

**Wabasha Soil and Water Conservation District**  
**Regular Board Meeting**  
**October 23, 2025**  
**8:15 am**  
**611 Broadway Ave.**  
**Suite 10B**

Zoom: <https://us02web.zoom.us/j/88551165753?pwd=NSVMjgdjnbZ7azzLepbg8HRScatDiY.1>

**I. CALL MEETING TO ORDER**

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. Katie M. Jacobson, CPA – Audit Presentation of Wabasha Soil and Water Conservation District Annual Report for the Year Ended December 31, 2024.**

- A. Approve Wabasha Soil and Water Conservation District Annual Report/Audit for the Year Ended December 31, 2024, as presented by Katie M. Jacobson, CPA and approve for Katie M. Jacobson, CPA to send it to the State Auditor and BWSR – **Board Action**

**VI. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration.*

**i. Contracts**

- A. Richard Oeckler Contract# 25-SHD-5 in the amount of \$2,520.00 for Practice 327 Conservation Cover. Installed by date 10/1/2027.  
(Funding source – FY25 Soil Health Delivery)
- B. Stephanie Rivery Contract# 25-SHD-6 in the amount of \$2,400.00 for Practice 327 Conservation Cover. Installed by date 10/1/2027.  
(Funding source – FY25 Soil Health Delivery)
- C. Warren Craig Beighley Contract# 25-SHD-7 in the amount of \$1,050.00 for Practice 327 Conservation Cover. Installed by date 10/31/2027.  
(Funding source – FY25 Soil Health Delivery)
- D. Rachel Walkes Contract# 2025WINLaC-WC-005 in the amount of \$18,000.00 for multi-year Practice 340 Cover Crop. Installed by date 12-01 2027.  
(Funding sources – FY25 WinLaC watershed-based funds \$6,357.00, FY25 Conservation Contracts \$4,344.17, FY25 Soil Health Delivery \$7,298.83)
- E. Roger Walkes Contract# 2025WinLaC-WC-004 in the amount of \$18,000.00 for multi-year Practice 340 Cover Crops. Installed by date 12-01-2027.  
(Funding sources – FY23 WinLaC watershed-based funds \$857.00, FY25 WinLaC watershed-based funds \$11,143.00, FY25 Soil Health Delivery \$6,000.00)
- F. Benjamin J. Klein Contract# 25-SHD-8 in the amount of \$2,200.00 for Practice 340 Cover Crops. Installed by date 12/01/2025.

(Funding source – FY25 Soil Health Delivery)

- G. Klein Eric & Lisa JV Contract# 25-SHD-9 in the amount of \$1,000.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source FY25 Soil Health Delivery)

- H. Silver Spirit Farm LLC Contract# 25-SHD-11 in the amount of \$1,542.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- I. Huneke Dairy Inc/Paul Huneke Contract# 25-SHD-15 in the amount of \$4,500.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- J. Meyer's Seed Inc. Contract# 25-SHD-14 in the amount of \$3,940.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

- K. Paul Kruger Contract# 25-SHD-13 in the amount of \$2,620.00 for Practice 340 Cover Crops. Installed by date 12-01-2025.

(Funding source – FY25 Soil Health Delivery)

ii. Vouchers

- A. Diane Baker Voucher for Contract# WS-08 in the amount of \$2,000.00, for Practice 351 Well Decommissioning.

(Funding source – FY24 Fillmore Drinking Water Protection)

- B. Larry Gates Voucher for Contract# 23-SHCS-2 in the amount of \$2,075.00, for 3<sup>rd</sup> and final year of Practice 340 Cover Crops.

(Funding source – FY23 Capacity, previous payments from 2023 Soil Health Cost Share)

- iii. State of Minnesota Professional and Technical Services Work Order Contract-RIM Easement. Acting through BWSR (State) and Wabasha SWCD (LGU). Effective date October 20, 2025, and expiration date January 31, 2029.

**VII. SECRETARY'S REPORT – Board Action**

- A. September 25, 2025, Meeting Minutes

**VIII. TREASURER'S REPORT – Board Action**

- A. September District Financial Statements

Included for your review

- B. Program Record – September

The full spreadsheet was sent to the board in advance

**IX. PAYMENT OF MONTHLY BILLS**

- A. Monthly Bills in the amount of **\$76,466.17- Board Action**

**X. DISTRICT REPORTS**

- A. Chair Report – Lynn Zabel

- B. County Commissioner – Bob Walkes

- C. District Manager Report – Terri Peters

- D. NRCS Report – Christina Taylor –

- E. District Technician Report- Matt Kempinger –
- F. Natural Resources Technician Report– Katelyn Abts – In the packet
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – **In the packet**
- H. Conservation Planning & Outreach Technician – Ella Jurgerson – In the packet
- I. BWSR Report -
- J. Other agencies –

**XI. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)
- B. Reminder on MASWCD Convention. December 1 – 3, 2025  
Lynn, Sharleen and Terri are registered.
- C. MASWCD Resolutions – **Discussion**  
Online ballots need to be completed by 5 pm on November 1.

**XII. NEW BUSINESS**

- A. Authorization to move ahead with the Personnel Committee decisions, per discussion – **Board Action**
- B. National Association of Conservation Districts dues for 2025 - Full Membership Contribution (Gold) is \$775.00, same level as last year. Operational expense can be included in our billing rate. – **Board Action**
- C. 2025 Soil Health RCPP – October Batching and updated August batching– **Board Action**

**XIII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P (WAGZ)– Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB - Dag
- E. County Board Meeting – Sharleen
- F. Upcoming Events:
  - i. Tuesday – Thursday, October 21-23, 2025, BWSR Academy at Cragun’s
  - ii. Tuesday, November 4, 2025, Election Day
  - iii. Tuesday, November 11, 2025, Veteran’s Day – Office Closed
  - iv. Thursday, November 20, 2025, Regular Board Meeting
  - v. Thursday, November 27, 2025, Thanksgiving Day – Office Closed
  - vi. Tree Order Forms will be included with the Nov/Dec Newsletter and on Website.

**XIV. Motion to Recess Regular Meeting and go into Closed Session – Board Action**

**XV. Closed Session – Board Action**

- A. **Go over Annual Benefit Enrollment.**
- B. **Personnel Handbook Update**  
Terri will be sending the Board documents separately.

***XVI. Motion to Reopen Regular Meeting – Board Action***

***XVII. Approval of the following – Board Action***

- A. Approve Annual Benefit Enrollment.
- B. Approve Personnel Handbook Update

***XVIII. Adjourn – Board Action***



## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:  Wabasha SWCD	Contract Number:  25-SHD-5	Amendment Date(s):	Canceled Date(s):
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\* If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name  Richard Oeckler	Address  56727 395th Ave	City/State  Zumbro Falls, MN	Zip code  55991
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:  Zumbro Twp	Township No:  109	Range No.:  14	Section No.  35	1/4, 1/4  NW, S
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### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

NRCS FOTG
5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/1/2027, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

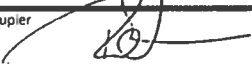
The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).

4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.

6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

Date 10 Sep 2025	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information


### Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327)**

Practice standard(s) or eligible component	Units
Conservation Cover (327)	Acres

### Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 9/16/25	Technical Assistance Provider  Amanda Gentry - Winona County SWCD
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### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$600/Acre**

This Contact Entails: \$600/ Acre Rate on 4.2 acres  
Tract 342

Approval Date 10/7/25	Authorized Signature  per board resolution	\$2,520.00
		Total Amount Authorized

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment	Canceled
Wabasha SWCD	25-SHD-6	Date(s):	Date(s):

\*If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Stephanie Rivery	7880 142nd St W	Apple Valley, MN	55124

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Pepin	111	21	23	NE 1/4, SW 1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 5 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

NRCS FOTG
- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/1/2027, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
- This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures


The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
- Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
- Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).

4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

5. The land occupier acknowledges they have received a copy of the historically underserved producer self-certification form.

6. Allow the contracting SWCD, NRCS, the Board of Water and Soil Resources, or their authorized representative, access to and the right to examine all, records, books, papers, or documents related to this contract.

Date	Land Occupier
9/22/2025	
Date	Landowner, if different from applicant
	Address, if different from applicant information

#### Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327)**

Practice standard(s) or eligible component	Units
Conservation Cover (327)	Acres

#### Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practicle and reasonable.

Date	Technical Assistance Provider
10/2/2025	

#### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$600/acre**

**This Contact Entails:** \$600/ Acre Rate on 4 acres  
Tract 3685

Approval Date	Authorized Signature	<b>\$2,400.00</b>
10/7/2025		Total Amount Authorized



## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>25-SHD-7</b>	Amendment <input type="checkbox"/> Date(s):	Canceled <input type="checkbox"/> Date(s):
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\* If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name <b>Warren Craig Beighley</b>	Address <b>50166 290th Ave</b>	City/State <b>Elgin, MN</b>	Zip code <b>55932</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name: <b>Elgin</b>	Township No: <b>108</b>	Range No.: <b>12</b>	Section No. <b>34</b>	<b>1/4, 1/4</b> <b>SW, SE</b>
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### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 5 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 10/31/2027, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.
2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).



4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.

Date	Land Occupier
10/17/25	Warren Craig Beighley W. C. B.
Date	Landowner, if different from applicant
Address, if different from applicant information:	

### Conservation Practice

The primary practice for which assistance is requested is **Conservation Cover (327)**

Practice standard(s) or eligible component	Units
Conservation Cover (327)	Acres

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practicle and reasonable.

Date	Technical Assistance Provider
10/13/25	[Signature]

### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **\$600/acre**

Approval Date	Authorized Signature	Total Amount Authorized
10/14/25	Jim Peters for board resolution	\$1,050.00



# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization <b>Wabasha SWCD</b>	Contract Number <b>2025WINLAC- WC-QDE</b>	Other state or non-state funds? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input checked="" type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name <b>Rachel Walkes</b>	Address <b>25089 Co Rd 25</b>	City/State <b>Plainview MN</b>	Zip code <b>55964</b>
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\*If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Plainview</b>	Township No. <b>108</b>	Range No. <b>1</b>	Section No. <b>20</b>	<b>1/4, 1/4</b> <b>NE 1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost-share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

**NRCS FOTG**

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/1/27, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.



Date	Land Occupier
9-15-24	Rachel Wilber
Date	Landowner (if different from applicant)
	Address (if different from applicant information)

### Conservation Practice


The primary practice for which cost share is requested is Cover Crops (340)

This contract entails cover crops on 100 acres in Tract 3031, for 3-year (2025-27) using multiple species at a \$60 / acre rate.

Eligible Component Standard & Name <u>340 - Cover Crops</u>	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$18,000.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
9-23-2025	 JH 2

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$60.00

Amount	Program Name	Fiscal Year
\$6,357.00	WINLaC watershed based funds	FY2025
\$4,344.17	Conservation Contracts	FY2025
\$7,298.83	Soil Health Delivery	FY2025

Date	Authorized Signature	Total Amount Authorized
9-23-2025	 per board resolution	<b>\$18,000.00</b>



# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization: <b>Wabasha SWCD</b>	Contract Number: <b>2023WINL C- WC-004</b>	Other state or non-state funds? <input type="checkbox"/> YES <input type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input checked="" type="checkbox"/> Board Meeting Date(s):
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\* If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name: <b>Roger Walkes</b>	Address: <b>25089 Co Rd 25</b>	City/State: <b>Plainview MN</b>	Zip code: <b>55964</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name: <b>Plainview</b>	Township No.: <b>108</b>	Range No.: <b>11</b>	Section No.: <b>29</b>	<b>1/4, 1/4</b> <b>NW 1/4</b>
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## Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on second page of this contract. It is understood that:

The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 year, is achieved. The specific operation and maintenance requirements for the conservation practice listed are

described in the operation and maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

**NRCS FOTG**

5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost share payments.

6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 12/1/27, this contract will be automatically terminated on that date.

Reimbursement requests must be supported by a completed voucher.

## Applicant Signatures

The land occupier's signature indicates agreement to:

Grant the organization's representative(s) access to the parcel where the conservation practice will be located.

Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of practice.

Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an

operation and maintenance plan prepared by the technical assistance provider

Not accept any other state or federal funds for this practice.



Date 9-15-25	Land Occupier Roger Nalkes
Date	Landowner, if different from applicant
Address, if different from applicant information	

### Conservation Practice


The primary practice for which cost-share is requested is Cover Crops (340)

This contract entails cover crops on 100 acres in Tracts 2922, 158, 3030, for 3-year (2025-27) using multiple species at a \$60 / acre rate.

Eligible Component Standard & Name	Engineered Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	Total Project Cost Estimate  \$18,000.00
	Ecological Practice: <input type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate


I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 9-23-2025	Technical Assistance Provider  AA 2
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### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: \$60.00

Amount	Program Name	Fiscal Year
\$857.00	WINLaC watershed based funds	FY2023
\$11,143.00	WINLaC watershed based funds	FY2025
\$6,000.00	Soil Health Delivery	FY2025

Date 9-23-2025	Authorized Signature  Per board resolution	Total Amount Authorized  \$18,000.00
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Wabasha SWCD Board – 10/23/25

Soil Health Delivery contracting – cover crops:

Name	New Contract # for SHD	SHD Funding Request						Comments
		Practice (code)	Acres	Contracted Years	Rate			
Ben Klein	25-SHD-8	Cover Crops (340)	\$2,200.00	44	1	\$50		
Klein Eric & Lisa JV (south)	25-SHD-9	Cover Crops (340)	\$1,000.00	20	1	\$50		
Silver Spirit Farm LLC / Craig Reiter	25-SHD-11	Cover Crops (340)	\$1,542.00	25.7	1	\$60		
Leisen Farms Inc. / Tom Leisen	25-SHD-12	Cover Crops (340)	\$2,220.00	37	1	\$60		
Huneke Dairy Inc / Paul Huneke	25-SHD-15	Cover Crops (340)	\$4,500.00	100	1	\$45		Adjusted amount based on WAGZ local policy
Meyers Seeds Inc / Nate Meyers	25-SHD-14	Cover Crops (340)	\$3,940.00	98.5	1	\$40		Adjusted amount based on WAGZ local policy
Paul Kruger Enterprises LLC	25-SHD-13	Cover Crops (340)	\$2,620.00	65.5	1	\$40		Adjusted amount based on WAGZ local policy
Kevin Petersen	25-SHD-16	Cover Crops (340)	\$3,000.00	60	1	\$50		
		Totals:	\$21,022.00					
All 2025 only								

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment	Canceled
Wabasha SWCD	25-SHD-8	Date(s):	Date(s):

\*If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Benjamin J. Klein	27079 Co Rd 25	Elgin, MN	55932

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Elgin	108	12	25	NW 1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

NRCS FOTG - Cover Crop standard 340

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.

2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Amount	Program Name	Fiscal Year
\$2,200	Soil Health Delivery	2025

Date 9/18/25	Land Occupier <i>[Signature]</i>
Date	Landowner, if different from applicant
Address, if different from applicant information:	

### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	44 Acres

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be

Date 9/23/2025	Technical Assistance Provider <i>[Signature]</i> <i>HA 2</i>
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### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of:

This Contract Entails:						\$ 50/ Acre	On 44 Acres	Single Species Cover Crop	For 2025	Tract # 52
Approval Date		Authorized Signature						Total Amount Authorized		
10/8/2025		Jesse Leden per board resolution						\$2,200.00		



## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment	Canceled
Wabasha SWCD	25-SHD-9	Date(s):	Date(s):

\* If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Klein Eric & Lisa JV	27079 Co Rd 25	Elgin, MN	55932

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Elgin	108	12	24	SE 1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Cover Crop standard 340 - NRCS FOTG

- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
- This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.



2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice

Amount	Program Name	Fiscal Year
\$1,000	Soil Health Delivery	2025

Date	Land Occupier
9-19-25	Eric + Lisa Klein
Date	Landowner, if different from applicant
	Address, if different from applicant information

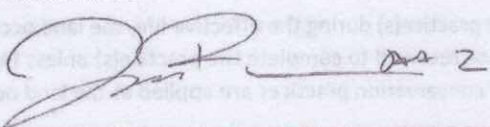
### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	20 Acres

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be

Date	Technical Assistance Provider	
10-9-2025		
<b>Amount Authorized for Financial Assistance</b>		
The organization has authorized the following for financial assistance, total not to exceed a rate of:		
This Contract Entails: \$ 50/ Acre On 20 Acres Single Species Cover Crop For 2025 Tract # 3779		
Approval Date	Authorized Signature	Total Amount Authorized
10-9-2025	Jeri Peters per board resolution	\$1,000.00

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment <input type="checkbox"/>	Canceled <input type="checkbox"/>
Wabasha SWCD	25-SHD-11	Date(s):	Date(s):

\* If a contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Silver Spirit Farm LLC	51237 275th Ave	Elgin, MN	55932

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Elgin	108	12	36	W1/2 NW1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Cover Crop (340) Practice Standard- NRCS FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.

6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.



2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Amount	Program Name	Fiscal Year
\$1,542	Soil Health Delivery	2025

Date	Land Occupier <i>Craig Renter</i>
Date	Landowner, if different from applicant
Address, if different from applicant information:	

### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	25.7 Acres

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 10-9-2025	Technical Assistance Provider <i>[Signature]</i>
<b>Amount Authorized for Financial Assistance</b>	
The organization has authorized the following for financial assistance, total not to exceed a rate of: 60	
This Contract Entails: Multiple Species Cover Crop on 25.7 Acres at \$60/ Acre For 2025	
T- 57	
Approval Date 10/19/2025	Authorized Signature <i>[Signature]</i> per board resolution
Total Amount Authorized \$1,542.00	



## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment	Canceled
Wabasha SWCD	25-SHD-15	Date(s):	Date(s):

\* If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Huneke Dairy Inc / Paul Huneke	25409 Co 16 Blvd	Goodhue, MN	55027

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4, 1/4
Chester	110	14	1, 5, 12	SE 1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

Cover Crop standard 340 - NRCS FOTG

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.



2. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Amount	Program Name	Fiscal Year
\$4,500	Soil Health Delivery	2025

Date	Land Occupier
9-29-2025	Huneke Dairy Inc. By Paul Huneke
Date	Landowner, if different from applicant
	Address, if different from applicant information

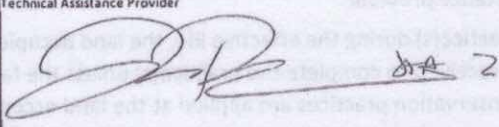
### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	100 Acres

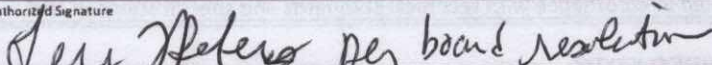
### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be

Date	Technical Assistance Provider
10-9-2025	

### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of:

Amount Authorized for Financial Assistance		45
This Contract Entails: <del>\$45</del> Acre On 100 Acres Single Species Cover Crop For 2025 Tracts 1832, 1833, 2407		
Approval Date	Authorized Signature	Total Amount Authorized
10-9-2025		\$4,500.00

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:	Contract Number:	Amendment <input type="checkbox"/>	Canceled <input type="checkbox"/>
Wabasha SWCD	25-SHD-14	Date(s):	Date(s):

\* If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name	Address	City/State	Zip code
Meyer's Seed Inc	7813 247 HWY NE	Elgin, MN	55932

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:	Township No:	Range No.:	Section No.	1/4,1/4
Elgin	108	12	18	NW 1/4

### Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

Cover Crop (340) Practice Standard - NRCS FOTG
- Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.
- This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.
- Reimbursement requests must be supported by a completed Flat Rate Voucher Form.
- This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

### Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.

2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Amount	Program Name	Fiscal Year
\$3,940	Soil Health Delivery	2025

Date 09/24/2025	Land Occupier <i>John Meyer Meyer's Seeds</i>
Date	Land owner, if different from applicant
	Address, if different from applicant information:

### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crop (340)	98.5 Acres

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 9-29-2025	Technical Assistance Provider <i>[Signature]</i> JAA 2
<b>Amount Authorized for Financial Assistance</b>	
The organization has authorized the following for financial assistance, total not to exceed a rate of:	40
This Contract Entails: Single Species Cover Crop on 98.5 Acres at \$40/ Acre Farm 9370 T-3093	
For 2025	
Approval Date 10/11/2025	Authorized Signature <i>[Signature]</i> per board resolution
	Total Amount Authorized \$3,940.00



Completed Document Audit Report  
Completed with SignWell.com

**Title: Meyer's Seed- Contract Workbook**

Document ID: 61c3286d-ab52-46e8-a492-e5b2ee50c1f8





Time Zone: (GMT+00:00) Coordinated Universal Time

**Files**

Meyer's Seed- Contract Workbook.pdf - 2 pages

Sep 24, 2025 14:34:59 UTC

**Activity**

 <b>Ella Jurgerson</b>	created the document (ella.jurgerson@mn.nacdn.net)	Sep 24, 2025 14:35:39 UTC
IP: 2600:129e:2f23:64:612c:6b1a:e18c:97e1		
 <b>Ella Jurgerson</b>	sent the document to meyersseeds.nate@hotmail.com	Sep 24, 2025 14:41:30 UTC
 <b>John Meyer</b>	first viewed document (meyersseeds.nate@hotmail.com)	Sep 24, 2025 18:11:09 UTC
IP: 2a01:111:f400:fe59::100		
 <b>John Meyer</b>	signed the document (meyersseeds.nate@hotmail.com)	Sep 24, 2025 18:16:42 UTC
IP: 140.190.56.48		

# FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

## General Information

Organization:  <b>Wabasha SWCD</b>	Contract Number:  <b>25- SHD-1 3</b>	Amendment Date(s):	Canceled Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

## Applicant

Land Occupier Name  <b>Paul Kruger</b>	Address  <b>68948 209th Ave</b>	City/State  <b>Wabasha, MN</b>	Zip code  <b>55981</b>
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\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

## Conservation Practice Location

Township Name:  <b>Pepin S 26, 34, 35</b>	Township No:  <b>111</b>	Range No.:  <b>11</b>	Section No.  <b>26, 34, 35</b>	<b>1/4,1/4</b>  <b>NW 1/4 S35</b>
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## Contract Information

I (we), the undersigned, do hereby request assistance to help defray the cost of completing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of the practice(s) applied under this program to ensure that the conservation objectives are met and the effective life, a minimum of 1 years, is achieved.

The specific operation and maintenance requirements for the conservation practice(s) listed are described in the Operation and Maintenance plan prepared for this contract by the technical assistance provider.

2. Should the land occupier fail to complete or maintain the practice(s) during the effective life, the land occupier is liable to the organization for up to 150% of the amount of financial assistance received to complete the practice(s) unless the failure was caused by reasons beyond the land occupier's control or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.

3. If title to this land is transferred to another party before expiration of the aforementioned effective life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.

4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:

**NRCS FOTG, Cover Crops standard 340**

5. Increases in the practice(s) units or cost must be approved by the organization through amendment of this contract as a condition to increase the payments.

6. This contract, when approved by the organization, will remain in effect unless canceled or amended by mutual agreement. If practice(s) covered by this contract have not been completed by 12/1/2025, this contract will be automatically terminated on that date.

7. Reimbursement requests must be supported by a completed Flat Rate Voucher Form.

8. This contract is contingent on the land occupier maintaining eligibility for federal farm bill payments. In the instance a land occupier fails to meet eligibility requirements, they will have 30 days to rectify eligibility or this contract will be terminated.

## Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel(s) where the conservation practice(s) will be located.



2. Have all required legal land rights, including but not limited to: access and authority to both construct and maintain the conservation practice(s) agreed upon in this contract for the effective life of the practice(s).
3. Obtain any permits required in conjunction with the completion of the practice(s) prior to starting work on the practice(s).
4. Be responsible for the operation and maintenance of conservation practice(s) applied under this program in accordance with an Operation and Maintenance Plan prepared by the technical assistance provider.
5. Not accept any other federal or state funds for this practice.

Date 9-9-25	Land Owner <i>Paul Eugene</i>
Date	Landowner, if different from applicant
	Address, if different from applicant information

### Conservation Practice

The primary practice for which assistance is requested is **Cover Crop (340)**

Practice standard(s) or eligible component	Units
Cover Crops (340)	65.5 Ac

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice(s) will be completed and deem the practice(s) needed and that the estimated quantities are practice and reasonable.

Date 9/17/2025	Technical Assistance Provider <i>[Signature]</i> SM 2
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### Amount Authorized for Financial Assistance

The organization has authorized the following for financial assistance, total not to exceed a rate of: **40**

<b>This Contract Entails:</b>	\$40/ Acre Rate	2025 Contract Length	Single Species Cover Crop
	Tract 5189	65.5 acres	

Approval Date 10/7/2025	Authorized Signature <i>Levi Helms per board resolution</i>	<b>\$2,620.00</b>
		Total Amount Authorized



### PAYEE AND COST INFORMATION

Contract No.: WS-08

Total Amount

Authorized: **\$2,000.00** % Approved: **75%** (state) **75%** (state & non-state)  
(from contract)

## PAYMENT AND CERTIFICATION INFORMATION

(cannot exceed Total Amount Authorized)

Date 10/8/2025

I certify that I have reviewed this voucher and all supporting information, including invoices and paid receipts, and that to the best of my knowledge and belief, the quantities and billed cost or disbursements are accurate and are in accordance with terms of the contract identified.

### Administrative Sign-off

Date 10/14/2025

## PERCENT BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:  Wabasha SWCD	Contract Number:  WS-08	Other state or non-State funds?  <input type="checkbox"/> YES <input type="checkbox"/> No	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name  Dan Baker <i>TP 6/1/24</i>	Address  30484 Highway 60	City/State  Millville, MN	Zip Code  55957
--	---------------------------------	---------------------------------	-----------------------

\* If a group contract, this must be filed and signed by the group spokesperson as designated in the group agreement and the group agreement attached to this form.

### Conservation Practice Location

Township Name:  West Abany	Township No:  33	Range No.:  110	Section No.  12	1/4,1/4  NE/SE
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

- The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of N/A years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
- Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
- If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
- Practice(s) must be planned and installed in accordance with technical standards and specifications of the:


Minnesota Department of Health well sealing guidelines and reporting

- Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
- This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by November 30, 2024, this contract will be automatically terminated on that date.
- Items of cost for which reimbursement is claimed are to be supported by invoices/receipts for payments and will be verified by the organization board as practical and reasonable. The invoices must include the name of the vendor; materials, labor or equipment used; the component unit costs and the dates the work was performed. The organization board has the authority to make adjustments to the costs submitted for reimbursement. Pre-Construction Cover is exempt from having the required invoices/receipts.

### Applicant Signatures

The land occupier's signature indicates agreement to:

- Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
- Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
- Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
- Not accept cost-share funds, from state sources in excess of 75%, or state and non-state sources that when combined are in excess of 75% of the total cost to establish the conservation practice. Pre-construction Cover is exempt from the percent reimbursement rate limitations when utilizing the flat rate payment option.
- To provide copies of all forms and contracts pertinent to any other state or non-state programs that are contributing funds toward this project.

Date 6-11-24	Land Occupier 
Date	Landowner, if different from applicant
	Address, if different from applicant information:

### Conservation Practice

The primary practice for which cost-share is requested is: 351 Well Decommissioning

Eligible Component Standards & Names  N/A	Engineered Practice: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  \$3,000.00
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date 6/11/2024	Technical Assistance Provider 
-------------------	--

### Pre-Construction Cover


Is allowed when temporary cover is necessary for the future installation of structural conservation practices. A flat rate payment of up to \$150 per acre, not to exceed 10 acres, is allowed as part of a state cost-share contract for the installation of structural practice(s).

Amount / Acre (NTE \$150/acre)	Number of Acres (NTE 10 Acres)	Total Amount

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed 75.0% of the total cost to establish the conservation practice plus the pre-construction cover total amount if utilizing the flat rate payment option.

Amount	Program Name	Fiscal Year
\$2,000.00	Fillmore - Drinking Water Protection	2024

Date 6/11/2024	Authorized Signature 	Total Amount Authorized \$2,000.00
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# Well Sealing Permit Application

Wabasha County Public Health

-ENVIRONMENTAL SERVICES-

411 Hiawatha Dr E • Wabasha, MN 55981

651-565-5200 • Fax: 651-565-2637

License #: 2293

Unique #:

H Series #: 412746

AUG 22 2025

Plat/Parcel #: R16.00263.00	Legal: T: 110 R: 12 S: 33 NW ¼ SW ¼ SE ¼
Contractor's Name: Peterson Well Drilling, Inc	Phone: 507-281-2840
Address: 7210 Hwy 14 E	City/State/Zip: Rochester MN 55904
Owner's Name: Diane Baker	Phone: 507-251-5586
Address: 30484 Hwy 60	City/State/Zip: Millville MN 55957
Location of the Well: 61714 295th Ave, Millville MN	

**COPY**

<b>Sealing Geology:</b>			
Thickness		Formation:	
From:	To:		
0		Unknown depth	
<b>Nearest Source of Contamination:</b>			
Type:	?	Feet:	?
		Direction:	?
<b>Well Information:</b>			
Well Depth:	?	Casing Depth:	?
Diameter of Well:		?	
Type of Well: <input type="checkbox"/> Dug Well <input type="checkbox"/> Drilled Well <input type="checkbox"/> Driven Well			
Type of Casing: <input type="checkbox"/> Plastic Casing <input type="checkbox"/> Steel Casing: <input type="checkbox"/> Tin Casing			
Perforation Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		Static Water Level:	
Well Obstructed: <input type="checkbox"/> Yes <input type="checkbox"/> No		If Yes, Obstruction Removed: <input type="checkbox"/> Yes <input type="checkbox"/> No	
Outer casing-Nominal Diameter:		Inner casing-nominal diameter:	
Outer casing depth:		Inner casing depth:	
Are there any other well(s) on the property?		If yes, how many?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		1	
Grouting: <input type="checkbox"/> Bentonite <input checked="" type="checkbox"/> Neat Cement <input type="checkbox"/> Concrete Grout <input type="checkbox"/> Native Material			

## Office Use Only

Permit #: 25.005A

Approved by: [Signature]

Date Approved: 8/22/25

Receipt #: Amount: 40.00

Comments:

Fee pd. by contractor

467907 / CM 8/22/25

**Notice and Signature:** I declare that the above information is correct and all materials, design of equipment, construction and workmanship will be supplied in accordance with the Standards adopted by Wabasha County. The permit and these specifications will be at the work site during its progress. If any modification is proposed, approval of Environmental Health shall be obtained prior to sealing. I shall notify Environmental Health one working day preceding the day inspection is desired for sealing and will provide the permit number and directions to the work site. All copies of the Minnesota Department of Health Water Well Sealing Record will be submitted to Public Health Authority within 30 days of completion of sealing the well.

Signature of Licensed Contractor: [Signature] Date: 8-20-2025

**Note:** Permits are valid for one year from the date of approval. Permits may be renewed for an additional year by sending in a request and \$75.00 prior to the permit's expiration.



# FLAT RATE - VOUCHER AND PRACTICE CERTIFICATION FORM

## PAYEE AND COST INFORMATION

Name: Larry Gates

Address: 15113 County Road 14

City, State, Zip: Kellogg, MN

55945

Contract No.: 23-SHCS-2

Total Amount Authorized:

\$6,300.00

(from contract)

Practice	Quantity	Unit	Unit Rate	Total
340 Cover Crops	41.5	acres	\$50.00	\$2,075.00

PAYMENT REQUEST:

\$2,075.00

I certify that this is an accurate and true summation of the above project.

  
Payee Signature

10/14/25  
Date

## PAYMENT AND CERTIFICATION INFORMATION

A. Type of request (partial or final):

Final

B. Payment amount requested:

\$2,075.00

C. Total Amount Authorized:

\$6,300.00

D. Total previous partial payments:

\$4,100.00

E. Amount available (C - D)

\$2,200.00


Amount Approved for This Voucher:

\$2,075.00

(cannot exceed Total Amount Authorized)

## Technical Certification

I certify that an inspection has been performed and as-built received and that the items identified under the Practice Information section of this form have been completed and are in accordance with the requested practice standards and specifications.

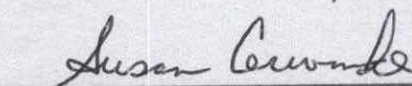
  
Amanda Gentry  
Winona County SWCD  
Technical Assistance Provider

10/14/25

Date

## Administrative Certification

I certify that I have reviewed this voucher and all supporting information and that to the best of my knowledge and belief, the quantities and rates are accurate and are in accordance with terms of the contract identified.

  
Susan Corwin  
Administrative Sign-off

10/20/2025

Date

## FLAT RATE BASED CONSERVATION PRACTICE ASSISTANCE CONTRACT

### General Information

Organization:  Wabasha SWCD	Contract Number:  23-SHCS-2	Other state or non-state funds?  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Amendment <input type="checkbox"/> Board Meeting Date(s):	Canceled <input type="checkbox"/> Board Meeting Date(s):
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\*If contract amended, attach amendment form(s) to this contract.

### Applicant

Land Occupier Name  Larry Gates	Address  15006 County Road 14	City/State  Kellogg, MN	Zip code  55945
---------------------------------------	-------------------------------------	-------------------------------	-----------------------

\* If a group contract, this must be filed and signed by the group spokesperson as defined in the group agreement and the group agreement attached to this form

### Conservation Practice Location

Township Name:  Watopa	Township No:  109	Range No.:  09	Section No.  10	1/4, 1/4  NE 1/4
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### Contract Information

I (we), the undersigned, do hereby request cost share assistance to help defray the cost of installing the following practice(s) listed on the second page of this contract. It is understood that:

1. The land occupier is responsible for full establishment, operation, and maintenance of all practices and upland treatment criteria applied under this program to ensure that the conservation objective of the practice is met and the effective life, a minimum of 1 years, is achieved. The specific operation and maintenance requirements for the conservation practice listed are described in the operation and maintenance plan prepared for this contract by the technical assistance provider.
2. Should the land occupier fail to maintain the practice during its effective life, the land occupier is liable to the State of Minnesota for the amount up to 150% of the amount of financial assistance received to install and establish the practice unless the failure was caused by reasons beyond the land occupier's control, or if conservation practices are applied at the land occupier's expense that provide equivalent protection of the soil and water resources.
3. If title to this land is transferred to another party before expiration of the aforementioned life, it shall be the responsibility of the landowner who signed this contract to advise the new owner that this contract is in force and to notify other parties to the contract of the transfer.
4. Practice(s) must be planned and installed in accordance with technical standards and specifications of the:  

340 Cover Crops
5. Increases in the practice units or cost must be approved by the organization board through amendment of this contract as a condition to increase the cost-share payments.
6. This contract, when approved by the organization board or council, will remain in effect unless canceled or amended by mutual agreement, except where installations of practices covered by this contract have not been installed by 11/1/23, 11/1/24, 11/1/25, this contract will be automatically terminated on that date.
7. Reimbursement requests must be supported by a completed voucher.

### Applicant Signatures

The land occupier's signature indicates agreement to:

1. Grant the organization's representative(s) access to the parcel where the conservation practice will be located.
2. Obtain all permits required in conjunction with the installation and establishment of the practice prior to starting construction of the practice.
3. Be responsible for the operation and maintenance of conservation practices applied under this program in accordance with an operation and maintenance plan prepared by the technical assistance provider.
4. Not accept any other state or federal funds for this practice.

Date	Land Occupier
Date	Landowner, if different from applicant
<p><b>Larry Gates</b> Digitally signed by Larry Gates Date: 2023.10.05 07:10:07 -05'00'</p>	
Address, if different from applicant information	

### Conservation Practice

The primary practice for which cost-share is requested is **340 Cover Crops**

Eligible Component Standard & Name  <b>340 Cover Crops</b>	Engineered Practice <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Total Project Cost Estimate  <b>\$6,300.00</b>
	Ecological Practice: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	

### Technical Assessment and Cost Estimate

I have the appropriate technical expertise and have reviewed the site where the above-listed practice is to be installed and find it is needed and that the estimated quantities and costs are practical and reasonable.

Date	Technical Assistance Provider
	<p><b>DEAN THOMAS (Affiliate)</b> Digitally signed by DEAN THOMAS (Affiliate) Date: 2023.10.05 10:32:49 -05'00'</p>

### Amount Authorized for Financial Assistance

The organization board or council has authorized the following for financial assistance, total not to exceed a rate of: **\$50/ac**

Amount	Program Name	Fiscal Year
\$4,200.00	2023 Soil Health Cost Share	2023
\$2,100.00	2023 Capacity	2023

Date	Authorized Signature	Total Amount Authorized
10/5/2023	Sen. Jeffers, per resolution	\$6,300.00



904929

ORDER INFO	customer's order no.	phone	date 9-10-25
	name Larry Gates		
	address 15006 E County Rd 14		
	city, state, zip Kellogg MN 55945		
	sold by	cash <input type="checkbox"/> charge <input type="checkbox"/> check <input type="checkbox"/> c.o.d. <input type="checkbox"/> on acct. <input type="checkbox"/> # _____	
shipping information			

quantity	description	price	amount
1	AgriVision LLC		
2	24765 County Road 110		
3	Winona, MN 55987		
4			
5			
6	Drone Seeded 40 AC	18	720
7			
8			
9	Brassica Blitz Seed		
10	320 lbs	2.00	640
11	Radish 128#		
12	Turnip 96#		
13	Kale 96# Total		1,360
14	Due on Receipt		
15	Paid ck # 4147		
16	09/14/25		











**STATE OF MINNESOTA  
 PROFESSIONAL AND TECHNICAL SERVICES  
 WORK ORDER CONTRACT**

This Work Order Contract is between the State of Minnesota, acting through its **Board of Water and Soil Resources** (“State” or “BWSR”) and **Wabasha Soil and Water Conservation District** (“LGU”). This Work Order Contract is issued under the authority of Master Joint Powers Agreement (“MJPA”) T-Number 249PA-241346, SWIFT Number 277926, and is subject to all provisions of the MJPA which is incorporated by reference.

**Work Order Contract**

**1 Term of Contract**

1.1 ***Effective date:*** **October 20, 2025**, or the date the State obtains all required signatures under Minnesota Statute §16C.05, subdivision 2, whichever is later.

**The LGU must not begin work under this Work Order Contract until it is fully executed and the LGU has been notified by the State’s Authorized Representative to begin the work.**

1.2 ***Expiration date:*** **January 31, 2029.**

**2 LGU’s Duties**

Stewardship

- Conduct regularly scheduled inspections of completed easements. Report on findings and perform corrective actions and associated enforcement as described in program guidance. Inspections will occur once a year for the first five years after easement recording and then once every three years after the initial inspection cycle.
- Notify BWSR of RIM easement ownership changes.
- Posting of and assisting landowner with maintenance of easement boundaries.

Alteration

- Assist BWSR with alterations.

Amendment

- Assist BWSR with amendments.

Easement Acquisition Phase 1: Funded Application Through Signed Agreement

- Coordinate with BWSR staff to finalize easement boundary.
- Order legal boundary survey (if necessary).
- Obtain landowner signature(s) on the Reinvest in Minnesota (RIM) Agreement for Conservation Easement and forward to the State.

Easement Acquisition Phase 2: Receipt of Title Commitment Through Recording of Easement and Implementation of Conservation Plan

- Hire title insurance company and order title commitment.
- Coordinate with landowner to ensure delivery of updated abstracts to the title agent, if necessary.
- Receive and review title commitment and associated documents.
- Coordinate with landowner to ensure exceptions appearing on the title commitment are cleared to the satisfaction of the State.
- Deliver signed original easement to title agent, provide instruction to title agent regarding gap check and recording.
- Receive and review title policies from title agent; forward to BWSR for review and approval.
- Pay title agent and submit documentation to the State for reimbursement.
- Install boundary posts and signs.
- Preparation & implementation of conservation plans.

- Field inventory and evaluation.
- Develop conservation plan with landowner.
- Develop seeding and maintenance plan as necessary.
- Obtain landowner signatures on the RIM Conservation Easement.
- Complete and submit applicable forms for conservation plan payment.
- Provide conservation plan implementation assistance to landowner.
- Field inspections as necessary.

#### Wetland Restoration Technical Assistance - General

- Review of available maps, photos, and other pertinent resources.
- Coordinate project review/needs with cooperators, other agencies, and local government units.
- Assist cooperator with securing all required project permits, permissions, and authorizations.
- Assist cooperator with contractor bidding and selection.

#### Wetland Restoration Technical Assistance - Optional

- Perform/assist with on-site data collection, surveying, geotechnical investigations, assessments of drainage and watershed areas.
- Project design.
- Perform or assist with construction staking and layout.
- Perform or assist with construction oversight and observation.
- Perform or assist with project close out and preparation of construction as-builts.

### **3 Consideration and Payment**

3.1 **Consideration.** The State will pay for all services performed by the LGU under this Work Order Contract as follows:

- (A) **Compensation.** The LGU will be paid up to **\$1,650.00**, in accordance with section 4 of the Master Joint Powers Agreement, for:

**Easement Stewardship: Easement numbers are listed on the final pages of this work order.**

- (B) **Total Obligation.** The total obligation of the State for all compensation and reimbursements to the LGU under this Work Order Contract will not exceed **\$1,650.00**.

3.2. **Payment.** Payment will be calculated by BWSR and sent to the LGU upon completion of the LGU's Duties according to the timing described in the MJPA. Reimbursement requests are not necessary.

### **4 Project Managers**

The State's Project Manager is Sharon Doucette at 651-539-2567. The State's Authorized Representative will certify acceptance on each invoice submitted for payment.

The LGU's Project Manager is Terri Peters, or their assign. If the LGU's Project Manager changes at any time during this Work Order Contract, the LGU must immediately notify the State.

### **5 E-Verify Certification (In accordance with Minn. Stat. §16C.075)**

For services valued in excess of \$50,000, LGU certifies that as of the date of services performed on behalf of the State, LGU will have implemented or be in the process of implementing the federal E-Verify program for all newly hired employees in the United States who will perform work on behalf of the State. LGU is responsible for collecting all LGU certifications and may do so utilizing the E-Verify LGU Certification Form available at <http://www.mmd.admin.state.mn.us/doc/EVerifySubCertForm.doc>. All LGU certifications must be kept on file with LGU and made available to the State upon request.

**SIGNATURES AS REQUIRED BY THE STATE.**



Work Order No.: **79-25-W099**  
 SWIFT Contract No.: 277926  
 Purchase Order No.: 3000019482

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.*

Print name: Renee Sutton

Signature:  79E17650DE594A5...


Title: Senior Financial Analyst Date: 10/17/2025

SWIFT Contract No. 277926

**3. STATE AGENCY**

*With delegated authority*

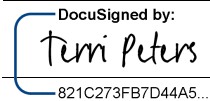
Print name: Sharon Doucette

Signature:  FB1001628CEE45E...

Title: BWSR Easement Section ManagerDate: 10/19/2025**2. CONTRACTOR**

*The Contractor certifies that the appropriate person(s) have executed the Contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.*

Print name: Wabasha Soil and Water Conservation District

Signature:  821C273FB7D44A5...

Title: District Manager Date: 10/17/2025**BWSR USE ONLY**SUPPLIER NAME Wabasha Soil and Water Conservation DistrictSUPPLIER # 0000205683

RECEIPT # \_\_\_\_\_

INVOICE # \_\_\_\_\_

VOUCHER # \_\_\_\_\_

LOCATION (IF NOT 1) \_\_\_\_\_

APPROP \_\_\_\_\_

PO # 3000019482AMOUNT \$1,650**APPROVAL SIGNATURE****DATE**

SWCD	EASEMENT NUMBER	PAYMENT
Wabasha	79-01-09-06- -	\$50
Wabasha	79-01-13-09- -	\$50
Wabasha	79-01-91-01- -	\$50
Wabasha	79-01-93-01- -	\$50
Wabasha	79-01-99-03-A-	\$50
Wabasha	79-01-99-03-B-	\$50
Wabasha	79-01-99-03-C-	\$50
Wabasha	79-02-09-06- -	\$50
Wabasha	79-02-13-09- -	\$50
Wabasha	79-02-87-01- -	\$50
Wabasha	79-02-89-01- -	\$50
Wabasha	79-02-96-01- -	\$50
Wabasha	79-03-11-12- -	\$50
Wabasha	79-03-94-01- -	\$50
Wabasha	79-03-96-01- -	\$50
Wabasha	79-04-87-01- -	\$50
Wabasha	79-04-91-01- -	\$50
Wabasha	79-05-89-01- -	\$50
Wabasha	79-05-91-01-A-	\$50
Wabasha	79-05-91-01-B-	\$50
Wabasha	79-05-94-01- -	\$50
Wabasha	79-06-89-01- -	\$50
Wabasha	79-06-91-01- -	\$50
Wabasha	79-07-94-01- -	\$50
Wabasha	79-07-96-01- -	\$50
Wabasha	79-08-89-01- -	\$50
Wabasha	79-09-89-01- -	\$50
Wabasha	79-09-91-01- -	\$50
Wabasha	79-10-89-01-A-	\$50
Wabasha	79-10-89-01-B-	\$50
Wabasha	79-10-89-01-C-	\$50
Wabasha	79-12-89-01- -	\$50
Wabasha	79-13-89-01- -	\$50
Wabasha		\$1,650

**Wabasha Soil and Water Conservation  
District Regular Board Meeting  
September 25, 2025  
8:15 am  
611 Broadway Avee, Suite 10B**

**I. CALL MEETING TO ORDER**

*Meeting called to order at 8:15 am by Lynn Zabel, Chair*

*Supervisors Present: Lynn Zabel, Chair, Chet Ross, Co-Chair, Sharleen Klennert, Secretary, Seth Tentis, Secretary*

*Staff Present: Terri Peters, District Manager*

*Others Present: Bob Walkes, County Commissioner, Dave Copeland, BWSR and Katie Streveler, County Human Resources*

**II. PLEDGE ALLEGIANCE**

**III. AGENDA**

*Motioned by Klennert and seconded by Ross to approve The Agenda with the additions of New Business Letter G. Approval for Staff to go to BWSR Academy and Letter H. Health Insurance options and Move Letter D. & H. to the top of New Business.*

*Affirmative: Ross, Klennert, Tentis, Zabel*

*Opposed: None*

*Motion Carried*

**IV. PUBLIC COMMENTS**

Comments limited to 5 minutes per speaker

**V. CONSENT AGENDA -Board Action**

*Items on the Consent Agenda are considered to be routine by the Board and may be enacted through one motion. Any item on the Consent Agenda may be removed by any of the Board members for separate consideration*

**i. Contract Amendments:**

**ii. Vouchers**

- A. Ernest Walters Voucher payment for Contract# 24-SWCDAid-1 in the amount of \$1,500.00 for Practice 314 Brush Management.  
(Funding source – FY24 SWCD Aid)
- B. Warren Craig Beighley Voucher payment for Contract# 25-CC-7 in the amount of \$215.13 for Practice 315 Herbaceous Weed Management.  
(Funding source – FY25 Conservation Contracts)
- C. Gerald VanDewalker Voucher payment for Contract# 24-CC-14 in the amount of \$1,500.00 for 314 Brush Management.  
(Funding sources – FY24 Conservation Contracts \$1,394.50 and FY25 Conservation Contracts \$105.50)



D. Voucher Payment for Contract# 79-25RCPP-04 in the amount of \$2,850.00 for Practice 340 Cover Crops.

***Motioned by Klennert and seconded by Ross to approve the Consent Agenda Vouchers.***

***Affirmative: Ross, Klennert, Tentis, Zabel***

***Opposed: None***

***Motion Carried***

**VI. SECRETARY'S REPORT**

A. August 28, 2025, Meeting Minutes – **Board Action**

***Motioned by Ross and seconded by Tentis to approve the Secretary's Report as written.***

***Affirmative: Ross, Klennert, Tentis, Zabel***

***Opposed: None***

***Motion Carried***

**VII. TREASURER'S REPORT – Board Action**

A. August District Financial Statements

Included for your review

B. August Program Record

(per Governance 101, the chair can acknowledge the Treasurer's Report)

***As Chair, I acknowledge that I have seen the Treasurer's Report and acknowledge that they have been done.***

**VIII. PAYMENT OF MONTHLY BILLS**

A. Monthly Bills in the amount of \$39,356.54 - **Board Action**

***Motioned by Klennert and seconded by Ross to approve Payment of the monthly bills in the amount of \$39.356.34.***

***Affirmative: Ross, Klennert, Tentis, Zabel***

***Opposed: None***

***Motion Carried***

**IX. DISTRICT REPORTS**

A. Chair Report – Lynn Zabel

B. County Commissioner – Bob Walkes

Approved 5% levy for 2026. Still in negotiations with Unions.

C. District Manager Report – Terri Peters

***Worked on Paid Family Medical Leave and Health Insurance. Shawn and Katie input.***

***BALMM Meeting. Topic – Outreach ideas that people are doing.***

***Farmer led group. Next meeting is December 10 and inviting some farmer led groups.***

***Going through evaluation for the Gorman Creek Streaan Restoration Project. Report will come out in a few months.***

***MDH meeting on Well Inventory, grant process and reporting on GIS system.  
Darrin Thompson, working on septic systems grant – scoring, policy.  
Soil Health RCPP - All of the first round of funding has been spent, requesting  
second round to hopefully get in October.  
Submitting information for Auditor.***

- D. NRCS Report – Christina Taylor – (Too late to get into the packet)  
***Terri read through her report.***
- E. District Technician Report- Matt Kempinger – (Too late to get into the packet)  
***Terri read through his report***
- F. Natural Resources Technician Report– Katelyn Abts – (Too late to get into the packet)  
***Terri read through her report***
- G. Soil Health/Nutrient Management Tech Report – Deanna Pomije – (In the packet)
- H. Conservation Planning & Outreach Technician – Ella Jurgerson – (In the packet)
- I. BWSR Report – Dave Copeland  
***Thank the Board for approving staff to go to BWSR Academy.  
BWSR grant staff working on getting out grants. (NRBG) should be coming in October.  
Also, the Conservation Delivery and the Conservation Contracts grand will be coming soon.  
Soil Health RCPP \$180,000 spent. Ready for next round of RCPP \$120,000.  
BWSR is now doing monthly batching periods, our district is in line for Sept.  
Opportunity for this Fall, \$850,000 from prior session funding to address the EPA Nitrate Petition. Funding for 8 Counties in SE MN. RFP.  
Buffer Law Implementation grant. Request for interest and how much you think you need to carry out Buffer Law responsibilities.***
- J. Other –

**X. OLD BUSINESS**

- A. Conservation Project – Lynn (open to any Supervisor for ideas)

**XI. NEW BUSINESS**

- A. Bear Valley Watershed District, Had special meeting on 9-17-2025 to discuss testing tile discharge. SWCD water testing once per month for approximately 9 months. The cost will be about \$500.00. Samples once a month and delivered to Rochester lab. – **Discussion**  
***Tile line goes through number of properties emptying into a sink hole.  
Discussion on options to fix this. Collect water samples, data may support a possible grant.***



- B. 2025 Soil Health RCPP – 2<sup>nd</sup> round funding (\$120,000) requested – Approval to accept and to delegate authority for Terri to sign grant agreement when it is available. – **Board Action**  
*Motioned by Klennert and seconded by Ross to Approve acceptance of the 2025 Soil Health RCPP 2nd round of funding (\$120,000.00, requested) and delegate authority for Terri to sign grant agreement when it is available.*  
*Affirmative: Ross, Klennert, Tentis, Zabel*  
*Opposed: None*  
*Motion Carried*
- C. 2025 Soil Health RCPP – September Batching and updates on the July and August batches. Deanna will get info – **Board Action**  
*Motioned by Ross and seconded by Tentis to approve the 2025 Soil Health RCPP September batching, contingent on funds coming in for this round. Updates on the July and August batches.*  
*Affirmative: Ross, Klennert, Tentis, Zabel*  
*Opposed: None*  
*Motion Carried*
- D. Equivalent Insurance Plan for Paid Leave. Shelter Point Life Insurance Company, Fully Insured Approved Private Plan Coverage for State mandated Paid Family & Medical Leave (PFML)  
Employer/Employee amounts paid for PFML (50/50 would be the recommendation. – **Discussion/Board Approval**  
*Terri had discussions with State Managers and came up with Shelter Point Insurance Company at .59% coverage. State is .88%. Shawn looked at the plan and recommended it as a good option for us. Total annual payment is under \$3,000.00. Katie talked about the PFML, covers employee for mental, physical and caring for family members. 12 weeks for employees and 12 weeks for other family medical issues. Max 20 weeks. Goes into effect January 1, 2026. Pay unemployment tax to MN Unemployment. If you leave on good terms, you can get cashed out. We can't opt out, required. Recommend 50/50 Payroll tax for everyone. (.295%) Supervisors are included.*  
*Motioned by Klennert and seconded by Ross to go with recommendations of Shelter Point Life Insurance Company for .59% PFML and rates for PFML are shared 50/50.*  
*Affirmative: Ross, Klennert, Tentis, Zabel*  
*Opposed: None*  
*Motion Carried*

- E. D K K A LLC Amendment# 1 to Contract# 2025WAGZ-WC-03 to change the authorized amount to \$9,108.34 from \$8,775.00. – **Board Action**  
(Funding source – FY24-FY25 WAGZ)  
***Motioned by Klennert and seconded by Ross to approve D K K A LLC Amendment #1 to Contract# 2025WAGZ-WC-03 to change the authorized amount to \$9,108.34 from \$8,775.00.***  
***Affirmative: Ross, Klennert, Tentis, Zabel***  
***Opposed: None***  
***Motion Carried***
- F. Governance & Leadership Essentials for SWCD. Sharleen attended.  
Her report is included with the packet.
- G. Approval for staff to go to BWSR Academy – **Board Action**  
Katelyn and Ella will be attending.  
***Motioned by Klennert and seconded by Ross to approve for staff to go to BWSR Academy.***  
***Affirmative: Ross, Klennert, Tentis, Zabel***  
***Opposed: None***  
***Motion Carried***
- H. Heath Insurance options.  
Katie Streveler will go over the options.  
***The County has been providing Health Insurance for SWCD. 2026 rates will increase 6.7% on all four or their plans. Farm Bureau sent quote, based on age. Sent to Shawn and Katie. Cost savings to SWCD but would affect families. Waiting for quote from MN Healthcare Consortium. For now, Terri recommended staying with the Counties plan. Look at other quotes when they come in. Meet with Personnel Committee, Lynn and Chet and figure out rates before the next meeting. Open enrollment starts November 1<sup>st</sup>.***
- I. Upcoming Events
- i. Friday, September 26, 2025, Sunflower Harvest Field Day. 12:30 pm -2:30 pm  
Scott and Dawn Lightly – Address, 22238 - 830<sup>th</sup> Ave. Oakland, MN 56007
  - ii. Thursday, October 2, 2025, Area 7 Joint Fall Meeting, SE MASWCD and SE  
MACDE for Staff & Board. Grand Meadow, MN
  - iii. Monday, October 13 – Indigenous Peoples Day, Office Closed
  - iv. Tuesday – Thursday. October 21 – October 23, 2025  
BWSR Academy at Cragun's Resort.
  - v. Thursday, October 23, 2025, Regular Board Meeting
  - vi. December 1-3 (Monday – Wednesday) – MASWCD Annual Convention.  
(Bloomington)  
***Let us know if anyone is planning on going so that we can get you registered.***  
***Sharleen and Lynn will go.***



**XII. Board Reports**

- A. Whitewater JPB – Lynn
- B. Zumbro 1W1P – Dag
- C. WinLaC 1W1P – Lynn
- D. SE SWCD Technical Support JPB – Dag
- E. County Board Meeting – Sharleen

**XIII. Adjourn**

***Motioned by Klennert and seconded by Ross to Adjourn the meeting at 10:21 am***

***Affirmative: Ross, Klennert, Tentis, Zabel***

***Opposed: None***

***Motioned Carried***

**Respectively Submitted By:**

---

**Seth Tentis, Secretary**

## Wabasha Soil and Water Conservation District

## Balance Sheet

As of September 30, 2025

	Sep 30, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Money Market- Bank of Alma	247,790.57
Money Market WNB Financial	7,484.21
Peoples State Bank Money Market	336,987.80
Petty Cash	86.80
WNB Financial	27,304.12
<b>Total Checking/Savings</b>	619,653.50
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	9,134.70
<b>Total Accounts Receivable</b>	9,134.70
<b>Other Current Assets</b>	
12000 · Undeposited Funds	85.88
<b>Total Other Current Assets</b>	85.88
<b>Total Current Assets</b>	628,874.08
<b>Fixed Assets</b>	
<b>15000 · Furniture and Equipment</b>	
Computer	12,406.19
Laptops for Distrcit Techs (2)	3,149.22
Right of Use Asset - Building	91,827.28
Samsung Tablets	1,548.69
15000 · Furniture and Equipment - Other	147,513.54
<b>Total 15000 · Furniture and Equipment</b>	256,444.92
<b>17000 · Accumulated Depreciation</b>	
Accum. Amortization-Building	-9,182.73
17000 · Accumulated Depreciation - Other	-133,075.43
<b>Total 17000 · Accumulated Depreciation</b>	-142,258.16
<b>Total Fixed Assets</b>	114,186.76
<b>TOTAL ASSETS</b>	<b>743,060.84</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	20,993.23
<b>Total Accounts Payable</b>	20,993.23
<b>Other Current Liabilities</b>	
Compensated Absences Payable	27,036.08
<b>Deferred Revenue</b>	
FY23 Capacity	4,746.00
FY23 CWF - WIC	30,802.81
FY24-25 Dept of Rev SWCD Aid	64,046.01
FY24 BWSR Soil Health Staffing	118,933.79
FY24 Conservation Contracts	906.89
FY25-FY28 Soil Health RCPP	167,529.86
FY25 Buffer Law Implementation	17,219.94
FY25 BWSR Soil Health Delivery	29,151.38
FY25 Conservation Contracts	6,684.15
FY25 Easement Delivery (RIM)	-699.96
FY25 LWM	-4,408.41
FY25 WCA	-1,133.86
<b>Total Deferred Revenue</b>	433,778.60



## Wabasha Soil and Water Conservation District

## Balance Sheet

As of September 30, 2025

	Sep 30, 25
24000 · Payroll Liabilities	353.66
25500 · Sales Tax Payable	31.23
Total Other Current Liabilities	461,199.57
Total Current Liabilities	482,192.80
Long Term Liabilities	
Long Term Liability	
Right of Use Asset-Lease Liabil	85,406.87
Total Long Term Liability	85,406.87
Total Long Term Liabilities	85,406.87
Total Liabilities	567,599.67
Equity	
Fund Balance- Unrestricted	196,013.31
Investment in Capital Assets	28,779.89
32000 · Owners Equity	115,417.00
Net Income	-164,749.03
Total Equity	175,461.17
TOTAL LIABILITIES & EQUITY	743,060.84

11:50 AM

10/16/25

Cash Basis

## Wabasha Soil and Water Conservation District

## Profit &amp; Loss

September 2025

	Sep 25
Ordinary Income/Expense	
Income	
Charges for Services	
Plat Book Sales	70.00
Tree Sales	80.00
Truax No-Till Drill Rental	498.00
Wetlands	600.00
Total Charges for Services	1,248.00
Intergovernmental Revenues	
Federal	
FY25 TTT LSR Project - MN DNR	9,750.00
Total Federal	9,750.00
State	
FY24 Conservation Contracts	1,500.00
FY24 Buffer Law Implementation	787.00
FY24 BWSR Soil Health Staffing	7,932.31
FY25 -FY28 Soil Health RCPP	8,589.43
FY25 BWSR Soil Health Delivery	527.73
FY25 Conservation Contracts	1,272.48
FY25 Easement Delivery (RIM)	524.05
FY25 LWM	2,536.16
FY25 WCA	1,913.04
MAWQCP	12,099.90
Total State	37,682.10
Total Intergovernmental Revenues	47,432.10
Total Income	48,680.10
Gross Profit	48,680.10
Expense	
District Operations	
Other Services and Charges	
Advertising Expense	600.00
Building Rent	1,650.00
Education and Information	713.24
Employee Education and Training	778.14
Employee Expenses	35.01
Employee Mileage	132.30
Internet Expense	105.04
Postage	4.34
Vehicle Expenses	
Chevrolet Silverado Vehicle Exp	36.65
Hyundia Tucson Vehicle Expense	412.89
Total Vehicle Expenses	449.54
Total Other Services and Charges	4,467.61
Personnel Services	
Employee Salary Permanent	30,881.61
Employer Health Insur (Opt Out)	1,366.30
Employer HSA contributions	625.00
Employer Life and Health	
66000 - Payroll Expenses	35.00
Employer Life and Health - Other	7,805.90
Total Employer Life and Health	7,840.90
Employer Share FICA	2,728.21
Employer Share Medicare	454.67
Employer Share PERA	
Payroll Expense	25.00



11:50 AM  
10/16/25  
Cash Basis

**Wabasha Soil and Water Conservation District**  
**Profit & Loss**  
**September 2025**

---

	Sep 25
Employer Share PERA - Other	2,316.12
Total Employer Share PERA	2,341.12
MSRS (457b) Match Contribution	0.00
Total Personnel Services	46,237.81
Supplies	
Office Supplies	165.96
Total Supplies	165.96
Total District Operations	50,871.38
Project Expenditures	
Federal	
FY25 NFWF	1,978.48
FY25 TTT LSR Project - MN DNR	8,175.00
Total Federal	10,153.48
State	
FY23 SE Landscape - MN DNR	350.00
FY24-25 Dept of Rev SWCD Aid	1,500.00
FY24 Conservation Contracts	1,394.50
FY25-FY28 Soil Health RCPP	2,850.00
FY25 Buffer Law Implementation	500.00
FY25 Conservation Contracts	320.63
FY25 Easement Delivery (RIM)	10.48
MAWQCP Administration	12,099.90
Total State	19,025.51
Total Project Expenditures	29,178.99
Total Expense	80,050.37
Net Ordinary Income	-31,370.27
Other Income/Expense	
Other Income	
Interest Income	
Interest Earnings MM's	1,024.57
Total Interest Income	1,024.57
Total Other Income	1,024.57
Net Other Income	1,024.57
Net Income	<b>-30,345.70</b>

9:51 AM

10/22/25

Cash Basis

**Wabasha Soil and Water Conservation District**  
**Monthly Bills Listing**  
 October 23, 2025

Type	Date	Num	Name	Memo	Account	Paid Amount
<b>Oct 23, 25</b>						
Liability Check	10/23/2025		QuickBooks Payroll Service <i>Payroll 10/24</i>	Created by Payroll Service on 10/21/2025	WNB Financial	-10,463.81
Bill Pmt -Check	10/23/2025	12448	AgriDrone Solutions	794-Cover crop application - 13 Rye cover crop	WNB Financial	-14,032.00
Bill Pmt -Check	10/23/2025	12449	Chet Ross	Meetings -Mileage for 3rd qtr 2025	WNB Financial	-135.80
Bill Pmt -Check	10/23/2025	12450	Dag Knudsen-b	Meetings - Mileage 3rd Qtr 2025	WNB Financial	-154.70
Bill Pmt -Check	10/23/2025	12451	Diane G. Baker	WS-08 Well Decommissioning FY24 Fillmore DWP	WNB Financial	-2,000.00
Bill Pmt -Check	10/23/2025	12452	Freeborn County SWCD	2nd & 3rd Qtr Senja Viktora - MAWQCP	WNB Financial	-442.44
Bill Pmt -Check	10/23/2025	12453	HBC	Internet 10/02 - 11/01/2025	WNB Financial	-105.04
Bill Pmt -Check	10/23/2025	12454	Insty-Prints of Winona	September / October Newsletter 2210	WNB Financial	-1,877.97
Bill Pmt -Check	10/23/2025	12455	Jennifer Wahls-C	DNR LSR TTT Grant FY25 September	WNB Financial	-6,356.25
Bill Pmt -Check	10/23/2025	12456	Larry Gates (2)	23-SHCS-2 #3 41.5 acres Cover Crops	WNB Financial	-2,075.00
Bill Pmt -Check	10/23/2025	12457	Lindberg S. Ekola	DNR LSR TTT Work - 7-1-2025 to 9-30-2025	WNB Financial	-2,500.00
Bill Pmt -Check	10/23/2025	12458	Matthew Kruger-a	319 WIC Cover Crop Acreage Tracking \$20.30 x 806.10 acre	WNB Financial	-16,363.83
Bill Pmt -Check	10/23/2025	12459	Mittel Schule, Inc.	November 2025 Rent	WNB Financial	-1,650.00
Bill Pmt -Check	10/23/2025	12460	NACD	2026 Membersguo October 1 2025 to September 30, 2026	WNB Financial	-775.00
Bill Pmt -Check	10/23/2025	12461	Office Depot	<i>Q33 Flash Drives, Batteries, Printer Ink</i>	WNB Financial	-431.40
Bill Pmt -Check	10/23/2025	12462	Olmsted County Public Works	Sept. G.Klinger MAWQCP	WNB Financial	-12,280.49
Bill Pmt -Check	10/23/2025	12463	SE SWCD Technical Support JPB	3rd Qtr 2025 MAWQCP expenses	WNB Financial	-4,573.16
Bill Pmt -Check	10/23/2025	12464	Seth Tentis	2nd & 3rd Qtr Meeting Mileage	WNB Financial	-39.20
Bill Pmt -Check	10/23/2025	12465	Sharleen Klennert-b	Mileage meetings and Govenance 101 Training	WNB Financial	-584.33
Bill Pmt -Check	10/23/2025	12466	Stacy Miller	17 bundles 9-12", 12 bundles 20-26" Black Walnut	WNB Financial	-821.00
Bill Pmt -Check	10/23/2025	12467	Terri Peters (Expenses)	Mileage - Oct. Meetings	WNB Financial	-219.80
Bill Pmt -Check	10/23/2025	12468	Wabasha County Highway Department	Sept. gas for Hyundai & Silverado	WNB Financial	-91.30
Liability Check	10/23/2025	12469	Auditor/Treasurer of Wabasha County	October Insurances	WNB Financial	-8,883.15
Liability Check	10/23/2025	EFT	VSP Vision Care	November insurance prremium	WNB Financial	-74.31

Oct 23, 25

~~-86,928.98~~

76,466.17



# Katelyn Abts – October 2025 Board Report

## Programs

### Soil Health Delivery

- 3 conservation cover projects ready for board approval

### DNR Well Observation

- 1 well-level measurement taken for the month of October

### WinLaC Local Forestry Team

- 1 meeting on Oct 1<sup>st</sup>, expansion on target area for 1W1P RIM

### Filmore Drinking Water Protection

- 1 Payment voucher ready for board approval

### Wabasha Well Inventory

- Another wave of submissions from Sep-Oct newsletter, 262 well submissions
- Received new unique well ID numbers for new wells

### WAGZ (Greater Zumbro)

- Finished well sealing contract, waiting on well sealing permit

## Other

### Tree Sale

- 2025-2026 Tree Order Form ready to be sent out in Nov-Dec newsletter
- New species, Eastern Redbud
- Cheaper bitternut hickory, \$80 per 25 to \$40 per 25

### MASWCD Fall Meeting

## Report to the Wabasha SWCD Board – Oct. 23, 2025

Deanna Pomije, Soil Health Nutrient Management Specialist

### Nutrient Management Work:

- Finalizing revisions on the Comprehensive Nutrient Management Plan (CNMP) 390 acres for Ted Mehrkens for EQIP, collaborating with Kate Bruss, TSA and reviewer Aaron Janz, NRCS. I plan to also complete a Manure Management Plan for them as required by MPCA & their annual 2026 manure management plan. Met with the Mehrkens on Oct. 8 to review their plan. Will have the final revised plan ready for NRCS review when they return from the govt. shutdown.

### Soil Health Work:

#### Cover Crops:

- This past month we have been winding down the 2025 cover crop sign-ups, finalizing seeding plans and starting cover crop planting certification. Due to the govt. shutdown and RCPP eligibility concerns, we shifted some of the 2025 cover crop applications into local SHD funds and away from RCPP funds. All the RCPP funded contracts will need to wait till the govt. re-opens to process their 2025 cover crop payments, due to needed eligibility paperwork. We're processing the West Indian Creek Watershed invoices and cover crop certification.

#### RCPP Soil Health Funding:

- Cover Crop By the Numbers:
  - July RCPP batching - 8 cover crop applications, 1 dropped out
    - **504** acres of cover crops
    - 6 contracts are multiple years
    - 2 contracts for multiple species
  - Aug. RCPP batching - 12 applications for cover crops, 1 cancelled
    - **589** acres of cover crops
    - 7 contracts are multiple years
    - 6 contracts for multiple species
    - 100 acres of no-till
  - Sept. RCPP batching – 7 applications for cover crops
    - **519** acres of cover crops
    - 4 contracts are multiple years
    - 1 contract for multiple species
  - **SHD funded 2025 cover crops** – 8 applications for cover crops
    - 451 acres of cover crops
    - 2 contracts for multiple species
  - **Oct. RCPP batching** – 5 applications for cover crops



- 330 acres of cover crops
- 5 contracts are multiple years
- 1 contract is multiple species
- West Indian Creek drone seeding
  - 806 acres, 11 producers
- Older Contracts with SWCD – cover crops
  - 289 acres
- Producers planting cover crops on their own – estimated acres
  - 1,102 acres
- Of all these cover crop contracts:
  - 2 are with producers new to planting cover crops, 138 acres

**Total 2025 cover crop acres to-date: 4,590 acres** (up 640 from Sept.)

- Cover crop applications involve the following planning: Discussions with producers on their operation specifics and how cover crops fit into it for improving their soil health. USDA compliance reviews and NRCS program duplicate checks. Developing a contract and seeding plan. Working with clients to determine fields to be planted and make decisions on seed mixes. Requesting job approval authority (JAA) sign off on the seeding plans by various partner staff (TSA, Olmsted & Winona). Completing an NRCS environmental review form for each contract with the final sign-off from Goodhue NRCS. Starting practice certification with field visits and paperwork to request payout on contracts.

#### Outreach & Meetings:

##### 2025 Conservation Award Nominee:

Wrote up Alan Jostock's conservation award feature article for our Nov/Dec Newsletter. He's very excited about this opportunity.

##### Coffee 'n Conservation:

Next gathering is planned for November, before Thanksgiving, details to be determined. Due to harvest season, no gathering planned for October.

- 22 total to-date new producers / landowners in attendance
- Great conversation around a variety of conservation topics: erosion, nutrient management, cover crops, tillage, weed control & manure composting.
- Flyer prep., email – call producers for attendance

Planning for interactive kids' booth at this year's 'Moo & Boo' family Halloween event 10/25 at Klein's Cow Palace of Lake City.

## **October 2025 Board Report**

Ella Jurgerson- Conservation Planning and Outreach Tech.

### **Soil Health RCPP**

- Continue work on cover crop planning for various producers. Some producers have now planted so now planning for certification.
- Certify cover crop planting for 3 producers who participated in the RCPP program.

### **WIC Cover Crop Program**

- Worked on getting things ready to certify the west Indian cover crop acres which were drone seeded in early September.
- Reaching out to producers to coordinate a time to come out and certify the cover crop and get a signature from them.
- Certifying cover crops that were seeded from the west Indian creek program. Some sites have done better than others regarding seed germination. Fields where corn has been chopped and the cover crop was seeded early look very good, bean fields also look pretty good, but some fields that were seeded into standing corn for grain have had less success.

### **Outreach**

-Time was spent organizing and preparing the newsletters to send off for printing.

### **Training**

-At the time this report is read, I will be at BWSR Academy taking on a lot of new knowledge. I have registered for a variety of classes, a few classes about soil health, a class about buffer law, and classes about outreach. I look forward to learning more about these topics and can't wait to use new skills learned here in Wabasha County.



Photos of Cover Crop Stands that were planted for the WIC cover crop program





## CONSERVATION INVESTMENT

Customer #: 39053

Investment Date: October 1, 2025

Wabasha SWCD  
611 Broadway Avenue, Suite 10B  
Wabasha, MN 55981-1988

Review your information!  
Submit updates online or with your renewal

Phone: 651 - 565-4673

Email: [terri.peters@mn.nacdnet.net](mailto:terri.peters@mn.nacdnet.net)

URL: <https://wabashaswcd.com/>

Facebook: <https://www.facebook.com/Wabasha-SWCD-534308246654643>

Twitter:

Other:

**PLEASE UPDATE YOUR MEMBERSHIP NOW!**

*This is the first invoice for NACD's 2026 fiscal year which runs October 1, 2025 to September 30, 2026. We hope you continue to show your support for your National Association with a Gold-Level membership contribution of \$775. Complete the application form and send with payment to NACD headquarters.*

NACD Secretary/Treasurer

### Conservation Investment FY26 (check one)

Review NACD's member benefits for each contribution level online at [www.nacdnet.org](http://www.nacdnet.org)

<input type="checkbox"/> Platinum (\$3,001 +)	<input type="checkbox"/> Diamond (\$1,776 - \$3,000)	<input type="checkbox"/> Gold (\$775 - \$1,775)	<input type="checkbox"/> Silver (\$501 - \$774)	<input type="checkbox"/> Bronze (\$101 - \$500)	<input type="checkbox"/> Contributor (\$1 - \$100)
--	---	--	--	--	---

Amount Paid: \_\_\_\_\_ ☐ Installment \_\_\_\_\_ of \_\_\_\_\_ ☐ Final Payment

### Payment Methods

To Pay Online (with credit card, ACH or PayPal), visit:  
<https://nacdnnet.app.neoncrm.com/forms/fy26-membership>



To Pay by Check, mail check and form to:

Check Number: \_\_\_\_\_

NACD  
509 Capitol Court NE  
Washington, DC 20002  
Fax: 202-547-6450  
Email: [membership@nacdnnet.org](mailto:membership@nacdnnet.org)



## Update your District Contacts

*Please use this page to review the employees and/or board members we have on file for your district.*

Previously, we collected information on all district contacts; to improve our data collection and processing systems, please only list the district board members, and 1-3 primary staff people associated with the district. Mark your primary district contact with a star. This contact will receive all automated emails, including membership updates, receipts and contribution reminders.

*Review names and contact information of current contacts and indicate if they are still with the district with Yes (Y) or No (N). Add names, titles and emails of any new contacts (board members and 1-3 staff people).*

You can also email this form to [membership@nacdn.org](mailto:membership@nacdn.org) and/or login to your district account and update information online.

[illegible]



	Soil Health RCPP 2025 Ranking / Batching					10/23/2025			
Contract # 	Total Ranking Points 	Practice (code)  	Funding Request  	Funding Revision 	Acres 	Contracted Years  	Rate 	Comments	
79-2-40	25	Cover Crop (340)	\$4,500		30	3	\$50	Contract through 26-28	
79-2-24	25	Cover Crops (340)	\$15,000		100	3	\$50	Contract through 26-28	
79-2-34	10	Cover Crops (340)	\$7,500		50	3	\$50	Contract through 26-28	
79-2-25	5	Cover Crop (340)	\$15,000		100	3	\$50	Contract through 26-28	
79-2-41	5	Cover Crop (340)	\$9,000		50	3	\$60	Contract through 26-28	
			\$51,000		330				

Pending contract signatures, technical sign-off and eligibility reviews

Board Chair Signature  
Notes on Approval:

Date

## Soil Health RCPP 2025 Ranking / Batching

August batch revisions

10/23/2025

Contract #	Total Ranking Points	Practice (code)	Funding Request	Funding Revision	Acres	Contracted Years	Rate	Comments
79-25RCPP-14	10	Conservation Cover (327)	\$1,800	\$2,520	4.2	1	\$600/acre	increased by 1.2 acres, \$720 increase, <b>Funded with other grant funds</b>
79-25RCPP-11	0	Conservation Cover (327)	\$2,400		4	1	\$600/acre	<b>Funded with other grant funds</b>
79-25RCPP-03 (revised from Aug)	25	Cover Crops (340), Reduced Tillage - no-till (329)	\$30,000	\$24,000	100	4	\$60	revision omitted no-till - down \$6,000
79-25RCPP-20	25	Cover Crop (340)	\$5,148		28.6	3	\$60	
79-25RCPP-15	25	Cover Crops (340)	\$870		14.5	1	\$60	
79-25RCPP-16	25	Cover Crops (340)	\$4,776		79.6	1	\$60	
79-25RCPP-05	20	Cover Crops (340), Reduced Tillage - no-till (329)	\$11,000		100	1 & 3	\$50 & \$20	HU Producer, cover crops & no-till
79-25RCPP-04	20	Cover Crops (340)	\$3,600		20	3	\$60	
79-25RCPP-19	15	Cover Crop (340)	\$7,520		37.6	4	\$50	
79-25RCPP-21	10	Cover Crops (340)	\$6,000		100	1	\$60	
79-25RCPP-17 (revised from July)	5	Cover Crop (340)	\$7,140	\$6,330	35.7	4	\$50	Decreased \$810 from Aug., acre adjustment
79-2RCPP-18 (revised from July)	5	Cover Crop (340)	\$13,750	\$12,940	65	4	\$50	Decreased \$810 from Aug., acre adjustment
79-25RCPP-02	5	Cover Crop (340)	\$2,895	\$2,830	57.9	1	\$50	Decreased \$65, acreage adjustment <b>CANCELLED 10/14/25</b>
		<b>Revised Amount:</b>	<b>\$82,184</b>		<b>581</b>			