

**Wabasha Soil and Water Conservation
District Regular Board Meeting
January 23, 2025
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

Mark Miller, DNR

* Doughnut and Door Prize Resolution for 2025 Wabasha County Forestry Day– **Board Action**

** Go to Old Business Letter B – State of MN TTT Grant Agreement.
Jen Wahls - Progress on work being done

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

- A. 2024 Data Practice Policy for Data Subjects
- B. 2024 Data Practice Policy for Members of the Public
- C. 2024 Request for release of data to government agency
- D. 2024 Request for release of data
- E. 2024 Wabasha County Soil and Water Conservation District Data Practices Policy Fee Schedule

i. Contracts

ii. Contract Amendments

iii. Vouchers

- A. Hampe Properties LLC Voucher for Contract# 2024WAGZ-WC-08 in the amount of \$2,096.24 for 410 Grade Stabilization Structure.
(Funding source – FY24 WAGZ (Greater Zumbro Watershed Based))
- B. Tom Gerken Voucher for Contract# 2024WAGZ-WC-06 in the amount of \$4,500.00 for Practice 340 Cover Crops. 1st year of 2.
(Funding source – FY24 WAGZ (Greater Zumbro Watershed Based))

iv. Grants

VI. SECRETARY'S REPORT

- A. December 19, 2024, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

- A. December District Financial Statements
Included for your review
- B. December Program Record

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$56,057.86 - **Board Action**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
- C. District Manager Report – Terri Peters
- D. NRCS Report – Christina Taylor – (in the packet)
- E. District Technician Report- Matt Kempinger – (in the packet)
- F. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – (in the packet)
- I. BWSR Report –
- J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. State of MN TTT Grant Agreement. Federal Sub-Award Agreement between State of MN acting through the DNR and Wabasha SWCD. \$295,000.00 Under Landscape Scale Restoration: Protecting Working Forestlands in the Driftless Area. – Letter of support submitted previously - Discussion/Board Action

XI. NEW BUSINESS

- A. Election of SWCD Board Officers for 2025 – **Board Action**
- i. Chairman -
 - ii. Vice Chairman -
 - iii. Secretary -
 - iv. Treasurer –
- B. 2025 Committee Appointments – **Board Action**
- i. Personnel Committee (Lynn, Chet)
 - ii. Finance Committee (Sharleen,
 - iii. Whitewater JPB (Lynn)
 - iv. Zumbro 1W1P (Dag)
 - v. WinLac 1W1P (Lynn)

- vi. SE SWCD Technical Support JPB (Dag)
- vii. County Board Meeting Representative (Sharleen)
This is a member of our board who will go to county meetings

- C. Discuss per diems for attending meetings representing SWCD. Example, the County Board Meeting. - **Discussion**
- D. ELink Grant Reporting Signature Authority Resolution 01232025-1 – **Board Action**
- E. Designation of Official Newspaper Resolution 01232025-2 (The Wabasha County Herald) – **Board Action**
- F. Designation of Official Bank Depositories Resolution 01232025-3 – **Board Action**
- G. Designation of Signatories for Bank Accounts Resolution 01232025-4 – **Board Action**
- H. Per Diem rates \$125.00 and Mileage .70 for 2025 Resolution 01232025-5 – **Board Action**
- I. Approve Annual Resolutions Authorizing Terri Peters Signature Authority for:
 - i. Resolution 01232025-6 Approve Grant agreements from BWSR as they come in. -**Board Action**
 - ii. Resolution 01232025-7 Approve Cover Crops and Well Sealing contracts – **Board Action**
 - iii. Amendment to Resolution 01232025-7 for Contracts, Amendments and Extension Signature Authority dated 5/23/2024 – **Board Action**
 - iv. Resolution 01232025-8 Approve AgBMP Loan Applications up to \$200,000.00 -Board Action
- J. 2025 Board Policy, Operating Rules, Guidelines and Bylaws – **Board Action/ Each Sign separate last page attached.**
- K. Wabasha SWCD – SE Landscape Committee Sponsorship of the Wabasha County Forestry Day in the amount of \$500.00 – **Board Action**
- L. Wabasha SWCD Sponsorship for Cow Calf Days February 6, 2025, in Oronoco in the amount of \$100.00 payable to the University of Minnesota - **Board Action**
- M. Approve Mike Tighe Amendment #1 to Contract# 2024WAGZ-WC-21 to change the amount authorized to \$1,607.50 for Practice 351 Well Decommissioning – **Board Action**
- N. Approve Mike Tighe Voucher payment for Contract# 2024WAGZ-WC-21 in the amount of \$1,607.50 for Practice 351 Well Decommissioning – **Board Action** (Funding source - FY24 WAGZ (Greater Zumbro Watershed Based)
- O. Approve Cancellations of Mike Rahman Contract# 23-CS-3 in the amount of \$1,670.00 for Cover Crops – 1 year. – **Board Action** (He could not meet the standards because there was no seed tag) (Funding source – FY23 State Cost Share)
- P. Cover crop biomass sampling project - **Information and discussion** (Goal is to sample about 50-60 fields across a six-county area)
- Q. MASWCD 2025 Legislative Priorities. Briefing and Reception March 4, 2025. SWCD Day at the Capitol, March 5, 2025 - Information (Who will attend?)

R. Upcoming Events

- i. Cow Calf Days – Thursday, February 6th
- ii. Wabasha Forestry Day – Friday, February 14th
- iii. February 17, Washington’s Birthday – Offices Closed
- iv. February 27th Regular Board Meeting

XII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen

XIII. Adjourn – Board Action