

District Regular Board Meeting  
July 26, 2016  
8 a.m.  
625 Jefferson Ave.  
Wabasha, MN 55981

- I. CALL MEETING TO ORDER – Meeting called to order at 8:03 am  
**Members Present:** Roland Wood, Chair; Tom Gosse, Treasurer; Chuck Fick, Secretary; Terry Helbig, Member  
**Others Present:** Mark Miller, DNR; Sharleen Klennert, citizen; Derek Husmoen, NRCS; Mike Wobbe, Commissioner; Sheila Harmes, WW; Jen Wahls, SWCD; Drew Chirpich, SWCD  
**Absent:** Terri Peters, SWCD; Nate Arendt, Member; Phillis Brey, NRCS; Matt Kruger, SWCD
- II. PLEDGE OF ALLEGIANCE
- III. AGENDA
  - A. Option for County Commissioners to move agenda items of interest up while they are present. Correction to item A under New Business for amount \$1,550.00. Move DNR presentation up after Commissioners’ reports. Addition of Fair Display under item E of New Business. Move DNR report and Drew’s report up. *Gosse moved to approve agenda as amended seconded by Helbig. Nays: None. Motioned Carried.*
- IV. PUBLIC COMMENTS - Planning and Zoning board meeting on July 25<sup>th</sup> involving feedlot and wetland violation or potential violation. Discussion.
- V. CONSENT AGENDA ITEMS
  - A. Jon Meyer – AgBMP: Ag Waste Management \$72,000.00 (Approved by Terri Peters) *Gosse moved to approve seconded Helbig. Nays: None. Motioned Carried.*
- VI. SECRETARY’S REPORT
  - A. June 28, 2016 District Regular Minutes – Review closed session requirements for “Open Meeting Law.” *Gosse moved to approve the minutes seconded by Helbig. Nays: None. Motioned Carried.*
- VII. TREASURER’S REPORT FOR END OF JUNE 2016 *Gosse moved to approve Treasurer’s report as printed seconded by Fick. Nays: None. Motioned Carried.*
- VIII. PAYMENT OF MONTHLY BILLS – with addition of Century Link, came in after registry was printed. *Helbig moved to approve payment of monthly bills with addition of Century Link, seconded by Gosse. Nays: None. Motioned Carried.*
- IX. DISTRICT REPORTS
  - A. DNR – EAB confirmed in the City of Kellogg. Woodland Manager presentation: Mark Miller. Gene and Cheryl Zarling or Jim and Yvonne Krulish. Discussion and Decision. *Gosse moved to approve Jim and Yvonne Krulish for Woodland Manager of the Year seconded by Fick. Nays: None. Motioned Carried.*
  - B. District Tech – Drew Chirpich

**Buffer Law**- Imagery checks. Approximately 600 of 780 completed. Final Official Public Waters designation map has been released. New information on procedure for appeal of public water (appeal begins with Area Hydrologist, Bill Huber is our Area Hydrologist) and alternative practices. Two pending landowner complaints on designation. The procedure to submit designation is yet to be put in place.

**Capacity Funding** - Surveying, Designing and Drafting Waterway and Rock Guard

**Healthy Forests for Healthy Waters** - Field Day Follow up and thank you letters.

**MRLP Projects** - Surveying, Designing and Drafting Dams with Goodhue County

**MDA Nitrate Research** - Reading on procedure for upcoming testing and updating plot data.

**WCA** - Mapping Diminimus, Point Verification for prior violations.

**EQIP** - Site visits, cost estimates, drafting projects.

**RIM** - Inspections and paperwork

C. Chair Report – Roland Wood

D. County Commissioners – Brian Gohl; Mike Wobbe

E. District Manager Report – Terri Peters (absent)

Area resolution meeting

Mid-year reporting on **AgCertainty** (2 program categories, JPB and MAWQCP)

Final reporting on **2013 CWF Feedlot Tech** grant

Mid-year reporting on **MDA Nitrogen Outreach Program**

Working on completion of verification of 1<sup>st</sup> ½ of **2013 CWF Livestock Waste** management (Borgschatz and eLink verification).

Prepared and presented **2017 budget request** to County.

**WCA** – site visits and landowner assistance – currently 1 violation (in appeal), 1 violation (with County Attorney), 2 applications for exemptions, 2 applications for delineation concurrence (solar gardens), met with member of Plainview City Council and hope to address the Council along with Kevin Krause to offer guidance for future development; TEP meeting on 7-22-16.

**Area Manager’s Meeting** – topic JPB TSA funds – options: add engineering tech, truck for Soil Health position, shared WCA position (Fillmore, Winona, Wabasha, Houston, Root River?); New State Cost-Share Policy 2017 (will be covered at fall area meeting); Guidance for remaining capacity funding as determined by BWSR.

**Area Employee Board of Directors’** meeting to plan for Fall Area Meeting and follow-up with Ed McNamara. Will work with Ed to plan meeting. Held at his farm followed by afternoon session at the Goodhue Community Center.

**Office Administration/Mgmt/HR/Clerical** – General program guidance and discussions with staff, accounting (payables, receivables) and payroll items, general office correspondence and mailing, communication with medical insurance provider for staff changes, State Auditor’s office for upcoming audit, prepare board meeting agenda and packets.

Worked with several landowners individually with various concerns

**HFHW** – worked on some billing items

**CRP (?)** – multi-agency project with landowner (TU, DNR, FSA, NRCS, SWCD)

Completed a few items in eLink requested by BWSR

Provided guidance for some filing with the volunteer

**AgBMP** – assisted County resident, processed application

F. NRCS Report – Phillis Brey (absent; Derek Husmoen, NRCS gave presentation) 4 CSP contracts approved and 12 that will expire this year and can renew, EQIP – Agcertainty, 2 applications were approved, total EQIP approved are 21 contracts in the County; August 19<sup>th</sup> is deadline for

EQIP funding for next year; a couple of grade stabilization projects; Continuous CRP is workload currently 20 more with start dates Sept. on.

G. Engineering Tech Report – Matt Kruger (absent)– surveying waterways and AgCertainty

H. A.I.S. (Aquatic Invasive Species) Report – Jen Wahls

**AIS** - Met with Lake City 5<sup>th</sup> grade science teacher. Attended 1 fishing tournament in Lake City (50-60 people). Stream monitoring. Update to County Board for AIS and Noxious Weed program. Registered for Aquatic Invaders Summit II in October, co-presenting with Amanda Gentry. Read updates from MNDNR for LSP trainings, trainings for AIS violators, permits to transport specimens.

**Noxious Weeds** - Spotted knapweed in bloom. Lots of inquiries about wild parsnip.

**Buffer** - Updated maps from DNR and more info from BWSR. Attending Buffer Roundtable meeting Aug 1<sup>st</sup> in Rochester.

**CWMA** - Visited site with treatment to garlic mustard. Final site inspection on brush management contract. Approximately \$3,200 remaining in total grant of \$15,000. There is enough money remaining in the cost share portion to address 8.5 acres of invasive management. Article for area papers on Wild Parsnip. Biocontrol monitoring and mapping field day with MDA staff.

**Other** - Completed GreenCorps member work plan. Plainview group. Expand and offer countywide.

I. Other – Sheila Harmes - WW Agcertainty: 205 farmers enrolled totaling approximately 113,000 acres. Program is working on a new website.

X. OLD BUSINESS – Woodland Manager of the Year (moved up to item A under Reports)

XI. NEW BUSINESS

A. CWMA Payment Approval: Ed Bauman – 14-CWMA-1: \$1,550.00 *Helbig moved seconded by Gosse. Nays: None. Motioned Carried.*

B. FY16 Minnesota NRCS Basic conservation Planning Course – Approval for Drew Chirpich to attend: Board Action (Budget Item in Capacity Funding for Staff Training) *Gosse moved to approve Drew attending the FY16 Minnesota NRCS Basic conservation Planning Course seconded by Fick. Nays: None. Motioned Carried.*

C. Information for Supervisors: Per Diem and Expense checks will be processed with staff payroll to avoid extra entries with tax reporting/payments

D. Buffer Ordinance Update – Wabasha County Progress – Drew Chirpich (see tech report)

E. 75<sup>th</sup> Anniversary & Fair Display: Terry Helbig – Expanding on presentation done 25 years ago.

Presentation coming up at Wabasha County Historical Society “History of Land Use.” Description of the State Fair exhibit is held in the Horticulture building. Focusing on soil this year.

F. State Audit: Approve and Sign (They cannot give us an estimate for cost, around October was an estimate of when) *Helbig moved to approve signing of State Audit seconded by Fick. Nays: None. Motioned Carried.*

XII. UPCOMING EVENTS – BOARD INFORMATION –

- A. JPB meeting: July 27<sup>th</sup>, 9:30 to noon at People's Coop Power
- B. Listening Discussion Sessions with BWSR Leadership: August 1, 2016
- C. Minnesota Local Government Water Roundtable Regional Buffer Workshop for SWCD's, Counties, and WDs: August 1<sup>st</sup>, 2016 1:00 to 4:00 p.m. Rochester (Wood Lake Meeting Center, 210 Woodlake Dr. SE, Rochester, MN 55904 )**RE: Items b. and c.: Recommend County staff/officials attend 1 or both of these**
- D. Fall Area meeting: Sometime after September 15<sup>th</sup>

XIII. COMMITTEE REPORTS:

- A. JPB – at next meeting will discuss or vote on approving vehicle for Soil Health Team, an area WCA person. Discussion on items that will be addressed including Total Work Stations.
- B. ZWP – August 9<sup>th</sup> at Theilman.
- C. Whitewater – August 17<sup>th</sup> from 1-3, Cover Crop Field Day in Rochester

XIV. CLOSED SESSION: No Closed Session

XV. ADJOURNMENT Meeting adjourned at 9:52 am. *Helbig moved to adjourn, seconded by Fick. Nays: None. Motioned Carried.*

**Adjournment: Adjourned the meeting at 9:52 a.m. on July 26<sup>th</sup>, 2016. The next regular Board Meeting is scheduled for the FOURTH TUESDAY of the next month (August 23rd, 2016).**

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Respectfully Submitted  
Chuck Fick, Secretary