

Zoom Access for Board Meeting (Board Members need to be present)

<https://us02web.zoom.us/j/81652183448?pwd=bTqp0N5arF4XaXQ3hfeybjh8CwnOCs.1>

Meeting ID: 816 5218 3448

Passcode: 833530

**Wabasha Soil and Water Conservation District
Regular Board Meeting
October 24, 2024
8:15 am
(New SWCD Office)
611 Broadway Ave.
Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. Katie M. Jacobson, CPA – Audit Presentation of Wabasha Soil and Water Conservation District Annual Report for the Year Ended December 31, 2023.

- A. Approve Wabasha Soil and Water Conservation District Annual Report/Audit for the Year Ended December 31, 2023 as presented by Katie M. Jacobson, CPA and approve for Katie M. Jacobson, CPA to send it to the State Auditor and BWSR – **Board Action**

VI. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Silver Spirit Farm LLC Voucher payment for Contract# 2024WinLac-Wab-003 in the amount of \$1,500.00 for Practice 340 cover crops – final
(Funding source – FY24 WinLaC Partnership)
- B. Jacob Meyer Voucher payment for Contract# 22-319WIC-1 in the amount of \$2,000.00 for Practice 340 cover crops – final year.
(Funding source – 319 Focus Small Watershed – West Indian)
- C. Jeff Wiskow Contract# 23-Capacity-3 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year- Install by date 11/1/2024.
(Funding source – FY23 Capacity)
- D. John Eversman Contract# 23-Capacity-4 in the amount of \$1,687.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding sources – FY 2023 Local Capacity \$1,417.74, FY 2022 Local Capacity \$268.96, and FY 2023 Soil Heath Cost Share \$.80)
- E. Jon Harvey Contract# 23-Capacity-5 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2023 Capacity)
- F. Mark Lehnertz Contract# 57-CC-7 in the amount of \$4,065.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)

- G. Mark Meyers Contract# 24-CC-8 in the amount of \$1,089.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- H. Cooks Valley Farm LLC Contract# 24-CC-9 in the amount of \$1,093.50 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- I. Bluff Valley Farm LLC Contract# 24-CC-10 in the amount of \$1,665.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- J. Jary Holst Contract# 24-CC-11 in the amount of \$925.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Conservation Contracts)
- K. John Eversman Contract# WF-WIC-5 in the amount of \$2,011.50 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2023 Clean Water Fund – West Indian Creek)
- L. Rachel Walkes Contract# 23-SHCS-5 in the amount of \$4,470.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding sources – FY 2023 Soil Health Cost Share \$2,749.20, FY 2023 State Cost Share \$1,382.80 and FY 2024 Conservation Contracts \$338.00.)
- M. Kurt Schnell Contract# 2024WAGZ-WC-16 in the amount of \$7,110.00 for Practice 340 Cover Crops. Two years – Install by dates 11/1/24 and 11/1/25.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- N. Scotch Prairie Farms LLC Contract# 2024WAGZ-WC-17 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/24.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- O. Larry Mischke Contract# 2024WAGZ-WC-18 in the amount of \$2,925.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- P. Scott Sexton Contract# 2024WAGZ-WC-19 in the amount of \$1,140.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- Q. Scott Sexton Contract# 2024WAGZ-WC-20 in the amount of \$1,345.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- R. Roger Walkes Contract# 2024WinLac-Wab-007 in the amount of \$1,440.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2024 WinLaC Partnership)
- S. Kent Crary Contract# 20-WWDWP-14 in the amount of \$4,335.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2020 Whitewater Drinking Water Protection Program)

- T. Roger Walkes Contract# 20-WWDWP-18 in the amount of \$3,560.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY 2020 Whitewater Drinking Water Protection Program)
- U. MN Board of Water and Soil Resources Grant Amendment for 2022/2023 SWCD Programs and Operations Grant – Wabasha SWCD. To extend the 2023 – State Cost Share Fund to December 31, 2025.

- V. MN Board of Water and Soil Resources Buffer Implementation Grant Agreement – Grant ID# P25-0650 for \$20,000.00.

VII. SECRETARY’S REPORT – Board Action

- A. September 26, 2024 Meeting Minutes

VIII. TREASURER’S REPORT – Board Action

- A. September District Financial Statements
Included for your review
- B. Program Record – September
The full spreadsheet was sent to the board in advance

IX. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$42,718.60 - **Board Action**

X. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – In the packet
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – In the packet.
Job well done enrolling so many cover crops and crushing her cover crop goal.
- G. Natural Resources Technician Report– Katelyn Abts – In the packet
Congratulations on getting JAA in Brush Mgmt and Windbreak Renovation /Establishment.
- H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – In the packet
Good job with the auditor and getting everything they needed to them Smoothly and efficiently.
- J. BWSR Report - Dave Copeland
- K. Other agencies –

XI. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Coffee and Conversation – follow up and next steps.
- C. Area 7 Meeting follow-up.
- D. Reminder on MASWCD Convention. Lynn, Sharleen and Terri are registered.
- E. MASWCD Resolutions – **Discussion**
Online ballots need to be completed by 5 pm on November 1.

XII. NEW BUSINESS

- A. Katelyn Abts has her JAA in Brush Management 314 and Windbreak Renovation/Establishment 360. – **Board Action**
Congratulations Katelyn!!.
- B. Approve Dennis Anderson Contract# 24-CC-6 in the amount of \$744.00 for Practice 314 Brush Management – **Board Action**
(Funding source – FY24 Conservation Contracts)
- C. Approve June E Ratz Trust Contract# 24-CC-5 in the amount of \$423.00 for Practice 314 Brush Management – **Board Action**

(Funding source – FY24 Conservation Contracts)

- D. Approve Hunter Farms LLC Contract# 2024WAGZ-WC-13 in the amount of \$500.00 For Woodland Stewardship Plan – **Board Action**

(Funding source – FY 2024 Watershed Alliance for the Greater Zumbro (WAGZ))

- E. Annual Enrollment and Benefits - Schedule time with the Personnel Committee. Provide with options.
- F. Authorization to move ahead with the Personnel Committee decisions, per discussion – **Board Action**
- G. Discussion with County on erosion solutions – meeting held October 8.
- H. National Association of Conservation Districts dues for 2025 - Full Membership Contribution (Gold) is \$775.00. Operational expense that can be included in our billing rate. – **Board Action**

XIII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen
- F. Upcoming Events:
 - i. Tuesday – Thursday, October 29-31, 2024, BWSR Academy at Cragun's
 - ii. Tuesday, November 5, 2024 Election Day
 - iii. Monday, November 11, 2024 Veteran's Day – Office Closed
 - iv. Thursday, November 21, 2024 Regular Board Meeting
 - v. Thursday, November 28, 2024 Thanksgiving Day – Office Closed
 - vi. Tree Order Forms included with the Nov/Dec Newsletter and on Website.

XIV. Adjourn – Board Action

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Silver Spirit Farm LLC**

Address: **51237 275th Ave**

City, State, Zip: **Elgin, MN**

55932

Contract No.: **2024WinLac-Wab-003**

Total Amount Authorized:

\$1,500.00

(from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops	25	acres	\$60.00	\$1,500.00

PAYMENT REQUEST:

\$1,500.00

I certify that this is an accurate and true summation of the above project.

** Craig R. Rube*
Payee Signature

** 10-10-24*
Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$1,500.00

C. Total Amount Authorized:

\$1,500.00

D. Total previous partial payments:

E. Amount available (C - D)

\$1,500.00

Amount Approved for This Voucher:

\$1,500.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

[Signature]
Technical Assistance Provider

10-10-2024

Date

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

[Signature]
Administrative Sign-off

10/17/2024

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WinLac- Wab-003	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Silver Spirit Farm LLC	Address 51237 275th Ave	City/State Elgin, MN	Zip code 55932
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No.: 12	Section No. 36	1/4,1/4 W1/2 NW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 cover crops

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9-25-24	Craig Rutter
Date	Landowner, if different from applicant
9-23-24	Michael Sexton
	Address, if different from applicant information
	50966 275th ave Elgin, MN 55932


Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name	Engineered Practice	Ecological Practice	Total Project Cost Estimate
340 Cover Crops	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$1,500.00

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9/24/2024	 JAD 2

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$60/ac

Amount	Program Name	Fiscal Year
\$1,500.00	WinLaC Partnership	2024

Date	Authorized Signature	Total Amount Authorized
9-24-24	 Len Peters per board approval	\$1,500.00

FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

PAYEE AND COST INFORMATION

Name: **Jacob Meyer**
Address: **22998 595th St**
City, State, Zip: **Kellogg, MN 55945**
Contract No.: **22-319WIC-1**

Total Amount Authorized: **\$6,000.00**
(from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops	50.000	acres	\$40.00	\$2,000.00

PAYMENT REQUEST: **\$2,000.00**

I certify that this is an accurate and true summation of the above project, which was completed on:

10/12/2024

X

Payee Signature

Date

PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$2,000.00

C. Total Amount Authorized:

\$6,000.00

D. Total previous partial payments:

\$4,000.00

E. Amount available (C - D)

\$2,000.00

Amount Approved for This Voucher:

\$2,000.00

(cannot exceed Total Amount Authorized)

Technical Certification

I certify that an inspection has been performed and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

Technical Assistance Provider

Administrative Sign-off

Date

Date

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 22-319WIC-1	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Jacob Meyer	Address 22998 595th St	City/State Kellogg	Zip code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Highland	Township No.: 109	Range No.: 11	Section No.: 16	1/4, 1/4 SE, SE
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice(s) during its effective life, the land occupier is liable to the organization for the amount up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops
5. Increases in the practice(s) units or cost must be approved by the organization board through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization board, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/15/2022, 10/15/2023, 10/15/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for the practice(s) named in this agreement.

Date	Land Occupier  9-20-22
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Date	Landowner, if different from applicant <i>[Signature]</i> 9-20-22
Address, if different from applicant information:	

Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Practice standard(s) or eligible component 340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Units 50 acres
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9-19-22	Technical Assistance Provider <i>[Signature]</i>
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$40/acre/year

Date 9/20/22	Authorized signature <i>[Signature]</i>	Total Amount Authorized \$6,000.00
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Board Resolution Authorized Terri Peters to sign contracts

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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-Capacity-3	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Jeff Wiskow	Address 40377 County Road 75	City/State Goodhue, MN	Zip code 55027
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Chester	Township No: 110	Range No.: 14	Section No. 3, 1	1/4, 1/4 SW1/4 Sec. 3 and E1/2 SE1/3 Sec. 1
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crop, single species
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 7-30-24	Land Occupier 
Date 	Landowner, if different from applicant
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name	Engineered Practice:	Total Project Cost Estimate
	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	\$4,500.00
340 Cover Crops	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 7/30/2024	Technical Assistance Provider  JAAZ
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: **\$45/ac**

Amount	Program Name	Fiscal Year
\$4,500.00	2023 Capacity	2023

Date 9/30/2024	Authorized Signature  Alex J. Peters	Total Amount Authorized \$4,500.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-Capacity-4	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name JOHN EVERSMAN	Address 20819 595TH ST	City/State KELLOGG, MN	Zip code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: HIGHLAND	Township No: 109	Range No.: 11	Section No. 13	1/4,1/4 E 1/2 SW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops - single species
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date	Land Occupier
10/8/24	John Eversman
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
340 COVER CROPS	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$1,687.50

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/8/2024	John Eversman SAT 2

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$0.80	Soil Health Cost Share	2023
\$268.96	2022 SWCD Local Capacity	2022
\$1,417.74	2023 SWCD Local Capacity	2023

Date	Authorized Signature	Total Amount Authorized
10/8/24	Leri Deffen per board resolution	\$1,687.50

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-Capacity-5	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name: Jon Harvey	Address: 28751 Co Rd 33	City/State: Lake City, MN	Zip code: 55041
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: West Albany	Township No.: 110	Range No.: 12	Section No.: 3	1/4, 1/4 NW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10-17-24	Land Occupier <i>Mr. Henry</i>
Date 10-17-24	Landowner, if different from applicant <i>Michael Henry</i>
Address, if different from applicant information 28751 County Rd 93 Lake City	

Conservation Practice

The primary practice for which cost-share is requested is

340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$4,500.00
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10-17-2024	Technical Assistance Provider <i>[Signature]</i> 2492
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$4,500.00	2023 Capacity	2023

Date 10/17/2024	Authorized Signature <i>Levi Hefen per board resolution</i>	Total Amount Authorized \$4,500.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-7	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Mark Lehnertz	Address 21077 595th St	City/State Kellogg, MN	Zip code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Greenfield	Township No.: 110	Range No.: 9	Section No.: 31 , 36	1/4,1/4 S1/2 NW1/4 and N1/2 N1/2 NE1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 cover crops single species

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date	Land Occupier
10/3/24	Mark Lehner
Date	Landowner, if different from applicant
10/3/24	Richard J. Peters
	Address, if different from applicant information
	22951 161 st Ave Kellogg ⁵⁵⁹⁴⁵ MN

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
340 Cover Crops			\$4,065.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/4/24	Jim Peters

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$4,065.00	2024 Conservation Contracts	2024

Date	Authorized Signature	Total Amount Authorized
10/4/24	Jim Peters per board resolution	\$4,065.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-8	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name MARK MEYERS	Address 57545 260TH AVE	City/State PLAINVIEW, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: OAKWOOD	Township No: 25109	Range No.: 12	Section No. 25	1/4,1/4 E1/2 NE1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 COVER CROPS - SINGLE SPECIES

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 10/4/24	Land Occupier Mark Meyers
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$1,089.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/4/2024	Technical Assistance Provider 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$1,089.00	Conservation Contracts	2024

Date 10/4/2024	Authorized Signature  per board resolution	Total Amount Authorized \$1,089.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-9	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name COOKS VALLEY FARM LLC	Address 64425 WEST CO RD 19	City/State KELLOGG, MN	Zip code 55945
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*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: GLASGOW	Township No: 110	Range No.: 11	Section No. 24	1/4,1/4 W1/2 SW/14
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


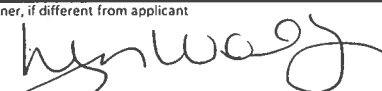
1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 COVER CROPS - SINGLE SPECIES
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/204, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 10/4/24	Land Occupier 
Date 10/4/24	Landowner, if different from applicant 
Address, if different from applicant information: 64427 W. Cnty Rd 19 Kellogg, MN 55745	


Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$1,093.50
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/4/2024	Technical Assistance Provider  SAA 2
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$1,093.50	Conservation Contracts	2024

Date 10/4/2024	Authorized Signature  Lew J. Pefen per board resolution	Total Amount Authorized \$1,093.50
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-10	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name BLUFF VALLEY FARM LLC	Address 61519 390th Ave	City/State ZUMBRO FALLS, MN	Zip code 55991
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: MAZEPPA	Township No.: 109	Range No.: 14	Section No.: 1	1/4,1/4 N1/2 NW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:


- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops - single species
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/4/24	Land Occupier 
Date 10/4/24	Landowner, if different from applicant Mather Water
Address, if different from applicant information: 60519 390th Ave Zumbro Falls, MN 55991	


Conservation Practice

The primary practice for which cost-share is requested is **340 COVER CROPS**

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$1,665.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/7/2024	Technical Assistance Provider  JAA 2
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$1,665.00	Conservation Contracts	2024

Date 10/7/2024	Authorized Signature Lew Peters per board resolution	Total Amount Authorized \$1,665.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-11	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name JARY HOLST	Address 20501 590TH ST	City/State KELLOGG, MN	Zip code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: HIGHLAND, WATOPA	Township No: 109	Range No.: 11, 10	Section No. 13, 18	1/4, 1/4 SE 1/4 and SW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

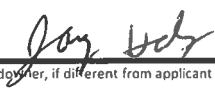
340 COVER CROPS

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 10-8-24	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$925.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/8/2024	Technical Assistance Provider 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/AC

Amount	Program Name	Fiscal Year
\$925.00	2024 Conservation Contracts	2024

Date 10/8/24	Authorized Signature  Per board resolution	Total Amount Authorized \$925.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-CWF-WIC-5	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name John Eversman	Address 20819 595TH ST	City/State KELLOGG, MN	Zip code 55945
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: HIGHLAND	Township No.: 109	Range No.: 11	Section No.: 13	1/4,1/4 E1/2 SW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


340 COVER CROPS

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/16/24	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$2,011.50
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/17/2024	Technical Assistance Provider  294.2
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$2,011.50	Clean Water Fund - West Indian Creek	2023

Date 10/17/2024	Authorized Signature  per board resolution	Total Amount Authorized \$2,011.50
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 23-SHCS-5	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name RACHEL WALKES	Address 25089 COUNTY RD 25	City/State PLAINVIEW, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: PLAINVIEW	Township No: 108	Range No.: 11	Section No. 20	1/4,1/4 SW 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 COVER CROPS

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
10-9-24	Rachel Walker
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
340 COVER CROPS			\$4,470.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/9/2024	 LA 2

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/AC

Amount	Program Name	Fiscal Year
\$2,749.20	Soil Health Cost Share	2023
\$1,382.80	State Cost Share	2023
\$338.00	Conservation Contracts	2024

Date	Authorized Signature	Total Amount Authorized
10/9/2024	Sen. Hester per board resolution	\$4,470.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-16	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Kurt Schnell	Address 65131 County Rd 68	City/State Lake City, MN	Zip code 55041
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Chester	Township No: 110	Range No.: 14	Section No. 14, 15	1/4, 1/4 E1/2 SW1/4 14:S1/2 SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


340 Cover Crops

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/204, 11/1/2025, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
9-30-24	
Date	Landowner, if different from applicant
	Address, if different from applicant information:

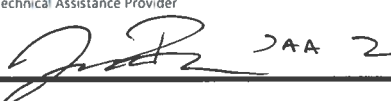
Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crop

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
340 Cover Crop	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$7,110.00

Technical Assessment and Cost Estimate

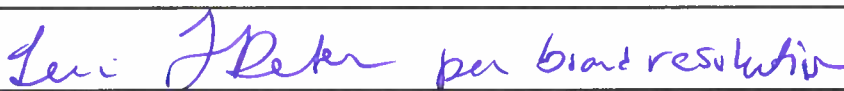
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9/30/2024	 JAA 2

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$7,110.00	Watershed Alliance for the Greater Zumbro	2024

Date	Authorized Signature	Total Amount Authorized
9/30/2024	 per board resolution	\$7,110.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-17	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Scotch Prairie Farms LLC	Address 27170 661st St	City/State Lake City, MN	Zip code 55041
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Glasgow	Township No: 110	Range No.: 11	Section No. 7, 18	1/4, 1/4 S1/2 SW1/4 and NW 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, single species
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/9/24	Land Occupier Brennfeldt Scotch Prairie Farms LLC
Date 10/9/24	Landowner, if different from applicant Ann M. Welter
	Address, if different from applicant 5944 188th St. W Fgtn, MN 55024

Conservation Practice

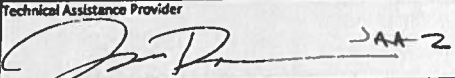
The primary practice for which cost-share is requested is

340 Cover Crops

Eligible Component Standard & Name 340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$4,500.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

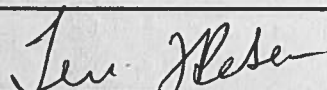
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/9/2024	Technical Assistance Provider  JAA-2
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$4,500.00	Watershed Alliance for the Greater Zumbro	2024

Date 10/9/2024	Authorized Signature  Jen Hester	Total Amount Authorized \$4,500.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-18	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Larry Mischke	Address 62156 258th Ave	City/State Theilman, MN	Zip code 55945
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*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: West Albany	Township No: 110	Range No.: 12	Section No. 36	1/4,1/4 SE 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops, single species
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/4/24	Land Occupier Larry Mischke
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crop

Eligible Component Standard & Name 340 Cover Crop	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$2,925.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/4/2024	Technical Assistance Provider 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$45/ac

Amount	Program Name	Fiscal Year
\$2,925.00	Watershed Alliance for the Greater Zumbro	2024

Date 10/4/2024	Authorized Signature Jen Peters Per board resolution	Total Amount Authorized \$2,925.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-19	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Scott Sexton	Address 30251 615th St	City/State Millville, MN	Zip code 55957
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Oakwood	Township No: 109	Range No.: 12	Section No. 5, 8	1/4,1/4 NE1/4 SW1/4 and W1/2 NW1/4 NE 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crop - Multispecies

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
10/03/24	SCOTT SEXTON Scott Sexton
Date	Landowner, if different from applicant
	DON SEXTON TRUST Don Sexton
Date	Address, if different from applicant information:
10/03/24	29493 665th ST. MILLVILLE, MN 55957

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name	Engineered Practice:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
	Ecological Practice:	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
340 Cover Crops			\$1,140.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/3/24	JAR JAR 2

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$1,140.00	Watershed Alliance for the Greater Zumbro	2024

Date	Authorized Signature	Total Amount Authorized
10/3/2024	Lew J. Peters per board resolution	\$1,140.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-20	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Scott Sexton	Address 30251 615th St	City/State Millville, MN	Zip code 55957
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: West Albany, Oakwood	Township No: 110, 109	Range No.: 12	Section No. 33, 5	1/4, 1/4 E1/2 SW1/4 and SW1/4 SW1/4 NE1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops - Multispecies

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date	Land Owner
10/03/24	SCOTT SEXTON <i>Scott Sexton</i>
Date	Landowner, if different from applicant
	DWAINE SEXTON <i>Dwaine Sexton</i>
	Address, if different from applicant information:
10/03/24	29676 615 th ST. MILLVILLE, MN 55957

Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name 340 Cover Crops	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$1,345.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
10/3/24	<i>[Signature]</i> JAAZ

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$1,345.00	Watershed Alliance for the Greater Zumbro	2024

Date	Authorized Signature	Total Amount Authorized
10/3/2024	<i>[Signature]</i> per board resolution	\$1,345.00

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WinLac-WAB-007	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Applicant

Land Occupier Name Roger Walkes	Address 25089 County Rd 25	City/State Plainview, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: PLAINVIEW	Township No: 108	Range No.: 11	Section No. 19	1/4,1/4 W1/2 SE1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/17/24	Land Occupier Roger Walker
Date	Landowner, if different from applicant
	Address, if different from applicant information


Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$1,440.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/17/2024	Technical Assistance Provider 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$1,440.00	WinLac Partnership	2024

Date 10/17/24	Authorized Signature Jenifer Hefner per board resolution	Total Amount Authorized \$1,440.00
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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 20-000008-14	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Kent Crary	Address 25950 512th St.	City/State Plainview, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Elgin, Plainview	Township No.: 108	Range No.: 12, 11	Section No. 25, 30	1/4, 1/4 E1/2 and W1/2
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops
- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 8-19-24	Land Occupier Kot Hany
Date 9-23-24	Landowner, if different from applicant 1907C 6th St
	Address, if different from applicant information 802 22nd St NE Kasson, MN

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name 340 Cover Crops	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$4,335.00
	Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable

Date 9/30/2024	Technical Assistance Provider 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$4,335.00	Whitewater Drinking Water Protection Grant	2024

Date 9/30/2024	Authorized Signature Jen Peters per board resolution	Total Amount Authorized \$4,335.00
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From: jkavali@gmail.com
To: Kasmussen, Jenna - PPAC (JKA-3, MN)
Subject: [External Email] Re: Kent Cray - Cover Crop Cost Share Application
Date: Monday, September 23, 2024 8:43:25 AM
Attachments: 0000000000

[External Email]

If this message comes from an unexpected sender or references a vague/unexpected topic:
Use caution before clicking links or opening attachments
Please send any concerns or suspicious messages to: Spam Abuse@usda.gov

Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


340 Cover Crops

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 8-19-24	Land Occupier 
Date 9-23-24	Landowner (if different from applicant) Isaac G. J. S.
	Address (if different from applicant information) 802 22nd St NE Kasson, MN

Conservation Practice

The primary practice for which cost-share is requested is 340 Cover Crops

Eligible Component Standard & Name	Engineered Practice	Total Project Cost Estimate
	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	
340 Cover Crops	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$4,335.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Technical Assistance Provider

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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of \$50/ac

Amount	Program Name	Fiscal Year
\$4,335.00	Whitewater Drinking Water Protection Grant	2024

Date	Authorized Signature	Total Amount Authorized
		\$4,335.00

Sent from my iPhone
Let me know if this works, thanks

On Aug 20, 2024, at 1:12 PM, Rasmusson, Jenna - FPAC-NRCS, MN <Jenna.Rasmusson@mn.nacdn.net> wrote:

Hi Isaac,

This is Jenna Rasmusson from the Wabasha SWCD. Last year, your renter, Kent Crary, enrolled in one of our cost share programs for cover crops. He is eligible again this year and has started the contracting process. For these contracts, we require a landowner signature on the second page (just below his signature). Would you be willing to sign that again this year?

I've attached it for your review. If possible, it would be great to get a signature in pen and have you scan it back to me (a photo would work fine too). Please let me know if you have any questions. I can be reached at this email or give me a call at 651-560-2051.

Thank you,
Jenna

-
Jenna Rasmusson
Conservation Planning and Outreach Technician
Wabasha SWCD
(651) 560-2051
<image001.png>

This electronic message contains information generated by the USDA solely for the intended recipients. Any unauthorized interception of this message or the use or disclosure of the information it contains may violate the law and subject the violator to civil or criminal penalties. If you believe you have received this message in error, please notify the sender and delete the email immediately.
<Crary,Kent_20-WDDWP-14_Cover Crop Contract.pdf>

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 20-WWDWP-18	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Applicant

Land Occupier Name Roger Walkes	Address 25089 County Rd 25	City/State Plainview, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: PLAINVIEW	Township No: 108	Range No.: 11	Section No. 19, 29	1/4, 1/4 W1/2 SE1/4 and NW1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

340 Cover Crops

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/2024, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

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- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date 10/17/24	Land Occupier Roger Walker
Date	Landowner, if different from applicant
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is 340 COVER CROPS

Eligible Component Standard & Name 340 COVER CROPS	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$3,560.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

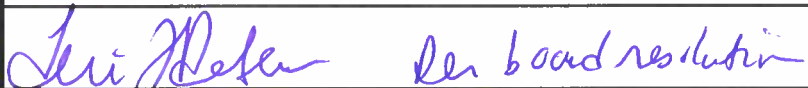
I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/17/2024	Technical Assistance Provider  JHA 2
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$50/ac

Amount	Program Name	Fiscal Year
\$3,560.00	Whitewater DWP	2020

Date 10/17/24	Authorized Signature  Len board resolution	Total Amount Authorized \$3,560.00
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**FY 2023 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
2022/2023 SWCD Programs and Operations Grants - Wabasha SWCD
GRANT AMENDMENT**

Grant Agreement Start Date:	11/19/2021
Original Grant Agreement Expiration Date:	12/31/2024
Original Agreement Amount:	\$70,040.00

This amendment is by and between the State of Minnesota, through its Board of Water and Soil Resources ("Board") and Wabasha SWCD, 611 Broadway Avenue, Suite 10 B, Wabasha MN 55981 ("Grantee").

Recitals

1. The Board has a Grant Agreement with the Grantee identified as the **2022/2023 SWCD Programs and Operations Grants - Wabasha SWCD**, PO # 3000013754, for the following grants:

Grant ID	Grant Title	Previous Expiration Date	Amended Expiration Date	Previous Award Amount	Amended Award Amount
P22-5561	2022 - Conservation Delivery (Wabasha SWCD)	12/31/2024		\$19,619.00	
P23-5651	2023 - Conservation Delivery (Wabasha SWCD)	12/31/2024		\$19,619.00	
P22-5741	2022 - State Cost-Share Fund (Wabasha SWCD)	12/31/2024		\$15,401.00	
P23-5831	2023 - State Cost-Share Fund (Wabasha SWCD)	12/31/2024	12/31/2025	\$15,401.00	

2. The Wabasha SWCD requests an extension for 2023 - State Cost-Share Fund (Wabasha SWCD) to December 31, 2025 for the purpose of allowing additional time for an encumbered project to be completed in 2025.
3. Grant reporting must be completed by February 1, 2026 or within 30 days of work completion, whichever comes first.
4. The Board and Soil and Water Conservation District are willing to amend the Original Contract as stated below.

Contract Amendment

REVISION 1. 1. Term of Grant Agreement

1.2 EXPIRATION DATE: is amended as follows:

~~December 31, 2024~~ December 31, 2025, or until all obligations have been satisfactorily fulfilled, whichever comes first.

REVISION 2. 2. Grantee's Duties

2.2.3 Final Progress Report: is amended as follows:

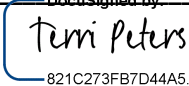
The Grantee will submit a final progress report to the Board by ~~February 1, 2025~~, February 1, 2026, or within 30 days of completion of the Project, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.

Except as amended herein, the terms and conditions of the Original Grant Agreement remain in full force and effect.

APPROVED:

Wabasha SWCD

Terri Peters

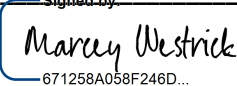
By:  Signed by: _____
821C273FB7D44A5...
(signature)

Title: District Manager

Date: 10/3/2024

Board of Water and Soil Resources

Marcey Westrick

By:  Signed by: _____
671258A058F246D...
(signature)

Title: Central Region Manager

Date: 10/4/2024



**FY 2025 STATE OF MINNESOTA
BOARD OF WATER and SOIL RESOURCES
BUFFER IMPLEMENTATION GRANTS PROGRAM
GRANT AGREEMENT**

Vendor:	0000205683
PO#:	3000017860

This Grant Agreement is between the State of Minnesota, acting through its Board of Water and Soil Resources (Board) and Wabasha SWCD, 611 Broadway Avenue, Suite 10 B, Wabasha MN 55981 (Grantee).

Grant ID	Grant Title	Awarded Amt
P25-0650	2025 - Buffer Law (Wabasha SWCD)	\$20,000.00

Total Grant Awarded: \$20,000.00

Recitals

1. The Laws of Minnesota 2023, Regular Session, Chapter 40, Article 2, Section 6(e) appropriated funds to the Board for the FY 2025 Buffer Implementation Grants.
2. The Board adopted Board Order #23-53 to authorize and allocate funds for the FY 2025 Buffer Implementation Grants.
3. The Grantee has submitted a Board approved work plan for this program, referenced in 2.1.
4. The Grantee represents that it is duly qualified and agrees to perform all services described in this Grant Agreement to the satisfaction of the Board.
5. As a condition of the grant, Grantee agrees to minimize administration costs.

Authorized Representative

The State's Authorized Representative is Marcey Westrick, Central Region Manager, BWSR, 520 Lafayette Road North, Saint Paul, MN 55155, (651) 284--4153, or her successor, and has the responsibility to monitor the Grantee's performance and the authority to accept the services and performance provided under this Grant Agreement.

The Grantee's Authorized Representative is:

TITLE District Manager
ADDRESS 611 Broadway Ave. Suite 10B
CITY wabasha
TELEPHONE NUMBER 651-560-2044

If the Grantee's Authorized Representative changes at any time during this Grant Agreement, the Grantee must immediately notify the Board.

Grant Agreement

1. Terms of the Grant Agreement.

- 1.1. **Effective date:** The date the Board obtains all required signatures under Minn. Stat. § 16B.98, Subd. 5. **The Board will notify the Grantee when this Grant Agreement has been executed. The Grantee must not begin work under this Grant Agreement until it is executed.**
- 1.2. **Expiration date:** **December 31, 2027** or until all obligations have been satisfactorily fulfilled, whichever comes first.
- 1.3. **Survival of Terms:** The following clauses survive the expiration date or cancellation of this Grant Agreement: 7. Liability; 8. State Audits; 9. Government Data Practices; 12. Governing Law, Jurisdiction, and Venue; 14. Data Disclosure; and 19. Intellectual Property Rights.

2. **Grantee's Duties.**

The Grantee will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4(a)(1). The Grantee is responsible for the specific duties for the Program as follows:

- 2.1. **Implementation:** The Grantee will implement their Board approved work plan. The work plan will be implemented according to the Program Requirements outlined in Exhibit A, which is attached and incorporated into this Grant Agreement.
- 2.2. **Reporting:** All data and information provided in a Grantee's report shall be considered public.
 - 2.2.1. The Grantee will submit an annual progress report to the Board by February 1 of each year on the status of Program implementation by the Grantee. Information provided must conform to the requirements and formats set by the Board.
 - 2.2.2. All individual grants over \$500,000 require a reporting expenditure by June 30 of each year.
 - 2.2.3. Final Progress Report: The Grantee will submit a final progress report to the Board by February 1, 2028, or within 30 days of fully expending funds, whichever occurs sooner. Information provided must conform to the requirements and formats set by the Board.

3. **Time.**

The Grantee must comply with all the time requirements described in this Grant Agreement. In the performance of this Grant Agreement, time is of the essence.

4. **Terms of Payment.**

- 4.1. All grant funds will be distributed in one installment promptly after the execution of the Grant Agreement.
- 4.2. All costs must be incurred within the grant period. All incurred costs should be calculated or determined before the final report is completed or returning funds.
- 4.3. Unspent grant funds must be returned within 30 days of the expiration date of the Grant Agreement.
- 4.4. Once final reporting has been completed funds may not be re-requested as funds may not be available.
- 4.5. The obligation of the State under this Grant Agreement will not exceed the amount listed above.
- 4.6. This grant is an advance payment. Advance payments allow the Grantee to have adequate operating capital for start-up costs, ensure their financial commitment to landowners and contractors, and to better schedule work into the future.

5. **Conditions of Payment.**

All services provided by the Grantee under this Grant Agreement must be performed to the Board's satisfaction, as set forth in this Grant Agreement. Compliance will be determined at the sole discretion of the Board's Authorized Representative and in accordance with all applicable federal, State, and local laws, policies, ordinances, rules, and regulations. The Grantee will not receive payment, may be required to repay grant funds, or may have future payments withheld if work is found by the Board to be unsatisfactory or performed in violation of federal, State, or local law. Costs charged to the grant must be direct and necessary to produce the outcomes funded by the grant. Charges to the grant must be itemized and documented.

6. **Assignment, Amendments, Work Plan Revisions, and Waiver.**

- 6.1. **Assignment.** The Grantee may neither assign nor transfer any rights or obligations under this Grant Agreement without the prior consent of the Board and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Grant Agreement, or their successors in office.
- 6.2. **Amendments and Work Plan Revisions.** Any amendments to this Grant Agreement must be in writing and will not be effective until approved and executed by the same parties who approved and executed the original Grant Agreement, or their successors in office. Amendments must be executed prior to the expiration of the original Grant Agreement or any amendments thereto. All work plan revisions must be documented. The Board reserves the right to require a work plan revision or grant agreement amendment for changes in the scope of the grant.
 - 6.2.1. Board approval is required of work plan revisions on grants less than \$50,000 if the cumulative budget adjustment is greater than \$5,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is greater than 10% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is greater than \$50,000.
 - 6.2.2. An amendment to the Grant Agreement is required on grants less than \$50,000 if the cumulative budget adjustment is equal to or greater than \$20,000; on grants \$50,000 to \$500,000 if the cumulative budget adjustment is equal to or greater than 40% of the total grant amount; on grants greater than \$500,000 if the cumulative budget adjustment is equal to or greater than \$200,000.
 - 6.2.3. Revisions that do not meet the thresholds identified in 6.2.1. or 6.2.2. are permitted without prior approval from the Board provided that such revision is documented and that the total obligation of the Board for all compensation and reimbursements to the Grantee shall not exceed the total grant award amount.

6.3. **Waiver.** If the Board fails to enforce any provision of this Grant Agreement, that failure does not waive the provision or its right to enforce it.

7. **Liability.**

The Grantee must indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this Grant Agreement by the Grantee or the Grantee's agents or employees. This clause will not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant Agreement.

8. **State Audits.**

Under Minn. Stat. § 16B.98, Subd. 8, the Grantee's books, records, documents, and accounting procedures and practices of the Grantee or other party relevant to this Grant Agreement or transaction are subject to examination by the Board and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Grant Agreement, receipt and approval of all final reports, or the required period of time to satisfy all State and program retention requirements, whichever is later.

8.1. The books, records, documents, accounting procedures and practices of the Grantee and its designated local units of government and contractors relevant to this grant, may be examined at any time by the Board or Board's designee and are subject to verification. The Grantee or delegated local unit of government will maintain records relating to the receipt and expenditure of grant funds.

9. **Government Data Practices.**

The Grantee and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this Grant Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Grantee under this Grant Agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Grantee or the State.

10. **Workers' Compensation.**

The Grantee certifies that it is in compliance with Minn. Stat. § 176.181, Subd. 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

11. **Publicity and Endorsement.**

11.1. **Publicity.** Any publicity regarding the subject matter of this Grant Agreement must identify the Board as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Grantee individually or jointly with others, or any subcontractors, with respect to the Program, publications, or services provided resulting from this Grant Agreement.

11.2. **Endorsement.** The Grantee must not claim that the State endorses its products or services.

12. **Governing Law, Jurisdiction, and Venue.**

Minnesota law, without regard to its choice-of-law provisions, governs this Grant Agreement. Venue for all legal proceedings out of this Grant Agreement, or its breach, must be in the appropriate State or federal court with competent jurisdiction in Ramsey County, Minnesota.

13. **Termination.**

13.1. The Board may cancel this Grant Agreement at any time, with or without cause, upon 30 days' written notice to the Grantee. Upon termination, the Grantee will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

13.2. The Board may immediately terminate this Grant Agreement if the Board finds that there has been a failure to comply with the provisions of this Grant Agreement, that reasonable progress has not been made or that the purposes for which the funds were granted have not been or will not be fulfilled. The Board may take action to protect the interests of the State of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.

13.3. The Commissioner of Administration may immediately and unilaterally cancel this grant contract agreement if further performance under the agreement would not serve agency purposes or is not in the best interest of the State.

14. Data Disclosure.

Under Minn. Stat. § 270C.65, Subd. 3, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and State tax agencies and State personnel involved in the payment of State obligations. These identification numbers may be used in the enforcement of federal and State tax laws which could result in action requiring the Grantee to file State tax returns and pay delinquent State tax liabilities, if any.

15. Prevailing Wage.

It is the responsibility of the Grantee or contractor to pay prevailing wage for projects that include construction work of \$25,000 or more, prevailing wage rules apply per Minn. Stat. §§ 177.41 through 177.44. All laborers and mechanics employed by grant recipients and subcontractors funded in whole or in part with these State funds shall be paid wages at a rate not less than those prevailing on projects of a character similar in the locality. Bid requests must state the project is subject to prevailing wage.

16. Municipal Contracting Law.

Per Minn. Stat. § 471.345, grantees that are municipalities as defined in Subd. 1 of this statute must follow the Uniform Municipal Contracting Law. Supporting documentation of the bidding process utilized to contract services must be included in the Grantee's financial records, including support documentation justifying a single/sole source bid, if applicable.

17. Constitutional Compliance.

It is the responsibility of the Grantee to comply with requirements of the Minnesota Constitution regarding the use of Clean Water Funds to supplement traditional sources of funding.

18. Signage.

It is the responsibility of the Grantee to comply with requirements for project signage as provided in Minnesota Laws 2010, Chapter 361, Article 3, Section 5(b) for Clean Water Fund projects.

19. Intellectual Property Rights.

The State owns all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents *created and paid for under this grant*. Works means all inventions, improvements, discoveries, (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Grantee, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this grant. Work includes "Documents." Documents are the originals of any databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Grantee, its employees, agents or subcontractors, in the performance of this grant. The Documents will be the exclusive property of the State and all such Documents must be immediately returned to the State by the Grantee upon completion or cancellation of this grant at the State's request. To the extent possible, those Works eligible for copyright protection under the United State Copyright Act will be deemed to be "works made for hire." The Grantee assigns all right, title, and interest it may have in the Works and the Documents to the State. The Grantee must, at the request of the State, execute all papers and perform all other acts necessary to transfer or record the State's ownership interest in the Works and Documents.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

Approved:

Wabasha SWCD

Terri Peters

By:

DocuSigned by:

Terri Peters

821C273FB7D44A5...

(signature)

Board of Water and Soil Resources

Marcey Westrick

By:

Signed by:

Marcey Westrick

671258A058F246D...

(signature)

Title: District Manager
Date: 9/19/2024

Title: Central Region Manager
Date: 10/21/2024

Program Requirements:
Buffer Implementation Grant Program

Eligible Activities

Eligible activities include assistance to support drainage system mapping and map review, landowner outreach, landowner technical and financial assistance, equipment purchases, and other buffer law implementation activities. Grantee will follow [Minn. Stat. § 103F.48](#)

Requirements for Implementing Conservation Projects

1. **Effective Life.** The effective lifespan of projects must be defined by current and acceptable design standards or criteria for no less than 5 years. The beginning date for a practice's effective life is the same date final payment is approved and the project is considered complete.
2. **Project Assurances.** The grantee must provide assurances that installed conservation practices and projects meet the purposes of the grant program, will remain in place for the lifespan expected based on the standard or professionally accepted practice, and will provide quality benefits for which they were designed. Such assurances may include easements, deed recordings, enforceable contracts, performance bonds, letters of credit, and termination or performance penalties. BWSR may allow replacement of a practice or project that does not comply with expected lifespan requirements with a practice or project that provides equivalent benefits.
3. **Operation, Maintenance, and Inspections.** All practice designs must include identification of operation and maintenance activities specific to the installed practices. An [operation and maintenance](#) plan is critical to ongoing performance of installed practices as well as to planning and scheduling those activities and must be prepared by designated technical staff for the life of the practice. An inspection schedule, procedure, and assured access to the practice site shall be included in the project file as a component of maintaining the effectiveness of the practice.
4. **Permitting.** The grantee is responsible for obtaining and complying with all permits necessary to execute the project. If applicable, grantee will be required to provide sufficient documentation prior to work plan approval that the project expects to receive or has received all necessary federal, state, and local permits and meets all water quality rules, including those that apply to the utilization of an existing water body as a water quality treatment device.

Implementing Contracts with Land Occupiers

Grantee will follow requirements found within the Fiscal Year 2025 [Grants Administration Manual](#) (GAM) Chapter: Implementing Contracts with Land Occupiers.

Grant Management and Reporting

Eligible activities include local grant administration, management, and reporting that are directly related to and necessary for implementing the project or activity associated with the grant. Grantee is required to report on the outcomes, activities, and accomplishments in eLINK. Funding is provided through the Clean Water Fund, making these grants subject to all Clean Water Fund reporting requirements, including use of the Legacy logo where applicable and practicable. If staff time will be used under this grant, grantee will use the Rates and Hours tool in eLINK to enter the estimated Full Time Equivalent (FTE) employees funded through this grant.

**Wabasha Soil and Water Conservation District
Regular Board Meeting
September 26, 2024
8:15 am
(New SWCD Office)
611 Broadway Ave.
Suite 10B**

I. CALL MEETING TO ORDER

Lynn Zabel, Chair called meeting to order at 8:24 am

Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Treasurer, Seth Tentis, Member

Staff Present: Terri Peters, District Manager

Others Present: Christina Taylor, NRCS, Frank Klennert, citizen

On the Phone: Bob Walkes, County Commissioner, Sheila Harmes, Winona County Water Planner, Whitewater Watershed Project Coordinator, Sue Cerwinske, Bookkeeper/Administrative Assistant.

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Ross to approve The Agenda as presented with one change. Take the deletion of Letter O. in Consent Agenda.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

- A. Signed Budget Increase for AgBMP, \$300,000.00. Amendment to Attachment A between MN Dept of Agriculture and Wabasha SWCD AgBMP Loan Program – Multiple Lender System – Agreement #M7717.
- B. Johannah E. Schmitz Voucher payment for Contract# 24-SDWGPh2 -1 in the amount of \$949.78 for a Reverse Osmosis Water Treatment System.
(Funding source – FY24 Safe Drinking Water Phase 2)
- C. Ben Klein Contract# 20-WWDWP-10 in the amount of \$4,800.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY20 Whitewater Drinking Water Protection)
- D. Ben Klein Contract# 20-WWDWP-11 in the amount of \$240.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY20 Whitewater Drinking Water Protection)

- E. Eric Klein Contract# 20-WWDWP-12 in the amount of \$2,405.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY20 Whitewater Drinking Water Protection)
- F. Eric Klein Contract# 20-WWDWP-13 in the amount of \$1,038.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY20 Whitewater Drinking Water Protection)
- G. Chuck Fick Contract# 23-CS-4 in the amount of \$1,912.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY23 State Cost Share)
- H. Dan Wagner Contract # 2024WAGZ-WC-11 in the amount of \$4,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY24 WAGZ – (Watershed Alliance for the Greater Zumbro)
- I. Meyer's Seeds Contract# 2024WAGZ-WC-12 in the amount of \$2,110.50 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY24 WAGZ – (Watershed Alliance for the Greater Zumbro)
- J. Larry Gates Voucher for Contract# 23-SHCS-2 in the amount of \$2,000.00 for 1st year of Practice 340 Cover Crops.
(Funding sources – FY23 Soil Health-Cost Share)
- K. Chuck Fick Voucher payment for Contract# 23-CS-4 in the amount of \$1,912.50 for Practice 340 Cover Crops.
(Funding source – FY23 State Cost Share)
- L. Justin Nooker - Driftless Guardians, LLC Contract for Services Agreement with Wabasha SWCD to provide technical assistance to private land owners.
Contract with the MN DNR- WinLaC 1W1P Forestry Implementation.
- M. Dave Hager Voucher payment for Contract 24-CC-1 in the amount of \$300.00 for Practice 314 Brush Management.
(Funding source – FY24 Conservation Contracts)
- N. Hyde Park Holsteins AgBMP Loan application in the amount of \$155,000.00 for a Mono Slope Heifer Facility to house heifers 3 to 6 month of age. Will have covered manure storage. Improving water quality.
- O. Jesse Polson AgBMP Loan application in the amount of \$5,000.00 for a 3 pt Back Blade to construct and maintain waterways. Direct run off.
- P. Lisa Klein AgBMP Loan application in the amount of \$20,000.00 for a Guidance system for cultivator to give more accurate mechanical weed control versus spraying.
- Q. Reiter Living Trust (William Reiter) Contract# 20-WWDWP-17 in the amount of \$1,550.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY20 Whitewater Drinking Water Protection)
- R. Silver Spirit Farm LLC Contract# 2024WinLac-Wab-003 in the amount of \$1,500.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source FY24 WinLac Partnership)
- S. Mike Rahman Contract# 23-CS-3 in the amount of \$1,670.00 for Practice 340 Cover Crops. One year – Install by date 11/1/2024.
(Funding source – FY23 State Cost Share)

- T. Chad Schumacher Voucher payment for Contract# 2022WAGZ-WC-11 in the amount of \$4,000.00 for Practice 340 Cover Crops – 3rd and final year.
(Funding source – FY22 WAGZ)

Motioned by Klennert and seconded by Ross to approve the Consent Agenda with deletion of Letter O.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

VI. SECRETARY'S REPORT – Board Action

- A. August 22, 2024 Meeting Minutes

Motioned by Klennert and seconded by Ross to approve the Secretary's Report as written.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

- A. August District Financial Statements

Included for your review

- B. Program Record – August

The full spreadsheet was sent to the board in advance

Motioned by Ross and seconded by Tentis to approve the Treasurer's Report to the best of our ability.

Affirmative: Ross, Klennert, Tentis, Zable

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$48,209.50- Board Action

Motioned by Klennert and seconded by Ross to approve Payment of the Monthly Bills in the amount of \$48,209.50.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel

- B. County Commissioner – Bob Walkes

Budget approved 5% levy increase. \$131,000 for SWCD.

Big increase for Health insurance 28.5%

City of Zumbro Falls, mail in ballots only. Sent them misprinted ballots that will be discarded when returned and will work on correcting for general election.

- C. District Manager Report – Terri Peters
Moving more from old office to new location
New staff Deanna and Ella AmeriCorps member.
Helped organize Agroforestry Institute. Deanna and Katelyn attended training.
Meeting with MDA, talk about EPA petitions, action
Olmsted has contract for Osmosis Systems
Meeting with EPA – talked about inspections they are doing.
Permits with feedlots could get an inspection visit
- D. NRCS Report – Christina Taylor – In the packet
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson –
- G. Natural Resources Technician Report– Katelyn Abts – In the packet
- H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – In the packet
- J. BWSR Report -
- K. Other agencies – Sheila report with Board report for WinLaC

**** Terri introduced Ella Jurgerson, AmeriCorps member and Deanna Pomije, Soil Health/Nutrient Management staff to the board.**

Ella talked about her projects she will be working on and Deanna talked about what she will be working on.

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Approve attendance for the MASWCD Area 7 SWCD Supervisors & Employees Fall Meeting at Jay C. Hormel Nature Center in Austin on October 22, 2024. \$15.00 each.
Registration due Oct. 11th– Board Action
 Supervisors that are attending add to registration.
 Lynn, Sharleen, Frank, Chet and leave open for Seth and Dag
Motioned by Ross and seconded by Klennert to approve the attendance for the MASWCD Area 7 SWCD Supervisors & Employees Fall Meeting at Jay C. Hormel Nature Center in Austin on October 22, 2024. Registration \$15.00 each.
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried

- B. Approve any staff who choose to attend BWSR Academy at Cragun's Conference Center, Brainerd. October 29-31, 2024
*Registration due October 4th, Costs \$75.00 per day, per employee. – Board Action
 Motioned by Klennert and seconded by Ross to approve any staff deemed necessary to attend the BWSR Academy at Cragun's Conference, Brainerd. October 29-31, 2024*
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- C. Registration is open for the MASWCD Annual Convention on December 2-4, 2024 at the Double Tree by Hilton in Bloomington, MN.
Registration deadline is November 18, 2024 - Informational/Who will attend-
Board Action
Lynn, Sharleen and Frank will attend. Maybe Karen. Terri will register for them. Dag may do his own registering.
Motioned by Klennert and seconded by Ross to approve any staff that would like to attend the MASWCD Annual Convention on December 2-4, 2024 at the Double Tree by Hilton in Bloomington, MN
Affirmative: Ross, Klennert, Tentis, Zabel
Opposed: None
Motion Carried
- D. Approve Warren Craig Beighley Contract# 23-CS-2 in the amount of \$255.00 for Practice 314 Brush Management – **Board Action**
 (Funding source – FY23 State Cost Share)
Motioned by Klennert and seconded by Ross to approve Warren Craig Beighley Contract# 23-CS-2 in the amount of \$255.00 for Practice 314 Brush Management.
Affirmative:
Opposed: None
Motion Carried

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
Dag and Jenna both attended the Aug. 29th WAGZ Policy Committee meeting.
Dag's report from that meeting is in the packet.
Next meeting is November 7th,
- C. WinLaC 1W1P – Lynn
Forestry / RIM setup, volunteers. BMP mapping, St. Mary's University presentation on aerial imagery of waterways, ponds and features to get idea where they are.
Sheila reported that Winona SWCD gave updates on projects and the project area for WinLaC.
Continuous CRP grant for 2025 for WinLaC approved and executed.
FY2025 Watershed Based Implementation funds approved, not executed yet, but will be very soon.
Whitewater – appreciate the work Jenna has been doing recruiting farmers to participate for cover crops.
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

F. Upcoming Events:

- i. Monday October 14, 2024, Indigenous Peoples Day – Office Closed
- ii. Tuesday October 22, 2024, MASWCD Areal 7 SWCD Supervisors & Employee Fall Meeting at Jay C. Homel Nature Center, Austin, MN
- iii. Wednesday October 23, 2024 Coffee & Conversation at SWCD office.
- iv. Thursday October 24, 2024, Regular Board Meeting
- v. Tuesday – Thursday, October 29–31, 2024, BWSR Academy at Cragun's

XIII. Adjourn – Board Action

Motioned by Ross and seconded by Klennert to adjourn the meeting at 9:28 am.

Affirmative: Ross, Klennert, Tentis, Zabel

Opposed: None

Motion Carried

Respectively submitted by:

Dag Knudsen, Secretary

Wabasha Soil and Water Conservation District
Cash Balances
As of September 30, 2024

	Sep 30, 24
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	176,468.25
Money Market WNB Financial	7,454.85
Peoples State Bank Money Market	330,334.04
Petty Cash	101.09
WNB Financial	37,538.04
Total Checking/Savings	551,896.27
Total Current Assets	551,896.27
TOTAL ASSETS	551,896.27
LIABILITIES & EQUITY	0.00

Wabasha Soil and Water Conservation District

Balance Sheet

As of September 30, 2024

	Sep 30, 24
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	176,468.25
Money Market WNB Financial	7,454.85
Peoples State Bank Money Market	330,334.04
Petty Cash	101.09
WNB Financial	37,538.04
Total Checking/Savings	551,896.27
Accounts Receivable	
11000 · Accounts Receivable	16,896.37
Total Accounts Receivable	16,896.37
Total Current Assets	568,792.64
Fixed Assets	
15000 · Furniture and Equipment	
Computer	7,523.00
Laptops for Distrcit Techs (2)	3,149.22
Right of Use Asset - Building	94,217.00
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
Total 15000 · Furniture and Equipment	253,951.45
17000 · Accumulated Depreciation	
Accum. Amortization-Building	-34,547.00
17000 · Accumulated Depreciation - Other	-117,761.78
Total 17000 · Accumulated Depreciation	-152,308.78
Total Fixed Assets	101,642.67
Other Assets	
Prepaid Items	
Prepaid Rent	920.43
Prepaid Items - Other	831.25
Total Prepaid Items	1,751.68
Total Other Assets	1,751.68
TOTAL ASSETS	672,186.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	21.42
Total Accounts Payable	21.42
Other Current Liabilities	
Compensated Absences Payable	21,653.68
Deferred Revenue	
FY22 Capacity	6,741.52
FY22 State Cost Share	2,116.00
FY23 Buffer Law Implementation	618.25
FY23 Capacity	10,726.88
FY23 CWF - WIC	59,783.54
FY23 Soil Health-Cost Share	6,940.00
FY23 State Cost Share	12,320.80
FY24 Buffer Law Implementation	20,000.00
FY24 BWSR Soil Health Staffing	112,700.00
FY24 Conservation Contracts	15,953.70
FY24 Dept of Rev SWCD Allocatio	80,057.52
FY24 Easement Delivery	651.50

4:29 PM

10/17/24

Accrual Basis

Wabasha Soil and Water Conservation District

Balance Sheet

As of September 30, 2024

	Sep 30, 24
FY24 LWM	-2,040.34
FY24 WCA	4,043.32
FY25 BWSR Soil Health Delivery	30,000.00
FY25 Conservation Contracts	18,190.00
FY25 Conservation Delivery	19,619.00
FY25 LWM	19,354.00
FY25 WCA	16,543.00
Total Deferred Revenue	434,318.69
25500 · Sales Tax Payable	656.25
Total Other Current Liabilities	456,628.62
Total Current Liabilities	456,650.04
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	62,828.00
Total Long Term Liability	62,828.00
Total Long Term Liabilities	62,828.00
Total Liabilities	519,478.04
Equity	
Fund Balance- Unrestricted	201,395.71
Investment in Capital Assets	38,814.67
32000 · Owners Equity	142,198.10
Net Income	-229,699.53
Total Equity	152,708.95
TOTAL LIABILITIES & EQUITY	672,186.99

Wabasha Soil and Water Conservation District
Profit & Loss
September 2024

	Sep 24
Ordinary Income/Expense	
Income	
Charges for Services	
Truax No-Till Drill Rental	200.00
Wetlands	200.00
Total Charges for Services	400.00
Intergovernmental Revenues	
State	
MAWQCP	12,835.82
State - Other	393.34
Total State	13,229.16
Total Intergovernmental Revenues	13,229.16
Total Income	13,629.16
Gross Profit	13,629.16
Expense	
District Operations	
Other Services and Charges	
Building Rent	1,650.00
Conferences and Conventions	692.07
Employee Mileage	175.54
Fees and Dues	15.20
Internet Expense	91.81
Office Move Expenses 2024	884.89
Subs. and Pubs.	100.00
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	253.85
Hyundia Tucson Vehicle Expense	-15.77
Total Vehicle Expenses	238.08
Total Other Services and Charges	3,847.59
Personnel Services	
Employee Salary Permanent	27,704.23
Employer HSA contributions	750.00
Employer Life and Health	
66000 - Payroll Expenses	48.00
Employer Life and Health - Other	7,958.64
Total Employer Life and Health	8,006.64
Employer Share FICA	1,690.53
Employer Share Medicare	395.37
Employer Share PERA	2,068.82
Total Personnel Services	40,615.59
Supplies	
Office Supplies	113.10
Total Supplies	113.10
Total District Operations	44,576.28
Project Expenditures	
State	
FY22-23 WAGZ	4,000.00
FY23 SE Landscape - MN DNR	936.47
FY23 Soil Health-Cost Share	3,912.50
FY24-FY25 SDW-Phase 2	949.78
FY24-FY26 DNR Forestry	9,015.92
FY24 BWSR Soil Health Staffing	4,988.99
FY24 Conservation Contracts	300.00

4:32 PM

10/17/24

Cash Basis

Wabasha Soil and Water Conservation District

Profit & Loss

September 2024

	Sep 24
FY24 Easement Delivery (RIM)	2.31
MAWQCP Administration	16,887.47
Total State	40,993.44
Total Project Expenditures	40,993.44
Total Expense	85,569.72
Net Ordinary Income	-71,940.56
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,005.71
Total Interest Income	1,005.71
Total Other Income	1,005.71
Net Other Income	1,005.71
Net Income	-70,934.85

4:01 PM
10/23/24

Cash Basis

Wabasha Soil and Water Conservation District Monthly Bills Listing

October 24, 2024

Type	Date	Num	Name	Memo	Account	Paid Amount
Oct 24, 24						
Liability Check	10/24/2024	12151	QuickBooks Payroll Service	Created by Payroll Service on 10/23/2024	WNB Financial	-9,977.20
Liability Check	10/24/2024	EFT	Auditor/Treasurer of Wabasha County		WNB Financial	-9,039.92
Bill Pmt -Check	10/24/2024	12152	VSP Vision Care	Oct. 24, 2024	WNB Financial	-84.58
Bill Pmt -Check	10/24/2024	12153	Chel Ross	Vis. on 10/23/24	WNB Financial	-201.00
Bill Pmt -Check	10/24/2024	12154	Dag Knudsen-b	3rd Qtr Mileage-meetings, fair, interview	WNB Financial	-123.28
Bill Pmt -Check	10/24/2024	12155	Deanna Portije	3rd Qtr Mileage-meetings SWCD TSA, WAGZ	WNB Financial	-551.04
Bill Pmt -Check	10/24/2024	12156	HBC	Agroforestry, Microsoft 365, Linc Pass, Prescribed Grazing Trainings	WNB Financial	-91.81
Bill Pmt -Check	10/24/2024	12157	Insty-Prints of Winona	Internet 10-02 to 11-01-2024	WNB Financial	-2,000.00
Bill Pmt -Check	10/24/2024	12158	Jacob Meyer	Sept-Oct. Newsletters-2200 for mailing 10 extra	WNB Financial	-211.37
Bill Pmt -Check	10/24/2024	12159	Jenna Rasmussen	22-31WIC-1 Final payment for 340 Cover Crops	WNB Financial	-6,750.00
Bill Pmt -Check	10/24/2024	12160	Jennifer Wans-C	Mileage for Training, Fall meeting and donuts for Coffee & Conversation	WNB Financial	-1,650.00
Bill Pmt -Check	10/24/2024	12161	Mittel Schule, Inc.	DNR-Winlac, Forestry Coordination Grant-Sept.	WNB Financial	-88.94
Bill Pmt -Check	10/24/2024	12162	Office Depot	November, 2024 Rent	WNB Financial	-372.26
Bill Pmt -Check	10/24/2024	12163	Olmsted County Public Works	G. Klinger Sept Salary & MAWQCP expenses	WNB Financial	-12,003.94
Bill Pmt -Check	10/24/2024	12164	Olmsted SWCD	3rd Qtr 2024 MAWQCP expenses	WNB Financial	-5,796.68
Bill Pmt -Check	10/24/2024	12165	SE SWCD Technical Support JPB	3rd Qtr Mileage - meetings	WNB Financial	-18.76
Bill Pmt -Check	10/24/2024	12166	Shelleen Klemert-b	3rd Qtr Mileage - Meetings, bank stims	WNB Financial	-112.56
Bill Pmt -Check	10/24/2024	12167	Silver Spirt Farm LLC-a	2024Q4Inlac-Wab-003 Final payment for cover crops	WNB Financial	-1,500.00
Bill Pmt -Check	10/24/2024	12168	Terri Peters (Expenses)	Mileage to Winona Newsletter & Fillmore Nutrient Mgmt	WNB Financial	-125.29
Bill Pmt -Check	10/24/2024	12169	Wabasha County Highway Department	Sept. gas for Hyundai & Silverado	WNB Financial	-244.28

Oct 24, 24

-52,695.80
-42,718.60

Monthly Report – October 2024

Matt Kempinger

Projects

- Gorman Creek pasture rental communications
- Gorman Creek #3 new project investigation and conversations
- Site investigation for one new feedlot, waste storage project
- RFA for one new streambank project
- Development of project waterway overlapping city water main in Plainview.
- Design work on 3 grade stabilization structures

Others

- 2 WCA enforcement cases
- Reviewed 3 new WCA applications
- Rank upcoming NRCS projects for piggyback
- Lower Zumbro and West Indian Creek outreach for prairie strips
- SWAG water monitoring equipment maintenance and data processing
- General project & contract management
- Answered general resource questions from public and assisted where possible

Monthly Report – October 2024

Jenna Rasmusson

Programs

- Cover Crops – Provided technical assistance for cover crop planning in office and in the field. Contacting operators from last year for reenrollment. Assisting new enrollments.
 - Currently managing 52 contracts.
 - 2,161.9 acres of new contracts
 - Approved contracts. Additional 286 acres pending signatures and contract approval.
 - 626.1 acres in second-third year (correction from last month's report)
 - More acres are being planted than we can report on because they are not enrolled in our program. Compiling a list to capture these acres from conversations with farmers.
 - Completed 4 cover crop verifications – some paid at Whitewater JPB meeting.

Education/Outreach

- Assisted in planning the first Coffee and Conservation meeting at the SWCD office.

Other/Training

- BWSR Soil Health Cohort - started monthly meetings. Cohorts started to help staff gain JAA in a variety of practices.

Katelyn Abts – October Board Report

Programs

Conservation Contracts

- 2 brush management contracts ready for approval

DNR Groundwater Observation Monitoring

- Well level measurement taken from observation well

2024 Well Inventory – MN Department of Health

- Mailing List created for outreach
- 23 possible abandoned wells identified

2024 Private Well Mitigation for SE MN

- Communication with eligible landowners to receive assistance in installing a reverse osmosis filter

WAGZ

- 1 contract for cost-share on forest stewardship plan ready for approval

Other

Tree Sale

- 2025 tree sale order form ready
- Tree tubes added to order form

Newsletter

- Wrote article about tree sale
- Noxious weed tidbit on Common Reed (Non-native phragmites)

Job approval authority authorized for Brush Management and Windbreak Renovation/Renovation

Report to the Wabasha SWCD Board – October 24, 2024

Deanna Pomije, Soil Health Nutrient Management Specialist

Training:

- Various on-line training in manure management spreadsheet, nutrient management, feedlot officer and soil health.
- Prescribed grazing, forage balance sheet calculations training, 10/1
- Completed on-line and in-person 10/21 cultural resources training as part of the conservation planning courses.

Work Coordination & Meetings:

- Met with MDA staff and other SWCD partners 10/8 to collaborate on getting started on the MDA grant work plan activities, such as manure management grant with a focus on nitrogen in targeted groundwater sensitive areas.
- Met the Ted Mehrkens family in preparation for beginning their comprehensive nutrient management planning with them. As this will be my first plan, I anticipate it may take a bit longer. Will plan to work on this over the winter.
- Cover crop site visit 10/16 with Jenna at John/Joe Eversman and Jacob Meyer.
- Got my permanent laptop computer 10/10 – setting up

Outreach & Client Contacts:

- Preparation for our 1st monthly 'Coffee and Conservation' soil health
 - Flyer & questions prep.
 - Call producers – invitation
 - Fall Nitrogen application restriction map
 - Collaboration on logistics
- Now prepping for a soil table at Klein's 'Moo and Boo' event on 10/26 on their farm – looking to get to know folks in this area, one of our high nitrate townships

10/24/2024

Christina Taylor Soil Conservationist

CSP (Conservation Stewardship Program)-No Changes this month

- 14 FY24 CSP classic applications submitted 5 were cancelled, 3 were deferred, 1 was eligible but not pre-approved, leaving 6 applications that were pre-approved
- 2 of the obligated contracts from this FY are IRA funded (\$43,000)
- All 6 applications have been obligated, worth over \$303,000
- 6 Active Contracts will expire in calendar year 2026
- **Currently working on certifying practices for FY 24 payments**

EQIP (Environmental Quality Incentive Program)-No changes this month

- 34 Applications are in pending status for FY 25
- 11 obligated 2024 contracts worth over \$255,000
- 35 Active contracts, 11 are new for FY 24, 4 will expire in Calendar year 2025
- **Currently working on certifying practices for FY 24 payments**

CPP-EQIP (Regional Conservation Partnership Program- EQIP)

- no applications submitted.

RCPP18 (Regional Conservation Partnership Program)

- 1 Active contract-Client requested to cancel due policies in place for cover crops

CRP (Conservation Reserve Program)

- 48 FY26 expiring reviews; in progress
- 16-20 reviews for a PIP, practice incentive payment,
- Establishment reviews in progress
- New contracts will be dependent on decisions made regarding the Farm Bill

Most requested technical assistance topic this month has been soil erosion control and prevention. There have been several requests for preliminary visits to discuss grade stabilization structure options, grassed waterways, and basins. Several surveys will start for these potential projects once more corn is harvested.

Buckthorn and other invasive plant removal has also been an important topic.



MASWCD

Minnesota Association of Soil and Water Conservation Districts

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Conference & Events Manager
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Office Manager
STEFANIE MARTINEZ

Date: September 30, 2024
To: Minnesota Soil and Water Conservation District Employees
From: MASWCD Staff
Subject: 2024 Resolutions Packet

The 2024 MASWCD resolutions packet is attached for your review and action.

PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

RESOLUTIONS PACKET:

- This packet is being emailed to SWCD employees. It includes this cover memo, 2024 proposed resolutions, link to the online 2024 ballot, and a sheet tallying votes on the resolutions taken by the MASWCD Resolutions/Policy Committee for informational/advisory purposes.
- MASWCD encourages districts to have an agenda item at your October board meeting to discuss and debate resolutions in advance of supervisors taking votes.

PRE-CONVENTION VOTING PROCESS:

- The link to the online 2024 ballot is here: <https://forms.office.com/g/yLaURVzAAL>
- SWCD boards should choose whether they want an SWCD staff person to tally their votes and submit online ballots on their behalf, or if they want their five supervisors to individually complete the online ballots.
- Each Supervisor is entitled to submit one ballot. Duplicate ballots will be discarded.
- Contact information from the authoring SWCD is listed on each resolution. Please reach out to those individuals with questions or for more information.
- All ballots must be submitted via the online ballot by **NOVEMBER 1.**

CONVENTION RESOLUTIONS PROCESS FOR 2024:

MASWCD is planning a fully in-person convention at the DoubleTree by Hilton Hotel in Bloomington for Tuesday, December 3 through Wednesday, December 4.

1. Resolutions and results of the pre-convention voting will be introduced during the first general session at the convention (Tuesday, December 3).
2. Resolutions will be brought before the membership for action during the second general session of the convention (Wednesday, December 4).
3. An SWCD which has authored and submitted a resolution is responsible for speaking in favor of that resolution during debate at the convention.
4. Emergency resolutions (if necessary) must be submitted to the MASWCD President as soon as possible.

NO resolutions will be accepted from the convention floor.

RESOLUTIONS PRE-CONVENTION VOTING PROCESS:

If you have questions about a particular resolution, you can obtain more information by contacting the Soil and Water Conservation District that submitted the resolution.

- If 66 percent of all supervisors whose ballots are received vote to APPROVE a resolution, the resolution will be deemed as moved and seconded for adoption at the annual meeting.
- If 66 percent of all supervisors whose ballots are received vote to DISAPPROVE a resolution, it will automatically be rejected, with no further action at the annual meeting.
- If 34% of all supervisors whose ballots are received vote to BRING THE RESOLUTION TO THE CONVENTION FLOOR FOR FURTHER DISCUSSION OR AMENDMENT, it will be brought to the MASWCD annual meeting for further action. This provision overrides the first two, in the event that this condition and one of the above conditions are both met.
- Failure to vote on a resolution is essentially the same as voting to bring it to the convention floor for further discussion or amendment.
- If a resolution does not receive the required number of votes in any category, it will be brought to the MASWCD Annual Meeting for further action.
- Only supervisors from dues-paying member districts are eligible to vote.
- All ballots must be submitted via the online ballot by **NOVEMBER 1.**

MASWCD Resolution Process

2024 RESOLUTION PACKET

proposed resolutions for action by the membership



Minnesota Association of Soil and Water Conservation Districts
www.maswcd.org



2024 RESOLUTION/POLICY COMMITTEE RECOMMENDATIONS

MASWCD Resolutions/Policy Committee members voted on the proposed resolutions at their meeting on September 20, 2024. The spreadsheet below outlines their votes, as well as comments shared during discussion. All committee members attended.

#	Resolution Title	Authoring SWCD	Committee Comments	Cmte Vote
1	Conservation Easement Legal Land Surveys	Grant and Stearns	Question as to whether this is looking at new enrollments or those and the entire current inventory. General support for the issue of needing accurate surveys at time of enrollment. Cost is not insignificant and will reduce the number of total easements able to be enrolled.	5-3
2	Conservation Easement Consideration for Property Tax Valuation	Anoka	Discussion included the history and of the statutory provision on this, how local markets set the valuations in general, that RIM easements are generally considered an exception under the statutory language but if this is talking about conservation easements in general this is a bigger and broader issue outside the scope of SWCD work.	0-8
3	Maintain Collaboration of NRCS and SWCD Staff By Encouraging Co-Located Field Offices	Stearns and Rice	NRCS staff in attendance provided background on the leasing process, the role of U.S. General Services Administration (GSA), and how much of the process is outside the control of local and state NRCS or FSA staff. Committee members shared support for the intent and goals of the resolutions.	8-0
4	DNR Public Water Map Revision Process	East Polk	DNR staff in attendance provided background on the upcoming Public Water Inventory Update process. Though not a requirement, DNR does notify impacted landowners of changes. Questions were raised as to whether official public hearings were necessary, or if public notice was sufficient.	1-7
5	Exempt Clean Water Fund Projects from DNR Permit Fees	Red Lake	DNR staff in attendance spoke to how permit fees go into the water management account and are used for regulatory area hydro staff to do permit reviews. Costs for permit fees are an allowable expense for Clean Water Funded projects, though they are sometimes difficult to anticipate. DNR will share the range of permit fees with MASWCD staff.	1-7
6	Unified Cost Share Rates for Forest Stewardship Planning	Aitkin	General support for consistency in fees for writing forest stewardship plans or other similar management plans. Some question about whether cost-share was the correct terminology, as well as whether MASWCD involvement needed.	6-2
7	Expedited MPCA 401 Certification for Conservation Projects	Anoka	MPCA staff in attendance shared information on this federal required certification process, and that even conservation practices need review for impacts on water bodies. Suggestion was offered to meet with MPCA staff at the start of each year to talk about planned projects and timelines to help with streamlining workload.	3-5
8	Climate Change Inclusion in MASWCD Policy Document Guiding Principles	Lake	Support for developing guiding principles around how changes in weather impact our conservation work, and comments that it will take time and thought to put together.	7-1

Things to consider during debate on resolutions

Relevance

- Is the proposed policy relevant to the mission, goals, and objectives of the organization?
- Does the policy address a real need?
- Is the policy consistent with the stated values of the board or program?
- Does it comply with administrative/legal requirements?

Effectiveness

- Will the proposed policy address the problem or need?
- Is this the best approach?
- Are there alternative policies?
- What are the costs/benefits of each alternative?

Capability

- Can the Association and/or members implement the activities suggested by the proposed policy?
- Will additional expertise be needed?

Costs/Resources

- How much will it cost to implement?
- Can funds be found to support it?
- Will the policy require reallocation of funds?
- What are the opportunity costs of this policy?

Ramifications

- What might be the unanticipated consequences of this policy? What might be the consequences of that choice for others? The side effects?
- How would the policy impact staff? Constituents? Funding?
- Is there community support?

Other?

- Supposing you can't have everything, what would you choose?
- Does anyone have a different view?
- What seems to be the key point here?

How would we know if we were successful in implementing it/what does success look like and is that vision of success articulated in the resolution?

CONSERVATION EASEMENT LEGAL LAND SURVEYS

WHEREAS, Soil and Water Conservation Districts (SWCDs) are local government units that promote and implement conservation easements; and

WHEREAS, The Board of Water and Soil Resources (BWSR) partners with SWCDs to promote and enroll private lands into conservation easements; and

WHEREAS, since 1986 BWSR has been administering the Reinvest in Minnesota (RIM) program and has enrolled thousands of easements with the help from the Local SWCDs; and

WHEREAS, there have been many issues with easement boundaries over the years either with current ownership or when the land changes hands; and

WHEREAS, a legal land survey showing the legal description of the easement would help maintain easement boundaries for perpetuity and give a clear description of the land in the easement; and

WHEREAS, a legal land survey would be a small cost in maintaining easement boundaries for perpetuity; and

THEREFORE, BE IT RESOLVED, that MASWCD work with BWSR to require and pay for legal land surveys on all Perpetual RIM Easements.

FISCAL IMPACT STATEMENT: Medium workload. Estimated cost to MASWCD is \$1,500.00.

Submitted by: Grant SWCD
Stearns SWCD

Area Association: NW Area 1; WC Area 2
Date adopted: June 18, 2024, June 12, 2024

Reviewed by MASWCD Board of Directors
Date: September 24, 2024

MASWCD Annual Convention
Date:
Action:

For further information contact:

Brent Gulbrandson, Grant SWCD, 218-685-5395, brent.gulbrandson@mn.nacdnet.net

Paul Gronenberg, Grant SWCD Supervisor, 320-760-7941, pgroneb@runestone.net

Dennis Fuchs, Stearns SWCD administrator, 320-251-7800 ext. 3, dennis.fuchs@mn.nacdnet.net

Matt Bruyette, Stearns SWCD Supervisor, 320-251-7800 ext. 3, area4.stearnscountyswcd@gmail.com

Background:

Due to the nature of land changing hands, there are questions as to the boundaries of the RIM easements. At times there is encroachment, other times there may be buildings build on an easement due to not knowing the legal bounds of the easement. It is very hard to support and defend an easement description that does not have a legal land survey. With a legal land survey, there is a more defined boundary that is legally able to defend when there may be disputes on the easement boundaries.

CONSERVATION EASEMENT CONSIDERATION FOR PROPERTY TAX VALUATION

WHEREAS, land protection through conservation easements is a valuable tool for SWCDs to achieve conservation goals and objectives, and

WHEREAS, a common inquiry on the part of a landowner agreeing to sell or donate a conservation easement or restriction is whether or not they will benefit from lower property taxes, and

WHEREAS, MN Stat. 273.117 Conservation Property Tax Valuation prohibits assessors from reducing the value of real property subject to conservation restrictions or easement with a few exceptions, and

WHEREAS, conservation easements directly impact the value of properties by eliminating or greatly reducing future development potential, as evidenced by countless appraisals conducted with the specific intent of determining the value of conservation easements, and

WHEREAS, based on appraisal valuation historically, the MN RIM program compensates landowners a percentage of the taxable market value, further documenting the reduced market value that results from conservation easements, and

WHEREAS, the statute has changed its impact on local assessor autonomy to determine valuation from “shall be reduced” to “may be reduced” to its current form of “shall not be reduced” indicating that various interests over the years have sought statewide legislative mandates to address local circumstances instead of having the fortitude to implement local policies, and

WHEREAS, many organizations and entities have a direct interest in modifications to MN Stat. 273.117.

THEREFORE, BE IT RESOLVED, that the MASWCD will convene interested parties and moderate discussion to develop legislative solutions to allow consideration of conservation easements when determining property tax valuations.

Fiscal Impact Statement: High workload, 80 hours staff time @ \$75/hour = \$6,000

Submitted by: Anoka SWCD

Area Association: Metro Area 4

Date adopted: June 27, 2024

Reviewed by MASWCD Board of Directors

MASWCD Annual Convention

Date: September 24, 2024

Date:

Action:

For further information, contact: Chris Lord, District Manager, 763-434-2030 x130 Chris.Lord@AnokaSWCD.org

Background:

Recent efforts by Hennepin County to modify this statute made significant progress. Upon conclusion of the 2023 legislative session, where the initiative ultimately failed, many parties on both sides of the issue concurred that well-structured discussions could lead to a compromise solution that could be supported by counties, cities, conservation agencies and non-governmental conservation organizations. To facilitate discussions, what is needed is an entity that is well respected by all parties, has statewide jurisdiction, and is able to engage in legislative advocacy. MASWCD is an ideal fit for this task.

MAINTAIN COLLABORATION OF NRCS AND SWCD STAFF BY ENCOURAGING CO-LOCATED FIELD OFFICES

WHEREAS, Soil and Water Conservation Districts (SWCDs) are local government units that promote and implement conservation programs; and

WHEREAS, the Natural Resources Conservation Service (NRCS) partners with SWCDs to promote and enroll private landowners into conservation programs; and

WHEREAS, SWCDs and NRCS staff have been co-located within the same office since their inceptions; and

WHEREAS, NRCS is currently reorganizing field offices and relocating NRCS staff away from SWCD office space and into Farm Service Agency (FSA) office space; and

WHEREAS, upon renegotiation of field office lease agreements, NRCS will no longer be co-located with SWCD staff, but instead be co-located; and

WHEREAS, several field offices across the state of Minnesota have already gone through a relocation of NRCS staff within offices; and

WHEREAS, if NRCS staff are moved from SWCD offices, collaboration and coordination of conservation programs amongst the two agencies will be hindered and thus inhibit assistance provided to landowners; and

WHEREAS, a co-located office reduces barriers to voluntary conservation implementation by minimizing cooperators' difficulties or confusion in navigating varying programs, acronyms, and systems across levels of government, and can be a single point of contact to access local, state, and federal programs; and

WHEREAS, the NRCS leasing requirements do not permit the SWCD and NRCS to proactively plan for and seek sufficient space for a co-located office set-up when a new location is required.

THEREFORE, BE IT RESOLVED, that (MASWCD) work with NRCS, NACD and Congress to continue to allow the current collocated office arrangements for better collaboration and service delivery for those field offices that so choose; and

BE IT FURTHER RESOLVED, that MASWCD work with NRCS, NACD and Congress to adapt the federal procurement requirements for new field office leases to include space requirements of SWCDs as part of the solicitation to ensure that facilities are adequate to maintain a co-mingled co-located arrangement.

FISCAL IMPACT: High Workload \$3000

Submitted by: Stearns SWCD
Rice SWCD

Area Association: WC Area 2; SE Area 7

Date Adopted: June 12, 2024; June 17, 2024

Reviewed by MASWCD Board of Directors:

Date: September 24, 2024

MASWCD Annual Convention

Date:

Action:

For further information contact: Dennis Fuchs, Stearns SWCD, 320-345-6477, dennis.fuchs@mn.nacdnet.net
Matt Bruyette, Stearns SWCD Supervisor, 320-249-9809, area4.stearnscountyswcd@gmail.com
Steven Pahs, Rice SWCD Manager, 507-332-5408, steven.pahs@riceswcd.org

Background: Historically, staff from the Natural Resources Conservation Service (NRCS) and Soil and Water Conservation Districts (SWCDs) have shared office space, fostering close collaboration on conservation initiatives. However, recent years have seen a shift, with NRCS offices relocating to co-locate with the Farm Service Agency (FSA) instead. This move has left SWCDs uninformed about lease negotiations, hindering their ability to plan for their own future office needs. This also reduces the effective team approach that both agencies have been striving to achieve.

DNR PUBLIC WATER MAP REVISION PROCESS

WHEREAS, the 2024 Regular Legislative Session updated language for Minnesota Statute 103G.201 Public Waters Inventory to change the language that the Department of Natural Resources (DNR) commissioner must revise the map of public waters and provided funding for this update.

WHEREAS, Minnesota Statute 103G.201 (c) states: The commissioner must provide notice of the reclassification to the local government unit, the county board, the watershed district, if one exists for the area, and the soil and water conservation district. Within 60 days of receiving notice from the commissioner, a party required to receive the notice may provide a resolution stating objections to the reclassification. If the commissioner receives an objection from a party required to receive the notice, the reclassification is not effective. If the commissioner does not receive an objection from a party required to receive the notice, the reclassification of a wetland under paragraph (b) is effective 60 days after the notice is received by all of the parties.

WHEREAS, the notification process for reclassification excludes any required notification to landowners whose property may be impacted by revisions to the Public Waters.

THEREFORE, BE IT RESOLVED, that MASWCD work with the MN State Legislature to get 103G.201 to include language that requires the DNR Commissioner to hold public hearings for landowners and require that the Public Waters be included on the abstracts.

FISCAL IMPACT STATEMENT: Medium workload – estimated cost to MASWCD is \$2000.

Submitted by: East Polk SWCD

Area Association: NW Area 1

Date adopted: June 18/2024

Reviewed by MASWCD Board of Directors

Date: September 24, 2024

MASWCD Annual Convention

Date:

Action:

For more information contact:

Scott Balstad, East Polk SWCD Supervisor, 218-556-9315, mjb@gvtel.com

Rachel Klein, East Polk SWCD Manager, 218-563-2777, klein.eastpolk@gmail.com

EXEMPT CLEAN WATER FUND PROJECTS FROM DNR PERMIT FEES

WHEREAS, on November 4, 2008, Minnesota voters approved the Clean Water, Land, and Legacy Amendment to the constitution:

- to protect drinking water sources;
- protect, enhance, and restore wetlands, prairies, forests, and fish, game, and wildlife habitat;
- preserve arts and cultural heritage;
- support parks and trails;
- and protect, enhance, and restore lakes, rivers, streams, and groundwater.

The Amendment increases the sales and use tax rate by three-eighths of one percent on taxable sales, starting July 1, 2009, continuing through 2034. Those dollars are dedicated to four funds: Outdoor Heritage Fund, Clean Water Fund, Parks and Trails Fund, and Arts and Cultural Heritage Fund; and

WHEREAS, streambank and shoreline protection projects are identified as a priority in many Comprehensive Watershed Management Plans developed under the One Watershed, One Plan program in order to protect, enhance, and restore lakes, rivers, and streams; protect drinking water sources, and protect, enhance, and restore aquatic habitats; and

WHEREAS, under Minnesota Statutes 103G.245, Subdivision 1 (except as provided in Subdivisions 2, 11, and 12), the state, a political subdivision of the state, a public or private corporation, or a person, must have a DNR Public Waters Work Permit (application forms) to:

- construct, reconstruct, remove, abandon, transfer ownership of, or make any change in a reservoir, dam, or waterway obstruction on public waters; or
- change or diminish the course, current, or cross section of public waters, entirely or partially within the state, by any means, including filling, excavating, or placing of materials in or on the beds of public waters; and

WHEREAS, under Minnesota Statutes 103G.301, Subdivision 2 the MN DNR Public Waters Work Permit Fees must be at least \$1,200, but not more than \$12,000 per permit with fee parameters established in Minnesota Rules 6115.0060, Subpart 2 ([Water Permit Application Fee Fact Sheet \(state.mn.us\)](https://www.mn.gov/Portals/0/Portals/0/6115.0060%20Subpart%202.pdf)); and

WHEREAS, Minnesota Statutes 103G.301, Subdivision 5 exempts the State of Minnesota and U.S. federal agencies from application fees; and

WHEREAS, currently the Minnesota Department of Natural Resources (MN DNR) charges a Public Waters Work Permit Fee for streambank and shoreline protection practices located within the streambank and shoreline area that are funded with all Clean Water, Land, and Legacy Funding through the Minnesota Board of Water and Soil Resources (MN BWSR); and

WHEREAS, this adds an additional financial burden to the implementation of best management practices that are consistent with the purposes of the Clean Water, Land, and Legacy Amendment and supported by State agencies through the Comprehensive Watershed Management Planning process.

WHEREAS, the MN DNR has consistently received funding from the Clean Water Fund for “technical assistance to support local implementation of nonpoint source restoration and protection activities”.

THEREFORE, BE IT RESOLVED, that MASWCD work with the MN DNR to **exempt or refund** the Public Waters Work Permit Fee (not the permit only the fee) for all Clean Water, Land, and Legacy projects located within the

streambank and shoreline protection areas of a lake, river, or stream that are funded primarily with MN Clean Water, Land, and Legacy funding.

FISCAL IMPACT STATEMENT: This resolution would require legislative change. High Workload: Approximately 40 hours of time at \$75.00 per hour = \$3,000.00.

Submitted by: Red Lake County SWCD

Area Association: NW Area 1

Date adopted: June 18, 2024

Reviewed by MASWCD Board of Directors:

Date: September 24, 2024

MASWCD Annual Convention

Date:

Action:

For more information contact: Tanya Waldo, Red Lake SWCD Manager, 218-253-2593,
Tanya.Hanson@redlake.mnswcd.org

Background:

Red Lake County SWCD currently has five Streambank and Shoreland Protection Projects that will need to have a DNR Public Water Permit. Red Lake County SWCD is not opposed to the Permit Application Process; the concern comes with the fee associated with each DNR Public Water Permit. If DNR is working to:

- to protect drinking water sources;
- protect, enhance, and restore wetlands, prairies, forests, and fish, game, and wildlife habitat;
- preserve arts and cultural heritage;
- support parks and trails; and
- protect, enhance, and restore lakes, rivers, streams, and groundwater

then, DNR should be willing to exempt the Public Water Permit fee so we can get more of these practices on the ground and implemented without an additional financial burden.

UNIFIED COST SHARE RATES FOR FOREST STEWARDSHIP PLANNING

WHEREAS, The One Watershed, One Plan (1W1P) initiative has enabled Districts to offer cost-sharing for writing Forest Stewardship Plans; and

WHEREAS, Many Districts encompass multiple watersheds; and

WHEREAS, Varying cost-sharing rates across different watersheds cause confusion among SWCD foresters, landowners, DNR Foresters, and Consulting Foresters.

THEREFORE, BE IT RESOLVED, that MASWCD strongly recommend that all watersheds (1W1Ps) offering cost-sharing to landowners for writing Forest Stewardship Plans (or other forest management plans) adopt a unified, consistent rate. These rates will be determined through discussions at SWCD Forestry Association meetings, which will provide rate recommendations to the Districts.

FISCAL IMPACT STATEMENT: Medium-Low Workload: Approximately 10 hours of time at \$75* per hour = \$750

Submitted by: Aitkin County SWCD

Area Association: NE Area 3

Date adopted: June 7, 2024

Reviewed by MASWCD Board of Directors

Date: September 24, 2024

MASWCD Annual Convention

Date:

Action:

For further information, contact:

Tom Fasteland, Aitkin SWCD Supervisor, (218) 259-4904, thomasfasteland@centurytel.net

Janet Smude, Aitkin SWCD Manager, (218) 927-7284, smude.aitkinswcd@gmail.com

Background:

In Aitkin County we have portions of seven different watersheds. Each forest stewardship plan requires staff time to locate where the property falls, and which cost share rate we are able to offer the landowner.

EXPEDITED MPCA 401 CERTIFICATION FOR CONSERVATION PROJECTS

WHEREAS state agencies and local conservation entities have a shared interest in implementing projects and practices that improve water quality and habitat in the most cost-effective manner possible, and

WHEREAS the Minnesota Pollution Control Agency (MPCA) subjects projects to the same review procedures regardless of the applicant or sponsoring entity, the purpose of the project, or anticipated project outcome, which can lead to costly delays and oversight redundancy, and

WHEREAS MPCA has Clean Water Act Section 401 water quality certification authority over projects under the U.S. Army Corps of Engineers (USACE) Regional General Permit (RGP) for Bank Stabilization and Habitat Improvement, and

WHEREAS MPCA has the latitude to be more restrictive than the USACE standards detailed in the RGP and exercises that authority by excluding projects for automatic blanket 401 certification on several categories of high quality waters or that exceed 300 linear feet, presumably to ensure a higher level of scrutiny than provided under the RGP, and

WHEREAS USACE, under category 3 of the RGP, recognizes that projects that are federal or state resource agency sponsored (designed, funded, and/or approved by a government resource agency) undergo a higher level of scrutiny due to the involvement of the agencies in the project, and by extension applies standards with greater latitude, and

WHEREAS processing of individual water quality certification by MPCA generally requires 75 to 120 days after receipt of final project plans with no positive consideration for projects sponsored by natural resource management agencies or conservation projects with demonstrated water quality and/or habitat benefits, and

WHEREAS with short grant timelines and construction seasons, especially on rivers where low water levels are required, this review process can jeopardize projects, and

WHEREAS regardless of the 401 Water Quality Certification process, protections for water quality exist within mandatory anti-degradation standards, outstanding resource value waters protections, MN DNR water work permit review, and USACE permit requirements.

THEREFORE, BE IT RESOLVED that the MASWCD work with MPCA to expedite the water quality certification process for federal and state agency sponsored bank stabilization and habitat improvement projects.

Fiscal Impact Statement: High workload, 60 hours staff time @ \$75/hour = \$4,500

Submitted by: Anoka SWCD

Area Association: Metro Area 4

Date adopted: June 27, 2024

Reviewed by: MASWCD Board of Directors

MASWCD Annual Convention

Date: September 24, 2024

Action:

Date:

For further information, contact: Chris Lord, District Manager, 763-434-2030 x130 Chris.Lord@AnokaSWCD.org

Background: This resolution is consistent with MN Antidegradation Standards and MPCA's intent of protecting water quality. The current water quality certification process treats federal or state resource agency sponsored conservation projects similarly to projects proposed by individuals, businesses, or developers. The review can take 75-120 days, which begins after a project has been fully engineered and designed. For projects that are federal or state resource agency sponsored and vetted, this process is duplicative and detrimental to program outcomes. By delaying conservation project installation, the water quality certification process ironically extends the duration of active discharge and degradation of priority waters.

CLIMATE CHANGE INCLUSION IN MASWCD POLICY DOCUMENT GUIDING PRINCIPLES

WHEREAS, SWCDs are called on to help mitigate damages resulting from climate change impacts and the corresponding worsening floods, droughts, storms, and wildfires; and

WHEREAS, Climate change severity and its impacts are increasing faster than we are adapting to them and cost more than we are investing in them, we have an increasing need to consider, address, and mitigate causes of climate change.

THEREFORE, BE IT RESOLVED, that the MASWCD State Board include climate change considerations in its guiding principles within the MASWCD Policy document.

FISCAL IMPACT STATEMENT. Direct cost to MASWCD expected to be small or negligible. Very low workload to incorporate it into the MASWCD Policy Document Guiding Principles at approximately 3 hours of time x \$75 per hour = \$225.00. Costs and benefits within the State for all stakeholders are determined by the climate change mitigation practices undertaken.

Submitted by: Lake SWCD

Area Association: NE Area 3

Date adopted: June 7, 2024

Reviewed by MASWCD Board of Directors

Date: September 24, 2024

MASWCD Annual Convention

Date:

Action:

For further information contact:

Doug Lande, Lake SWCD Supervisor, 218-410-4660, douglasslande@gmail.com

Katelyn Abts SKILLS MATRIX WORKSHEET

Name: Katelyn Abts Title: Natural Resources Technician Location: WABASHA FO
Concurred by: *Jens J Petersen* Title: *District Manager* Date: *10-15-24*

ETHICS STATEMENT

In exercising Job Approval Authority as shown below, I agree to utilize my assigned technical approval authority only for work that I am competent and qualified to perform. Economic, social, cultural and environmental impacts will be considered before a conservation practice is recommended. I will seek assistance from others when complicating factors warrant.

I also understand that conservation practices can have negative effects on some resources. I agree to consider the impacts of practices on all resources before recommending their use.

Employee signature: <i>Katelyn Abts</i>		Date: 10/15/24									
Conservation Practice	Lead Discipline	Controlling Factor	Units	I	II	III	IV	V	VI	MAX APPR AUTHORITY I and E Design Const /Planning /Dev /Install	Approved by date
314 EcoSci Brush Management	ESD-Graz Land Sp	Treatment type	Treatment Type	Mechanical	Mechanical/Chemical	All types	All types	All types	none	2 2 2	Aaron Janz 10/11/2024
	ESD-For	Establishment Complexity	Type	All types EXCEPT feedlot, pesticide drift, odor and living snow fence	All types EXCEPT odor and living snow fence	All	All	All	none	2 2 2	Aaron Janz 10/11/2024
380 Windbreak Shelterbelt Establishment and Renovation	ESD-For	Renovation Treatment Complexity	Type	Vegetation control, and/or row thinning and/or addition of row	Interplanting and/or coppicing and/or replacement	Branch pruning or shearing and/or individual plant thinning within row, and/or root pruning and pollarding	#Type!	All	#Type!	2 2 2	Aaron Janz 10/11/2024

Conservation Practice	Lead Discipline	Controlling Factor	Units	Job Class				MAX APPR AUTHORITY			Approved by	date
				I	II	III	IV	V	VI	I and E Design Const /Planning /Dev /Install		
612	EcoSci											
Tree/Shrub Establishment	ESD-For & CED-LA	Complexity of establishing plant material: site sensitivity	Type of planting stock:	Container stock: potential mortality	Bare-root stock or cuttings: potential seedling mortality	Direct seeding or natural regeneration: any seedling mortality	All	All	none	2	2	
			from Soil Survey:									

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-6	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract

Applicant

Land Occupier Name Dennis Anderson	Address 58112 Hwy 63	City/State Zumbro Falls, MN	Zip code 55991
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No : 12	Section No. 5	1/4, 1/4 SE, SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Mangement 314

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 6/30/25, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept any other state or federal funds for this practice.

Date: 9/24/24	Land Occupier: Dennis Anderson Renée Anderson
Date:	Landowner, if different from applicant:
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is Brush Management 314

Eligible Component Standard & Name Brush Management 314	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$711.00
	Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date: 10/15/24	Technical Assistance Provider: 
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

Amount	Program Name	Fiscal Year
\$711.00	Conservation Contract	2024

Date:	Authorized Signature:	Total Amount Authorized:
		\$711.00



Producer: Dennis Anderson

Project or

Contract: 24-CC-06

Location: Elgin 05

County: Wabasha

Farm Name: _____

Tract Number: 2059



Photo by Minnesota Department of Agriculture

**Glossy Buckthorn-Rhamnus
frangula**



Photo by USDA-NRCS

**Japanese Barberry - Berberis
thunbergii DC.**



Photo by USDA-NRCS (WSI)

**Gray Alder – Alnus incana (L.)
Moench**



© G.A. Cooper

Photo by USDA-NRCS (WSI)

**Multiflora Rose – Rosa multiflora
Thunb.**

This practice applies to all lands except active cropland where removal, reduction, or manipulation of woody (non-herbaceous or succulent) plants is desired.

Gopher State One Call Utility Services 651-454-0002 or 800-252-1166

Practice Purpose (check all that apply)

- ☒ Create the desired plant community consistent with the ecological site or a desired state within the site description.
- ☒ Restore or release desired vegetative cover to protect soils, control erosion, reduce sediment, improve water quality or enhance hydrology.
- ☒ Maintain, modify, or enhance fish and wildlife habitat.
- ☐ Improve forage accessibility, quality, and quantity for livestock and wildlife.
- ☐ Manage fuel loads to achieve desired results.
- ☒ Control pervasive plant species to a desired level of treatment that will ultimately contribute to creation or maintenance of an ecological site description "steady state," addressing the need for forage, wildlife habitat and water quality.

Producer's Goals and Objectives

Clear buckthorn and other woody invasive species to allow more sunlight to penetrate and promote regeneration of native trees and bushes.

314 – Brush Management Implementation Requirements

Treatment Method(s) and Plan(s) (check all that apply)

Site-specific requirements are listed below and are prepared in accordance with the Minnesota NRCS Field Office Technical Guide.

☒ Plan map is attached

☒ Soil map is attached

Biological Treatment Methods and Plans	<input checked="" type="checkbox"/> Not Applicable
Field(s):	Acres:
Target species:	
Pretreatment density of target plants:	
Posttreatment density of target plants:	
Biological treatment references:	
Release date, kind and number of biological agents, insects, plants, diseases or grazing animals to be used:	
Timing, frequency, duration and intensity of grazing or browsing:	
Planned % cover or % defoliation of target species:	
Minimum grazing height of desirable forages:	
Special mitigation, precautions or requirements:	

☐ See CPS 528 Prescribed Grazing Plan (if applicable)

**314 – Brush Management
Implementation Requirements**

Chemical Treatment Methods and Plans		<input type="checkbox"/> Not Applicable
Field(s):	Acres: 2.37	
Target species: Common Buckthorn		
Pretreatment density of target plants: 90% to 100%		
Posttreatment density of target plants: less than 15%		
Chemical treatment references: https://www.dnr.state.mn.us/invasives/terrestrialplants/woody/buckthorn/control.html		
Dates or plant growth stage for effective treatment: Spring 2025		
Special mitigation, application techniques, timing Refer to product label and DNR website above. consideration for safe and effective applications:		
Follow all product label instructions: Yes		

- ☒ WIN-PST or similar evaluation is attached and was discussed with landowner in formulating alternatives. Summarize herbicide risks below.

Risks with listed chemicals is low. When performing foliar spray herbicide application mitigation strategies should still be used including; avoid windy days, avoid application during or directly prior to a rain event, and be careful to ensure spray only hits target species to avoid chemical drift onto soil and other plants as much as possible.

Mechanical Treatment Methods and Plans		<input type="checkbox"/> Not Applicable
<small>(Producer is responsible for making sure all equipment is clean and free of invasive seed sources before treatment begins)</small>		
Field(s):	Acres: 2.37	
Target species: Buckthorn		
Pretreatment density of target plants: High, 90% to 100%		
Posttreatment density of target plants: Less than 15%		
Types of equipment to be used (mowing, hand Heavy equipment suitable for grubbing and mulching clearing, roller chopping, light disking, etc.):		
Dates or plant growth stage for effective treatment: Spring 2025		
Mechanical Treatment Methods and Plans (continues next page)		

314 – Brush Management Implementation Requirements

Mechanical Treatment Methods and Plans (continued from previous page)
Operating instructions (if applicable): Follow manufacturer's safety and operation guidelines for equipment
Techniques and procedures to be followed: Grub/masticate uproot trees and shrubs. Mulch buckthorn stumps to the ground.
Thoroughly clear entire area of large buckthorn growth using mechanical equipment, hand cutting, or other appropriate methods. Try to avoid desirable vegetation (native shrubs such as Nannyberry, Bur and Red Oak) when possible. If areas are unreachable through mechanical means they should be addressed with hand cutting, or during follow-up treatment.

Sensitive Features Plan

Operations and Maintenance

- ☒ Monitor growth of target species using monitoring report or equivalent.
- ☒ If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.
- ☒ Mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs follow label instructions.
- ☐ Signage around treated fields and restricted entry intervals comply with label instructions, and/or Federal, State, Tribal, and local laws.
- ☒ Disposing of chemicals and chemical containers is done in accordance with label instructions, and/or Federal, State, Tribal, and local laws.
- ☒ Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: <http://www.greenbook.net>.
- ☐ Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.
- ☒ Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.
- ☐ Maintain plant management and herbicide application records for at least 2 years and in accordance with USDA Agricultural Marketing Service's Pesticide Recordkeeping Program and State-specific requirements.

314 – Brush Management
Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- ☐ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Design Installation and Layout Approval

Designed by: Katelyn Abts Date: 10/15/24

Job Approval Authority: II

Approved by: Katelyn Abts Date: 10/15/24

Job Approval Authority: II

Record of Completion and Check Out Certification

Management Unit	Treated Acres	Date Completed by Client	Date Certified	Approver's Initials

- ☐ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name: _____ Date: _____

Title: _____ Job Approval Authority: _____

Signature: _____

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-5	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name June E Ratz Trust	Address 57571 130th Ave	City/State Altura, MN	Zip code 55910
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Minneiska	Township No.: 109	Range No.: 9	Section No.: 29	1/4, 1/4 SW, SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Brush Management 314

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 3/31/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 10/3	Land Occupier <i>Anne E. Ratz</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is **Brush Management 314**

Eligible Component Standard & Name Brush Management 314	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$423.00
	Ecological Practice <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 10/15/24	Technical Assistance Provider <i>Katelyn</i>
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$300/acre

Amount	Program Name	Fiscal Year
\$432.00	State Cost Share	2023

Date	Authorized Signature	Total Amount Authorized
		\$423.00



Producer: Heather Ratz

Project or

Contract: 23-CS-3

Location: Minneiska 29

County: Wabasha

Farm Name: _____

Tract Number: _____



Photo by Minnesota Department of Agriculture

**Glossy Buckthorn-Rhamnus
frangula**



Photo by USDA-NRCS

**Japanese Barberry - Berberis
thunbergii DC.**



Photo by USDA-NRCS (WSI)

**Gray Alder – Alnus incana (L.)
Moench**



Photo by USDA-NRCS (WSI)

**Multiflora Rose – Rosa multiflora
Thunb.**

This practice applies to all lands except active cropland where removal, reduction, or manipulation of woody (non-herbaceous or succulent) plants is desired.

Gopher State One Call Utility Services 651-454-0002 or 800-252-1166

Practice Purpose (check all that apply)

- ☒ Create the desired plant community consistent with the ecological site or a desired state within the site description.
- ☒ Restore or release desired vegetative cover to protect soils, control erosion, reduce sediment, improve water quality or enhance hydrology.
- ☒ Maintain, modify, or enhance fish and wildlife habitat.
- ☐ Improve forage accessibility, quality, and quantity for livestock and wildlife.
- ☐ Manage fuel loads to achieve desired results.
- ☒ Control pervasive plant species to a desired level of treatment that will ultimately contribute to creation or maintenance of an ecological site description "steady state," addressing the need for forage, wildlife habitat and water quality.

Producer's Goals and Objectives

Clear buckhorn and other woody invasive species to allow more sunlight to penetrate and promote regeneration of native trees and bushes.

**314 – Brush Management
Implementation Requirements**

Treatment Method(s) and Plan(s) (check all that apply)

Site-specific requirements are listed below and are prepared in accordance with the Minnesota NRCS Field Office Technical Guide.

☒ Plan map is attached

☒ Soil map is attached

Biological Treatment Methods and Plans	<input checked="" type="checkbox"/> Not Applicable
Field(s):	Acres:
Target species:	
Pretreatment density of target plants:	
Posttreatment density of target plants:	
Biological treatment references:	
Release date, kind and number of biological agents, insects, plants, diseases or grazing animals to be used:	
Timing, frequency, duration and intensity of grazing or browsing:	
Planned % cover or % defoliation of target species:	
Minimum grazing height of desirable forages:	
Special mitigation, precautions or requirements:	

☐ See CPS 528 Prescribed Grazing Plan (if applicable)

**314 – Brush Management
Implementation Requirements**

Chemical Treatment Methods and Plans		<input checked="" type="checkbox"/> Not Applicable
Field(s):	Acres:	
Target species:		
Pretreatment density of target plants:		
Posttreatment density of target plants:		
Chemical treatment references:		
Dates or plant growth stage for effective treatment:		
Special mitigation, application techniques, timing consideration for safe and effective applications:		
Follow all product label instructions:		

☐ WIN-PST or similar evaluation is attached and was discussed with landowner in formulating alternatives. Summarize herbicide risks below.

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Mechanical Treatment Methods and Plans		<input type="checkbox"/> Not Applicable
<small>(Producer is responsible for making sure all equipment is clean and free of invasive seed sources before treatment begins)</small>		
Field(s):	Acres: 1.41	
Target species: Buckthorn, Non-native Honeysuckle		
Pretreatment density of target plants: 30% to 85%		
Posttreatment density of target plants: less than 15%		
Types of equipment to be used (mowing, hand Cut by hand using chainsaws, pruning saws and weed clearing, roller chopping, light disking, etc.): wrench. Pull by hand when applicable.		
Dates or plant growth stage for effective treatment: Fall 2024, Spring 2025		
Mechanical Treatment Methods and Plans (continues next page)		

**314 – Brush Management
Implementation Requirements**

Mechanical Treatment Methods and Plans (continued from previous page)	
Operating instructions (if applicable):	Follow manufacturer's safety and operation guidelines for equipment.
Techniques and procedures to be followed:	Cut woody invasive species to 2 to 4 ft stumps in fall 2024, revisit site to prune of leaves in spring 2025.
Using handheld equipment, cut buckthorn at 2 inch diameter and larger at 2 to 4 ft from the ground. Strip the stump of leaves and branches. Buckthorn smaller than 2 inches in diameter are to pulled by hand or by weed wrench. Revisit site in the spring to pull germinating buckthorn and strip stumps of regrowth.	

Sensitive Features Plan

Operations and Maintenance

- ☒ Monitor growth of target species using monitoring report or equivalent.
- ☐ If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.
- ☐ Mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs follow label instructions.
- ☐ Signage around treated fields and restricted entry intervals comply with label instructions, and/or Federal, State, Tribal, and local laws.
- ☐ Disposing of chemicals and chemical containers is done in accordance with label instructions, and/or Federal, State, Tribal, and local laws.
- ☐ Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: <http://www.greenbook.net>.
- ☐ Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.
- ☐ Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.
- ☐ Maintain plant management and herbicide application records for at least 2 years and in accordance with USDA Agricultural Marketing Service's Pesticide Recordkeeping Program and State-specific requirements.

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314 – Brush Management
Implementation Requirements

Practice Specifications Approval and Completion Certification

Provided Practice Cost information

- ☒ Site-specific cost estimate, or specifications for the producer to develop a cost estimate or obtain the bid themselves.

Job Class Information (List Practice Job Class)

314 ESJAA Fact Sheet

Job Class: II



Design Installation and Layout Approval

Designed By: Katelyn Abts	Date: 9/30/2024	Designer's Job Approval Authority: II
Approved By: Katelyn Abts	Date: 10/15/2024	Approver's Job Approval Authority: II

Record of Completion and Check Out Certification

Treated Acres	Date Completed by Client	Date Certified	Approver's Initials

- ☐ Additional documentation to support practice certification is in the Case File.

Certification Statement

I certify that implementation of this conservation practice is complete, meets criteria for the stated purpose(s), and meets the NRCS conservation practice standard and specifications.

Printed Name:	Date:
Title:	Certifier's Job Approval Authority (JAA):
Signature:	

Notes:

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FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WAGZ-WC-13	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Hunter Farms LLC	Address 23257 685th St	City/State Wabasha, MN	Zip code 55981
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*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Pepin	Township No: 111	Range No.: 11	Section No. 33	1/4,1/4 SE, E
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Plan must be prepared by a Department of Natural Resources (DNR) Certified Plan Writer and registered with the DNR
--

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/30/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
	See attached page for signature
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate
Woodland Stewardship Plan	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$500.00

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
	Mark Miller
	Digitally signed by Mark Miller Date: 2024.10.17 12:53:26 -05'00'

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$500/Plan

Amount	Program Name	Fiscal Year
\$500.00	WAGZ (watershed based funding)	2024

Date	Authorized Signature	Total Amount Authorized
		\$500.00

Date 24 SEP 24	Land Manager Thomas S. Hutton 23257 685TH ST WABASHA MN 55981
Date 24 SEP 24	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is

Eligible Component Standard & Name Woodland Stewardship Plan	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate \$500.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Name	Technical Assistance Provider
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$500/Plan

Amount	Program Name	Fiscal Year
\$500.00	WAGZ (watershed based funding)	2024

Date	Authorized Signature	Total Amount Authorized \$500.00
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National Association of Conservation Districts

CONSERVATION INVESTMENT

Customer #: 39053

Investment Date: October 7, 2024

Wabasha SWCD
611 Broadway Avenue, Suite 10
Wabasha, MN 55981-1988

Review your information!
Submit updates online or with your renewal

Phone: 651 - 565-4673

Email: terri.peters@mn.nacdnet.net

URL:

Facebook: <https://www.facebook.com/Wabasha-SWCD-534308246654643>

Twitter:

Other:

PLEASE UPDATE YOUR MEMBERSHIP NOW!

This is the first invoice for NACD's 2025 fiscal year which runs October 1, 2024 to September 30, 2025. We hope you continue to show your support for your National Association with a Gold-Level membership contribution of \$775. Complete the application form and send with payment to NACD headquarters.

Mark Masters
NACD Secretary/Treasurer

Conservation Investment FY25 (check one)

Review NACD's member benefits for each contribution level online at www.nacdnet.org

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Platinum	Diamond	Gold	Silver	Bronze	Contributor
(\$3,001 +)	(\$1,776 - \$3,000)	(\$775 - \$1,775)	(\$501 - \$774)	(\$101 - \$500)	(\$1 - \$100)

Amount Paid: _____ ☐ Installment _____ of _____ ☐ Final Payment

Payment Methods

To Pay Online (with credit card, ACH or PayPal), visit:
<https://nacdnnet.app.neoncrm.com/forms/fy25-membership>



To Pay by Check, mail check and form to:

Check Number: _____

NACD
509 Capitol Court NE
Washington, DC 20002
Fax: 202-547-6450
Email: membership@nacdnnet.org



SOUTHEAST MINNESOTA ASSOCIATION OF CONSERVATION DISTRICT EMPLOYEES AREA 7 FALL MEETING

Tuesday, October 22nd, 2024, at 1:00pm
Jay C. Hormel Nature Center
1304 21st St NE, Austin, MN 55912



1. Call the meeting to order
2. Act on minutes of Area 7 Employee Meeting: April 2nd, 2024 @ Oxbow Park Nature Center – **Action item**
3. Treasurer's report: Paul Hunter– **Action item**
4. Confirmation of Board Positions
 - a. Chair - Nikki Wheeler (Approved)
 - b. Vice Chair - Teresa DeMars (Approved)
 - c. Secretary - Senja Viktora- **Action Item**
 - d. Treasurer - Paul Hunter (Approved)
 - e. Director - Jenna Rasmusson – **Action Item**
5. District Reports: Updates from Districts in Area 7
6. Employee of the Year Nomination Committee – **Action Item**
 - a. Select two (2) new Nomination Committee Members to replace Lageson (Freeborn SWCD) & Kennedy (Goodhue SWCD)
7. Reminder: Discuss upcoming Resolutions with Supervisors
 - a. Votes from Supervisors due November 1st, 2024
8. Planning for 2025 Spring & Fall Meetings
 - a. Suggestions wanted regarding locations, speakers, topics, tours, etc.
 - b. Would staff like an update on MN Nutrient Reduction Strategy from Matt Drewitz at the MPCA?
9. Adjournment, next meeting Spring 2025 (Date and location TBD)