

Please call office at 651-560-2053 or email susan.cerwinske.wabashaswcd@gmail.com if you have any questions on attending physically or by phone. We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

**Wabasha Soil and Water Conservation District
Regular Board Meeting
December 19, 2024
8:15 am
611 Broadway Ave.
Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

i. Contracts -Board Action

- A. Isaac Holst Contract# 2024WAGZ-WC-15 in the amount of \$3,087.00 for Practice 340 Cover Crops. One-year contract. Install by date 11/1/2024. (Funding source – FY2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- B. Isaac Holst Contract# 2024WinLaC-WC-004 in the amount of \$1,450.00 for Practice 340 Cover Crops. One-year contract. Install by date 11/1/2024. (Funding source – FY24 WinLaC Partnership)
- C. Isaac Holst Contract# 2024WinLaC-WC-005 in the amount of \$575.00 for Practice 340 Cover Crops. One-year contract. Install by date 11/1/2024. (Funding source – FY24 WinLaC Partnership)
- D. Isaac Holst Contract# 2024WinLaC-WC-006 in the amount of \$2,975.00 for Practice 340 Cover Crops. One-year contract. Install by date 11-1-2024. (Funding source – FY24 WinLaC Partnership)

ii. Vouchers – Board Action

- A. Dan Wagner Voucher payment for Contract# 2024WAGZ-WC-11 in the amount of \$450.00 for Practice 340 Cover Crops. 1-year contract final payment. (Funding source – FY2024 Watershed Alliance for the Greater Zumbro (WAGZ))

- B. Isaac Holst Voucher payment for Contract# 2024WAGZ-WC-15 in the amount of \$3,087.00 for Practice 340 Cover Crops. 1-year contract final payment.
(Funding source - FY2024 Watershed Alliance for the Greater Zumbro (WAGZ))
- C. Isaac Holst Voucher payment for Contract# 2024WinLaC-WC-004 in the amount of \$1,450.00 for Practice 340 Cover Crops. 1-year contract final payment.
(Funding source - FY24 WinLaC Partnership)
- D. Isaac Holst Voucher payment for Contract# 2024Winlac-WC-005 in the amount of \$575.00 for Practice 340 Cover Crops. 1-year contract final payment.
(Funding source – FY24 WinLaC Partnership)
- E. Isaac Holst Voucher payment for Contract# 2024Winlac-WC-006 in the amount of \$2,860.00 for Practice 340 Cover Crops. 1-year contract final payment.
(Funding source – FY24 WinLaC Partnership)

iii. Contract Amendments

iv. Grants

VI. SECRETARY'S REPORT – Board Action

- A. November 21, 2024 Meeting Minutes

VII. TREASURER'S REPORT – Board Action

- A. November District Financial Statements
Included for your review
- B. Program Record – November
The full spreadsheet was sent to the board in advance

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$46,367.73 - **Board Action**
(Waiting for VSP 74.31 statement to pay online- included in total)

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson
- G. Natural Resources Technician Report– Katelyn Abts – In the packet
- H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske
- J. BWSR Report -
- K. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Soil Health Program – Discussion
- C. Pond Clean-out Program - Discussion

XI. NEW BUSINESS

- A. Approve Warren Craig Beighley Contract# 24-CC-13 in the amount of \$105.50 for Practice# 380 Windbreak/Shelterbelt Establishment and Renovation – **Board Action** (Funding source – FY24 Conservation Contracts)
- B. Approve Richard Oeckler Contract# 2024WAGZ-WC-14 in the amount of \$500.00 for Woodland Stewardship Plan – **Board Action** (Funding source – FY24 Watershed based funding (WAGZ))
- C. Approve Michael Tighe Contract# 2024WAGZ-WC-21 in the amount of \$1,547.50 for Practice 351 Well Decommissioning. Install by 5/31/2025. – **Board Action** (Funding source – FY24 Watershed based funding (WAGZ))
- D. Approve Warren Craig Beighley Contract# 25-SHD-1 in the amount of \$263.75 for Practice 612 Tree and Shrub Establishment. Install by date 5/30/2025. (Funding source – FY2025 Soil Health Delivery)
- E. Set Meeting Dates/Time for 2025 -**Board Action**
- F. Pre-Discussion on committee election in January.
- G. Dag's position - Appointee consideration for future - **Discussion**
- H. Groundwater/Soil Health Regional Legislative funding request - **Discussion**
- I. Basin/Structure sediment cleanout legislative funding (Drazkowski bill) - **Discussion**

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen
- F. Upcoming Events:
 - i. December 25, 2024, Christmas Day Holiday – Office Closed
 - ii. January 1, 2025 - New Years Day Holiday – Office Closed
 - iii. Swearing-In Ceremony for all newly elected county officials is Friday, January 3, 2025 at 8:15 am in Court Room 2
Sharleen, Chet and Dag
 - iv. January 20, 2025- Martin Luther King Jr. Day – Office Closed

XIII. Motion to Recess Regular Meeting and go in to Closed Session -Board Action

XIV. Closed Session – Board Action

A. Personnel Review

- i. Matt Kempinger
- ii. Katelyn Abts
- iii. Deanna Pomije
- iv. Sue Cerwinske

- B. District Manager – Terri Peters personnel review and discussion
- C. Adoption of 2025 Wage Scale

XV. Motion to Reopen Regular Meeting – Board Action

XVI. Approval of the following – Board Action

- A. Adoption of 2025 Wage Scale
- B. Approve Employee Evaluations
- C. Approve 2025 salary recommendations

XVII. Adjourn – Board Action