

Wabasha Soil and Water Conservation District
Regular Board Meeting
October 23, 2025
8:15 am
611 Broadway Ave.
Suite 10B

Zoom: <https://us02web.zoom.us/j/88551165753?pwd=NSVMjgdjnbZ7azzLepbg8HRScatDiY.1>

I. CALL MEETING TO ORDER

II. PLEDGE ALLEGIANCE

III. AGENDA

IV. PUBLIC COMMENTS

Comments limited to 5 minutes per speaker

V. Katie M. Jacobson, CPA – Audit Presentation of Wabasha Soil and Water Conservation District Annual Report for the Year Ended December 31, 2024.

- A. Approve Wabasha Soil and Water Conservation District Annual Report/Audit for the Year Ended December 31, 2024, as presented by Katie M. Jacobson, CPA and approve for Katie M. Jacobson, CPA to send it to the State Auditor and BWSR – **Board Action**

VI. CONSENT AGENDA -Board Action

Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.

i. Contracts

- A. Richard Oeckler Contract# 25-SHD-5 in the amount of \$2,520.00 for Practice 327 Conservation Cover. Installed by date 10/1/2027.
(Funding source – FY25 Soil Health Delivery)
- B. Stephanie Rivery Contract# 25-SHD-6 in the amount of \$2,400.00 for Practice 327 Conservation Cover. Installed by date 10/1/2027.
(Funding source – FY25 Soil Health Delivery)
- C. Warren Craig Beighley Contract# 25-SHD-7 in the amount of \$1,050.00 for Practice 327 Conservation Cover. Installed by date 10/31/2027.
(Funding source – FY25 Soil Health Delivery)
- D. Rachel Walkes Contract# 2025WINLaC-WC-005 in the amount of \$18,000.00 for multi-year Practice 340 Cover Crop. Installed by date 12-01 2027.
(Funding sources – FY25 WinLaC watershed-based funds \$6,357.00, FY25 Conservation Contracts \$4,344.17, FY25 Soil Health Delivery \$7,298.83)
- E. Roger Walkes Contract# 2025WinLaC-WC-004 in the amount of \$18,000.00 for multi-year Practice 340 Cover Crops. Installed by date 12-01-2027.
(Funding sources – FY23 WinLaC watershed-based funds \$857.00, FY25 WinLaC watershed-based funds \$11,143.00, FY25 Soil Health Delivery \$6,000.00)
- F. Benjamin J. Klein Contract# 25-SHD-8 in the amount of \$2,200.00 for Practice 340 Cover Crops. Installed by date 12/01/2025.

(Funding source – FY25 Soil Health Delivery)

- G. Klein Eric & Lisa JV Contract# 25-SHD-9 in the amount of \$1,000.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source FY25 Soil Health Delivery)

- H. Silver Spirit Farm LLC Contract# 25-SHD-11 in the amount of \$1,542.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- I. Huneke Dairy Inc/Paul Huneke Contract# 25-SHD-15 in the amount of \$4,500.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- J. Meyer's Seed Inc. Contract# 25-SHD-14 in the amount of \$3,940.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- K. Paul Kruger Contract# 25-SHD-13 in the amount of \$2,620.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

ii. Vouchers

- A. Diane Baker Voucher for Contract# WS-08 in the amount of \$2,000.00, for Practice 351 Well Decommissioning.

(Funding source – FY24 Fillmore Drinking Water Protection)

- B. Larry Gates Voucher for Contract# 23-SHCS-2 in the amount of \$2,075.00, for 3rd and final year of Practice 340 Cover Crops.

(Funding source – FY23 Capacity, previous payments from 2023 Soil Health Cost Share)

- iii. State of Minnesota Professional and Technical Services Work Order Contract-RIM Easement. Acting through BWSR (State) and Wabasha SWCD (LGU). Effective date October 20, 2025, and expiration date January 31, 2029.

VII. SECRETARY'S REPORT – Board Action

- A. September 25, 2025, Meeting Minutes

VIII. TREASURER'S REPORT – Board Action

- A. September District Financial Statements

Included for your review

- B. Program Record – September

The full spreadsheet was sent to the board in advance

IX. PAYMENT OF MONTHLY BILLS

- A. Monthly Bills in the amount of **\$76,466.17- Board Action**

X. DISTRICT REPORTS

- A. Chair Report – Lynn Zabel

- B. County Commissioner – Bob Walkes

- C. District Manager Report – Terri Peters

- D. NRCS Report – Christina Taylor –

- E. District Technician Report- Matt Kempinger –
- F. Natural Resources Technician Report– Katelyn Abts – In the packet
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – **In the packet**
- H. Conservation Planning & Outreach Technician – Ella Jurgerson – In the packet
- I. BWSR Report -
- J. Other agencies –

XI. OLD BUSINESS

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Reminder on MASWCD Convention. December 1 – 3, 2025
Lynn, Sharleen and Terri are registered.
- C. MASWCD Resolutions – **Discussion**
Online ballots need to be completed by 5 pm on November 1.

XII. NEW BUSINESS

- A. Authorization to move ahead with the Personnel Committee decisions, per discussion – **Board Action**
- B. National Association of Conservation Districts dues for 2025 - Full Membership Contribution (Gold) is \$775.00, same level as last year. Operational expense can be included in our billing rate. – **Board Action**
- C. 2025 Soil Health RCPP – October Batching and updated August batching– **Board Action**

XIII. Board Reports

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen
- F. Upcoming Events:
 - i. Tuesday – Thursday, October 21-23, 2025, BWSR Academy at Cragun’s
 - ii. Tuesday, November 4, 2025, Election Day
 - iii. Tuesday, November 11, 2025, Veteran’s Day – Office Closed
 - iv. Thursday, November 20, 2025, Regular Board Meeting
 - v. Thursday, November 27, 2025, Thanksgiving Day – Office Closed
 - vi. Tree Order Forms will be included with the Nov/Dec Newsletter and on Website.

XIV. Motion to Recess Regular Meeting and go into Closed Session – Board Action

XV. Closed Session – Board Action

- A. **Go over Annual Benefit Enrollment.**
- B. **Personnel Handbook Update**
Terri will be sending the Board documents separately.

XVI. Motion to Reopen Regular Meeting – Board Action

XVII. Approval of the following – Board Action

- A. Approve Annual Benefit Enrollment.
- B. Approve Personnel Handbook Update

XVIII. Adjourn – Board Action