

Please call office at 651-560-2053 or email susan.cerwinske.wabashawcd@gmail.com if you have any questions on attending physically or by phone. We have call-in capabilities for up to 10 people. Phone# 651-560-1088 Access code # 0147478#

**Wabasha Soil and Water Conservation District
Regular Board Meeting
November 21, 2024
8:15 am
611 Broadway Ave.
Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

i. Vouchers – Board Action

- A. Warren Craig Beighley Voucher payment for Contract# 23-CS-2 in the amount of \$255.00 for Practice 314 Brush Management.
(Funding source – FY23 State Cost Share)
- B. Gerald VanDewalker Voucher payment for Contract# 24-CC-3 in the amount of \$1,500.00 for Practice 314 Brush Management.
(Funding source – FY24 Conservation Contracts)
- C. Cole and David Packer Voucher payment for Contract# 2024WAGZ-WC-10 in the amount of \$4,500.00 for Practice 340 Cover Crops. 1st payment of a 2- year contract.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- D. Cole and David Packer Voucher payment for Contract# 22-CS-2 in the amount of \$176.00 for Practice 340 Cover Crops. 2nd payment of a 3-year contract.
(Funding source – FY22 State Cost Share)
- E. Scott Sexton Voucher payment for Contract# 2024WAGZ-WC-20 in the amount of \$1,345.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))

- F. Scott Sexton Voucher payment for Contract# 2024WAGZ-WC-19 in the amount of \$1,140.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- G. Meyer’s Seeds Voucher payment for Contract# 2024WAGZ-WC-12 in the amount of \$2,110.50 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- H. Mark Meyers Voucher payment for Contract# 24-CC-8 in the amount of \$1,089.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 Conservation Contracts)
- I. Allan Marking Voucher payment for Contract# 21-Capacity-7 in the amount of \$668.00 for Practice 340 Cover Crops. Third and final payment of a 3-year contract.
(Funding source – FY22 Capacity)
- J. Scotch Prairie Farms LLC Voucher payment for Contract# 2024WAGZ-WC-17 in the amount of \$4,500.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- K. Jon Harvey Voucher payment for Contract# 23-Capacity-5 in the amount of \$4,500.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY23 Capacity)
- L. Jeremiah Leonhardt Voucher payment for Contract# 21-Capacity-8 in the amount of \$4,000.00 for Practice 340 Cover Crops. Third and final payment of a 3-year contract.
(Funding source – FY22 Capacity)
- M. Roger Walkes Voucher payment for Contract# 2024WinLaC-WAB-007 in the amount of \$1,440.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding source – FY24 WinLac Partnership)
- N. Alan Jostock Voucher payment for Contract# 2024WAGZ-WC-02 in the amount of \$1,800.00 for Practice 340 Cover Crops. First payment of a 3-year contract.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- O. Alan Jostock Voucher payment for Contract# 2024WAGZ-WC-03 in the amount of \$800.00 for Practice 340 Cover Crops. First payment of a 3-year contract.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- P. Rachel Walkes Voucher payment for Contract# 23-SHCS-5 in the amount of \$4,470.00 for Practice 340 Cover Crops. 1-year contract complete.
(Funding sources – FY23 Soil Health Cost Share \$2,749.20, FY23 State Cost Share \$1,382.80, FY24 Conservation Contracts \$338.00)

- Q. Bluff Valley Farm LLC Voucher payment for Contract# 24-CC-10 in the amount of \$1,350.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY24 Conservation Contracts)
- R. Huneke Dairy Inc. (Paul Huneke) Voucher payment for Contract# 2022WAGZ-WC-9 in the amount of \$1,404.00 for Practice 340 Cover Crops. Third and final payment of a 3-year contract.
(Funding source – FY22 Watershed Alliance for the Greater Zumbro (WAGZ))
- S. Eugene Betcher Voucher payment for Contract# 2022WAGZ-WC-12 in the amount of \$2,000.00 for Practice 340 Cover Crops. Third and final payment of a 3-year contract.
(Funding source – FY22 Watershed Alliance for the Greater Zumbro (WAGZ))
- T. Don Kastella Voucher payment for Contract# 2024WAGZ-WC-09 in the amount of \$660.00 for Practice 351 Well Decommissioning.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- U. Gary Timm Voucher payment for Contract# 2024WAGZ-WC-07 in the amount of \$500.00 for Woodland Stewardship Plan.
(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- V. Mehrkens Family Farms Inc. Voucher payment for Contract# 22-CS-2 in the amount of \$7,228.02 for Practices 342 Critical Area Planting, 362 Diversion, 484 Mulching and 460 Land Clearing.
(Funding sources – FY22 State Cost Share \$1,924.00 and FY23 State Cost Share \$5,304.02.)
- W. George Tesmer Voucher payment for Contract# 2024WAGZ-WC-04 in the amount of \$2,943.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- X. George Tesmer Voucher payment for Contract# 2024WAGZ-WG in the amount of \$1,080.00 for Practice 340 Cover Crops. 1st year payment of 3- year contract.
(Funding source – FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- Y. John Eversman Voucher payment for Contract# 23-CWF-WIC-5 in the amount of \$2,011.50 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY23 Clean Water Fund – West Indian Creek)
- Z. John Eversman Voucher payment for Contract# 23-Capacity-4 in the amount of \$1,687.50 for Practice 340 Cover Crops. 1 year contract complete.
(Funding sources – FY23 Soil Health Cost Share \$.80, FY22 SWCD Local Capacity \$268.96, FY23 SWCD Local Capacity \$1,417.74)

- AA. Jary Holst Voucher payment for Contract# 24-CC-11 in the amount of \$925.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY24 Conservation Contracts)
- BB. Jeff Wiskow Voucher payment for Contract# 23-Capacity-3 in the amount of \$4,500.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY23 Capacity)
- CC. Oak Leaf Farms LLC Voucher payment for Contract# 23-SHCS-1 in the amount of \$2,460.00 for Practice 340 Cover Crops. 2nd year payment of a 3-year contract
(Funding source – FY23 Capacity)
- DD. Kurt Schnell Voucher payment for Contract# 2024WAGZ-WC-16 in the amount of \$3,555.00 for Practice 340 Cover Crops. 1st year payment of 2-year contract.
(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- EE. Huneke Bros. LLP (Micah Huneke) Voucher payment for Contract# 2022WAGZ-WC-8 in the amount of \$4,000.00 for Practice 340 Cover Crops. Third and final payment of 3-year contract.
(Funding source – FY22 Watershed Alliance for the Greater Zumbro (WAGZ))
- FF. Patrick Judge Voucher payment for Contract# 2022WAGZ-WC-10 in the amount of \$1,280.00 for Practice 340 Cover Crops. Third and final payment of 3-year contract.
(Funding source – FY22 Watershed Alliance for the Greater Zumbro (WAGZ))
- GG. Mark Lehnertz Voucher payment for Contract# 24-CC-7 in the amount of \$4,065.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY24 Conservation Contracts)
- HH. Larry Mischke Voucher payment for Contract# 2024WAGZ-WC-18 in the amount of \$2,925.00 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source - FY24 Watershed Alliance for the Greater Zumbro (WAGZ))
- II. Cooks Valley Farm LLC Voucher payment for Contract# 24-CC-9 in the amount of \$1,093.50 for Practice 340 Cover Crops. 1 year contract complete.
(Funding source – FY24 Conservation Contracts)
- JJ. Hyde Park Holsteins Voucher payment for Contract# DWP-26 in the amount of \$1,000.00 for U of MN Nitrogen Fertilizer Recommendation for Corn. 1st payment of 2-year contract.
(Funding source – Drinking Water Protection in the Karst Region)

ii. **Contracts**

iii. **Contract Amendments**

iv. **Grants**

VI. SECRETARY'S REPORT – Board Action

- A. October 24, 2024 Meeting Minutes

VII. TREASURER'S REPORT – Board Action

- A. October District Financial Statements
Included for your review
- B. Program Record – October
The full spreadsheet was sent to the board in advance

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of **\$129,537.58 - Board Action**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – In the packet
- E. District Technician Report- Matt Kempinger – In the packet
- F. Conservation Planning and Outreach Technician Report– Jenna Rasmusson – In the packet.
- G. Natural Resources Technician Report– Katelyn Abts – In the packet
- H. Soil Health/Nutrient Management Tech Report – Deanna Pomije – In the packet
- I. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – In the packet
- J. BWSR Report -
- K. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Donations for Envirothon Raffle at the MASWCD Convention

XI. NEW BUSINESS

- A. Approve Sue Cerwinske employee recognition for 5 years of service, \$120.00 annual payment on anniversary date. (September 16th) -**Board Action**
- B. Approve Nancy Kuklinski Contract# 24-SWCDaid-2 in the amount of \$570.00 for Practice 314 Brush Management. Install date by 6/30/2024 – **Board Action**
(Funding source – SWCD Aid)
- C. Approve Ernest Walters Contract# 24-SWCDaid-1 in the amount of \$1,500.00 for Practice 314 Brush Management. Install by date 8/31/2025 – **Board Action**
(Funding source - - SWCD Aid)
- D. **Approve Dan Baker Amendment to Contract WS-08 to change install date to 10/31/2025 for Practice 351 Well Decommissioning – Board Action**
(Funding source – Fillmore Drinking Water Protection)

**** Shawn Huth Presentation 8:45 am**

- E. PRAP
 - i. PRAP Grant
 - ii. Full Classification and Compensation Study – Board Action
 - iii. Ongoing Maintenance. – Discussion
- F. Accept Jenna Rasmusson’s Resignation – **Board Action**
- G. Approve Katie M. Jacobson, CPA Engagement Letter for Auditing 2024 Financial Statements. Quote is on last page of Engagement Letter. Email from Katie attached fee will be around the \$6,000.00 range- **Board Action and Signature**

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
Dag summary of November 7th meeting in the packet.
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

- F. Upcoming Events:
 - i. Thursday, November 28, 2024 Thanksgiving Day – Office Closed
 - ii. Tree Order Forms will be included with the Nov/Dec Newsletter.
 - iii. MASWCD Annual Convention December 2-4, 2024.
 - iv. Thursday, December 19th, Regular Board Meeting
 - v. **Swearing-In Ceremony for all newly elected county officials is Friday, January 3, 2025 at 8:15 am in Court Room 2 Sharleen, Chet and Dag**

XIII. Adjourn – Board Action