

Zoom Access for Board Meeting (Board Members need to be present)

<https://us02web.zoom.us/j/81652183448?pwd=bTqp0N5arF4XaXQ3hfeybjh8CwnOCs.1>

Meeting ID: 816 5218 3448

Passcode: 833530

**Wabasha Soil and Water Conservation District
Regular Board Meeting
October 24, 2024
8:15 am
(New SWCD Office)
611 Broadway Ave.
Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. Katie M. Jacobson, CPA – Audit Presentation of Wabasha Soil and Water Conservation District Annual Report for the Year Ended December 31, 2023.

- A. Approve Wabasha Soil and Water Conservation District Annual Report/Audit for the Year Ended December 31, 2023 as presented by Katie M. Jacobson, CPA and approve for Katie M. Jacobson, CPA to send it to the State Auditor and BWSR – **Board Action**

VI. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Silver Spirit Farm LLC Voucher payment for Contract# 2024WinLac-Wab-003 in the amount of \$1,500.00 for Practice 340 cover crops – final
(Funding source – FY24 WinLaC Partnership)
- B. Jacob Meyer Voucher payment for Contract# 22-319WIC-1 in the amount of \$2,000.00 for Practice 340 cover crops – final year.
(Funding source – 319 Focus Small Watershed – West Indian)
- C. Jeff Wiskow Contract# 23-Capacity-3 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year- Install by date 11/1/2024.
(Funding source – FY23 Capacity)
- D. John Eversman Contract# 23-Capacity-4 in the amount of \$1,687.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding sources – FY 2023 Local Capacity \$1,417.74, FY 2022 Local Capacity \$268.96, and FY 2023 Soil Heath Cost Share \$.80)
- E. Jon Harvey Contract# 23-Capacity-5 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2023 Capacity)
- F. Mark Lehnertz Contract# 57-CC-7 in the amount of \$4,065.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)

- G. Mark Meyers Contract# 24-CC-8 in the amount of \$1,089.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- H. Cooks Valley Farm LLC Contract# 24-CC-9 in the amount of \$1,093.50 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- I. Bluff Valley Farm LLC Contract# 24-CC-10 in the amount of \$1,665.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- J. Jary Holst Contract# 24-CC-11 in the amount of \$925.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- K. John Eversman Contract# WF-WIC-5 in the amount of \$2,011.50 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2023 Clean Water Fund – West Indian Creek)
- L. Rachel Walkes Contract# 23-SHCS-5 in the amount of \$4,470.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding sources – FY 2023 Soil Health Cost Share \$2,749.20, FY 2023 State Cost Share \$\$1,382.80 and FY 2024 Conservation Contracts \$338.00.)
- M. Kurt Schnell Contract# 2024WAGZ-WC-16 in the amount of \$7,110.00 for Practice 340 Cover Crops. Two years – Install by dates 11/1/24 and 11/1/25.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- N. Scotch Prairie Farms LLC Contract# 2024WAGZ-WC-17 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- O. Larry Mischke Contract# 2024WAGZ-WC-18 in the amount of \$2,925.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- P. Scott Sexton Contract# 2024WAGZ-WC-19 in the amount of \$1,140.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- Q. Scott Sexton Contract# 2024WAGZ-WC-20 in the amount of \$1,345.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- R. Roger Walkes Contract# 2024WinLac-Wab-007 in the amount of \$1,440.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 WinLaC Partnership)
- S. Kent Crary Contract# 20-WWDWP-14 in the amount of \$4,335.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2020 Whitewater Drinking Water Protection Program)

- T. Roger Walkes Contract# 20-WWDWP-18 in the amount of \$3,560.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2020 Whitewater Drinking Water Protection Program)
- U. MN Board of Water and Soil Resources Grant Amendment for 2022/2023 SWCD Programs and Operations Grant – Wabasha SWCD. To extend the 2023 – State Cost Share Fund to December 31, 2025.

- V. MN Board of Water and Soil Resources Buffer Implementation Grant Agreement – Grant ID# P25-0650 for \$20,000.00.

VII. SECRETARY’S REPORT – Board Action

- A. September 26, 2024 Meeting Minutes

VIII. TREASURER’S REPORT – Board Action

- A. September District Financial Statements
Included for your review
- B. Program Record – September
The full spreadsheet was sent to the board in advance

IX. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$42,718.60 - **Board Action**

X. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – In the packet
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – In the packet.
Job well done enrolling so many cover crops and crushing her cover crop goal.
- G. Natural Resources Technician Report– Katelyn Abts – In the packet
Congratulations on getting JAA in Brush Mgmt and Windbreak Renovation /Establishment.
- H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – In the packet
Good job with the auditor and getting everything they needed to them Smoothly and efficiently.
- J. BWSR Report - Dave Copeland
- K. Other agencies –

XI. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Coffee and Conversation – follow up and next steps.
- C. Area 7 Meeting follow-up.
- D. Reminder on MASWCD Convention. Lynn, Sharleen and Terri are registered.
- E. MASWCD Resolutions – **Discussion**
Online ballots need to be completed by 5 pm on November 1.

XII. NEW BUSINESS

- A. Katelyn Abts has her JAA in Brush Management 314 and Windbreak Renovation/Establishment 360. – **Board Action**
Congratulations Katelyn!!.
- B. Approve Dennis Anderson Contract# 24-CC-6 in the amount of \$744.00 for Practice 314 Brush Management – **Board Action**
(Funding source – FY24 Conservation Contracts)
- C. Approve June E Ratz Trust Contract# 24-CC-5 in the amount of \$423.00 for Practice 314 Brush Management – **Board Action**

(Funding source – FY24 Conservation Contracts)

- D. Approve Hunter Farms LLC Contract# 2024WAGZ-WC-13 in the amount of \$500.00 For Woodland Stewardship Plan – **Board Action**

(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))

- E. Annual Enrollment and Benefits - Schedule time with the Personnel Committee. Provide with options.
- F. Authorization to move ahead with the Personnel Committee decisions, per discussion – **Board Action**
- G. Discussion with County on erosion solutions – meeting held October 8.
- H. National Association of Conservation Districts dues for 2025 - Full Membership Contribution (Gold) is \$775.00. Operational expense that can be included in our billing rate. – **Board Action**

XIII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

- F. Upcoming Events:
 - i. Tuesday – Thursday, October 29-31, 2024, BWSR Academy at Cragun’s
 - ii. Tuesday, November 5, 2024 Election Day
 - iii. Monday, November 11, 2024 Veteran’s Day – Office Closed
 - iv. Thursday, November 21, 2024 Regular Board Meeting
 - v. Thursday, November 28, 2024 Thanksgiving Day – Office Closed
 - vi. Tree Order Forms included with the Nov/Dec Newsletter and on Website.

XIV. Adjourn – Board Action