

**Wabasha Soil and Water Conservation
District Regular Board Meeting
March 27, 2025
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

A. Allelu Farms Inc. (Nancy Kohrs) Contract# 24-CC-16 in the amount of \$337.60 for Practice# 380 Windbreak / Shelterbelt Establishment and Renovation.

(Funding source – FY24 Conservation Contracts)

B. Reiter Living Trust (William Reiter) Contract# 24-CC-15 in the amount of \$198.54 for Practice# 380 Windbreak/Shelterbelt and Renovation and Practice 490 Tree/Shrub Site Preparation.

(Approval contingent on verifying that William is the sole signer for the trust.)

(Funding source – FY24 Conservation Contracts)

ii. Contract Amendments

iii. Vouchers

A.

iv. Grants

v. AgBMB Loan Applications

A. William Miller AgBMP Loan Application in the amount of \$34,000.00 for purchase of a skid loader to help with the precision of cleaning manure and loading the manure in a timely manner.

VI. SECRETARY'S REPORT

A. February 27, 2025, Meeting Minutes – **Board Action**

VII. TREASURER'S REPORT – Board Action

A. February District Financial Statements
Included for your review

B. February Program Record

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of **\$52,321.91 - Board Action**

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
B. County Commissioner – Bob Walkes
C. District Manager Report – Terri Peters
D. NRCS Report – Christina Taylor -
E. District Technician Report- Matt Kempinger – **in the packet**
F. Natural Resources Technician Report– Katelyn Abts - **in the packet**
G. Soil Health/Nutrient Management Tech Report – Deanna Pomije –**In the packet**
H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske -
I. BWSR Report –
J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

XI. NEW BUSINESS

- A. Approve Jerry Bright Amendment# 1 to Contract# 2025WAGZ-WC-01 to increase authorized amount to \$14,550.00. – **Board Action**
(Funding source – FY24-FY25 Greater Zumbro Watershed Based Funding (WAGZ))
B. Approve Reiter Living Trust (Willian Reiter) Contract# 2025WinLaC-WAB-008 in the amount of \$35,412.30 for Practices# 410 Grade Stabilization Structure and 412 Grassed Waterway. Install by date 11-30-2025 – **Board Action**
(Funding source – FY2023 – FY2024 WinLaC)
Approval contingent on verifying that William is the sole signer for the trust.)
C. 2025 Soil Health RCPP Policy – **Discussion and Board Approval-Action**
D. **Approve Warren Craig Beighley Contract# 25-CC-7 in the amount of \$215.14 for Practice# 315 Herbaceous Weed Treatment. Install by date 8/30/2025 – Board Action**
E. Upcoming Events
i. Reminder -April 12th, Make Your Own Rain Barrel Day. 9-11 am at Coffee Mill's Ski Chalet.
ii. April 24, 2025, Regular Board Meeting

XII. Board Reports

- A. Whitewater JPB – Lynn
B. Zumbro 1W1P – Dag
C. WinLaC 1W1P – Lynn
D. SE SWCD Technical Support JPB - Dag
E. County Board Meeting – Sharleen

XIII. Adjourn

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-16	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Allelu Farms Inc	Address 36611 Co Rd 15	City/State Lake City, MN	Zip Code 55041
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Mt Pleasant Twp	Township No: 111	Range No.: 13	Section No. 20	1/4,1/4 NE, N
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Windbreak/Shelterbelt Establishment and Renovation 380

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/30/25, this contract will be automatically terminated on that date.
7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept cost-share funds, from state sources in excess of 50%, or state and non-state sources that when combined are in excess of 50% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
5. To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 2-24-25	Land Occupier Nancy J. Koh
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: Windbreak/Shelterbelt Establishment and Renovation (380)

Eligible Component Standards & Names Windbreak/Shelterbelt Establishment and Renovation (380)	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$628.07
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 2/27/25	Technical Assistance Provider Kathleen Alt
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Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 50.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$337.60	Conservation Contracts	2024

Date 2-27-25	Authorized Signature Sen. Peters (per board resolution)	Total Amount Authorized \$337.60
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Wabasha Soil and Water Conservation District

Invoice

611 Broadway Ave., Suite 10
Wabasha, MN 55981

Phone # 651-565-4673 susan.cerwinske.wabashaswcd@g...
Fax # 855-795-8082 wabashaswcd.com

Date	Invoice #
2/18/2025	2025-05

Bill To

Allelu Farms Inc.
Nancy Kohrs
36611 Co. Rd. 15
Lake City, MN 55041

P.O. No.

Terms

Project

Quantity	Description	Rate	Amount
	SPECIAL ORDER		
30	American Arborvitae - 1 gallon container 15-18"	10.80	324.00T
16	Techny Arborvitae - 1 gallon container 15-18"	16.20	259.20T
	MN plus additional sales tax for Wabasha County	7.35%	42.87
		Total	\$626.07

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 24-CC-15	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Reiter Living Trust <i>William Reiter</i>	Address 16004 75th St	City/State Plainview, MN	Zip code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

Conservation Practice Location

Township Name: Plainview Twp	Township No.: 108	Range No.: 11	Section No.: 33	1/4, 1/4 SW, SW
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Preparation (490)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 5/30/25, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 3/4/25	Land Occupier <i>William Bester</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

Conservation Practice

The primary practice for which cost-share is requested is Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Pr

Eligible Component Standard & Name Windbreak/Shelterbelt Establishment and Renovation (380), Tree/Shrub Site Preparation (490)	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$255.24
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 2/20/25	Technical Assistance Provider JARED HOLM (Affiliate) Digitally signed by JARED HOLM (Affiliate) Date: 2025.02.20 11:23:40 -06'00'
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 528.79/acre

Amount	Program Name	Fiscal Year
\$198.54	Conservation Contract	2024

Date 3-10-25	Authorized Signature <i>Jeri Peters per board resolution</i>	Total Amount Authorized \$198.54
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Wabasha Soil and Water Conservation District

Invoice

611 Broadway Ave., Suite 10
Wabasha, MN 55981

Phone # 651-565-4673

susan.cerwinske.wabashaswcd@g...

Fax # 855-795-8082

wabashaswcd.com

Date	Invoice #
2/12/2025	2025-04

Bill To
Bill Reiter 16004 75th St. Plainview, MN 55964

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
18	SPECIAL ORDER Black Hills Spruce - 1 gallon 15-18" MN plus additional sales tax for Wabasha County	14.18 7.35%	255.24T 18.76
		Total	\$274.00

**DEPARTMENT OF
AGRICULTURE**Minnesota Department of Agriculture
625 Robert St. N., St. Paul, MN 55155-6120www.mda.state.mn.us/agbmploansAgricultural Best Management Practices Loan Program 651-201-6618 Fax: 651-201-6109 email: AgBMP.Loans@state.mn.us**AgBMP LOAN APPLICATION**

(Required for all applications)

Borrower Information: ^(One) First Name: William^(One) Last Name: Miller

County: Wabasha

(optional)

Company:

Street Address: 23846 598th St

City: Theilman

State: MN

Zip: 55945

Telephone: (507) 421-0235

Project Information: On a Farm: ☒ Non-Farm: ☐If using PLS, write in T/R/S and mark where the project or practice is on the Section Map.
Or fill in a Latitude and Longitude of a point on the property near the project or practice.
(Please get us within a few acres of where the project or practice resides if you can.)

Brief description of what will be purchased or constructed and how it helps water quality:

Purchase a skid loader to help with precision of cleaning all manure
and loading the manure in a timely manner.**Well
Eligibility**Does this project implement Drinking Water Standards? ☐
Does this project eliminate Groundwater Pollution? ☒

- ☐
- Is this application for a city, town, or other municipality?
-
- ☐
- Is this application for a facility with an Industrial Waste Permit?

PLS

Township #: 109

Range: 11

Section: 09

OR

Latitude: Longitude:

OR

Pin or Parcel #: 60.009.200

LOCAL GOVERNMENT APPROVAL

(If Pin or Parcel # is used no punctuation marks, county code, or spaces allowed.)

Approved Loan Amount	\$ 34,000.00		
Estimated Total Project Cost (all sources)	\$ 34,000.00		
Animal Units (Feedlot improvements or manure handling equipment for facilities > 1000 AU that are not in the Mississippi watershed are ineligible)	Beginning: 469	Ending: 469	
Primary Livestock	<input checked="" type="checkbox"/> Dairy <input type="checkbox"/> Beef <input type="checkbox"/> Swine <input type="checkbox"/> Other:		
Primary Crops: Corn Forage	Conservation Tillage Acres AFTER Project: 500	Total Acres Farmed: 500	
Approval Expiration and Other Restrictions	Process loan application by 6-18-2025		

Project Approved by: Terri L Peters Date: 3-18-25

Project Completion Certified by (OPTIONAL): Date:

(LGU's please email this fillable PDF form to the borrowers chosen lender.)

(Most lender contact e-mails address can be found on the AgBMP mapping tool; click LENDER CONTACTS LIST to find your lender email)

LENDER INFORMATION & LOAN TERMS

AgBMP Loan Request	\$	Check if Local Revolving Funds are used: <input type="checkbox"/> <small>Funds will not be disbursed if checked.</small>	
(Optional) Additional Request #	\$	Initials:	Date:
Number of payments per year:			
Total Number of Payments:			
Interest rate (if other 3%):	%	(Optional) Balloon Payment Date:	
Lender Organization Name	Foresight Bank		
Lender Address			
Lender Signature:	Date:		

Attach copies of the invoices provided by the borrower that support the request for disbursement.

Please Email fillable PDF and Attachments to: AgBMP.Loans@state.mn.us

**Wabasha Soil and Water Conservation
District Regular Board Meeting
February 27, 2025
8:15 am
611 Broadway Ave. Suite 10B**

I. CALL MEETING TO ORDER

Lynn Zabel, Chair called meeting to order at 8:15 am.

Supervisors Present: Lynn Zabel, Chair, Chet Ross Co-Chair, Sharleen Klennert, Treasurer, Set Tentis, Secretary and Dag Knudsen, member.

(Note: Sharleen Klennert leaving the meeting at 9:30 am.)

Staff Present: Terri Peters, District Manager

Others Present: Bob Walkes, County Commissioner, Christina Taylor, NRCS, Dave Copeland, BWSR and Frank Klennert, Citizen.

II. PLEDGE ALLEGIANCE

III. AGENDA

Motioned by Klennert and seconded by Ross to approve The Agenda as presented.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration

i. Contracts

- A. Ben Klein Contract# 25-CC-3 in the amount of \$812.36 for Practice 380 Windbreak / Shelterbelt Establishment and Renovation.
Install by date 5/30/2025
(Funding source – FY25 Conservation Contracts)
- B. Greg Speedling Contract# 25-CC-4 in the amount of \$1,874.50 for Practice 380 Windbreak/Shelterbelt Establishment and Renovation.
Install by date 5/30/2025
(Funding source – FY25 Conservation Contracts)
- C. Lawrence H & Eileen M Living Trust Contract# 25-CC-5 in the amount of \$706.00 for Practice 612 Tree/Shrub Establishment.
Install by date 5/30/2025
(Funding source – FY25 Conservation Contracts)

ii. Contract Amendments

iii. Vouchers

- A. Donald Dahl Voucher payment for Contract# DWP-WS10 in the amount of \$2,000.00 for Practice 351 Well Decommissioning.
(Funding source: Karst Drinking Water Protection – Fillmore SWCD)

iv. Grants

v. AgBMB Loan Applications

- A. Lisa Klein AgBMP Loan Application in the amount of \$50,000.00 for a manure spreader that will assist with application at the correct time of year at the correct rate and right placement. Avoid over applying and nutrient loss.
- B. Brian Roles AgBMP Loan Application in the amount of \$45,000.00 for Meyers VB 280 vertical beater manure spreader. This will help with a more even and consistent spread pattern, reduce over application and help limit loss of nutrients from inconsistent spreading.

Motioned by Ross and seconded by Tentis to approve the Consent Agenda as presented.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VI. SECRETARY'S REPORT

- A. January 23, 2025, Meeting Minutes – **Board Action**

Motioned by Ross and seconded by Tentis to approve the Secretary's Report.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VII. TREASURER'S REPORT – Board Action

- A. January District Financial Statements

Included for your review

- B. December 2024 Program Record - Close Out

Terri went over funds in the program record and what is included in the billing rate.

Motioned by Klennert and seconded by Tentis to approve both the January Financial Statements and the December 2024 Program Record – Close out to the best of our ability.

Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

VIII. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of \$55,506.35 - Board Action
Motioned by Klennert and seconded by Knudsen to approve Payment of the Monthly Bills in the amount of \$55,506.35.
Affirmative: Ross, Klennert, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried

IX. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel
- B. County Commissioner – Bob Walkes
Wage & Compensation study was approved. 60-90 days for results.
Doing an Internal staffing study. Getting ready for construction season. Two big paving jobs.
- C. District Manager Report – Terri Peters
Finished year-end reporting. BWSR and MPCA reports.
Close out Program Record and worked on 2025 budget.
Policy committee meetings. WinLaC approved 2025 work plan and budget, WAGZ approved \$200,000.00 for Mehrkens feedlot project. Asking for \$100,000.00 from TSA for that project. Mehrkens waiting on EQUIP funding.
Part of soil health discussion for soil health program, similar to Olmsted SWCD.
Went with Olmsted's legislative aid and County Commissioner to meet with MDA to talk about support for soil health program and ideas on getting funding. Open to funds coming through MDA for the region.
Cover Crop Measurement program – Farmers can sign up.
Forestry Day was successful. 90-95 people registered and an extra 25 showed up.
Front Porch was able to accommodate meals for the extra people.
Changes for NFWF grant. Amount of \$230,000.00 for staff time funding.
RIM – Helps move NRCS cost share to get Districts projects moving forward.
- D. NRCS Report – Christina Taylor – (in the packet)
Christina was at the meeting to give her report.
- E. District Technician Report- Matt Kempinger – (In the packet)
- F. Natural Resources Technician Report– Katelyn Abts – (In the packet)
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije (in the packet)
- H. Bookkeeper/Administrative Assistant Report -Sue Cerwinske – (In the packet)
- I. BWSR Report – Dave Copeland
Staffing update - hired another BWSR Board Conservationist, Ann Gunness (Annie)
Dave will have the river counties: Houston, Winona, Fillmore, Wabasha and Goodhue permanently.
Feb 1st was the deadline for grantees to submit annual grant reports.
Soil health grant through Regional Conservation Partnership Program (RCPP)
BWSR with NRCS. Provided training. Request for interest from 70 SWCDs to respond on interest of an \$180,000.00 grant – 30% land-based agriculture.
Conservation contracts with landowners. Federal \$25 million secured and match with \$20 million dollars of state funds.

BWSR Soil Health Staffing grant funding for Deanna and the Soil Health Delivery grant. Both grants are part of the match provided to USDA for RCPP.

Bill being presented by Draskowski to the legislature that will provide funding to repair ponds and small dams in SE MN. Bill by Jacobs to repeal the Lawn and Legumes program. The last biennium funding for watershed-based implementation was \$79 million and next biennium \$90 million. By the end of 2026 the entire state will be covered with comprehensive water plans.

Not doing any RFPs for competitive grant for clean water funds until 2026. Plan for next year with BWSR guidance, look at drafts before RFPs. Competitive grant ideas for clean water fund application.

J. Other agencies –

X. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
Lynn's commented on planting into cover crops and when to terminate.
 - B. Follow up on Olmsted Soil Health Program – Discussion
Question on Olmsted's Soil Health Program that requires 12" growth before payment. Terminating cover crops. Discussion on different ways to terminate cover crops. Bill is being brought to legislature, to the house and senate.
 - C. BWSR Regional Partners Program with NRCS – Discussion
Hope to do work plans in March and work with producers in Spring. SWCD employees need to fill out forms and NRCS does the certifications. BWSR asks for reimbursements from NRCS. Ranking period, batching for contracts that will be brought to monthly board meetings. Federal funds contracts see only a contract number, not the producer's name. Federal privacy.
 - D. WinLaC WRAPS Contract Change Order #2 and work plan and budget.
 - i. Winona County sub-agreement – Board Action
Motioned by Knudsen and seconded by Tentis to approve the WinLaC WRAPS Contract Change Order #2 and work plan and budget. Approve Winona County sub-agreement.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
 - ii. Olmsted County sub-agreement - Board Action
Motioned by Knudsen and seconded by Tentis to approve the WinLaC WRAPS Contract Change Order #2 and work plan and budget. Approve Olmsted County sub-agreement.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- Root River - Chloride monitoring – Our staff, Matt***
Olmsted – Tile nitrate monitoring. May – November
St. Mary's Winona - GIS exercise locate BMP in WinLaC area.
Winona County - Well inventory.

- ** Discussion on Rain Barrels – Bob Walkes will get the barrels.
Will drop off a couple to do an example rain barrel.
May recommend when purchasers get home to paint the rain barrel so the
it doesn't grow algae. May also need a cover.**

XI. NEW BUSINESS

- A. Approve Gerald VanDewalker Contract# 24-CC-14 in the amount of 1,500.00 for Practice# 314 Brush Management. Install by date 9/30/2025 – **Board Action**
(Funding sources – FY24 Conservation Contracts \$1,394.50 and FY25 Conservation Contracts \$105.50)
Motioned by Knudsen and seconded by Tentis to approve Gerald VanDewalker Contract# 24-CC-14 in the amount of \$1,500.00 for Practice# 314 Brush Management. Install by date 9/30/2025.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- B. Approve Jerry Bright Contract# 2025WAGZ-WC-01 in the amount of \$11,475.00 for Practice 412 Grassed Waterway. Install by date 11/30/2025 – **Board Action**
(Funding source – FY24-FY25 Greater Zumbro Watershed Based Funding (WAGZ))
Motioned by Knudsen and seconded by Ross to approve Jerry Bright Contract# 2025WAGZ-WC-01 in the amount of \$11,475.00 for Practice# 412 Grassed Waterway. Install by date 11/30/2025.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- C. Approve Richard Heil Contract# 25-CC-1 in the amount of \$298.70 for Practice 314 Brush Management. Install by date 12/31/2025 – **Board Action**
(Funding source – FY25 Conservation Contracts)
Motioned by Knudsen and seconded by Tentis to approve Richard Heil Contract# 25-CC-1 in the amount of \$298.70 for Practice# 314 Brush Management. Install by date 12/31/2025.
Affirmative: Ross, Tentis, Knudsen, Zabel
Opposed: None
Motion Carried
- D. Assess financial situation considering what is happening in DC.
Assess sources of funding and consequences if they are cancelled. – **Discussion**
Terri went over concerns on Federal funded grants.
Turkey, Trout, Timber Grant. Submit invoices before we pay. \$295,000 grant over 3 years. Not getting good communication with the DNR.
NFWF Grant - made a few work plan changes. We handle it fiscally. Contacts are not local, making it difficult for communication.
Soil Health Funds agreement with NRCS, explained in BWSR report earlier in agenda
Sub-agreement with DNR (Forestry). Pay us and then be responsible for DNR payment.

WIC 319 Federal funding – last year of 4- year grant This grant should be stable. This one we could file for an extension if we haven't used all of it.

Future plans funding is questionable.

Christina/NRCS can pay EQUIP -IRA contracts. Can't rank or put in applications for IRA funds. FSA-CRP on hold for applications.

Tag asked what the worst-case scenario would be if we lost federal funding.

Terri said the if the NFWF grant doesn't come through, we would not be hiring a replacement for Jenna's position. This grant would also fund some staff time.

E. District Cost-Share Policy – Board Action

Basic purchases for the district. Using state cost share -BWSR Conservation Contracts. Based on Goodhue's.

Motioned by Ross and seconded by Tentis to approve the District Cost Share Policy.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

F. Wetland Conservation Act (WCA) policy, fee schedule – Board Action

Motioned by Knudsen and seconded by Ross to approve the Wetland Conservation Act (WCA) policy, fee schedule.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

G. Nutrient Management planning, fee schedule – Board Action

Deanna explained how manure spreaders are calibrated. Weigh empty, then loaded and measure area of acres manure is spread on.

Motioned by Ross and seconded by Knudsen to approve the Nutrient Management planning fee schedule.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

H. 2025 Budget – Board Action

Terri explained how she puts together numbers for the budget. Based on knowing what money is coming in and what is getting paid out for 2025. County allocation and SWCD Aid funding. Staff time, does not always get posted to programs, so working on staff time allocations. Guessing on some accounts.

Motioned by Ross and seconded by Tentis to approve the 2025 Budget as a working budget.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

- I. Approve June E Ratz Trust Amendment# 1 to Contract# 24-CC-5 for changing install date to 7/31/2025 instead of 3/31/2025. Authorized amount stays the same \$423.00

– **Board Action**

Motioned by Knudsen and seconded by Tentis to approve June E Ratz Trust Amendment# 1 to Contract # 24-CC-5 for changing install by date to 7/31/2025 Instead of 3/31/2025. The authorized amount stays the same at \$423.00.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

- J. Upcoming Events

- i. March 4th & 5th MASWCD Legislative Brief and Day at the Capito1
- ii. March 27th Regular Board Meeting
- iii. April 12th, Make your own rain barrel. 9-11 am at Coffee Mill's Ski Chalet.

XII. Board Reports

A. Whitewater JPB – Lynn

B. Zumbro 1W1P – Dag

Copies of Dag's meeting report to all attending. Did not get into the board packet.

C. WinLaC 1W1P – Lynn

Structural practices must be designed.

Dave commented that it is totally up to SWCD's to decide.

D. SE SWCD Technical Support JPB - Dag

E. County Board Meeting – Sharleen

XIII. Motion to Recess Regular Meeting and go in to Closed Session -Board Action

Motioned by Ross and seconded by Tentis to Recess the Regular Meeting and go into Closed Session.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

XIV. Closed Session – Board Action

A. Personnel Policy Discussion

Stipend for employees opting out of offered Health Insurance.

XV. Motion to Reopen Regular Meeting – Board Action

Motioned by Ross and seconded by Tentis to close the Closed session and Reopen the Regular Meeting.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

XVI. Approval of the following – Board Action

A. Personnel Policy

Motioned by Ross and seconded by Tentis to approve paying 1/3 of the lowest premium of the highest deductible to any employee that does not take health insurance that we offer and that they would be eligible for.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

XVII. Adjourn – Board Action

Motioned by Ross and seconded by Tentis to Adjourn the meeting at 11:29 am.

Affirmative: Ross, Tentis, Knudsen, Zabel

Opposed: None

Motion Carried

Respectively Submitted by:

Seth Tentis, Secretary

Wabasha Soil and Water Conservation District

Balance Sheet

As of February 28, 2025

	Feb 28, 25
ASSETS	
Current Assets	
Checking/Savings	
Money Market- Bank of Alma	210,809.52
Money Market WNB Financial	7,462.24
Peoples State Bank Money Market	333,076.28
Petty Cash	50.26
WNB Financial	41,662.14
Total Checking/Savings	593,060.44
Accounts Receivable	
11000 · Accounts Receivable	36,110.22
Total Accounts Receivable	36,110.22
Other Current Assets	
12000 · Undeposited Funds	736.42
Total Other Current Assets	736.42
Total Current Assets	629,907.08
Fixed Assets	
15000 · Furniture and Equipment	
Computer	7,523.00
Laptops for Distrcit Techs (2)	3,149.22
Right of Use Asset - Building	94,217.00
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
Total 15000 · Furniture and Equipment	253,951.45
17000 · Accumulated Depreciation	
Accum. Amortization-Building	-34,547.00
17000 · Accumulated Depreciation - Other	-117,761.78
Total 17000 · Accumulated Depreciation	-152,308.78
Total Fixed Assets	101,642.67
Other Assets	
Prepaid Items	
Prepaid Rent	920.43
Prepaid Items - Other	831.25
Total Prepaid Items	1,751.68
Total Other Assets	1,751.68
TOTAL ASSETS	733,301.43
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	140.53
Total Accounts Payable	140.53
Other Current Liabilities	
Compensated Absences Payable	21,653.68
Deferred Revenue	
FY23 Capacity	4,746.00
FY23 CWF - WIC	54,511.84
FY23 State Cost Share	2,930.00
FY24 Buffer Law Implementation	12,852.20
FY24 BWSR Soil Health Staffing	189,541.91
FY24 Conservation Contracts	3,753.13
FY24 Dept of Rev SWCD Allocatio	54,932.63

9:03 AM

03/18/25

Accrual Basis

Wabasha Soil and Water Conservation District

Balance Sheet

As of February 28, 2025

	Feb 28, 25
FY25 Buffer Law Implementation	20,000.00
FY25 BWSR Soil Health Delivery	30,000.00
FY25 Conservation Contracts	18,190.00
FY25 Conservation Delivery	19,619.00
FY25 Easement Delivery (RIM)	1,650.00
FY25 LWM	19,354.00
FY25 WCA	16,543.00
Total Deferred Revenue	448,623.71
Deposit on Tree Sales	19,126.17
25500 · Sales Tax Payable	994.56
Total Other Current Liabilities	490,398.12
Total Current Liabilities	490,538.65
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	62,828.00
Total Long Term Liability	62,828.00
Total Long Term Liabilities	62,828.00
Total Liabilities	553,366.65
Equity	
Fund Balance- Unrestricted	201,395.71
Investment in Capital Assets	38,814.67
32000 · Owners Equity	89,270.83
Net Income	-149,546.43
Total Equity	179,934.78
TOTAL LIABILITIES & EQUITY	733,301.43

Wabasha Soil and Water Conservation District

Profit & Loss

February 2025

	Feb 25
Ordinary Income/Expense	
Income	
Charges for Services	
Plat Book Sales	35.00
Total Charges for Services	35.00
Intergovernmental Revenues	
County	
County Regular Allocation	4,748.26
Total County	4,748.26
Federal	
319 Focus Small Wtrshd-W.Indian	10,223.82
Total Federal	10,223.82
Partners Grants	
Lower Zumbro Outreach - FEMA	1,762.16
Total Partners Grants	1,762.16
State	
FY23-FY24 MPCA Zumbro SWAG	465.72
FY23 CRP - TA NRCS	6,150.00
FY23 WinLaC	20,383.76
FY24-FY25 SDW - Phase 2	105.86
FY24 Nutrient Management Staff	8,552.20
FY24 Private Well Mitigatin-MDA	539.65
FY24 TNC - Prairie Strips	10,000.00
FY24 WinLaC WRAPS Proj-MPCA	9,160.10
MAWQCP	27,763.05
State - Other	1,049.82
Total State	84,170.16
Total Intergovernmental Revenues	100,904.40
Total Income	100,939.40
Gross Profit	100,939.40
Expense	
District Operations	
Other Services and Charges	
Building Rent	1,650.00
Conferences and Conventions	268.07
Education and Information	2,696.87
Employee Education and Training	12.73
Employee Expenses	49.97
Employee Mileage	333.82
Fees and Dues	5.00
Internet Expense	95.04
Professional Expenses	1,206.26
Subs. and Pubs.	58.00
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	30.84
Hyundia Tucson Vehicle Expense	29.65
Total Vehicle Expenses	60.49
Total Other Services and Charges	6,436.25
Personnel Services	
Employee Salary Permanent	26,760.00
Employer HSA contributions	625.00
Employer Life and Health	
66000 - Payroll Expenses	50.00

Wabasha Soil and Water Conservation District
Profit & Loss
February 2025

	Feb 25
Employer Life and Health - Other	7,800.40
Total Employer Life and Health	7,850.40
Employer Share FICA	1,603.86
Employer Share Medicare	375.10
Employer Share PERA	2,007.00
Total Personnel Services	39,221.36
Supplies	
Field Supplies	28.97
Office Supplies	185.71
Total Supplies	214.68
Total District Operations	45,872.29
Project Expenditures	
District	
Storage Space Lease-No-Till Dri	150.00
Storage Space Lease Rolr Crrmpr	350.00
Total District	500.00
State	
FY24-FY25 DWP Karst (TKR)	2,000.00
FY24-FY26 DNR Forestry	8,361.82
FY24 WinLaC WRAPS Proj-MPCA	457.70
MAWQCP Administration	29,830.18
Total State	40,649.70
Total Project Expenditures	41,149.70
Total Expense	87,021.99
Net Ordinary Income	13,917.41
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	793.46
Total Interest Income	793.46
Total Other Income	793.46
Net Other Income	793.46
Net Income	14,710.87

3:52 PM

03/25/25

Cash Basis

Wabasha Soil and Water Conservation District

Monthly Bills Listing

March 25 - 27, 2025

Type	Date	Num	Name	Memo	Account	Paid Amount
Mar 25 - 27, 25						
Liability Check	03/27/2025	12284	QuickBooks Payroll Service	Created by Payroll Service on 03/25/2025	WNB Financial	-8,972.90
Liability Check	03/27/2025	12285	Auditor/Treasurer of Wabasha County	March Insurance	WNB Financial	-8,877.65
Bill Pmt -Check	03/27/2025	12286	Chimney Rock Forestry LLC	2-Stewardship Plans, 6-Technical Assistances	WNB Financial	-4,000.00
Bill Pmt -Check	03/27/2025	12287	Deanna Pomije	Coffee & Conversation, Mileage and batteries	WNB Financial	-136.82
Bill Pmt -Check	03/27/2025	12288	Donald J. Edgar	1 - Stewardship Plan	WNB Financial	-350.00
Bill Pmt -Check	03/27/2025	12289	Driftless Guardian, LLC	2 - SE Watershed PFM Technical Assistance	WNB Financial	-1,200.00
Bill Pmt -Check	03/27/2025	12290	Fiernel Family Forestry LLC	1-Stewardship Plan and 1-Technical Assistance	WNB Financial	-950.00
Bill Pmt -Check	03/27/2025	12291	HBC	Internet 3/02 - 4/01/2025	WNB Financial	-95.04
Bill Pmt -Check	03/27/2025	12292	Insty-Prints of Winona	March/April Newsletter - 2206 tri-folded	WNB Financial	-1,845.73
Bill Pmt -Check	03/27/2025	12293	Jennifer Wahls-C	DNR Forestry PFM, MFCRC LSR, TTT	WNB Financial	-13,425.00
Bill Pmt -Check	03/27/2025	12294	Kanati Land Management LLC	Technical Assistance - Forestry Project	WNB Financial	-1,800.00
Bill Pmt -Check	03/27/2025	12295	Kevin O'Brien	SE Watershed PFM Implementation FY25 Qtr 3	WNB Financial	-2,100.00
Bill Pmt -Check	03/27/2025	12296	Liam Krause	2 - Stewardship Plan, 7 - Project Plans/Tech. Assistance	WNB Financial	-4,150.00
Bill Pmt -Check	03/27/2025	12297	Mittel Schule, Inc.	April 2025 Rent	WNB Financial	-1,650.00
Bill Pmt -Check	03/27/2025	12298	Office Depot	Aid Pass 100 lbs, 45 lbs, Ink	WNB Financial	-202.33
Bill Pmt -Check	03/27/2025	12299	Olmsted County Public Works	February, G. Klinger MAWQCP Expenses	WNB Financial	-8,219.86
Bill Pmt -Check	03/27/2025	12300	Paul Busch Auto Center, Inc.	Hyundai Oil change and Fix flat Tire	WNB Financial	-91.50
Bill Pmt -Check	03/27/2025	12301	SE MASWCD	2025 Area 7 Annual Dues for SE MASWCD	WNB Financial	-300.00
Bill Pmt -Check	03/27/2025	12302	Terri Peters (Expenses)	Mileage-Legislative Day, Mgr and BALMM meetings	WNB Financial	-262.50
Bill Pmt -Check	03/27/2025	12303	Timber Cat Forestry LLC	3 - Technical Assistance, 3 - Stewardship Plans	WNB Financial	-2,550.00
Liability Check	03/27/2025	EFT	Wabasha County Highway Department	Hyundai - Feb gas 17.09 gallons @ 2.4091/gal	WNB Financial	-41.17
			VSP Vision Care	April Vision Insurance	WNB Financial	-74.31

Mar 25 - 27, 25

-81,294.81

-52,321.91

Monthly Report – March 2025

Matt Kempinger

Projects

- Design work on several grade stabilization structures
- Design work on several waterway projects
- Prepare contract for 1 waterway and grade stabilization structure project
- Prepare amendment for 1 waterway contract
- Look into potential infrastructure maintenance projects for Bear Valley Watershed
- Site investigation for 1 waste storage project
- Critical area planting and mulching planning for 1 waste storage project
- Survey for 1 WASCOB project
- 1 farm walkover
- Plan review for 1 diversion project

Others

- Chloride Monitoring
- Newsletter
- Soil health equipment rental
- Assist other staff with Buffer Law compliance checks
- WIC outreach planning
- Close out 1 WCA enforcement case
- 1 WCA TEP meeting
- General project & contract management
- Answered general resource questions from public and assisted where possible

Katelyn Abts – March 2025 Board Report

Programs

Conservation Contracts

- 1 Windbreak ready for board approval
- Working on 1 windbreak project
- Worked on conservation cover project
- Working on one herbaceous weed management project

Buffer Law

- 1 on site buffer inspection
- Contact with landowners about needed spring check

RIM

- Worked on 1 new RIM application for WinLAC Blufflands Program
- 1 application for the WinLAC Blufflands Program has been approved and fully funded

Other

Tree Sale

- 118 tree orders taken so far
- 640 tree tubes ordered

MDH Free Testing Kits

- Assisted landowners in applying for well test kit

Newsletter

- March-April newsletter out
 - Updates on tree sale
 - Feedlot registration notice
 - Erosion assistance
 - Lawns to Legumes grants available
 - Invasive Species spotlight

Training

Received JAA in 612, Tree/Shrub Establishment

Report to the Wabasha SWCD Board – March 27, 2025

Deanna Pomije, Soil Health Nutrient Management Specialist

- Brief follow-up on cover crop reporting (3 contracts), provided documents and reported pollution reduction numbers into e-link
- Responded to conservation cover questions as part of a fall planned native prairie planting

Nutrient Management Work:

- Met with Adam Graner to gather information for his 2026 manure management plan – will use MPCAs new online planner.
- Working through revisions on the Comprehensive Nutrient Management Plan (CNMP) for Ted Mehrkens for EQIP, collaborating with Kate Bruss, TSA (consultants Sara W., Fillmore SWCD and Aaron Janz, NRCS) Plan to also complete a Manure Management Plan for them as required by MPCA & their annual (2026) nutrient management plan this spring
 - Completed the Implementation Requirements sheets for the design of the seeding and mulching plans for the disturbed area for the manure pit construction – Matt to sign off on these designs.
 - Revisions of a crop rotation nutrient management plan to determine the acres needed, given their manure produced
 - Plan involves running soil loss and nutrient budget on all fields
 - Reorganizing the plan according to a new CNMP template (3/25) for final approval review now with Aaron J. – 2nd NRCS review, previous nutrient management specialist retired

Soil Health - Cover Crop Work:

- We have 16 continuing cover crop / no-till contracts from last year.
- To date - 6 interests for cover crops for 2025
- Follow-up with seed germination testing on 2024 cover crop contract

Outreach & Client Contacts:

- 3/13 – Nitrogen Smart training & booth, multi-county producer audience in Rochester, by U of MN Extension, ~100+ in attendance, sponsor booths around the room. This training was geared toward SE MN producers and included: Nitrogen rate research, the 4-Rs of nutrient management (right source, rate, placement and timing), how groundwater flows in our topography & research, N-inhibitors
 - Mailed out 190 post cards to targeted high nitrate townships
- March/April newsletter article on updating feedlot registrations with Ella, from MPCA
- Preparation for our 6th monthly 'Coffee and Conservation' soil health, 3/19 in Wabasha around the topic 'nitrogen management' – 2 attendees, viewed a short groundwater video on how groundwater flows in our SE topography

- Next month 4/24 it will be hosted by the Bear Valley Watershed District near Bellechester around the topic 'erosion'
 - 15 total to-date producers / landowners in attendance
 - Great conversation around a variety of conservation topics: erosion, nutrient management, cover crops, tillage, weed control
 - Flyer prep., email – call – text producers for attendance

Training:

- 3/4 Planting Green with Cover Crop training in Rochester
- 3/27 Nutrient Management Training, basic update in Farmington
- 4/17 Advance Nutrient Management Training in Marshall

Contract Amendment Form

Organization: Wabasha SWCD	Contract Number: 2025WAGZ-WC-01	Amendment Number: 1	Amendment Type Date <input type="checkbox"/> Amount <input checked="" type="checkbox"/> Land Occupier <input type="checkbox"/> Practice <input type="checkbox"/> Other <input type="checkbox"/>
		Board Meeting Date: 3/27/2025	

Amendment requests that are received outside the executed State grant agreement date, outside the contract practice install date, or grant program policies BWSR staff must be consulted and a grant agreement amendment may be required.

State Grant Agreement Expiration Date: 12/31/2026

Original Contract Install Date: 11/30/2025

Amended Contract Install Date (If applicable): _____

Original Total Amount Authorized: \$11,475.00

Amended Total Amount Authorized: \$14,550.00

The Parties whose names are signed below hereby agree that the above-referenced Conservation Practice Assistance Contract is amended as follows:

The amount authorized is being increased by \$3,075 to maintain 75% cost share based on the increased cost estimate from the final plans compared to the preliminary plans. No other changes are being made.

The original contract, as numbered, shall remain in full force and effect, except for those changes made necessary by the amendment.

This Amendment is to take affect on the date of the last signature hereto.

Date 3/13/2025	Land Occupier <i>Jerry D. Bright</i>
Date	Landowner, if different from Applicant

Technical Assessment and Cost Estimate

I have viewed the site where the above listed are to be installed and find that they are needed, and that the amended estimated quantities, costs, or completion date described above are practical and reasonable.

Date 3-12-2025	Technical Assistance Provider <i>Matt Kempinger</i>	NRCS engineered project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the Technical Certification on the "Voucher and Certification"
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Organizational Approval

Date	Authorized Signature
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*Attach this form to the Conservation Practice Assistance Contract

PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 2024WinLac-WAB-008	Other state or non-State funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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* If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Reiter-Living Trust / William Reiter	Address 16004 75th ST NE	City/State Plainview, MN	Zip Code 55964
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Plainview	Township No: 109	Range No.: 11	Section No. 33	1/4, 1/4 SW 1/4
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 15 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

USDA NRCS Field Office Technical Guide (FOTG)

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11-30-2025, this contract will be automatically terminated on that date.

7. Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept cost-share funds, from state sources in excess of 90.%, or state and non-state sources that when combined are in excess of 90.% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 3/14/25	Land Occupier William Bester
Date	Landowner, if different from applicant
	Address, if different from applicant information:

Conservation Practice

The primary practice for which cost-share is requested is: **410 - Grade Stabilization Structure**

Eligible Component Standards & Names 460 - Land Clearing, 362 Diversion, 342 - Critical Area Planting, 412 - Grassed Waterway, 484 - Mulching	Engineered Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$39,347.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 3-13-25	Technical Assistance Provider Matt Kempinger	NRCS engineered project with appropriately signed and documented plans available upon request. A signed asbuilt can be used as the Technical Certification on the "Voucher and Certification"
------------------------	--	---

Pre-Construction Cover

Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 90.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$35,412.30	2023-24 WinLac	2023-2024

Date	Authorized Signature	Total Amount Authorized \$35,412.30
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BSWR Soil Health RCPP Process Approval

Outreach and conservation delivery

- Outreach will occur by Wabasha SWCD staff

Contract length

- Program ends Dec 31st 2028. Yearly Contracts can be:

2025	2026	2027	2028
4 Year Contract	3 Year Contract	2 Year Contract	1 Year Contract

Contract Batching

- Applicant batching will occur monthly, coinciding with the Wabasha SWCD Board meeting.

Ranking

- **1. If funding is in ample supply**, individuals will be approved for the program on a first come first served basis.
- **2. If funding becomes limited, the following ranking will occur:**

Ranking Criteria	Answer	Points
Does this project address at least one required resource concern?	Yes / No	N/A
1. Does the applicant identify as a Historically Underserved Farmer/Rancher? (15 pts)	Yes / No	
2. Is this the first time the applicant has utilized the proposed practice? (10 pts)	Yes / No	
3. Does the proposed project fall within a Drinking Water Supply Management Area? (10 pts)	Yes / No	
4. Is the proposed project located in a high priority area within a CWMP? (20 pts)	Yes / No	
5. Does the proposed project fall within a sensitive ground water area? (5pts)	Yes / No	
Total Available Points = 60	Total Points	

Tier 1 = 50-60, Tier 2 = 30-49, and Tier 3 = <29.

- Ranking will occur between the contracts within a batching period. The contracts with the greatest total points will be awarded first. Should a tie exist, the contract submitted to the district first, with all relevant information supplied and signed, will be awarded first.

BSWR Soil Health RCPP Process Approval

List of Allowable Resource Concerns

General Program Overview		Resource Concerns
Category	Resource Concern	
Soil quality limitations	Subsidence	
	Compaction	
	Organic matter depletion	
	Concentration of salts or other chemicals	
	Soil organism habitat loss or degradation	
	Aggregate instability	
Field sediment, nutrient, and pathogen loss	Nutrients transported to surface water (P&N)	
	Nutrients transported to groundwater (P&N)	
	Pathogens and chemicals from manure, biosolids or compost applications transported to surface waters	
	Pathogens and chemicals from manure, biosolids or compost applications transported to groundwater	
	Sediment transported to surface water (Erosion sources)	
Source Water Depletion	Surface water depletion	
	Inefficient irrigation water use	
	Groundwater depletion	

Eligible practices and payment rates:

Practice	Code	Unit	Max Rate allowed on Soil Health RCPP	EQIP average of acre only	In our cost share policy?	What our WBIF policies already say
Alley Cropping	311	acre	700	642	No	
Conservation Cover	327	acre	1000	606	No	\$600?
Contour Buffer Strips	332	acre	610	1571	No	
Cover Crops	340	acre	60	55	YES	\$35 - \$60
						Local Policy 75% 90% when leveraging non-State
Critical Area Planting	342	acre	700	800	YES	

BSWR Soil Health RCPP Process Approval

						3 year contract. 10 year life span. CRP is \$380/acre. Beau thinking \$150 - \$200 acre. One time payment \$600 because of life span.
Field Border	386	acre	600	497	No	
Filter Strip	393	acre	700	482	YES	75% (local) up to 90% leveraging non-state \$\$ \$50/acre per year in areas where GW protection in priority or on HEL. Make it new acres. In addition to what they have done in past? 5 years all on same acres. \$100/ac. For Mechanical or Biological Tx, \$500 max (Local Policy)
Pasture and Hay Planting	512	acre	800	347	YES	
Forest Stand Improvement	666	acre	700	365	No	
Forest Farming	379	acre	2000	1067	No	
Prescribed Grazing	528	acre	80	104	YES	75% using SCS. Up to 90% leveraging non-state. Current EQIP \$18/acre, has to be same acres no till or strip till. \$35/acre. Must be new adopters. Minimum acre?
Residue and Tillage Management (No-Till)	329	acre	35	29	YES	
Riparian Forest Buffer	391	acre	3800	3500	No	
Silvopasture	381	each	50	23	No	

BSWR Soil Health RCPP Process Approval

Tree and Shrub Establishment	612	each	12	8	YES	50% tree purchase +\$1.00 per tree and \$1.00 per tube or mat. Max \$2,500.00
Windbreak/Shelterbelt Establishment	380	foot	1.85	2.39	No	50% tree purchase +\$1.00 per tree and \$1.00 per tube or mat. Max \$2,500.00
Nutrient Management	590	acre	75	63	No	\$500/manure plan \$1500/nutrient management plan. Fee for service

FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

General Information

Organization: Wabasha SWCD	Contract Number: 25-CC-7	Other state or non-state funds? YES NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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*If contract amended, attach amendment form(s) to this contract.

Applicant

Land Occupier Name Warren Craig Beighley	Address 50166 290th Ave	City/State Elgin, MN	Zip code 55932
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* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

Conservation Practice Location

Township Name: Elgin	Township No: 108	Range No.: 12	Section No. 34	1/4,1/4 SW, SE
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Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider. 2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Herbaceous Weed Treatment 315

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.

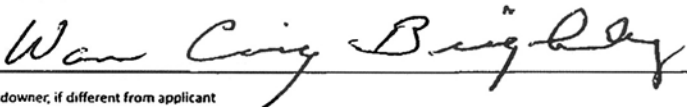
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 8/30/25, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed voucher.

Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date 3/24/25	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information:


Conservation Practice

The primary practice for which cost-share is requested is Herbaceous Weed Treatment (315)

Eligible Component Standard & Name Herbaceous Weed Treatment (315)	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate \$215.14
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 3/25/2025	Technical Assistance Provider  Amanda Gentry, Winona SWCD
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Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: 119.52/acre

Amount	Program Name	Fiscal Year
\$215.14	Conservation Contracts	2025

Date	Authorized Signature	Total Amount Authorized
		\$215.14

Wabasha County SWCD Conservation Assistance Plan

Herbaceous Weed Treatment 315

Overview

Herbaceous Weed Treatment has a minimum expected lifespan of 5 years. This practice is the removal or control of herbaceous weeds including invasive, noxious, prohibited, or undesirable plants while protecting or enhancing desired plant species. It applies to all lands except active cropland where herbaceous weeds need to be removed, reduced, or otherwise manipulated. Herbaceous Weed Management is intended to address one or more of the following practice purposes:

Restore or release native or desired plant communities for wildlife habitat.

Control pervasive plant species to a desired level of treatment.

Site Description

South of the City of Elgin in Elgin Twp in Wabasha County, reed canary, creeping thistle and poison ivy thickly fills in a small, grassed field near forested area and surrounded by cropland. The area targeted for invasive species management is 1.8 acres in size. Native species observed mixed in the grass includes big bluestem, common milkweed and purple coneflower.

With the presence of invasive weedy species, native flowers and grasses are unable to regenerate and will eventually be pushed out of the management area. The invasive species hold little importance to pollinators and other wildlife. Prescribed burns without chemical treatment are not enough to eradicate the unwanted species.

Activity Schedule

1. May 2025
 - a. Spray application(s) glyphosate and aminopyralid herbicides on any non-native and invasive herbaceous species.
2. July 2025
 - a. Spray application(s) glyphosate and aminopyralid herbicides on any non-native and invasive herbaceous species.
3. September 2025
 - a. Spray application(s) glyphosate and aminopyralid herbicides on any non-native and invasive herbaceous species.

Cost Share Financial Assistance

Flat Rate Based Financial Assistance - Ecological Habitat Improvement Practices

Herbaceous Weed Treatment

Chemical - \$119.52 per acre

1.8-acre Chemical x \$119.52/ac = \$215.14 Eligible SWCD Cost Share

Total Eligible SWCD Cost Share = \$215.14 Operation & Maintenance

- Monitor growth of target species. Regrowth, resprouting and reoccurrence of herbaceous weeds can be expected. Complete spot treatments of individual plants or areas needing retreatment when weed vegetation is most vulnerable to desired treatment procedures.
- If chemicals are used, the operator will develop a safety plan for individuals exposed to them. This plan includes the telephone numbers and addresses of emergency treatment centers and the phone number for the nearest poison control center.
- Follow label instructions and observe mixing and loading setbacks from wells, intermittent streams and rivers, natural or impound ponds and reservoirs.
- Comply with label instructions and/or Federal, State, Tribal, and local laws for signage around treated fields and restricted entry intervals.
- Comply with label instructions and/or Federal, State, Tribal, and local laws when disposing of chemicals and chemical containers.
- Appropriate herbicide labels and Material Safety Data Sheets (MSDS) will be maintained. These can be accessed on the internet: <http://www.greenbook.net>.
- Application equipment will be calibrated according to recommendations before each seasonal use and with each major chemical and site change.
- Application equipment will be properly maintained, including replacing worn nozzle tips, cracked hoses, and faulty gauges.
- Maintain plant management and herbicide application records for at least 2 years and in accordance with State-specific requirements.

Conservation Practice Plan Certification

I, Warren Craig Reailey (landowner name), certify that I have read and understand the Conservation Practice Plan contained herein. By signing below, I am agreeing to implement and maintain the Herbaceous Weed Management 315 project area for a minimum of 1 year.

Warren Craig Reailey
Landowner Signature

Date

3/24/25

Kathleen Alt
SWCD Technical Representative Signature

Date

3/24/25