u>	Total Acres Farmed: <u>600</u>
Approval Expiration and Other Restrictions	<u>process by 12/31/2024</u>	

Project Approved by: Jeri Peters Date: 9/25/2024

Project Completion Certified by (OPTIONAL): \_\_\_\_\_ Date: \_\_\_\_\_

(LGU's please email this fillable PDF form to the borrowers chosen lender.)

(Most lender contact e-mails address can be found on the AgBMP mapping tool; click LENDER CONTACTS LIST to find your lender email)

### LENDER INFORMATION & LOAN TERMS

AgBMP Loan Request	\$	Check if Local Revolving Funds are used: <input type="checkbox"/> Funds will not be disbursed if checked.	
(Optional) Additional Request #	\$	Initials:	Date:
Number of payments per year:			
Total Number of Payments:			
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date	
Lender Organization Name	Foresight Bank		
Lender Address			
Lender Signature:			Date:

Attach copies of the invoices provided by the borrower that support the request for disbursement.  
 Please Email fillable PDF and Attachments to: [AgBMP.Loans@state.mn.us](mailto:AgBMP.Loans@state.mn.us)



Minnesota Department of Agriculture  
625 Robert St. N., St. Paul, MN 55155-6120  
www.mda.state.mn.us/agbmploans

Agricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: AgBMP.Loans@state.mn.us

### AgBMP LOAN APPLICATION

County: Wabasha

Borrower Information: (Required for all applications) (One) First Name: Lisa (One) Last Name: Klein (optional) Company:

Street Address: 27079 Cty Rd 25

City: Elgin State: MN Zip: 55932 Telephone: (507) 272-4157

Project Information: On a Farm:  Non-Farm:

If using PLS, write in TRPS and mark where the project or practice is on the Section Map. Or fill in a Latitude and Longitude of a point on the property near the project or practice. (Please get us within a few acres of where the project or practice resides if you can.)

Brief description of what will be purchased or constructed and how it helps water quality:  
Guidance system for cultivator. The guidance system will give us more accurate mechanical weed control versus spraying our crops with herbicides, thus reducing the potential for water contamination.

Well Eligibility Does this project implement Drinking Water Standards?   
Does this project eliminate Groundwater Pollution?

Is this application for a city, town, or other municipality?  
 Is this application for a facility with an Industrial Waste Permit?

PLS Township #: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_

OR

Latitude: \_\_\_\_\_ Longitude: \_\_\_\_\_

OR

Pin or Parcel #: 20,021,900

### LOCAL GOVERNMENT APPROVAL

(If Pin or Parcel # is used no punctuation marks, county code, or spaces allowed.)

Approved Loan Amount	\$	<u>20,000.00</u>
Estimated Total Project Cost (all sources)	\$	<u>20,000.00</u>
Animal Units (Feedlot improvements or manure handling equipment for facilities > 1000 AU that are not in the Mississippi watershed are ineligible)	Beginning:	<u>78 Beef AU 78 Swine AU</u> Ending: <u>78 Beef AU 78 Swine AU</u>
Primary Livestock	<input type="checkbox"/> Dairy <input checked="" type="checkbox"/> Beef <input checked="" type="checkbox"/> Swine <input type="checkbox"/> Other:	
Primary Crops: <u>Corn Soybeans</u>	Conservation Tillage Acres AFTER Project: <u>425</u>	Total Acres Farmed: <u>425</u>
Approval Expiration and Other Restrictions	<u>process by 12/31/2024</u>	

Project Approved by: Lisa Klein Date: 9/25/2024

Project Completion Certified by (OPTIONAL): \_\_\_\_\_ Date: \_\_\_\_\_

(LGU's please email this fillable PDF form to the borrowers chosen lender.)

(Most lender contact e-mails address can be found on the AgBMP mapping tool; click LENDER CONTACTS LIST to find your lender email)

### LENDER INFORMATION & LOAN TERMS

AgBMP Loan Request	\$	Check if Local Revolving Funds are used: <input type="checkbox"/> <i>Funds will not be disbursed if checked.</i>	
(Optional) Additional Request #	\$	Initials:	Date:
Number of payments per year:			
Total Number of Payments:			
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date:	
Lender Organization Name	<u>Foresight Bank</u>		
Lender Address			
Lender Signature:	Date:		

Attach copies of the invoices provided by the borrower that support the request for disbursement.  
Please Email fillable PDF and Attachments to: AgBMP.Loans@state.mn.us

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>20-WWDWP-17</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Reiter Living Trust</b>	Address <b>16004 75th St</b>	City/State <b>Plainview, MN</b>	Zip code <b>55964</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Plainview</b>	Township No.: <b>108</b>	Range No.: <b>11</b>	Section No.: <b>33</b>	<b>1/4,1/4</b> <b>SW 1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops - single species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
	<i>William Renta 8/26/2024 W.R.</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$1,550.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
<i>8/26/2024</i>	<i>[Signature] JAA 2</i>

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$1,550.00	Whitewater Drinking Water Protection	2024

Date	Authorized Signature	Total Amount Authorized
<i>9/15/2024</i>	<i>[Signature] per board resolution</i>	<b>\$1,550.00</b>



# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>2024WinLac- Wab-003</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Silver Spirit Farm LLC</b>	Address <b>51237 275th Ave</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Elgin</b>	Township No.: <b>108</b>	Range No.: <b>12</b>	Section No.: <b>36</b>	<b>1/4,1/4</b> <b>W1/2 NW1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

340 cover crops
-----------------
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9-23-24	Craig Rector
Date	Landowner, if different from applicant
9-23-24	Michael Sexton
	Address, if different from applicant information:
	50966 275th ave Elgin, Wm. 55932


### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$1,500.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9/27/2024	 J.A. Z

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$60/ac

Amount	Program Name	Fiscal Year
\$1,500.00	WinLaC Partnership	2024

Date	Authorized Signature	Total Amount Authorized
9-24-24	Lee Peters per board approval	\$1,500.00

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  23-CS-3	<b>Other state or non-state funds?</b>  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

<b>Land Occupier Name</b>  Mike Rahman	<b>Address</b>  26776 620th St	<b>City/State</b>  Theilman, MN	<b>Zip code</b>  55945
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

<b>Township Name:</b>  West Albany	<b>Township No.:</b>  110	<b>Range No.:</b>  12	<b>Section No.:</b>  35	<b>1/4,1/4</b>  SE 3/4
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:
 

340 Cover Crops, multi species
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9-10-24	<i>Nidal Y. Khan</i>
Date	Landowner, if different from Applicant
9-10-24	<i>Janet E. Rahman</i>
	Address, if different from applicant information
	<i>267<del>30</del> 620th ST Theilman, MN 55945</i>

**Conservation Practice**

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$1,670.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9/25/2024	<i>Janet E. Rahman</i> JER 2

**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: **\$50/ac**

Amount	Program Name	Fiscal Year
\$1,670.00	2023 State Cost Share	2023

Date	Authorized Signature	Total Amount Authorized
9/25/2024	<i>Janet E. Rahman</i> per board resolution	<b>\$1,670.00</b>

## FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

### PAYEE AND COST INFORMATION

Name: **Chad Schumacher**  
 Address: **27790 590th St Milville**  
 City, State, Zip: **Milville, MN 55957**  
 Contract No.: **2022WAGZ-WC-11**

Total Amount Authorized: **\$12,000.00**  
 (from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops - Single Species	100.000	acres	\$40.00	\$4,000.00

**PAYMENT REQUEST: \$4,000.00**

I certify that this is an accurate and true summation of the above project, which was completed on:

8/19/2024

  
 Payee Signature

8-21-24  
 Date

### PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):	Final
B. Payment amount requested:	\$4,000.00
C. Total Amount Authorized:	\$12,000.00
D. Total previous partial payments:	\$8,000.00
E. Amount available (C - D)	\$4,000.00


**Amount Approved for This Voucher: \$4,000.00**  
 (cannot exceed Total Amount Authorized)


#### Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications

#### Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified

  
 Technical Assistance Provider

  
 Administrative Sign-off

9/25/2024  
 Date

9/25/24  
 Date

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>2022WAGZ-WC-11</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\* If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Chad Schumacher</b>	Address <b>27790 590th St</b>	City/State <b>Milville, MN</b>	Zip code <b>55957</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Oakwood</b>	Township No: <b>109</b>	Range No.: <b>12</b>	Section No. <b>12</b>	<b>1/4,1/4</b> <b>SE, SW</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


- The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

NRCS 340 cover crop
---------------------
- Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 11/1/2022, 11/1/2023, 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
- Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for the practice(s) named in this agreement.

Date <b>9-21-22</b>	Land Occupier 
------------------------	--

Date	Landowner, if different from applicant
	Address, if different from applicant information:

**Conservation Practice**

The primary practice for which cost-share is requested is **340 cover crops**

Practice standard(s) or eligible component  340 cover crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Units  <b>100 acres</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

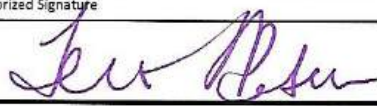
**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9-21-22	Technical Assistance Provider 
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre

Date 9/21/2022	Authorized Signature 	Total Amount Authorized <b>\$12,000.00</b>
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*or delegated by board*

Please call office at 651-560-2053 or email [susan.cerwinske.wabashawcd@gmail.com](mailto:susan.cerwinske.wabashawcd@gmail.com) if you have any questions on attending physically or by phone.

We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#.

**Wabasha Soil and Water Conservation District  
Regular Board Meeting  
August 22, 2024  
8:15 am  
County Conference Room  
625 Jefferson Ave.**

**I. CALL MEETING TO ORDER**

*Lynn Zabel, Chair called the meeting to order at 8:15 am*

*Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer.*

*Staff Present: Terri Peters, District Manager*

*Others Present: Bob Walkes, County Commissioner, Frank Klennert, citizen, Christina Taylor, NRCS*

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

*Motioned by Klennert and seconded by Ross to approve the Agenda as read.*

*Affirmative: Ross, Klennert, Zabel*

*Opposed: None*

*Motion Carried*

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

- A. Johannah Schmitz Contract# 24-SDWGPh2-1 in the amount of \$949.78 for a Reverse Osmosis Water Treatment System. Install by date 11/30/2024  
(Funding source – FY24 Safe Drinking Water Grant)
- B. Mehrkens Family Farm Inc. Contract# 22-CS-8 in the amount of \$7,659.00 for Practice 410-Grade Stabilization Structure. Install by date 11/30/2024  
(Funding sources – FY22 State Cost Share \$1,924.00, FY23 State Cost Share \$5,735.00)



- C. Don Kastella Contract# 2024WAGZ-WC-09 in the amount of \$880.00 for Practice 351 Well Decommissioning. Install by date 12/31/2024.  
(Funding source – FY24 WAGZ (Watershed Alliance for the Greater Zumbro)  
**(Approved on 8-22 board meeting for \$880.00, the estimate amount. Should be \$660.00 the contracted cost share amount.)**
- D. Cole Packer and David Packer Contract# 2024WAGZ-WC-10 in the amount of \$9,000.00 for Practice 340 Cover Crops for two years. Install by dates 11/01/2024 and 11/01/2025.  
(Funding source – FY24 WAGZ (Watershed Alliance for the Greater Zumbro)
- E. BWSR Grant P25-0560 - 2025 Soil Health Delivery (Wabasha SWCD) in the amount of \$60,000.00.

**Motioned by Ross and seconded by Klennert to approve the Consent Agenda.**

**Affirmative: Ross, Klennert, Zabel**

**Opposed: None**

**Motion Carried**

**VI. SECRETARY'S REPORT – Board Action**

- A. July 25, 2024 Meeting Minutes

**Motioned by Klennert and seconded by Ross to approve the Secretary's Report as presented.**

**Affirmative: Ross, Klennert, Zabel**

**Opposed: None**

**Motion Carried**

**VII. TREASURER'S REPORT – Board Action**

- A. July District Financial Statements  
Included for your review

- B. Program Record - July

The full spreadsheet was sent to the board in advance.

**Motioned by Ross and seconded by Klennert to approve the Treasurer's Report to the best of our ability.**

**Affirmative: Ross, Klennert, Zabel**

**Opposed: None**

**Motion Carried**

**VIII. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of \$ 38,314.94- Board Action

**Motioned by Ross and seconded by Klennert to approve Payment of the Monthly Bills in the amount of \$38,314.94.**

**Affirmative: Ross, Klennert, Zabel**

**Opposed: None**

**Motion Carried**

**IX. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes  
*County discussions trying to get ordinance and regulations for Cannabis in place. January 1, 2025 legal to sell the high potency Cannabis approved by legislation. Limit the number of retail locations to two within the county. Follow the rules as to growing and distribution of Cannabis with restrictions. OCM picks the retail outlets, they do the licensing. Budget being worked on.*
- C. District Manager Report – Terri Peters  
*Office Move*  
*Submitted grant application for NWTF for staff time on Conservation planning, Climate Change. Partnership with NRCS.*  
*Greg Wyatt, Agroforestry Training 9-17 -9-19-2024. SWCD & NRCS staff training and afternoon field visits.*  
*Soil Health Field Day was well attended. 100 or so.*  
*AmeriCorps new person starts on Monday 8-26. Flexible, can work to address climate change. Help staff with things that they don't have time for. Help with water monitoring, water samples.*
- D. NRCS Report – Christina Taylor – in the packet  
*Christina went through the NRCS report at the meeting.*
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – (In the packet)
- G. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske  
Getting ready for the move. Moved to new location, Monday August 12<sup>th</sup>. Sent requested information to the Auditor-starting audit this week.
- I. BWSR Report - Dave Copeland Emailed Report – included in the packet.
- J. Other agencies –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Outstanding Conservationist -Discussion  
*Tom Hunter nominee for Outstanding Conservationist of the year, approved at last meeting. Jenna working on nomination letter and interview. Letter of recommendation by Dag?*
- C. Woodland Manager – Board Action on Nomination  
*Forestry meeting chose Ed Bauman, so we will nominate him for our Woodland Manager of the year. Jenna will be interviewing.*  
*Motioned by Klennert and seconded by Ross to approve nomination of Ed Bauman for Woodland Manager of the Year.*  
*Affirmative:*  
*Opposed:*  
*Motion Carried*

**XI. NEW BUSINES**

- A. Approve Cancellation of Leisen Farms Inc. Contract# 2024WinLaC-Wab-001 in the amount of \$726.21. for 412 Grassed Waterway – **Board Action**  
(Project came in below cost estimate and EQIP covered more than 90% of the total cost). (Funding source - FY24 WinLaC)  
**Motioned by Klennert and seconded by Ross to Approve Cancellation of Leisen Farms Inc. Contract# 2024WinLaC-Wab-001 in the amount of \$726.21 for 412 Grassed Waterway.**  
**Affirmative: Ross, Klennert, Zabel**  
**Opposed: None**  
**Motion Carried**
- B. Approve Allen John & Melody Revocable Living Trust (John Koepsell) Contract# 23-CS-1 in the amount of \$1,260.00 for Practice 314 Brush Management. – **Board Action. (Install by date 6/1/2025)**  
(Funding Source – FY24 Conservation Contracts)  
**Motioned by Klennert and seconded by Ross to Approve Allen John & Melody Revocable Living Trust (John Koepsell) Contract# 23-CS-1 in the amount of \$1,260.00 for Practice 314 Brush Management.**  
**Affirmative: Ross, Klennert, Zabel**  
**Opposed: None**  
**Motion Carried**
- C. Approve Brian Heaser Contract# 20-WWDWP-9 in the amount of \$1,915.00 for Practice 340 Cover Crops for 1 year. Install by date 11/01/2024.  
(Funding source – FY24 Whitewater Drinking Water Protection)  
**Motioned by Klennert and seconded by Ross to Approve Brian Heaser Contract# 20-WWDWP-9 in the amount of \$1,915.00 for Practice 340 Cover Crops for 1 year. Install by date 11/01/2024.**  
**Affirmative: Ross, Klennert, Zabel**  
**Opposed: None**  
**Motion Carried**

**XII. Board Reports**

- A. Whitewater JPB – Lynn  
**Approved the audit. Sheila will find the bill.**  
**Discussion on subsidies.**
- B. Zumbro 1W1P (WAGZ) – Dag  
**Policy Meeting next Thursday, the 29<sup>th</sup> at Oxbow Park, Terri unable to attend, will need backup to go.**
- C. WinLaC 1W1P – Lynn  
**Planning Work group meeting on the 27<sup>th</sup>. Oct. 9<sup>th</sup> next meeting.**
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

**XIII. Adjourn – Board Action**

***Motioned by Ross and seconded by Klennert to adjourn the meeting at 8:53 am.***

***Affirmative: Ross, Klennert, Zabel***

***Opposed: None***

***Motion Carried***

**Respectively Submitted by:**

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**Dag Knudsen, Secretary**

**Wabasha Soil and Water Conservation District**

**Cash Balances**

As of August 31, 2024

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	<u>Aug 31, 24</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Money Market- Bank of Alma	228,257.39
Money Market WNB Financial	7,447.47
Peoples State Bank Money Market	329,710.75
Petty Cash	112.68
WNB Financial	57,302.83
<b>Total Checking/Savings</b>	<u>622,831.12</u>
<b>Total Current Assets</b>	<u>622,831.12</u>
<b>TOTAL ASSETS</b>	<u><u>622,831.12</u></u>
<b>LIABILITIES &amp; EQUITY</b>	0.00

**Wabasha Soil and Water Conservation District**  
**Balance Sheet**  
As of August 31, 2024

	Aug 31, 24
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Money Market- Bank of Alma	228,257.39
Money Market WNB Financial	7,447.47
Peoples State Bank Money Market	329,710.75
Petty Cash	112.68
WNB Financial	57,302.83
<b>Total Checking/Savings</b>	622,831.12
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	13,238.16
<b>Total Accounts Receivable</b>	13,238.16
<b>Total Current Assets</b>	636,069.28
<b>Fixed Assets</b>	
<b>15000 · Furniture and Equipment</b>	
Computer	7,523.00
Laptops for Distrct Techs (2)	3,149.22
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	109,828.00
<b>Total 15000 · Furniture and Equipment</b>	122,048.91
<b>17000 · Accumulated Depreciation</b>	-105,962.59
<b>Total Fixed Assets</b>	16,086.32
<b>Other Assets</b>	
<b>Prepaid Items</b>	
Prepaid Rent	920.43
<b>Total Prepaid Items</b>	920.43
<b>Total Other Assets</b>	920.43
<b>TOTAL ASSETS</b>	<b>653,076.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	83.88
<b>Total Accounts Payable</b>	83.88
<b>Other Current Liabilities</b>	
Allowance for Unemployment Reim	1,581.86

**Wabasha Soil and Water Conservation District**  
**Balance Sheet**  
As of August 31, 2024

	Aug 31, 24
<b>Deferred Revenue</b>	
FY22 Capacity	6,741.52
FY22 State Cost Share	2,116.00
FY23 Buffer Law Implementation	618.25
FY23 Capacity	10,726.88
FY23 CWF - WIC	59,783.54
FY23 Soil Health-Cost Share	6,940.00
FY23 State Cost Share	12,320.80
FY23 SWCD Aid	17,371.62
FY24 Buffer Law Implementation	20,000.00
FY24 BWSR Soil Health Staffing	112,700.00
FY24 Conservation Contracts	15,953.70
FY24 Dept of Rev SWCD Allocatio	80,057.52
FY24 Easement Delivery	651.50
FY24 LWM	-2,040.34
FY24 WCA	4,043.32
FY25 BWSR Soil Health Delivery	30,000.00
FY25 Conservation Contracts	18,190.00
FY25 Conservation Delivery	19,619.00
FY25 LWM	19,354.00
FY25 WCA	16,543.00
	451,690.31
<b>Total Deferred Revenue</b>	451,690.31
<b>24000 · Payroll Liabilities</b>	1,192.99
<b>25500 · Sales Tax Payable</b>	656.25
	455,121.41
<b>Total Other Current Liabilities</b>	455,121.41
<b>Total Current Liabilities</b>	455,205.29
<b>Total Liabilities</b>	455,205.29
<b>Equity</b>	
Fund Balance- Unrestricted	47,943.10
Fund Balance Designated	31,934.30
Investment in Capital Assets	16,086.32
30000 · Opening Balance Equity	649.89
32000 · Owners Equity	172,895.23
Net Income	-71,638.10
	197,870.74
<b>Total Equity</b>	197,870.74
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>653,076.03</b>

**Wabasha Soil and Water Conservation District**  
**Profit & Loss**  
 August 2024

	Aug 24
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
<b>Charges for Services</b>	
Truax No-Till Drill Rental	312.00
Wetlands	200.00
<b>Total Charges for Services</b>	512.00
<b>Intergovernmental Revenues</b>	
<b>County</b>	
County Regular Allocation	643.98
<b>Total County</b>	643.98
<b>Federal</b>	
319 Focus Small Wtrshd-W.Indian	17,590.66
<b>Total Federal</b>	17,590.66
<b>Partners Grants</b>	
Lower Zumbro Outreach - FEMA	2,120.46
<b>Total Partners Grants</b>	2,120.46
<b>State</b>	
FY20 Whitewater Drinking Water	719.46
FY23-FY24 MPCA Zumbro SWAG	2,272.20
FY23 Capacity	-457.39
FY23 SE Landscape - MN DNR	4,251.47
<b>Total State</b>	6,785.74
<b>Total Intergovernmental Revenues</b>	27,140.84
<b>Total Income</b>	27,652.84
<b>Gross Profit</b>	27,652.84
<b>Expense</b>	
<b>District Operations</b>	
<b>Other Services and Charges</b>	
Advertising Expense	100.00
Building Rent	1,650.00
Education and Information	-452.50
Fees and Dues	204.82
Internet Expense	91.81
Office Move Expenses 2024	6,592.51
Subs. and Pubs.	871.69
<b>Vehicle Expenses</b>	
Chevrolet Silverado Vehicle Exp	88.74
Hyundia Tucson Vehicle Expense	75.65
<b>Total Vehicle Expenses</b>	164.39
<b>Other Services and Charges - Other</b>	54.31
<b>Total Other Services and Charges</b>	9,277.03
<b>Personnel Services</b>	
Employee Salary Permanent	37,507.37
Employer HSA contributions	750.00
<b>Employer Life and Health</b>	
66000 · Payroll Expenses	60.00
Employer Life and Health - Other	7,958.64
<b>Total Employer Life and Health</b>	8,018.64
Employer Share FICA	2,327.16
Employer Share Medicare	544.25
Employer Share PERA	2,813.06



**Wabasha Soil and Water Conservation District**  
**Profit & Loss**  
**August 2024**

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	<u>Aug 24</u>
Total Personnel Services	51,960.48
Supplies	
Office Supplies	408.09
Total Supplies	<u>408.09</u>
Total District Operations	61,645.60
Project Expenditures	
State	
FY23 Capacity	1,752.18
FY24-FY25 DNR Forestry	6,000.00
FY24 BWSR Soil Health Staffing	1,159.68
MAWQCP Administration	12,835.82
Total State	<u>21,747.68</u>
Total Project Expenditures	<u>21,747.68</u>
Total Expense	<u>83,393.28</u>
Net Ordinary Income	-55,740.44
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,129.06
Total Interest Income	<u>1,129.06</u>
Total Other Income	<u>1,129.06</u>
Net Other Income	<u>1,129.06</u>
Net Income	<u><u>-54,611.38</u></u>

# Wabasha Soil and Water Conservation District Monthly Bills Listing September 26, 2024

Type	Date	Num	Name	Memo	Account	Paid Amount
<b>Sep 26, 24</b>						
Liability-Check	09/26/2024	12133	QuickBooks Payroll Service	Created by Payroll Service on 09/25/2024	WNB Financial	-10,079.16
Liability-Check	09/26/2024	EFT	Auditor/Treasurer of Wabasha County	5-yr. INS W/AVL	WNB Financial	-9,039.92
Bill Pmt-Check	09/26/2024	12134	CHUCK FICK	Insurance premium for Oct. 10/01 to 10/31/2024	WNB Financial	-84.58
Bill Pmt-Check	09/26/2024	12135	Dave Hager	23-CS-4 42.5 acres Cover Crop	WNB Financial	-1,912.50
Bill Pmt-Check	09/26/2024	12136	HBC	24-CC-1 314 Brush Management	WNB Financial	-300.00
Bill Pmt-Check	09/26/2024	12137	Jennifer Wahls-C	Internet 9-2 to 10-1, 8 new phone lines labor & material	WNB Financial	-746.80
Bill Pmt-Check	09/26/2024	12138	Johannah E Schmitz	SELC and W's NLC Forestry	WNB Financial	-8,652.39
Bill Pmt-Check	09/26/2024	12139	Larry Gates (2)	24-SDWGP/PH2-1 Install Reverse Osmosis System	WNB Financial	-949.78
Bill Pmt-Check	09/26/2024	12140	Northland Habitat LLC	23-SHCS-2 #2 40 acres Cover Crops	WNB Financial	-2,000.00
Bill Pmt-Check	09/26/2024	12141	Office Depot	2 Stewardship Plans, Edward Pfannkoch, Wade Kallhoff	WNB Financial	-700.00
Bill Pmt-Check	09/26/2024	12142	Ohmsted County Public Works	Office Supplies/Mobile Expenses	WNB Financial	-179.44
Bill Pmt-Check	09/26/2024	12143	Paul Busch Auto Center, Inc.	August Klinger MAWQCP Expenses	WNB Financial	-16,887.47
Bill Pmt-Check	09/26/2024	12144	Terri Peters (Expenses)	Oil Change Silverado & Hybrid's	WNB Financial	-173.86
Bill Pmt-Check	09/26/2024	12145	Timber Cat Forestry LLC	Mileage for SE Landscape, SE SWCD and EPA meetings	WNB Financial	-175.54
Bill Pmt-Check	09/26/2024	12146	Wabasha County Highway Department	Technical Assistance Project Plan-6863 feet rd building	WNB Financial	-600.00
Bill Pmt-Check	09/26/2024	12147	Mittel Schule, Inc.	August gas Hundal & Silverado	WNB Financial	-157.22
Bill Pmt-Check	09/26/2024	12148	Chad Schumacher	October 2024 Rent	WNB Financial	-1,650.00
				2022W/AGZ-W-C-11 Cover Crops Final pymt	WNB Financial	-4,000.00

-59,999.96  
-48,209.50

9/26/2024

Christina Taylor Soil Conservationist

**CSP** (Conservation Stewardship Program)

- 14 FY24 CSP classic applications submitted 5 were cancelled, 3 were deferred, 1 was eligible but not pre-approved, leaving 6 applications that were pre-approved
- 2 of the obligated contracts from this FY are IRA funded (\$43,000)
- All 6 applications have been obligated, worth over \$303,000
- 6 Active Contracts will expire in calendar year 2026
- **Currently working on certifying practices for FY 24 payments**

**EQIP** (Environmental Quality Incentive Program)

- 34 Applications are in pending status for FY 25
- 11 obligated 2024 contracts worth over \$255,000
- 35 Active contracts, 11 are new for FY 24, 4 will expire in Calendar year 2025
- **Currently working on certifying practices for FY 24 payments**

**CPP-EQIP** (Regional Conservation Partnership Program- EQIP)

- no applications submitted.

**RCP18** (Regional Conservation Partnership Program)

**No changes this month**

- 1 Active contract

**CRP** (Conservation Reserve Program)

- In a joint effort with SWCD, 9 CRP plans were written in the last month
- 48 FY26 expiring reviews; in progress with a goal to have completed by 1 October
- 16-20 reviews for a PIP, practice incentive payment,
- 6 establishment reviews with a goal to complete by 1 October
- All reviews are in progress

Most requested technical assistance topic this month has been soil erosion control and prevention, soil health improvement and cover crops. Buckthorn removal has also been an important topic.

# Monthly Report – September 2024

Matt Kempinger

## Summary

The past month has been a bit different from the typical month for me. Usually most of my time is focused site-specific assistance on structural projects. This month included some of that but was much more focused on WCA, and CRP.

This month I processed several new WCA applications and was actively managing the restoration of two violation sites. In addition to this there were many general WCA related questions, some of which required site visits and past project research.

CRP was another large focus in two ways. We have had an ongoing outreach effort for the CRP prairie strips practice. I have been the SWCDs point of contact for this and worked closely with 6 interested landowners. This year's CRP status reviews made up the last large portion of my workload. Much of this time was spent organizing the lists, preparing maps, and contacting landowners. By the end of the month 100% of the reviews will be complete.

## Others

- SWAG water monitoring equipment maintenance
- Office Relocation
- General project & contract management
- Answered general resource questions from public and assisted where possible

# Katelyn Abts – September Board Report

## **Programs**

### Conservation Contracts

- 2 brush management contracts in the works
- 1 prescribed burning being planned

### RIM (Re-invest in Minnesota)

- 1 RIM application mailed to BWSR
- RIM inspections completed

### DNR Groundwater Observation Monitoring

- Well level measurement taken from observation well

### WAGZ

- 2 contracts for cost-share on forest stewardship plans in the works

## **Training**

### Agroforestry Institute

- September 17<sup>th</sup>-19<sup>th</sup>
- Site visits to buckthorn management areas, chestnut farm, hazelnut farm, windbreak, black walnut planting, DNR direct seeding

## **Other**

### AmeriCorps Member – Ella Jurgerson

- Helped Ella in finding connections and starting new/unfinished projects

## Report to the Wabasha SWCD Board – September 26, 2024

Deanna Pomije, Soil Health Nutrient Management Specialist

### Training:

- Attended the Agroforestry Training in Wabasha 9/17-9/19 – This was great training with a diverse group of 40 participants. Networking with other resource professionals from across MN was a part of this training. U of MN Extension led the training with other state agency and partners presenting. A few highlights included a silvopasture site in development, a couple of chestnut/hazelnut growers and goats used in restoration efforts in Frontenac State Park. The afternoons included tours around Wabasha, which helped me learn more about the County.
- Various on-line training in cover crops, nutrient management and soil health.

### Work Coordination & Meetings:

- Met with Sara West (Fillmore SWCD) – brought up to speed on the MDA work within targeted Drinking Water Source Management Area (DWSMA) and nutrient management work. I'll plan to work on components of the nutrient management plan for Ted Merkens, Mazepa Valley Dairy this winter. Working toward Job Approval Authority (JAA) on nutrient management – this will entail on-line training, practice writing plans with oversight from Sara.
- Working to setting up my computer – appointments to acquire my NRCS link pass.
- On 9/24 I attended an EPA informational meeting in Zumbrota announcing their intent to conduct farm site visits of permit holders.

### Outreach & Client Contacts:

- Wrote an introduction to myself for the bi-monthly newsletter. Also wrote an article on how to complete soil testing.
- Met with Chuck Fick in coordination with Jenna and NRCS to sign up for cover crops.

## SUE

In addition to normal monthly duties:

Sent Information to Auditors and answered questions.

Moved stuff from old storage room to new location.

USDA Required Training on Unconscious Bias.

Payroll and onboarding paperwork for Deanna Pomije

USDA IT Chris Stoopes phones – NRCS shared line changed to 2069 for all phones.

Set up Forestry Consultants for payments, W-9's – DNR Forestry

Resent forms to Southeast Service Company for a quote for 2025 Health Insurance



A7 SWCD Supervisors & Employees


# FALL MEETING

October 22, 2024 9:00am - 3:00 pm

Registration: \$15/person

Jay C. Hormel Nature Center  
1304 21st St NE, Austin, MN 55912

RSVP to [nikki.wheeler@fillmoreswcd.org](mailto:nikki.wheeler@fillmoreswcd.org)  
by October 11, 2024





**Mark your calendars!** The Fall Supervisors & Employees meeting will be held on Tuesday, October 22nd, 2024 **in Austin, MN.**

The plan for the day will be:

- Morning: Agency Updates
- Lunch: Brats/Burgers, Mac & Cheese, Coleslaw, Chips
- Afternoon: Break into Supervisor and Employee groups; one group will have their business meeting while the other tours the new Nature Center, then groups will switch.

Registration will be \$15/person.

**District Managers** - please pass the meeting information along to your Supervisors and send me your office's **RSVP numbers by Friday, October 11th.**

Thanks!

**Nikki Wheeler**  
**Water Management Coordinator**  
(507) 887-0240  
P.O. Box 45  
912 Houston St N.W.  
Preston, MN 55965

# 2024 BWSR Academy

## October 29-31, 2024

### Cragun's Conference Center Brainerd

**BWSR Academy is a training event for conservation-based local government staff.**

This year's Academy has a daily capacity limit of 420 registrants. Additionally, each session has a capacity limit. When a session limit is reached, that session will be closed. Because Academy sessions are designed to be interactive and the intended value of sessions can only be appreciated through attendance, sessions are not recorded.

#### **Academy Meet & Greet and Logistics**

You are invited to join us the first morning of Academy:

- 9:30 a.m. to 10:00 a.m. – Refreshments and a Meet-and-Greet for Academy Attendees
- 10:00 a.m. to 10:15 a.m. – Welcome and Logistics

Academy training sessions begin at 10:30 a.m.

#### **BWSR Academy Cancellation Policy**

To receive a refund for your Academy registration fee, Academy registration cancellation requests must be received via email to [Denise Lauerman](#) by 4:30 PM on Monday, October 7th.

Academy registration refunds will **not** be given after the cancellation deadline.

#### **Academy Registration**

- Registration: \$75/day
- Registration will close at 4:30 PM on Friday, October 4<sup>th</sup>, for Academy sessions that have not reached session capacity limits.
- Registration checks are to be made payable to **BWSR** and mailed to:  
2024 BWSR Academy  
MN Board of Water & Soil Resources  
520 Lafayette Road North  
St. Paul, MN 55155

Please add a notation to your payment check indicating that it is for BWSR Academy. If you would like an invoice copy, please send an invoice request to [BWSR](#) with your name and organization.

Registration payment must be received by BWSR by **Wednesday, October 16th**. Payments CANNOT be accepted on-site.

Based on your interests and goals, please register for the sessions you will attend during the Academy. The Session Descriptions link below provides details to help in your decision.

- [2024 Academy Session Schedule](#)
- [2024 Academy Session Descriptions](#)
- [2024 Academy Track Descriptions](#)
- [Registration Form](#)

### **Lodging Reservations**

Registrants are responsible for making (or canceling, if necessary) their lodging reservation directly with Cragun's. Preferred lodging will be held until Sunday, October 6<sup>th</sup>. Breakfast tickets are available for purchase on Cragun's Lodging form.

- [Cragun's Lodging Reservations Form](#)
- [Cragun's Cabins Information](#)

### **Questions**

If you have questions regarding BWSR Academy, please contact BWSR Training Coordinator Barbara Radke at [barbara.radke@state.mn.us](mailto:barbara.radke@state.mn.us).

If you have questions about your Academy registration, please contact Denise Lauerma at [denise.lauerma@state.mn.us](mailto:denise.lauerma@state.mn.us).

If you have questions about your lodging at Cragun's, please contact Lorie Bourassa at [bourassa@craguns.com](mailto:bourassa@craguns.com).

See the 2024 Concurrent Sessions Schedule below:

**BWSR Academy 2024 – Concurrent Sessions Schedule**



Track 1 Org Capacity	Track 2 Fiscal & Programs	Track 3 Emerging Topics	Track 4 Outreach	Track 5 Basic Technical	Track 6 Advanced Technical	Track 7 Workshops	
<b>Tuesday October 29</b>							
10:30-12:00	Board Involvement: It's Never Too Late to Rejuvenate!	Understanding the Fiscal Landscape of BWSR Grants	Help Minnesota Put Down Roads: Opportunities for LGUs to Advance Continuous Living Cover	Selling Conservation in MN	Planting Trees with Landowners - A Beginner's Guide	Unconventional Invasive Woody Management Strategies	Governing Galaxies
1:30-3:00	Culture Club: Your Values Determine Your Delivery	The Magic of eUNK: Secrets Revealed!	Changing MN Demographics	State Agency Partners in Conservation	Grazing Management: Minnesota Can Have Happy Cows Too!	Turning Red Acres Green Through Conservation	Tribe Is Relations: Understanding the Past and Looking to the Future – Part 1
3:30-5:00	Operating in a Multi-Cultural Environment	The Magic School Bus Dives into Conservation Contracts	Modeling Cropland Nitrogen Loss to Target Soil Health Practices	Maximize Engagement in Your Programs for Adult Learners	Soil Health 101	Advanced Grazing Management: Changing How You See Things	Tribe Is Relations: Understanding the Past and Looking to the Future – Part 2
<b>Wednesday October 30</b>							
8:30-10:00	Acquiring Talent: Bringing on the Best People	1W1P - Assess, Amend, Engage!	Water Management Issues and Opportunities: Balancing Drainage and Storage	Planning & Facilitating Effective Meetings	Land of 10,000 Salty Lakes?	Embracing the Climate Future: Promoting Lake Resilience	Strategies to Successfully Evaluate and Restore Drained Wetlands – Part 1
10:30-12:00	Human Resources Management in 2024: What's New?	Residential Landscape Planning for Pollinator Conservation	Conservation Opportunities in Urban Agriculture	Graphic Design for Non-Designers	Farming with Conservation in Mind	Source Water Protection Success Stories	Strategies to Successfully Evaluate and Restore Drained Wetlands – Part 2
1:00-2:30	Managing Your Projects or Projects Managing You?	General Accounting Update and Q & A	Reporting Outcomes Using PTMap and HSPF	Design Lab: Getting Others to Help Shape Your Good Idea	Seeing Forests for the Trees, and Fish Too!	Practical Climate Adaptation Tools and Resources That You Can Use in Your Work!	Visual Storytelling Workshop Part 1
2:45-4:15	Policies: So <u>What</u> is a Policy Anyway?	Wetland Conservation Act Introduction	A.I.: Useful Tool or Plagiarism Engine?	How to Write Something They'll Want to Read	Migrating from ArcMap to ArcPro	Flying Through Projects Using the Latest Technology	Visual Storytelling Workshop Part 2
<b>Thursday October 31</b>							
8:30-10:00	Goldfish and the Three Bears of Workload Management	Exploration of RIM Easement Programs	New Thinking for New Times: Unleash your Creativity!	Designing Engagement Using Systems Theory	Discover Free, Fast, and Easy GIS with MNAtlas	Construction Zone Lanes Merge Ahead	A Pollinator Powerhouse: RainGardens are the Answer! Part 1
10:30-12:00	Plans, Plans, Everywhere There's Plans	Building a WCA Enforcement Case File	Climate-Smart Forestry	Building Bridges: Working With New and Challenging Partners	Right Seed Right Place for Conservation Seed Mixes	New GIS Tools - How to Develop a Water Storage Strategy for Your Watershed	A Pollinator Powerhouse: RainGardens are the Answer! Part 2

Updated: September 10, 2024

Please share as needed.



## CONVENTION REGISTRATION IS OFFICIALLY OPEN!

The MASWCD 88<sup>th</sup> Annual Convention is **December 3 & 4, 2024** at the **DoubleTree by Hilton in Bloomington, MN**. Please see the information below for registering and booking hotel rooms.

### REGISTRATION

Registration is now OPEN until **November 18**. Register and learn all about the annual convention by visiting the **NEW MASWCD Annual Convention website**:

[→ www.maswcd.info ←](http://www.maswcd.info)

### PROGRAM

Click [HERE](#) for a detailed schedule.

**Program Overview:** *Schedule is subject to change.*

12.2 Monday	12.3 Tuesday	12.4 Wednesday
<p><b>12:30-4pm</b> – Registration</p> <p><b>1-4:30pm</b> – NRCS Team Leads &amp; SWCD District Managers Locally Led Strategic Workshop (<i>Invite Only</i>)</p> <p><b>1-4:30pm</b> – SWCD Leadership Training Workshop</p> <p><b>4:30-5:45pm</b> – Workshop Meet &amp; Greet (<i>Invite Only</i>)</p>	<p><b>7-8:15am</b> - Breakfast (\$)</p> <p><b>7am-4:30pm</b> – Registration</p> <p><b>8-12pm &amp; 1:15-4pm</b> – Exhibit Hall</p> <p><b>8:30-9am</b> - Business Meeting</p> <p><b>9-10:30am</b> - <u>Keynote Speaker</u></p> <p><b>10:30am</b> – Break</p> <p><b>11-11:30am</b> - Plenary Session</p> <p><b>11:45am-1:30pm</b> - MASWCD Awards Luncheon (\$)</p> <p><b>1:30pm</b> – Break</p> <p><b>2-3pm</b> - Breakout Sessions</p> <p><b>3pm</b> – Break</p> <p><b>3:30-4:30pm</b> - Breakout Sessions</p> <p><b>4:30-7:30pm</b> - Networking</p>	<p><b>7-8:15am</b> - Breakfast (\$)</p> <p><b>7:30am-12pm</b> – Registration</p> <p><b>8-12pm</b> – Exhibit Hall</p> <p><b>8:30-9am</b> - Plenary Session</p> <p><b>8:30-10am</b> - Employee Session I</p> <p><b>9-10am</b> - Business Meeting</p> <p><b>9-10am</b> - Program for Outstanding Conservationists (MN Zoo)</p> <p><b>10am</b> – Break</p> <p><b>10:30-12pm</b> - Business Meeting</p> <p><b>10:30-12pm</b> - Employee Session II</p> <p><b>10:30-12pm</b> - Program for Outstanding Conservationists (Eagle)</p>

	Reception with heavy apps & cash bar	<b>12:15-2:30pm</b> - Outstanding Conservationist Awards  Ceremony Luncheon (\$)
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## LODGING

### DoubleTree by Hilton Hotel Bloomington - Minneapolis South

7800 Normandale Blvd, Minneapolis, MN 55439

952.835.7800

Click [HERE](#) to make online hotel reservations.

You are responsible for making (or cancelling, if necessary) your lodging reservations directly with the hotel. The event room rate of \$115 plus tax is available until **Nov. 18** or until the group block is sold-out, whichever comes first.

\*When using the online reservation tool, please be mindful of the dates being selected.

## WHY ATTEND?

The MASWCD Annual Convention is THE place to be to:

- **NETWORK** with your peers from across the state.
- **LEARN** how to build and be a part of a strong, engaged team.
- **DISCUSS** the future direction of conservation policy.
- **LEARN** about important updates on current issues.

- **ASK** questions of key conservation panelists.
- **VISIT** with exhibitors in the Exhibit Hall.
- **RECOGNIZE** outstanding employees, supervisors, districts, and cooperators.
- **CELEBRATE!** with us all in the fields of conservation!

**Questions?** Contact MASWCD at [maswcd@maswcd.org](mailto:maswcd@maswcd.org) or 651.690.9028.

**Share as needed. We look forward to seeing you at the convention!**

**Thank you!**



*MASWCD is a nonprofit organization providing leadership, educational opportunities and a common voice for Minnesota's Soil and Water Conservation Districts.*

[www.maswcd.org](http://www.maswcd.org)



# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

<b>Organization:</b>  Wabasha SWCD	<b>Contract Number:</b>  23-CS-2	<b>Other state or non-state funds?</b>  YES NO	<b>Amendment</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>	<b>Canceled</b> <input type="checkbox"/> <b>Board Meeting Date(s):</b>
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

<b>Land Occupier Name</b>  Warren Craig Beighley	<b>Address</b>  50166 290th Ave	<b>City/State</b>  Elgin, MN	<b>Zip code</b>  55932
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

<b>Township Name:</b>  Elgin	<b>Township No:</b>  108	<b>Range No.:</b>  12	<b>Section No.</b>  34	1/4,1/4  SW, SE
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider. 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Management 314
----------------------

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/30/24, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

**Applicant Signatures**

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9/9/24	<i>Wann Craig Beightley</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information:

**Conservation Practice**

The primary practice for which cost-share is requested is 314 Brush Management

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
<b>314 Brush Management</b>	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>\$255.00</b>

**Technical Assessment and Cost Estimate**

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
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**Amount Authorized for Financial Assistance**

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

Amount	Program Name	Fiscal Year
\$255.00	State Cost Share	2023

Date	Authorized Signature	Total Amount Authorized
		<b>\$255.00</b>

August 30, 2024

TO: WSWCD Board

FROM: Dag Knudsen

SUBJECT: Report from Watershed Alliance for the Greater Zumbro (WAGZ) Policy Committee meeting on August 29, 2024

The meeting was held at the Oxbow Park Nature Center in Byron, MN

No decisions other than approvals were made.

- A quorum was present
- Agenda and February 8th, 2024 minutes were approved.
- Financial reports were reviewed
- Watershed Based Implementation Funding was presented
- Partner Project Showcases were presented by WSWCD by Jen Rasmussen, Milk-house waste project by Skip Langer, and Oronoco City well sealing project update by Caitlin Meyer.
- Engagement/Outreach Update introduced promotional videos. Links will be provided when I receive them.

Next meeting will be on November 7, 2024 at the People's Energy Cooperative, Oronoco, MN

Respectfully submitted,

Dag Knudsen